



NORTH BAY POLICE SERVICES BOARD

135 Princess Street W., P.O. Box 717, North Bay, ON P1B 8J8



OPEN SESSION AGENDA December 9, 2015 1000 Hours

- | | |
|--|--|
| 1. Approval of Agenda | Chair |
| 2. Approval of Minutes of Open Session meetings – Nov. 5 and 27, 2015 | Chair |
| 3. Business Arising:
Nil | Chair |
| 4. Presentation MADD Officer of the Year
Introduction of new Deputy Chief of Police | Chief
Chair |
| 5. Correspondence: | Chief |
| 6. Taxi Business:
Taxi Licences | Chief |
| 7. Reports:
Chief's Monthly Report
Stats Oct/Oct. Revised
Chief's Expenses Report
Quarterly Budget Report | Chief
Deputy Chief
Chief
Deputy Chief |
| 8. New Business:
Change of Command
Contingency Account <ul style="list-style-type: none">• Santa Needs Help• Coach4Food• Community Christmas Day Dinner• North Bay Santa Fund | Chair

Chief
Chief
Chief
Chief |
| 9. Association Report: | President |



**MINUTES OF OPEN MEETING
North Bay Police Services Board
November 5, 2015**

Present:

Board Members: Dennis O'Connor, Chair, William Hagborg, Vice-Chair,
Sheldon Forgette, Allan McDonald, Tiziana Silveri

Police Service: Chief Paul Cook, Deputy Chief Shawn Devine

Board Solicitor: Peter Leckie

Association:

Communications Coordinator: Mary Lugli

Guests: The Media

Secretary: Carol Miller

Regrets:

Call to Order

The Chair, Dennis O'Connor, called the meeting to order at 1001 hours.

Approval of Agenda:

Resolution: #150-2015

Moved by: Tiziana Silveri, Seconded by: William Hagborg

The North Bay Police Services Board hereby resolves to:

"Accept the agenda as amended for the Open Session Meeting to be held on
November 5, 2015".

Carried

Approval of Minutes:

Resolution: #151-2015

Moved by: Sheldon Forgette, Seconded by: Tiziana Silveri

The North Bay Police Services Board hereby resolves to:

"Adopt the Minutes of the Open Meeting held on October 14, 2015".

Carried

Business Arising:

Nil.

Correspondence:

Correspondence this month included two letters of appreciation from PLAYS for the 4th Annual Glow in the Dark Golf Tournament and from Home Depot to the annual Kids Workshop.

Resolution: #152-2015

Moved by William Hagborg, Seconded by Sheldon Forgette

The North Bay Police Services Board hereby resolves to:

"Note and file the correspondence received".

Carried

Taxi Business:

Resolution: #153-2015

Moved by: William Hagborg, Seconded by: Tiziana Silveri

The North Bay Police Services Board hereby resolves to:

"Approve the (1) one taxi licence application submitted for the month of October 2015."

Carried

Reports:Chief's Monthly Activity Report

Monthly activities attended by the Chief and / or the Deputy Chief during October/November included –

Local events: Domestic Violence Committee Meeting; Home Town Hockey; Retirement Supper for J. Holland, Crown Attorney; City's Emergency Management Committee Meeting; Nipissing Transition House Board Meeting; Meeting; Mobile Crisis Meeting; Opening Remarks – Retired OPP Commissioner Lewis Leadership Training; Communications/Solutions Committee Meeting; Gateway HUB Executive Committee Meeting; 1st Nations Awareness Training with Retired Sgt. Couchie; Policing Presentation at Odyssee School; 25th Anniversary Celebration at PEP; PRIDE Meeting; and Take Your Kids to Work Day.

Out of town events included an OPTIC Board Meeting in Toronto;

Since the last Board meeting there been no amendments made to Standard Operating Procedures or existing Protocols.

Statistical Reports

Deputy Chief, Shawn Devine, presented the Condensed Monthly Statistical Reports for the month of September 2015 (Revised). One hundred and two calls were to investigate motor vehicle accidents. Ten of these accidents resulted in injuries to 16 persons. He noted that sexual assaults and assaults are down however, calls are up by 10% in the month of September and the average of 80 calls per day was increased to 88 calls per day.

Resolution: #154-2015

Moved by: William Hagborg, Seconded by: Sheldon Forgette

The North Bay Police Services Board hereby resolves to:

"Accept the Condensed Monthly Statistical and Revised Statistical Reports for the month of September 2015 as presented".

Carried

General Property Audit

Resolution: #155-2015

Moved by: Tiziana Silveri, Seconded by: Allan McDonald

The North Bay Police Services Board hereby resolves to:

"Accept the General Property Audit Report for the year 2015 as submitted by the Chief of Police".

Carried

Mobile Crisis Annual Report

An information item on this first year program indicated that approximately six mental health calls per day are managed by the North Bay Police Service. This is a very high number when compared to other areas. The main goals of the program are to provide assistance and support to persons in mental health crisis in the community in a more efficient, effective and compassionate manner and to reduce wait times in the Emergency Department at the Regional Hospital for both those in need of mental health assistance and our officers. A number of recommendations contained in the report are being explored further.

The Chief stated that the Police will always be the safety net as cuts to other agencies are being made.

New Business:

Strategic Plan – Internal Survey Results

The Chief presented a copy of the results of a survey conducted by OraclePoll Research involving 42 members of the Service. The information will be shared with the Strategic Planning Committee and used to assist in the drafting of the Strategic Plan for 2016-2020.

Contingency Account – Seized and Unclaimed Monies

Resolution: #156-2015

Moved by: William Hagborg, Seconded by: Sheldon Forgette

The North Bay Police Services Board hereby resolves to:

"deposit \$3,369.21 in seized and unclaimed monies into the contingency line in the Board's 2015 Operating Budget".

Carried

Contingency Account – Families First

Resolution: #157-2015

Moved by: Sheldon Forgette, Seconded by: Allan McDonald

The North Bay Police Services Board hereby resolves to:

"Donate \$250.00 from the contingency line in the Board's Budget toward to support the 2015 Families First Celebrations".

Carried

Association Update:

There was no representative from the Association present at the meeting.

Special Meeting

Chair, Dennis O'Connor shared with all present that there will be a special Board meeting held on November 27, 2015 at 1000 hours to present the PSB Budget for 2016.

Adjournment:

Resolution: #158-2015

Moved by: William Hagborg , Seconded by: Tiziana Silveri

The North Bay Police Services Board hereby resolves to:

"Adjourn the Open Portion of the meeting held on November 5, 2015 at 1016 hours".

Carried

Chair

November 5, 2015

Secretary



**MINUTES OF OPEN MEETING
North Bay Police Services Board
November 27, 2015**

Present:

Board Members: Dennis O'Connor, Chair, William Hagborg, Vice-Chair, Allan McDonald, Tiziana Silveri

Police Service: Chief Paul Cook, Deputy Chief Shawn Devine

Board Solicitor: Peter Leckie

Association:

Communications Coordinator: Mary Lugli

Guests: The Media

Secretary: Carol Miller

Regrets: Sheldon Forgette

Call to Order

The Chair, Dennis O'Connor, called the meeting to order at 1000 hours.

Approval of Agenda:

Resolution: #161-2015

Moved by: Allan McDonald, Seconded by: Tiziana Silveri

The North Bay Police Services Board hereby resolves to:

"Accept the agenda as presented for the Open Session Meeting to be held on November 27, 2015".

Carried

2016 Operating Budget:

Resolution: #162-2015

Moved by: William Hagborg, Seconded by: Tiziana Silveri

The North Bay Police Services Board hereby resolves to:

"Approve the 2016 Operating Budget as presented by Deputy-Chief Devine".

Carried

Recorded Vote was held at the call of the Chair: Yeas: William Hagborg, Allan McDonald, Tiziana Silveri, Dennis O'Connor. Nays: 0

Results were unanimous in favour of this resolution.

Adjournment:

Resolution: #163-2015

Moved by: Allan McDonald, Seconded by: Tiziana Silveri

The North Bay Police Services Board hereby resolves to:

"Adjourn the Open Portion of the meeting held on November 27, 2015 at 1014 hours".

Carried

Chair

November 27, 2015

Secretary



North Bay Police Service

P.O. Box 717, 135 Princess Street West, North Bay, ON P1B 8J8

705-497-5555 FAX 705-497-5591

Website: www.northbaypolice.on.ca

Paul D. Cook
Chief of Police

Shawn E. Devine
Deputy Chief of Police

Board Report

Date of Report: December 1, 2015

Date of Meeting: December 9, 2015

Mr. D. O'Connor, Chair
And members of the
North Bay Police Services Board

Subject: MADD "Officer of the Year" 2015

Recommendation: Information Item

The total number of impaired drivers arrested and charged by members of our police service between November 30, 2014 and December 1, 2015 was 68 compared to 71 in 2014 and 64 in 2013 for the same time periods.

