



NORTH BAY POLICE SERVICE BOARD BY-LAW #24

CRIMINAL INVESTIGATION MANAGEMENT AND PROCEDURES

POLICY #	NBPSB-LE-006	
DATE APPROVED	01 January 2001	04/2000
DATE(S) AMENDED	13 November 2006 10 January 2012	05/2006 02/2012
DATE REVIEWED		
REPORTING REQUIREMENT	Chief to Report Annually	
LEGISLATION	<i>Police Services Act, R.S.O. 1990, c.P.15, as amended, s. 31(1)(c). Adequacy and Effectiveness of Police Services, O. Reg. 3/99, ss. 9, 11(1)(2)(4), 12(1), 14 and 29.</i>	
OTHER	<i>Policing Standards Manual (2000), LE-006 Ontario Major Case Management Manual</i>	

The objective of the Criminal Investigation Management and Procedures is to ensure that investigations into criminal acts:

1. Are effectively and efficiently investigated by qualified investigators and investigative supervisors;
2. Respect the individual rights of victims, persons of interest, suspects and witnesses alike; and
3. Are capable of supporting a successful prosecution of the person(s) for the criminal acts in question.

It is the policy of the North Bay Police Services Board with respect to general criminal investigations and Major Case Management Criminal Investigation Management that the Chief of Police will:

1. Periodically review and report back to the Board on the occurrences which can be investigated by members of the police service based on their knowledge, skills and abilities, and which occurrences require the services of another police service;
2. Prepare criminal investigation management procedures that meet the requirement of the Adequacy Standards Regulation, including identifying the type of occurrences which should be investigated by another police service or through a combined, regional or cooperative service delivery method;

3. Develop and maintain procedures on and processes for undertaking and managing criminal investigations;
4. Develop and maintain procedures on and processes for undertaking and managing criminal investigations that are major cases as defined in the Major Case Management Regulation O. Reg. 354/04;
5. Establish a selection process for criminal investigators, including ensuring that members who provide this service meet the requirements of the Adequacy Standards Regulation;
6. Ensure that the Service has one or more members who are criminal investigators;
7. Require supervisors to ensure that the member assigned an occurrence listed in the Criminal Investigation Management Procedures has the knowledge, skills and abilities to investigate that type of occurrence;
8. Ensure that persons providing scenes of crime analysis and forensic identification investigative supports meet the requirements of the Adequacy Standards Regulation; and
9. Ensure that the persons who provide other investigative supports identified in the Criminal Investigations Management Procedures have the knowledge, skills and abilities to provide the support.

The Chief will ensure that;

1. Scenes of crime analysis and forensic identification will be provided by the Service's Investigative Support Section;
2. Breath testing will be performed by qualified technicians of the service;
3. Behavioural science and polygraph will be accessed through the Behavioural Sciences Services of the Ontario Provincial Police Major Case Management System Investigative Standards;
4. Technical collision investigation, physical surveillance, electronic interception, video and photographic surveillance and canine tracking support will be accessed through Letters of Agreement with an external policing agency.