



**MINUTES OF OPEN MEETING
North Bay Police Service Board
March 18, 2025**

Present:

Board Members: Rich Stivrins, Chair, Patricia Cliche, Peter Chirico, Maggie Horsfield, William Hagborg

Police Service: Chief Daryl Longworth, Deputy Chief Michael Dazé

Executive Asst.: Susan Foster-Fulton

Regrets: Tom Gervais, Police Services Advisor

Call to Order

The Chair, Rich Stivrins, called the meeting to order at 0807 hours.

1. Approval of Agenda

Resolution: #24-2025

Moved by: Maggie Horsfield, Seconded by: Patricia Cliche

The North Bay Police Service Board hereby resolves to:

"Accept the Agenda as presented for the Open Session Meeting held on March 18, 2025.

Carried

2. Adoption of Minutes

Resolution: #25-2025

Moved by: William Hagborg, Seconded by: Patricia Cliche

The North Bay Police Service Board hereby resolves to:

"Adopt the Minutes of the Open Session Meeting held on February 18, 2025".

Carried

3. Correspondence (Nil)

4. Contingency Requests

Resolution: #26-2025

Moved by: Patricia Cliche, Seconded by: Peter Chirico

The North Bay Police Service Board hereby resolves to:

"Donate \$1,000.00 to the North Bay Police Association – Battle of the Badges in accordance with their 2025 Contingency Fund Request"; and

"Donate \$500.00 to the Davedi Club – Order of Merit Awards, in accordance with their 2025 Contingency Fund Request".

Carried

5. Taxi License Applications

There were no taxi license applications for approval for the month of February at the time of the meeting.

6. Chief's Verbal Report

- The Chief shared that he had recently attended the Ontario Association of Chiefs of Police (OACP) Labour Conference and the Police Association of Ontario (PAO) Labour Conference. He noted that the conferences provided a welcome opportunity to discuss

emerging human resources and bargaining issues in a team environment, and that he found them both extremely worthwhile. He also advised that four female members and one male member recently attended the AWIP (Advancing WE in Policing) Conference and two members attended the British Columbia Women in Policing Conference in early March. The Chief indicated that he plans to meet with the attendees from both Women's Conferences to discuss ideas to further promote a more supportive environment for female members.

- Beyond the Blue Workshops were held on March 13, 2025. Ten (10) new recruits and approximately twenty (20) members and significant others attended the event.
- The Chief noted that the Deputy Chief has begun work on establishing the Auxiliary Program and he is hopeful that the program will be implemented this year.

7. 2024 ViCLAS Report

The Chief provided a summary of the Violent Crime Linkage Analysis System (ViCLAS) report which sets out the number of Crime Analysis reports submitted by members for the year. The Chief explained that the system was designed to ensure there are connected linkages to violent crimes across the province. For the 2024 year, the North Bay Police Service completed 78 ViCLAS Crime Analysis Report submissions to the Ministry of the Solicitor General in accordance with the *Community Safety and Policing Act (CSPA)*.

8. 2024 Annual Report on Major Case Management

The Chief identified that a summary of the annual Major Case Management report setting out the number of major cases made by a police service for the year has also been submitted to the Ministry of the Solicitor General as mandated.

9. 2024 Sick Time Usage

The Chief shared that the NBPS recently completed a review of sick time usage for 2024. He indicated that he was very impressed with the results which identified significant decreases in sick time usage over 2023 and 2022. He noted that average sick time usage for sworn members was determined at 55.71 hours (4.6 days per year) and 51.53 hours (6.4 days) for civilian members. The Chief noted that sick time usage in the public sector can be as high as 11 or 12 sick days per year. The Chief praised members for attendance numbers for the year.

Resolution: #27-2025

Moved by: Patricia Cliche, Seconded by: William Hagborg

The North Bay Police Service Board hereby resolves to:

"Receive the 2024 Sick Time Usage Report".

Carried

10. Monthly Operations Reports

The Chief reviewed current versions of the following reports: Citizen Generated Calls for Service, Officer Generated Incidents and the Monthly Collision Report. Attention was drawn to a decline in violent crime incidents in the Downtown area. The Chief attributed the decline to an increase in foot patrols and work pointedly directed to increase visibility in the area.

11. New Business

There was no new business identified for discussion.

12. Adjourn to Closed Session

Resolution: #28-2025

Moved by: William Hagborg, Seconded by: Patricia Cliche

The North Bay Police Service Board hereby resolves to:

"Adjourn to the Closed Session Meeting at 0819 hours."

Carried

13. Adjournment

Resolution: #29-2024

Moved by: Patricia Cliche, Seconded by: William Hagborg

The North Bay Police Service Board hereby resolves to:

"Adjourn the Open Session of the meeting held on March 18, 2025 at 1013 hours."

Carried



Chair

March 18, 2025



Executive Assistant