Constable Blake Vietmeier led the way this year with eight impaired driving arrests.

Ms. Erin Celebre from the MADD Nipissing Chapter has been invited to recognize Constable Vietmeier for his outstanding efforts this past year.

I invite any comments or questions from the Board.

Sincerely,

Paul D. Cook, O.O.M.
Chief of Police

Dec 1st 2015

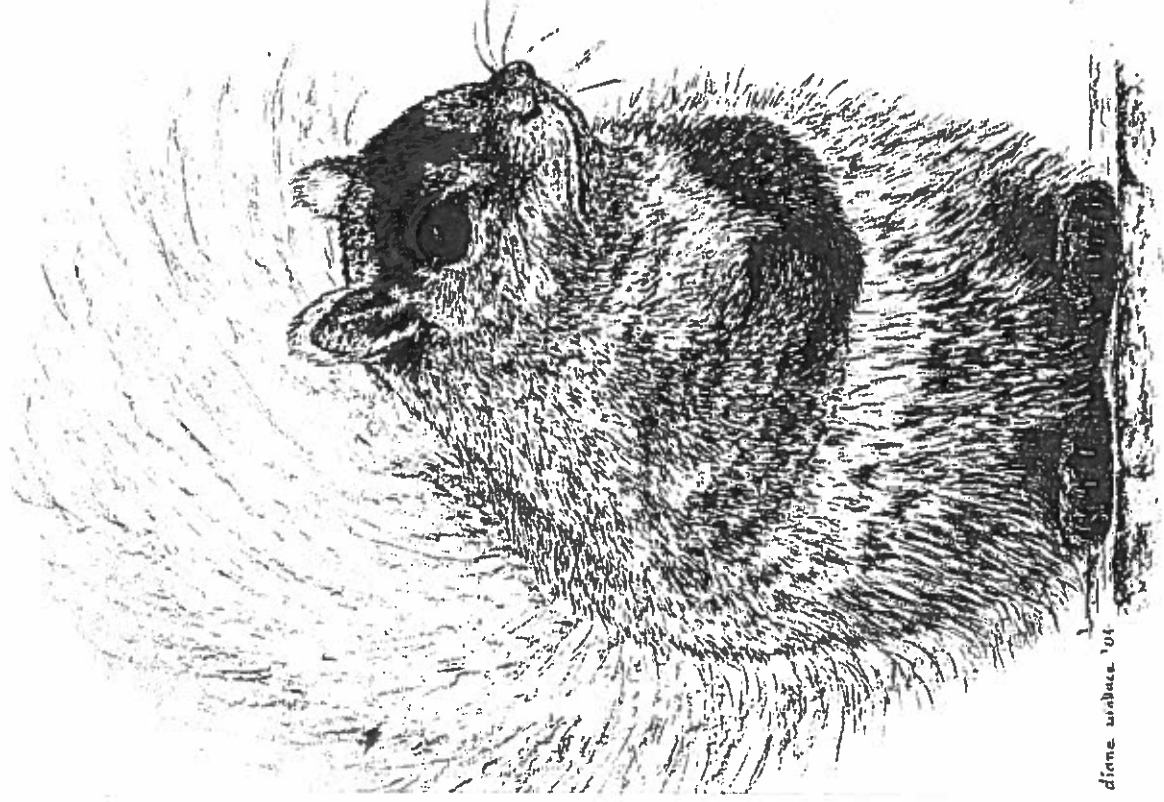
Dear Chief Cook

Thank you for sharing
your expertise with us
this evening at our
Charitable Trust Dinner.
Domestic violence is a
deep concern to all.

A donation to
Transition House, your
Charity of choice will
be made on your behalf
as an expression of our
appreciation

With appreciation on behalf
of the members of CFW
Worthen Bay

Karina Tuleville



Constable Ayres,

Thank you so much for the ride along and tour of the station on Friday. I had a lot of fun and learned a lot, and I really appreciate you taking the time out of your day to have me tag along.

Thank you, thank you, thank you!!!

Sincerely, Jenna Korn ☺

D/C Dennis

Please thank Cst. Ayres for his professionalism Nov. 30, 2015

C: HR + PSB

pe



North Bay Military Family Resource Centre
Centre de ressources pour les familles militaires de North Bay

39 Sterling Avenue,
Hornell Heights, Ontario P0H 1P0

Phone/Téléphone: 705-494-2011 ext 2053
Fax/Télécopieur: 705-494-2106

Memorandum

W5850-1 (Director)

17 November 2015

Executive Director

APPRECIATION
Constable Merv Shantz

1. The purpose of this letter of appreciation is to recognize the outstanding efforts of Constable Merv Shantz, for volunteering his time to assist with Wing Welcome/Family Fun Fair 2015. It was held on Saturday September 12, 2015.
2. His commitment to the goals and values of the MFRC was exemplary. He supervised the children and presented his information on the DARE program for the City Police. His customer service skills went beyond excellence.
3. On behalf of the North Bay Military Family Resource Centre and staff would you please extend our sincere thanks and appreciation to this volunteer for his dependability and enthusiasm to always help. We would like to commend this volunteer's dedication and willingness to support activities that benefit the entire military community.

Sincerely,

Tessa Clermont
Executive Director, MFRC

*D/c Deane
Please thank Cst. Shantz for
his assistance + professionalism.
Nov. 30, 2015 C. HR + PSB
Pz*

Gerald Lalande

From:
Sent: Thursday, November 26, 2015 7:21 PM
To: nbps
Subject: Darcy Wall

I am writing to express my sincere thanks to officer Wall. He went above and beyond making my kids and I feel comfortable after my accident this evening. I was very upset and he came over to check on us several times. He also took my son to see the cruiser which I believe helped to distract him from the upsetting situation. Officer Dagg was also very pleasant.

Please be sure to pass this email to the Chief Paul Cook.

Sincerely,


D/c Denise

Please pass on my thanks to Cots Wall
and Dagg for their professionalism.
Nov. 26, 2015 C. HR + PSB



Callander Firefighters Association

October 22, 2015

To our sponsorship partner

Recently, the Callander Firefighter's Association hosted an event called "Sirens in the Park". This event is an annual fundraiser for the local fire department, so that we may enhance our training and equipment, as well as provide an avenue for public education.

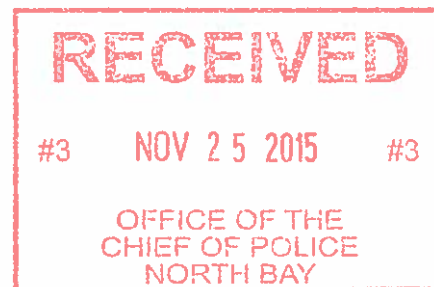
It is because of your generous donation that made this event possible. Items such as the static displays provided by the OPP, MNR, North Bay Police Service, and our neighboring fire departments, movie in the park, bouncy houses, and the kids fire hose, all provided opportunities for public education and plenty of fun!

We are already planning for next year, and with your help, this event will continue to be a huge success. Please accept our calendar as a token of our appreciation for your continued support of this worthwhile event.

With sincere thanks,

A handwritten signature in black ink, appearing to read "Brian Dreany".

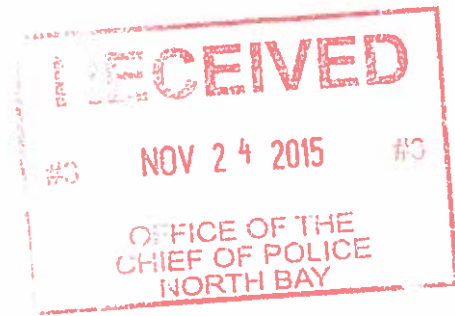
Brian Dreany
Sponsorship chair.





CISO

Criminal Intelligence Service Ontario
70 Galaxy Boulevard
Etobicoke, Ontario M9W 4Y6
Tel. 416 679 2100 Fax. 416 679 2102



November 12th, 2015

Chief Paul Cook
North Bay Police Service
135 Princess Street West
P.O. Box 717
North Bay, ON P1B 8J8

Dear Chief Cook:

In 2016, CISO will celebrate its 50th anniversary and our organization will mark five decades of cooperation among police services and government agencies in the fight against organized crime.

As you are aware, the strength of Criminal Intelligence Service Ontario is in the partnership that exists among its members and their contribution to the individual programs offered by CISO.

