



MINUTES OF OPEN MEETING
North Bay Police Service Board
June 17, 2025

Present:

Board Members: Rich Stivrins, Chair, Pat Cliche, Maggie Horsfield, Bill Hagborg
Police Service: Chief Daryl Longworth, A/Deputy Chief Jeff Warner, Patty Malone
Guest Julie Lavictoire, Wellness Coordinator
Executive Asst.: Susan Foster-Fulton
Regrets: Peter Chirico, Tom Gervais, Police Services Advisor

Call to Order

The Chair, Rich Stivrins, called the meeting to order at 0806 hours. Julie Lavictoire, the new Wellness Coordinator, was introduced at the beginning of the meeting.

1. Approval of Agenda

Resolution: #49-2025

Moved by: Pat Cliche, Seconded by: Bill Hagborg

The North Bay Police Service Board hereby resolves to:

"Accept the Agenda as presented for the Open Session Meeting held on June 17, 2025".

Carried

2. Adoption of Minutes

Resolution: #50-2025

Moved by: Maggie Horsfield, Seconded by: Pat Cliche

The North Bay Police Service Board hereby resolves to:

"Adopt the Minutes of the Open Session Meeting held on May 20, 2025".

Carried

3. Correspondence (Nil)

4. Contingency Requests (Nil)

While there were no contingency fund requests for the month of June, the Chief did note that a thorough review of forfeited offence related property and proceeds of crime is being conducted. He confirmed that there is a sizeable amount of currency that could be earmarked for transfer to the Board Contingency Fund. A presentation related to the review is being scheduled for a future meeting.

5. Taxi License Applications (Nil)

6. NBPS Annual Report - 2024

The Chief confirmed that the 2024 NBPS Annual Report has been finalized. He noted that the report recognizes the dedication and commitment of NBPS members in providing specialized services despite strains on resources stemming from issues of increased addiction and homelessness. The report introduces members, showcases their commitment to excellence, and highlights that while members are working hard, they are also having fun and demonstrating the passion they bring to their work.

Resolution: #51-2025

Moved by: Pat Cliche, Seconded by: Bill Hagborg

The North Bay Police Service Board hereby resolves to:

"Receive the final version of the NBPS Annual Report 2024 as presented".

Carried

7. Aggregate Disciplinary Measures

The Chief noted that he is required to provide a report to the Board regarding Aggregate Disciplinary Measures in accordance with the *Community Safety and Policing Act (CSPA)*. The report identifies the status of all Law Enforcement Complaints Agency (LECA) and Chief generated complaints and will be posted to the NBPSB website as required.

Resolution: #52-2025

Moved by: Pat Cliche, Seconded by: Bill Hagborg

The North Bay Police Service Board hereby resolves to:

"Accept the report on Aggregate Disciplinary Measures submitted Pursuant to S.215 of the Community Safety and Policing Act and in compliance with Ontario Regulation 90/24".

Carried

8. Personal Expenses - Chief and Deputy

The Chief asked that the Board acknowledge receipt of personal expenses for the Chief and the Deputy Chief as presented.

Resolution: #53-2025

Moved by: Bill Hagborg, Seconded by: Pat Cliche

The North Bay Police Service Board hereby resolves to:

"Acknowledge receipt of the Chief and Deputy Chief's personal expenses, as they related to their positions for January, February, March and April, 2025".

Carried

9. Chief's Verbal Report

The Chief shared the following in his Verbal Report:

- Two secondary students will join the NBPS for the summer as part of the Youth in Policing Program (YIPI) funded through the Ministry of Children, Community and Social Services. The program allows youth to develop job skills while forming positive relationships with police services. The students will work alongside our Community Engagement Officers.
- Efforts to provide heightened visibility in the downtown core will continue as in the previous year. The Chief indicated he recently spoke at the DIA Annual General Meeting and confirmed that the new downtown storefront location opened earlier in June.
- The K-Core Radio Infrastructure project has now been completed and the new platform will extend the life of the current radio system by an additional five (5) years. The next phase of the project will involve solution testing for some of the in-building coverage areas and the purchase of new radios.
- The NBPS is piloting a "4 to 4" shift. Only four (4) weeks into the pilot, the shift designed to bring a night shift officer in earlier during peak call volume periods, has garnered extremely positive feedback.
- On June 10, 2025, a social was held for retired members. Work has been done to update contact lists and to ensure all members are aware of retiree functions and supports such as "Chat for Chad" and "After the Call".
- Deputy Chief Warner highlighted the "Think of Me Traffic Campaign" held on June 3, 2025. Students joined officers from a safe distance and handed out safety colouring pages prepared by the students rather than genuine tickets for speeding infractions. Feedback

from all involved parties was overwhelmingly positive and the initiative hit home with drivers who received “tickets”.