Over the past year, through effective collaboration, together we have delivered critical programs, identified current organized and serious crime threats across the province and laid the groundwork to ensure our success over the next decade. Representatives from the member agencies have played a significant role in designing and delivering programs such as the Intelligence Training Program, the Provincial Threat Assessment and the Undercover Officer Program. These efforts have been invaluable in setting CISO's course for the coming years.

At the present time we are reviewing the Meaningful Participation form that was used in the past, with a view to streamlining it and ensuring that the information provided is relevant and useful to the different types of agencies in our membership. In particular, we want to ensure that it captures and supports member agencies' contributions to CISO's transformation and priority setting goals.

In the meantime, I felt that it was important to provide you with some feedback on your agency's participation over the past year.

In reviewing the North Bay Police Service's level of engagement over the past year, it is clear that your organization is committed to the goals of CISO. As ACIIS reporting is critical to intelligence-led policing, I can confirm that the North Bay Police Service contributed to the ACIIS program. In addition, it made a significant contribution to CISO by providing instructors to the intelligence training program and enabled D/Cst. Greg McClenaghan to serve in the CISO Liaison Officer Program. I would also like to thank your service for hosting one of our district meetings and an Operating Body meeting. These meetings provide an important opportunity for the

CISO membership to exchange information on issues related to serious and organized crime in the province.

As the North Bay Police Service is a valued member of CISO, your questions, comments and concerns are always welcome. If at any time, your CISO Designates experience difficulty in attending meetings or training sessions or participating in other CISO activities, your District Liaison Officer would be pleased to meet with you.

In addition, if at any time you wish to contact me personally to discuss any concerns you might have, your comments are always welcome.

On behalf of CISO I would like to express my sincere appreciation for your agency's cooperation and valuable contributions to Ontario's intelligence community and our ongoing fight against organized and serious crime.

Yours truly,

A handwritten signature in black ink, appearing to read "R. T. Girling". The signature is fluid and cursive, with a long horizontal stroke at the end.

R.T. (Tom) Girling, M.O.M.
Director, Provincial Bureau
Criminal Intelligence Service Ontario



October 13, 2015

North Bay Police Services Board
135 Princess Street West
North Bay, Ontario P1B8J8

Dear North Bay Police Services Board,

Near North Crime Stoppers gratefully acknowledges your generous support of the 'Celebrity Jail-a-thon' fundraising event. Concerned citizens and businesses are one of the key ingredients needed to maintain the quality of life in our communities.

Thank you for believing in this worthwhile crime fighting program. We are happy to provide you with this charitable tax receipt for your records.

Warmest regards,

Ginette Cazabon
Chairperson, Near North Crime Stoppers

CRIME  STOPPERS **1-800-222-TIPS** **ÉCHEC  AU CRIME**

OFFICIAL TAX RECEIPT FOR INCOME TAX PURPOSES

Charitable Registration No.: 13242 0290 RR0001

Canada Revenue Agency <http://www.cra-arc.gc.ca/charities>

Official Receipt No.: 15-345

Donation Summary

Receipt Issued On: October 13, 2015

Donation Date: May 7, 2015

Received: \$250.00

North Bay Police Services Board
135 Princess Street West
North Bay, Ontario P1B8J8

This is an official receipt for Income Tax purposes, issued in North Bay, ON, P1B 6C2

Authorized Signature

Dear Paul D. Cook:

On behalf of all Nipissing University students, please accept my most sincere appreciation for your thoughtful gift of \$500.00 to The Constable Andrew Keating Memorial Award.

Your support provides us with the resources needed to support excellence in student education, teaching, research, and a quality campus life.

Once again, thank you for supporting Nipissing University.

Yours truly,



Andrea Parolin
Senior Development Officer

Tax Receipt #20150119
Receipt Date 10/30/2015



100 College Drive, Box 5002, North Bay, ON P1B 8L7
Nipissing University appreciates your considerate gift.

10/23/2015

DATE: \$500.00
AMOUNT: The Constable Andrew Keating Memorial
FUND: Award

*Please note that this is an
official receipt for income tax purposes.*

BN/Registration number: 119058154 RR 0001



President & Vice-Chancellor

North Bay Police Service
135 Princess St W
PO Box 717
North Bay, ON P1B 8J8

Canada Revenue Agency www.cra-arc.gc.ca

September 10, 2015

Detective Sergeant Dan Webber
North Bay Police Service
Criminal Investigation Section
135 Princess Street W.
North Bay, ON
dwebber@northbaypolice.on.ca

Dear Detective Sergeant Webber,

I want to take this opportunity on behalf of the Ottawa Police Service Internet Child Exploitation Unit to express our sincere thanks and appreciation for the support and assistance provided by Detective Constable Jason Long in investigating a serious offence of Child Exploitation.

The efforts made by D/C Long were instrumental in solidifying a conviction for the offences of Luring a Child and the Possession of Child Exploitation Material. The uniqueness of these types of investigations are always fraught with numerous challenges and potential obstacles, but D/C Long provided invaluable resources and fulfilled time constrained requests from myself and the Crown Prosecutor in this matter.

The accused was responsible for the online luring of numerous children across North America as well as Internationally, which culminated in his arrest where he had agreed to meet a mother and her small children at a local hotel for sexual contact. Due to D/C Long's continued support, the accused was sentenced to three (3) years in prison with a life time association to the Canadian Sexual Offenders Registry.

Sincerely,

Detective Michael Pelletier
Ottawa Police Service
Internet Child Exploitation Unit
Ottawa, Ontario
pelletierm@ottawapolice.ca



North Bay Police Service

P.O. Box 717, 135 Princess Street West, North Bay, ON P1B 8J8

705-497-5555 FAX 705-497-5591

Website: www.northbaypolice.on.ca

Paul D. Cook
Chief of Police

Shawn E. Devine
Deputy Chief of Police

November 30th, 2015

CHAIR AND MEMBERS

North Bay Police Service Board

Re: Taxi Driver Licence Applications – November 2015

Dear Sir:

The following four (4) individuals were issued with a Taxi Licence. It is recommended that this Licence Application be approved.

No.	Name	Company
11	Edward Hook	Union
12	Alecia Maure	5-0 Cab
21	John Phillips	Union
22	Christopher Mong	5-0 Cab

Sincerely,

Paul D. Cook
Chief of Police

/kp



North Bay Police Service

P.O. Box 717, 135 Princess Street West, North Bay, ON P1B 8J8

705-497-5555 FAX 705-497-5591

Website: www.northbaypolice.on.ca

Paul D. Cook
Chief of Police

Shawn E. Devine
Deputy Chief of Police

Board Report

Date of Report: December 2, 2015

Date of Meeting: December 9, 2015

Chair Mr. D. O'Connor and members of the
North Bay Police Services Board

Subject: Chief's Monthly Activities Report – Nov/Dec.

Recommendation: Information Item

The following are items of interest and/or special events that Deputy Chief Devine and I have represented the Police Service at since the last Board meeting that does not merit separate reporting:

Nov. 6

- Mobile Crisis Team Meeting

Nov. 11

- Remembrance Day Services in North Bay and Callander

Nov. 18

- Indian Friendship Centre Community Action Circle

Nov. 19

- MADD Red Ribbon Campaign Launch

Nov. 21

- Celebration of Life for Retired OPP Cst. Larocque

Nov. 22

- Santa Claus Parade

Nov. 24

- OPTIC AGM and Meeting in Toronto

Nov. 26

- OHL Big Ticket Game for Special Olympics

Nov. 27

- Festive RIDE Launch in Callander
- DIA Annual Christmas Walk

Dec. 1

- World Aids Day – Red Scarf Campaign
- Speaker at Canadian Federation of University Women (CFUW) Charitable Dinner

Dec. 2

- Coach4Food (C4F) 22 Wing Roadblock
- C4F Practice
- Board's 2016 Budget Presentation to Council

Dec. 5

- C4F Practices

Dec. 7

- C4F Practice

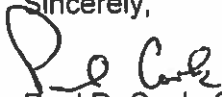
Dec. 8

- DARE Graduations
- C4F Practice

Since the last Board meeting we have not amended any of our Standard Operating Procedures or existing Protocols.

I invite any comments or questions from the Board.

Sincerely,

A handwritten signature in black ink, appearing to read "Paul D. Cook".

Paul D. Cook, O.O.M.
Chief of Police



North Bay Police Service

P.O. Box 717, 135 Princess Street West, North Bay, ON P1B 8J8

705-497-5555 FAX 705-497-5591

Website: www.northbaypolice.on.ca

Paul D. Cook
Chief of Police

Shawn E. Devine
Deputy Chief of Police

Board Report

Date of Report: December 2, 2015

Date of Meeting: December 9, 2015

Mr. D. O'Connor, Chair
and members of the
North Bay Police Services Board

Subject: Statistical Reports

Recommendation: The Board resolves to, "Accept the Condensed Monthly Statistical and Revised Statistical Reports for the month of October 2015 as presented."

Find attached the Condensed Monthly and Revised Monthly Reports for the month of October 2015.

I invite any questions or comments from the Board.

Sincerely,

Paul D. Cook, O.O.M.
Chief of Police

2015-11-02

**NORTH BAY POLICE SERVICE
CONDENSED MONTHLY STATISTICAL REPORT**

MONTH OF OCTOBER

During the month of October 2014, police activity for the North Bay Police Service resulted in 2491 calls as compared to 2318 calls in 2014.

Of these calls, 96 were to investigate motor vehicle accidents. Seventeen of these accidents involved injuries, with 21 persons injured.

The following is a list of some of the criminal occurrences investigated during the month, with comparative figures for 2014.

	Year to Date		Cleared to Date	
	2015	2014	2015	2014
Homicide	-	-	-	1
Sexual Offences	3	48	53	96
Assault	18	44	328	384
Robbery	-	1	15	11
Break, Enter & Theft	10	11	139	156
Stolen Vehicles	2	-	28	29
Stolen Bicycles	12	4	94	86
Recovered Bicycles	10	5	48	52
Theft Under	74	91	658	782
Theft Over	-	-	11	12
Wilful Damage	29	26	377	312
Drug Charges	11	14	143	114
Criminal Offences Total			2473	2665
Calls for Service			21224	20138
Police Activity			24492	23172

Additional detailed statistics are available through the Office of the Chief of Police.

*Note - Year to Date statistics will change due to adjustments.


P.D. Cook
Chief of Police

/sc

2015-11-26

*** REVISED ***

NORTH BAY POLICE SERVICE CONDENSED MONTHLY STATISTICAL REPORT

MONTH OF OCTOBER

During the month of October 2014, police activity for the North Bay Police Service resulted in 2491 calls as compared to 2318 calls in 2014.


Of these calls, 96 were to investigate motor vehicle accidents. Seventeen of these accidents involved injuries, with 21 persons injured.

The following is a list of some of the criminal occurrences investigated during the month, with comparative figures for 2014.

	Year to Date				Cleared to Date	
	2015	2014	2015	2014	2015	2014
Homicide	-	-	-	1	-	-
Sexual Offences	3	48	55	96	44	41
Assault	15	44	332	384	302	336
Robbery	-	1	15	11	9	7
Break, Enter & Theft	12	11	143	156	32	25
Stolen Vehicles	2	-	28	29	4	9
Stolen Bicycles	12	4	94	86	2	4
Recovered Bicycles	10	5	48	52	3	3
Theft Under	94	91	694	782	212	211
Theft Over	-	-	11	12	2	5
Wilful Damage	32	26	383	312	111	61
Drug Charges	14	14	149	114	159	104
Criminal Offences Total			2555	2665		
Calls for Service			21213	20138		
Police Activity			24492	23172		

Additional detailed statistics are available through the Office of the Chief of Police.

*Note - Year to Date statistics will change due to adjustments.


P.D. Cook
Chief of Police

/sc



North Bay Police Service

P.O. Box 717, 135 Princess Street West, North Bay, ON P1B 8J8

705-497-5555 FAX 705-497-5591

Website: www.northbaypolice.on.ca

Paul D. Cook
Chief of Police

Shawn E. Devine
Deputy Chief of Police

Board Report

Date of Report: November 30, 2015

Date of Meeting: December 9, 2015

Chair Mr. D. O'Connor and members of the
North Bay Police Services Board

Subject: Personal Expenses

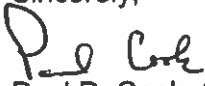
Recommendation: That the Board hereby resolves to, "acknowledge receipt of the Chief's personal expenses from August 15 to October 10, 2015."

Board By-law #05/01 directs the Chief of Police to submit personal expenses to the Board on a quarterly basis. The expenses reported on should include credit card invoices and per diem expenses. Enclosed are Visa statements outlining my expenses for the dates stated. The table below breaks out these expenditures.

#	Date	Visa Amount	Per Diem	Comments
1	Aug. 15-19		\$55.00	CACP in Quebec City
2	Aug. 15-19	\$56.50		As above - Transportation
3	Aug. 15-19	\$56.02		As above - Fuel
4	Aug. 15-19	\$903.91		As above - Accommodations
5	Sep. 9		\$17.50	OACP Zone 1A Meeting in Timmins
6	Sep. 9	\$168.37		As above - Accommodations
7	Sep. 24		\$27.50	OACP CEO Day in Vaughan
8	Sep. 24	\$157.07		As above - Accommodations
9	Sep. 27		\$55.00	Canadian Police Memorial in Ottawa
10	Sep. 27	\$45.00		As above - Fuel
11	Sep. 27	\$24.86		As above - Parking
12	Oct. 8 & 9		\$37.50	Small Mid-size Police Services Meeting in Peterborough
13	Oct. 8 & 9	\$236.64		As Above - Accommodations

I invite any questions or comments from the Board.

Sincerely,

A handwritten signature in black ink, appearing to read "Paul Cook". The signature is written in a cursive, flowing style.

Paul D. Cook, O.O.M.
Chief of Police



Canada
CORPORATE PAYMENT SYSTEMS
120 Adelaide St W, P.O. Box 2300
Toronto, Ontario M5H 1T1



AMOUNT DUE

\$0.00

"MEMO STATEMENT ONLY"
DO NOT REMIT PAYMENT

PAUL COOK
NORTH BAY POLICE
135 PRINCESS ST. W.
PO BOX 717
NORTH BAY ON P1B 8J8

MESSAGES:

** Attention ** Your account is in dispute for \$6.00. This amount has not been included in the finance charge or minimum payment calculation.

TRAN DATE	POST DATE	MCC CODE	TRANSACTION DESCRIPTION	REFERENCE #	AMOUNT
08-19	08-24	3009	AIR CANADA 0142142468177 WINNIPEG MB COOK/PAUL MR DEPARTURE: 08-19-15 YQB AC Y YYZ	74537865233004015267424	M28.25
08-19	08-24	3009	AIR CANADA 0142142624879 WINNIPEG MB COOK/KAREN MRS DEPARTURE: 08-19-15 YQB AC Y YYZ	74537865233004015267473	M28.25
08-19	08-21	5541	ESSO R.R. #3, HWY #11 NOR ORILLIA ON	74064495232920118183044	M56.02
08-20	08-21	3504	HILTON QUEBEC FD QUEBEC QC	74479325232072001173381	M903.91
09-10	09-14	3665	HAMPTON INN TIMMINS TIMMINS ON 038128 ARRIVAL: 09-09-15	74703415254000222034983	M168.37

General Customer Inquiries 800-588-8065 Outside North America, collect 416-306-3630 Lost or Stolen Cards 800-588-8067 Outside North America, collect 416-306-3636	ACCOUNT NUMBER	ACCOUNT SUMMARY	
	STATEMENT DATE	PURCHASES, FEES & ADJUSTMENTS	\$1,184.80
		CASH ADVANCES	\$0.00
		DISPUTE AMOUNT	\$6.00
		CREDITS	\$0.00
		STATEMENT TOTAL	\$1,184.80

Trademark of U.S. Bank National Association.



Canada
CORPORATE PAYMENT SYSTEMS
120 Adelaide St W, P.O. Box 2300
Toronto, Ontario M5H 1T1



AMOUNT DUE \$0.00

"MEMO STATEMENT ONLY"
DO NOT REMIT PAYMENT

PAUL COOK
NORTH BAY POLICE
135 PRINCESS ST. W.
PO BOX 717
NORTH BAY ON P1B 8J8

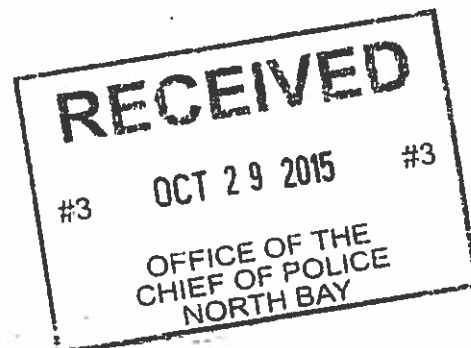
17379000

96

MESSAGES:

** Attention ** Your account is in dispute for \$6.00. This amount has not been included in the finance charge or minimum payment calculation.