- The NBPS participated at the North Bay Indigenous Friendship Centre Annual Powwow held at Lee Park.
- The Chief indicated he planned to attend the Sunrise Ceremony hosted by the North Bay Indigenous Friendship Centre in honour of National Indigenous Peoples Month.
- The NBPS planned to participate in the Pancake Breakfast at Outloud North Bay on June 26, 2025.

10. Monthly Operations Reports

The Chief reviewed current versions of the following reports: Citizen Generated Calls for Service, Officer Generated Incidents and the Monthly Collision Report.

11. Motions to Amend B-Laws

a. Motion to Amend By-Law #15 – Chief and Deputy Chief Expense Reports

The Chief asked that the Board authorize an update to expense reporting requirements to allow reporting of Chief and Deputy expenses annually as opposed to quarterly to streamline reporting responsibilities.

Resolution: #54-2025

Moved by: Maggie Horsfield, Seconded by: Pat Cliche

The North Bay Police Service Board hereby resolves to:

“Bring forward a motion to authorize an update to the reporting requirements for the Chief and Deputy Chief related to personal expenses from quarterly reporting to annual reporting”.

Carried

Resolution: #55-2025

Moved by: Maggie Horsfield, Seconded by: Bill Hagborg

The North Bay Police Service Board hereby resolves to:

“Amend By-Law 15 – Expense Remuneration and Reporting, to reflect a requirement for annual reporting rather than quarterly reporting, to streamline reporting requirements”.

Carried

b. Motion to Amend By-Law #19 – Complaints and Law Enforcement Complaints Agency (LECA) Reporting Sworn and Civilian Members

Resolution: #56-2025

Moved by: Maggie Horsfield, Seconded by: Pat Cliche

The North Bay Police Service Board hereby resolves to:

“Bring forward a motion to authorize a proposed amendment to By-Law #19 ~ Complaints and Law Enforcement Complaints Agency (LECA) Reporting Sworn and Civilian Members in accordance with the CSPA”.

Carried

Resolution: #57-2025

Moved by: Maggie Horsfield, Seconded by: Bill Hagborg

The North Bay Police Service Board hereby resolves to:

“Accept and implement the proposed amendment to By-Law #19 in accordance with section 183(1) of the CSPA”.

Carried

c. Introduction of New By-Law – Internal Complaints Against Chief of Police or Deputy Chief of Police

Resolution: #56-2025

Moved by: Maggie Horsfield, Seconded by: Pat Cliche

The North Bay Police Service Board hereby resolves to:

“Bring forward a motion to authorize the preparation of a new By-Law related to Internal Complaints Against the Chief or Deputy Chief of Police, in compliance with section 183(2) of the Community Safety and Policing Act”.

Resolution: #57-2025

Moved by: Maggie Horsfield, Seconded by: Bill Hagborg

The North Bay Police Service Board hereby resolves to:

“Accept and implement the proposed new By-Law related to Internal Complaints Against the Chief or Deputy Chief of Police, in compliance with Section 183(2) of the CSPA”.

Carried

12. New Business

The Ontario Association of Police Service Boards (OAPSB) 2025 Spring Conference and AGM was held between June 3, 2025 and June 5, 2025 in London Ontario. Bill Hagborg shared that the conference was a tremendous success with an excellent agenda, a solid group of guest speakers and valuable break-out sessions. Bill also confirmed that he has been re-elected as 1st Vice-Chair on the Executive Board for the 2025/2026 term. Chair Rich Stivrins thanked Bill for taking the time to attend the conference and for representing the North Bay Police Service Board in such a positive manner.

13. Adjourn to Closed Session

Resolution: #58-2025

Moved by: Maggie Horsfield, Seconded by: Pat Cliche

The North Bay Police Service Board hereby resolves to:

“Adjourn to the Closed Session portion of the meeting held on June 17, 2025, at 0840 hours”.

Carried

14. Motions Arising from Closed Session

Resolution: #59-2025

Moved by: Maggie Horsfield, Seconded by: Pat Cliche

The North Bay Police Service Board hereby resolves to:

“Ratify the Collective Agreements reached between the North Bay Police Service Board and the North Bay Police Association Sworn and Civilian Employees”.

15. Adjournment

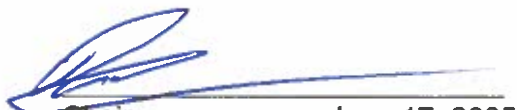
Resolution: #60-2025

Moved by: Bill Hagborg, Seconded by: Pat Cliche

The North Bay Police Service Board hereby resolves to:

“Adjourn the Open Session of the meeting held on June 17, 2025 at 0930 hours”.

Carried


Chair June 17, 2025


Executive Assistant