TRAN DATE	POST DATE	MCC CODE	TRANSACTION DESCRIPTION	REFERENCE #	AMOUNT
09-24	09-28	7011	HILTON GARDEN INN VAUG VAUGHAN ON 0000447680 ARRIVAL: 09-23-15	74500015268667453850597	M157.07
09-27	09-28	5541	68077 MACS CONV. STORES ARNPRIOR ON	74064495270820116078621	M45.00
09-28	09-29	3509	OTTAWA MARRIOTT OTTAWA ON	74450775271004095003530	M24.86
10-09	10-12	7011	OTONABEE MOTEL PETERBOROUGH ON	74064495283820100282218	M236.64



General Customer Inquiries 800-588-8085 Outside North America, collect 416-306-3630 Lost or Stolen Cards 800-588-8087 Outside North America, collect 416-306-3636	ACCOUNT NUMBER	ACCOUNT SUMMARY	
	STATEMENT DATE	PURCHASES, FEES & ADJUSTMENTS	\$463.57
	10/20/15	CASH ADVANCES	\$0.00
		DISPUTE AMOUNT	\$6.00
		CREDITS	\$0.00
		STATEMENT TOTAL	\$463.57

Trademark of U.S. Bank National Association.



North Bay Police Service

P.O. Box 717, 135 Princess Street West, North Bay, ON P1B 8J8

705-497-5555 FAX 705-497-5591

Website: www.northbaypolice.on.ca

Paul D. Cook
Chief of Police

Shawn E. Devine
Deputy Chief of Police

Board Report

Date of Report: November 30, 2015

Date of Meeting: December 9, 2015

Chairman D. O'Connor
and Members of the
North Bay Police Services Board

Subject: Quarterly 2015 Budget Report – Fourth Quarter

Recommendation: Information Item

During the Board meeting held on December 14, 2004 the Board resolved to, "Submit updated accurate budgets on a quarterly basis for information purposes to City Council commencing with the 2005 fiscal year."

Find attached a report prepared by Mr. Lalande, which outlines the status of the Board's Operating Budget as of November 30, 2015.

Although there are a number of individual lines in, or projected to end the year in a deficit position, overall the budget is in very good shape and we are anticipating a year-end surplus. It is too early to estimate what this surplus will be.

The Board is reminded that once our year-end surplus is finalized in 2016 a request will be made to have these monies transferred into our General Police Purposes Reserve Account. A portion of these monies will also have to be transferred to cover any retro payments associated to collective bargaining for 2015.

If the Board is satisfied with this report, a copy of it will be forwarded to City Council as per the Board's Resolution.

I invite any questions or comments from the Board in relation to this report.

Sincerely,

Paul D. Cook, O.O.M.
Chief of Police

	15 BUDGET	COLLECTED/SPENT AT ABOVE DATE	BUDGET BALANCE
REVENUE	\$ (1,798,080)	\$ (1,185,441)	\$ (612,639)
TOTAL EXPENSES	\$ 18,821,918	\$ 17,085,624	\$ 1,736,294
NET BALANCE	\$ 17,023,838	\$ (15,900,183) ***	\$ 1,123,655



*** board contingency amount removed
 ***** municipal levy amount removed
 ***** gym committee amount removed

REVENUE	\$	(1,185,441)	
PAYROLL COSTS	\$	15,455,506	
BOARD COSTS	\$	52,333	*** board contingency amount removed
ADMINISTRATION	\$	259,316	
EMERGENCY LAW	\$	70,418	
TRAFFIC	\$	2,905	
COMMUNICATIONS	\$	132,208	
BUILDING MAINT	\$	209,622	
UNIFORMS & EQUIP	\$	182,194	
FLEET	\$	390,802	
TRAINING	\$	72,736	
COMPUTERS	\$	229,574	
HUB/MOBILE	\$	28,010	
TOTAL EXPENSES	\$	17,085,624	
NET	\$	15,900,183	93%

Clarification Notes on Line Items:

Target spending for 8 months = 67%

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ADJUSTED BUDGET	Y-T-D ACTUALS	CURRENT ENCUMBRANCES	TOTAL ACTUALS	LEFT TO SPEND	% SPENT TO DATE
100-7001-362.04-05	TAXI LICENSE	33,250-	31,150-	0	31,150-	2,100-	.94
100-7001-362.04-20	COURT FINES	78,698-	0	0	0	78,698-	.00
100-7001-362.04-23	COURT SECURITY UPLOAD	372,571-	372,572-	0	372,572-	1	1.00
100-7001-362.04-50	SALE OF SURPLUS EQUIPMENT	0	794-	0	794-	794	.00
100-7001-362.04-70	TSF FROM RESERVE FUND	0	173,037-	0	173,037-	173,037	.00
100-7001-362.04-80	SUNDRY REVENUE	500-	8,737-	0	8,737-	8,237	17.47
100-7001-362.05-24	SAFER COMMUNITIES GRANT	280,000-	0	0	0	280,000-	.00
100-7001-362.05-36	R.I.D.E. PROGRAM	15,600-	0	0	0	15,600-	.00
100-7001-362.05-38	COMMUNITY POLICING GRANT	270,000-	0	0	0	270,000-	.00
100-7001-362.07-04	MUNICIPAL LEVY	17,023,838-	17,023,838-	0	17,023,838-	0	1.00
100-7001-362.08-47	OFFICE SPACE LEASE/RENT	1,889-	1,889-	0	1,889-	0	1.00
100-7001-362.08-50	ADMINISTRATION FEES	70,000-	56,866-	0	56,866-	13,134-	.81
100-7001-362.08-69	OTHER ADMINISTRATION FEES	182,200-	170,242-	0	170,242-	11,958-	.93
100-7001-362.09-92	CONTRACT POLICING	485,572-	364,179-	0	364,179-	121,393-	.75
100-7001-362.09-95	DONATIONS / GRANTS	7,800-	7,808-	0	7,808-	8	1.00
* REVENUE		18,821,918-	18,211,112-	0	18,211,112-	610,806-	.97
100-7001-472.51-15	TSF TO RESERVE FUND	0	1,833	0	1,833	1,833-	.00
* EXPENDITURE		0	1,833	0	1,833	1,833-	.00
** POLICE REVENUES		18,821,918-	18,209,279-	0	18,209,279-	612,639-	.97

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ADJUSTED BUDGET	Y-T-D ACTUALS	CURRENT ENCUMBRANCES	TOTAL ACTUALS	LEFT TO SPEND	\$ SPENT TO DATE
100-7002-472.10-01	REGULAR SALARIES	11,139,976	10,015,349	0	10,015,349	1,124,627	.90
100-7002-472.10-02	TEMPORARY SALARIES	909,355	754,286	0	754,286	155,069	.83
100-7002-472.10-03	SHIFT PREMIUM	4,000	363	0	363	3,637	.09
100-7002-472.11-01	OVERTIME CIVILIAN F/T	29,000	30,730	0	30,730	1,730-	1.06
100-7002-472.11-02	OVERTIME - CIVILIAN P/T	49,700	47,234	0	47,234	2,466	.95
100-7002-472.11-03	SWORN FULLTIME	400,000	379,898	0	379,898	20,102	.95
100-7002-472.12-02	VACATION	47,668	44,500	0	44,500	3,168	.93
100-7002-472.12-05	STATUTORY SWORN	275,000	191,397	0	191,397	83,603	.70
100-7002-472.12-06	STATUTORY CIVILIAN	3,300	2,010	0	2,010	1,290	.61
100-7002-472.12-98	RETIREMENT PAYOUTS	0	173,037	0	173,037	173,037-	.00
100-7002-472.14-03	SERVICE PAY CIVILIAN	0	15,000	0	15,000	15,000-	.00
100-7002-472.14-05	INCENTIVE PAY	3,950	5,550	0	5,550	1,600-	1.41
100-7002-472.14-06	BREATHALYZER PAY	8,000	0	0	0	8,000	.00
100-7002-472.14-07	ACTING RANK PAY	29,000	24,559	0	24,559	4,441	.85
100-7002-472.14-08	COACH OFFICER PAY	8,000	15,120	0	15,120	7,120-	1.89
100-7002-472.14-09	OFF DUTY PAY	70,000	65,493	0	65,493	4,507	.94
100-7002-472.14-11	COMMISSIONER OF OATHS	3,250	0	0	0	3,250	.00
100-7002-472.14-12	EMERG. RESPONSE TEAM	4,800	0	0	0	4,800	.00
100-7002-472.14-13	NEGOTIATOR	3,000	0	0	0	3,000	.00
100-7002-472.14-14	CIVILIAN COACH TRAINING	7,000	3,206	0	3,206	2,506-	4.58
100-7002-472.14-99	OTHER EMP ALLOWANCES	19,000	13,923	0	13,923	5,077	.73
100-7002-472.18-01	FRINGE BENEFITS-FULLTIME	3,048,888	2,879,855	0	2,879,855	169,033	.94
100-7002-472.18-02	FRINGE BENEFITS-PARTTIME	189,270	169,336	0	169,336	19,934	.89
* EXPENDITURE		16,245,857	14,830,846	0	14,830,846	1,415,011	.91
** ADMINISTRATION		16,245,857	14,830,846	0	14,830,846	1,415,011	.91

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ADJUSTED BUDGET	Y-T-D ACTUALS	CURRENT ENCUMBRANCES	TOTAL ACTUALS	LEFT TO SPEND	\$ SPENT TO DATE
100-7003-472.10-01	REGULAR SALARIES	335,084	340,294	0	340,294	5,210-	1.02
100-7003-472.10-02	TEMPORARY SALARIES	159,569	132,903	0	132,903	25,665	.84
100-7003-472.10-03	SHIFT PREMIUM	3,000	113	0	113	2,887	.04
100-7003-472.11-01	OVERTIME CIVILIAN F/T	1,000	981	0	981	19	.98
100-7003-472.11-02	OVERTIME - CIVILIAN P/T	5,300	9,486	0	9,486	4,186-	1.79
100-7003-472.12-02	VACATION	10,000	7,708	0	7,708	2,292	.77
100-7003-472.12-06	STATUTORY CIVILIAN	1,000	2,010	0	2,010	1,010-	2.01
100-7003-472.14-03	SERVICE PAY CIVILIAN	0	1,950	0	1,950	1,950-	.00
100-7003-472.14-14	CIVILIAN COACH TRAINING	2,500	527	0	527	1,973	.21
100-7003-472.18-01	FRINGE BENEFITS-FULLTIME	130,000	99,803	0	99,803	30,197	.77
100-7003-472.18-02	FRINGE BENEFITS-PARTTIME	40,000	28,885	0	28,885	11,115	.72
* EXPENDITURE		686,452	624,660	0	624,660	61,792	.91
**	911 FIRE DISPATCH	686,452	624,660	0	624,660	61,792	.91

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ADJUSTED BUDGET	Y-T-D ACTUALS	CURRENT ENCUMBRANCES	TOTAL ACTUALS	LEFT TO SPEND	% SPENT TO DATE
100-7004-362.04-10 * REVENUE	SEIZED FUNDS/BIKE AUCTION	0 0	10,288- 10,288-	0 0	10,288- 10,288-	10,288 10,288	.00 .00
100-7004-472.10-04	HONOURARIUMS	4,200	3,849	0	3,849	351	.92
100-7004-472.18-04	FRINGE BEN-HONOURARIUMS	270	264	0	264	6	.98
100-7004-472.26-01	OFFICE SUPPLIES	150	341	0	341	191-	2.27
100-7004-472.30-12	CELLULAR SERVICE	600	550	0	550	50	.92
100-7004-472.30-55	MEETING COSTS	750	1,070	0	1,070	320-	1.43
100-7004-472.30-65	MEMBERSHIPS	2,782	6,747	0	6,747	3,965-	2.43
100-7004-472.30-70	TRAINING	14,500	14,623	0	14,623	123-	1.01
100-7004-472.30-80	ADVERTISING & PROMOTION	500	1,405	0	1,405	905-	2.81
100-7004-472.30-83	BOARD CONTINGENCY	0	5,630	0	5,630	5,630-	.00
100-7004-472.31-05	LEGAL FEES	30,000	16,592	0	16,592	13,408	.55
100-7004-472.39-99	MISC SERVICES & RENTS	5,500	6,892	0	6,892	1,392-	1.25
* EXPENDITURE		59,252	57,963	0	57,963	1,289	.98
** POLICE BOARD OF COMM		59,252	47,675	0	47,675	11,577	.80

WORKSHEET NAME POLICETD

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ADJUSTED BUDGET	Y-T-D ACTUALS	CURRENT ENCUMBRANCES	TOTAL ACTUALS	LEFT TO SPEND	% SPENT TO DATE
100-7005-472.26-01	OFFICE SUPPLIES	26,000	18,952	1,010	19,962	6,038	.77
100-7005-472.26-85	PHOTOCOPY SUPPLIES	5,000	3,898	0	3,898	1,102	.78
100-7005-472.30-05	COURIER, DELIVERY, POSTAGE	10,100	9,898	0	9,898	202	.98
100-7005-472.30-25	PHOTOCOPY EXPENSES	12,120	11,785	219	12,004	116	.99
100-7005-472.30-27	INTERVIEW EXPENSES	5,000	5,513	0	5,513	513	1.10
100-7005-472.30-65	MEMBERSHIPS	5,200	5,402	0	5,402	202	1.04
100-7005-472.30-80	ADVERTISING & PROMOTION	500	1,037	0	1,037	537	2.07
100-7005-472.30-99	MISC ADMIN EXPENSES	19,000	15,600	0	15,600	3,400	.82
100-7005-472.31-01	AUDIT & ACCOUNTING FEES	78,315	78,315	0	78,315	0	1.00
100-7005-472.34-60	BRINKS COURIER	1,600	1,520	0	1,520	80	.95
100-7005-472.36-01	INSURANCE PREMIUMS	58,600	62,098	0	62,098	3,498	1.06
100-7005-472.39-61	HEALTH & WELLNESS	7,200	6,361	0	6,361	839	.88
100-7005-472.41-10	CASH OVER / SHORT	0	1-	0	1-	1	.00
100-7005-472.41-15	FOREIGN EXCHANGE	0	649	0	649	649	.00
100-7005-472.50-15	OFFICE FURNITURE/EQUIPMEN	10,000	7,830	480	8,310	1,690	.83
100-7005-472.51-15	TSF TO RESERVE FUND	30,000	28,750	0	28,750	1,250	.96
* EXPENDITURE		268,635	257,607	1,709	259,316	9,319	.97
** ADMINISTRATION		268,635	257,607	1,709	259,316	9,319	.97

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ADJUSTED BUDGET	Y-T-D ACTUALS	CURRENT ENCUMBRANCES	TOTAL ACTUALS	LEFT TO SPEND	% SPENT TO DATE
100-7006-362.04-79	REIMBURSEMENT OF EXPENSES	0	4,460-	0	4,460-	4,460	.00
*	REVENUE	0	4,460-	0	4,460-	4,460	.00
100-7006-472.30-30	TRAVEL	20,000	24,115	0	24,115	4,115-	1.21
100-7006-472.30-60	MEALS	7,600	5,695	0	5,695	1,905	.75
100-7006-472.31-60	WITNESS FEES	10,000	15,000	0	15,000	5,000-	1.50
100-7006-472.32-05	VEHICLE LEASE/RENTAL	15,500	10,499	0	10,499	5,001	.68
100-7006-472.33-07	EQUIPMENT MAINTENANCE	5,000	836	2,034	2,870	2,130	.57
100-7006-472.39-99	MISC SERVICES & RENTS	17,200	16,699	0	16,699	501	.97
*	EXPENDITURE	75,300	72,844	2,034	74,878	422	.99
**	EMERG LAW ENFORCEMENT	75,300	68,384	2,034	70,418	4,882	.94

WORKSHEET NAME POLICETD

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ADJUSTED BUDGET	Y-T-D ACTUALS	CURRENT ENCUMBRANCES	TOTAL ACTUALS	LEFT TO SPEND	% SPENT TO DATE
100-7007-472.26-01	OFFICE SUPPLIES	500	24	0	24	476	.05
100-7007-472.26-35	BOOK & RESOURCE MATERIAL	800	0	0	0	800	.00
100-7007-472.29-10	POLICE SUPPLIES	1,700	803	641	1,444	256	.85
100-7007-472.33-15	VEHICLE MAINTENANCE	1,000	233	0	233	767	.23
100-7007-472.33-23	POLICE RADAR/BREATH EQUIP	2,500	1,204	0	1,204	1,296	.48
100-7007-472.50-10	MACHINERY & EQUIPMENT	2,000	0	0	0	2,000	.00
*	EXPENDITURE	8,500	2,264	641	2,905	5,595	.34
**	TRAFFIC SECTION	8,500	2,264	641	2,905	5,595	.34

WORKSHEET NAME POLICETD

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ADJUSTED BUDGET	Y-T-D ACTUALS	CURRENT ENCUMBRANCES	TOTAL ACTUALS	LEFT TO SPEND	% SPENT TO DATE
100-7008-472.30-10	TELEPHONE	41,200	30,149	2,228	32,377	8,823	.79
100-7008-472.30-12	CELLULAR SERVICE	38,000	33,756	0	33,756	4,244	.89
100-7008-472.33-01	RADIO MAINTENANCE	3,500	4,353	0	4,353	853-	1.24
100-7008-472.33-07	EQUIPMENT MAINTENANCE	48,700	48,730	106	48,836	136-	1.00
100-7008-472.34-99	MISC CONTRACTS	7,350	6,106	1,356	7,462	112-	1.02
100-7008-472.50-50	RADIO UPGRADES	0	0	5,424	5,424	5,424-	.00
*	EXPENDITURE	138,750	123,094	9,114	132,208	6,542	.95
**	COMMUNICATIONS	138,750	123,094	9,114	132,208	6,542	.95

WORKSHEET NAME POLICETD

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ADJUSTED BUDGET	Y-T-D ACTUALS	CURRENT ENCUMBRANCES	TOTAL ACTUALS	LEFT TO SPEND	% SPENT TO DATE
100-7010-472.26-15	JANITORIAL SUPPLIES	13,780	11,326	2,264	13,590	130	.99
100-7010-472.27-01	HYDRO	110,000	97,924	0	97,924	12,076	.89
100-7010-472.27-05	NATURAL GAS	15,000	13,521	0	13,521	1,479	.90
100-7010-472.27-15	WATER	6,000	4,386	0	4,386	1,614	.73
100-7010-472.27-30	CABLE/FIBRE OPTICS	782	727	0	727	55	.93
100-7010-472.33-05	BUILDING MAINTENANCE	56,500	44,108	18,101	62,209	5,709	1.10
100-7010-472.34-01	GARBAGE CONTRACT	7,000	4,290	4,480	8,770	1,770	1.25
100-7010-472.34-17	PEST CONTROL	10,576	586	0	586	10	1.02
100-7010-472.34-45	SNOW REMOVAL CONTRACT	219,638	7,909	0	7,909	2,091	.79
*	EXPENDITURE		184,777	24,845	209,622	10,016	.95
**	MAINTENANCE OF QUARTERS	219,638	184,777	24,845	209,622	10,016	.95

WORKSHEET NAME POLICETD

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ADJUSTED BUDGET	Y-T-D ACTUALS	CURRENT ENCUMBRANCES	TOTAL ACTUALS	LEFT TO SPEND	% SPENT TO DATE
100-7012-472.26-50	CLOTHING / UNIFORM	73,000	62,654	19,213	80,867	7,867-	1.11
100-7012-472.29-10	POLICE SUPPLIES	30,000	13,568	0	13,568	16,432	.45
100-7012-472.29-15	GUN SUPPLIES	59,000	56,520	987	57,507	1,493	.97
100-7012-472.29-20	POLICE TECH SERVICE SUPP	10,000	8,043	805	8,848	1,152	.88
100-7012-472.33-50	DRY CLEANING/MAINT	19,700	12,391	0	12,391	7,309	.63
100-7012-472.50-45	ERT	10,000	8,332	681	9,013	987	.90
*	EXPENDITURE	201,700	161,508	20,686	182,194	19,506	.90
**	UNIFORMS/EQUIPMENT/MISC	201,700	161,508	20,686	182,194	19,506	.90

WORKSHEET NAME POLICETD

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ADJUSTED BUDGET	Y-T-D ACTUALS	CURRENT ENCUMBRANCES	TOTAL ACTUALS	LEFT TO SPEND	% SPENT TO DATE
100-7014-362.04-79	REIMBURSEMENT OF EXPENSES	0	9,243-	0	9,243-	9,243	.00
100-7014-362.04-81	INSURANCE REVENUE	0	39,414-	0	39,414-	39,414	.00
*	REVENUE	0	48,657-	0	48,657-	48,657	.00
100-7014-472.24-01	GAS	170,000	126,296	0	126,296	43,704	.74
100-7014-472.24-20	TIRES	26,000	20,165	0	20,165	5,835	.78
100-7014-472.32-05	VEHICLE LEASE/RENTAL	0	5,705	0	5,705	5,705	.00
100-7014-472.33-07	EQUIPMENT MAINTENANCE	100,000	82,678	29,116	111,794	11,794	1.12
100-7014-472.33-15	VEHICLE MAINTENANCE	152,600	83,616	0	83,616	68,984	.55
100-7014-472.33-55	CAR WASHES	3,000	610	0	610	2,390	.20
100-7014-472.36-01	INSURANCE PREMIUMS	80,993	80,993	0	80,993	0	1.00
100-7014-472.36-55	POLICE DEPT DEDUCTIBLES	20,000	10,280	0	10,280	9,720	.51
*	EXPENDITURE	552,593	410,343	29,116	439,459	113,134	.80
**	MOBILE EQUIPMENT	552,593	361,686	29,116	390,802	161,791	.71

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ADJUSTED BUDGET	Y-T-D ACTUALS	CURRENT ENCUMBRANCES	TOTAL ACTUALS	LEFT TO SPEND	% SPENT TO DATE
100-7018-362.04-79 * REVENUE	REIMBURSEMENT OF EXPENSES	0 0	909- 909-	0 0	909- 909-	909 909	.00 .00
100-7018-472.30-70 * EXPENDITURE	TRAINING	84,000 84,000	73,645 73,645	0 0	73,645 73,645	10,355 10,355	.88 .88
** TRAINING		84,000	72,736	0	72,736	11,264	.87

WORKSHEET NAME POLICETD

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ADJUSTED BUDGET	Y-T-D ACTUALS	CURRENT ENCUMBRANCES	TOTAL ACTUALS	LEFT TO SPEND	% SPENT TO DATE
100-7020-362.04-60	TRANSFER FROM CAPITAL	0	1,764-	0	1,764-	1,764	.00
100-7020-362.04-79	REIMBURSEMENT OF EXPENSES	0	8,350-	0	8,350-	8,350	.00
* REVENUE		0	10,114-	0	10,114-	10,114	.00
100-7020-472.26-99	MISC GENERAL SUPPLIES	25,000	19,193	1,456	20,639	4,361	.83
100-7020-472.32-20	COMPUTER EQUIPMENT LEASE	13,025	5,577	4,992	10,569	2,456	.81
100-7020-472.33-07	EQUIPMENT MAINTENANCE	5,190	5,777	186	5,963	773-	1.15
100-7020-472.34-30	SERVICE CONTRACT	1,526	1,526	0	1,526	0	1.00
100-7020-472.39-99	MISC SERVICES & RENTS	123,000	94,882	0	94,882	28,118	.77
100-7020-472.50-30	COMPUTER H/WARE	33,200	22,322	14,585	36,907	3,707-	1.11
100-7020-472.50-33	SOFTWARE UPGRADING	80,300	64,853	4,349	69,202	11,098	.86
* EXPENDITURE		281,241	214,120	25,568	239,688	41,553	.85
** COMPUTER SYSTEM		281,241	204,006	25,568	229,574	51,667	.82

WORKSHEET NAME POLICETD

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ADJUSTED BUDGET	Y-T-D ACTUALS	CURRENT ENCUMBRANCES	TOTAL ACTUALS	LEFT TO SPEND	% SPENT TO DATE
100-7021-362.05-28 MIN OF COMM SAFETY & CORR * REVENUE		0 0	78,708- 78,708-	0 0	78,708- 78,708-	78,708 78,708	.00 .00
100-7021-472.26-01 OFFICE SUPPLIES		0	85	0	85	85-	.00
100-7021-472.31-30 CONSULTANT FEES		0	96,591	0	96,591	96,591-	.00
100-7021-472.31-37 PUBLIC RELATIONS		0	474	0	474	474-	.00
100-7021-472.32-05 VEHICLE LEASE/RENTAL * EXPENDITURE		0 0	9,568 106,718	0 0	9,568 106,718	9,568- 106,718-	.00 .00
** PROV FUND INITIATIVE-POC		0	28,010	0	28,010	28,010-	.00

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ADJUSTED BUDGET	Y-T-D ACTUALS	CURRENT ENCUMBRANCES	TOTAL ACTUALS	LEFT TO SPEND	\$ SPENT TO DATE
100-7023-362.09-03	REVENUE	0	47-	0	47-	47	.00
		0	47-	0	47-	47	.00
100-7023-472.30-99	MISC ADMIN EXPENSES	0	15	0	15	15-	.00
	EXPENDITURE	0	15	0	15	15-	.00
**	NBPS GYM COMMITTEE	0	32-	0	32-	32	.00
**	POLICE	0	1,242,058-	113,713	1,128,345-	1,128,345	.00
		0	1,242,058-	113,713	1,128,345-	1,128,345	.00



*Mr. Dennis O'Connor, Chair
and members of the North Bay Police Services Board
are pleased to invite you to the*

**Change of Command
and Swearing-in Ceremony of
Chief Shawn Devine
North Bay Police Service**

Friday 22 January 2016 at 1045 hours
Fitness and Wellness Centre, 29 Duxford Road
22 Wing/Canadian Forces Base North Bay
Followed by a light lunch hosted by the North Bay Police Services Board
in The Blue Room, Ayr Mess, 17 Duxford Road.

Number 1 dress, business attire.

Please confirm your attendance by email at
RSVP@northbaypolice.on.ca



North Bay Police Service

P.O. Box 717, 135 Princess Street West, North Bay, ON P1B 8J8

705-497-5555 FAX 705-497-5591

Website: www.northbaypolice.on.ca

Paul D. Cook
Chief of Police

Shawn E. Devine
Deputy Chief of Police

Board Report

Date of Report: November 12, 2015
Date of Meeting: December 9, 2015

Mr. D. O'Connor, Chair
and members of the
North Bay Police Services Board

Subject: Contingency Account – “Santa Needs Help”

Recommendation: That the Board hereby resolves, “to donate \$250.00 from the contingency line in the Board’s 2015 Budget to support the Low Income People Involvement of Nipissing’s (LIPI), Annual Santa Needs Help Campaign.”

Find attached documentation forwarded to our Police Service from Ms. Lana Mitchell, Executive Director of LIPI in relation to their 21st annual, “Santa Needs Help Campaign”. The Board will see from this documentation that thanks to this campaign toys were provided to 810 children, (410 families) in our community last year on Christmas.

A donation of \$250.00 from the Contingency line in the Operating Budget will be well received by LIPI, a local organization known for providing assistance to the less fortunate in our community. The Board has provided similar donations to LIPI in past years to support this initiative.

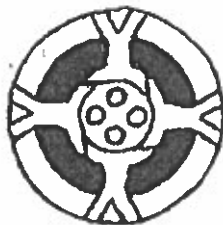
The current balance in the contingency line of the Board’s 2015 Operating Budget is \$4,657.51.

I am recommending the Board pass the above noted resolution to provide this financial support.

I invite any comments or questions from the Board.

Sincerely,

Paul D. Cook, O.O.M.
Chief of Police

**L.I.P.I./C.G.F.R.**

LOW INCOME PEOPLE INVOLVEMENT OF NIPISSING
CONCERTATION POUR GENS A FAIBLE REVENU

127 Main Street East, North Bay, Ontario P1B 1A9 Phone (705)472-1337 Fax (705)472-4454
127 rue main est. North Bay, Ontario P1B 1A9 email lipi@cogeco.net

L.I.P.I.
SERVICE BILINGUE

The right to maintain dignity, the right to self-development, and the opportunity to achieve should not be denied or discouraged in anyone.

Le droit de maintenir sa dignité, le droit de se développer et que l'opportunité de réussir ne devrait ni être niée ni enlevée à qui que se soit.

November 9, 2015

We at L.I.P.I. - Low Income People Involvement of Nipissing are once again collecting new and used toys for our 21st annual **SANTA NEEDS HELP CAMPAIGN**.

Our community campaign last year was very successful! Thanks to the generosity of caring and compassionate people in our community, we were able to put a smile on the faces of 310 children 410 families) last Christmas morning.

While many of the names change over time, the needs remain. Many families struggle through this festive season. We are looking forward to working with the Community again this year to **HELP SANTA** reach all the children, relieve some stress and enjoy sharing the holiday season.

PLEASE HELP US ENSURE ALL CHILDREN IN OUR COMMUNITY EXPERIENCE THE JOY OF SANTA THIS HOLIDAY SEASON!

Please feel free to contact our office at 472-1337 if you have any questions about applying or donating. Arrangements can also be made for toy pickups. Toys can be dropped off at the L.I.P.I. office (127 Main Street East) from 10-4. For cash donations over \$10.00 L.I.P.I. will issue a Charitable Tax Receipt.

Thank you and all the best,

Lana Mitchell
L.I.P.I. Executive Director



North Bay Police Service

P.O. Box 717, 135 Princess Street West, North Bay, ON P1B 8J8

705-497-5555 FAX 705-497-5591

Website: www.northbaypolice.on.ca

Paul D. Cook
Chief of Police

Shawn E. Devine
Deputy Chief of Police

Board Report

Date of Report: November 25, 2015
Date of Meeting: December 9, 2015

Mr. D. O'Connor, Chair
and members of the
North Bay Police Services Board

Subject: Contingency Account – Coach4Food

Recommendation: That the Board hereby resolves, “to donate \$250.00 from the contingency line in the Board’s 2015 Budget to support the Coach4Food Program and the North Bay Food Bank.”

Find attached an e-mail from Coach Tom Hedican in relation to this year’s Coach4Food (C4F) Program, which he runs annually in support of the North Bay Food Bank. As indicated in his e-mail this is the last year he will be running Coach4Food practices in North Bay.

A donation of \$250.00 from the Contingency line in the Operating Budget will be well received by C4F and the Food Bank. The Board has provided similar donations to this program in past years to support this initiative.

The current balance in the contingency line of the Board’s 2015 Operating Budget is \$4,657.51.

I am recommending the Board pass the above noted resolution to provide this financial support.

I invite any comments or questions from the Board.

Sincerely,

Paul D. Cook, O.O.M.
Chief of Police

Paul Cook

From: tom hedican [coach4food@yahoo.ca]
Sent: Wednesday, November 25, 2015 2:24 PM
To: Paul Cook
Subject: coach4food request



To:

Chief Paul Cook
North Bay Police Service
North Bay, Ontario
Canada

Dear Chief Cook: As you know, this will be the final year I am running Coach4Food Practices to raise funds and food for the North Bay Food Bank.

In past years, the Police Service Board has generously supported this initiative by sponsoring a practice in the amount of \$250. This has always been matched by the Police Association.

As a result of the board's and association's generosity, and with a partnership with the Ontario Hockey League, Coach4Food this year is in a position to break the 1 million pound mark.

I would be honored and sincerely grateful if the board and association would consider being part of my 10th and final year.

Thank you for your long-time support.

Sincerely,

Tom Hedican
Founder, Coach4Food



North Bay Police Service

P.O. Box 717, 135 Princess Street West, North Bay, ON P1B 8J8

705-497-5555 FAX 705-497-5591

Website: www.northbaypolice.on.ca

Paul D. Cook
Chief of Police

Shawn E. Devine
Deputy Chief of Police

Board Report

Date of Report: November 26, 2015

Date of Meeting: December 9, 2015

Mr. D. O'Connor, Chair
and members of the
North Bay Police Services Board

Subject: Contingency Account – Community Christmas Day Dinner

Recommendation: That the Board hereby resolves, "to donate \$250.00 from the contingency line in the Board's 2015 Budget to support the Community Christmas Day Dinner Committee."

Find attached correspondence we received from the Community Christmas Day Dinner Committee requesting support for their event to be hosted at the Pro-Cathedral on Christmas Day. We were involved in supporting this community event last year.

I believe a donation of \$250.00 from the Contingency line in the Operating Budget will be well received by the Committee.

The current balance in the contingency line of the Board's 2015 Operating Budget is \$4,657.51.

I am recommending the Board pass the above noted resolution to provide this financial support.

I invite any comments or questions from the Board.

Sincerely,

Paul D. Cook, O.O.M.
Chief of Police

Gerald Lalande

From: Pro-Cathedral of the Assumption [cathedral@bellnet.ca]
Sent: Thursday, November 26, 2015 1:44 PM
To: nbps
Subject: Community Christmas Day Dinner
Attachments: Christmas Day Dinner Poster 2015.pdf; Gift Bag Poster 2015.pdf

26 November 2015

VIA EMAIL

North Bay Police Department

Attention: Administration and Staff Members

Last year, the Christmas Day Dinner Committee – with your generous assistance - certainly fulfilled its mission to: ***Create a warm and comfortable atmosphere for those who wish to share a Christmas meal.*** Over 300 people were served a beautiful dinner with all the trimmings on December 25th!

We were able to provide a wonderful day due to the support we received from community-minded organizations such as yours.

I am writing today on behalf of the Christmas Day Dinner Committee to see if you would like to join us in providing support towards our gift bags. I know that it is only November, however, I found out last year that the schools we approached for donations would have preferred contact early to give them more lead-time.

I have attached a poster for your information so that you can see what type of items we are looking for. We can provide bags if your members would like to fill a bag or if you would like to support the dinner by providing one item in a large quantity, that is fine as well. Any assistance is appreciated!

My contact information is on this poster. I am also attaching a poster as an invitation to anyone who would like to come out and enjoy this dinner.

The Committee would like to thank you sincerely for any assistance you can provide - without the assistance of our community a dinner of this magnitude just couldn't happen.

Thank you so much for your consideration!

Sincerely,
Karen Steel for the Community Christmas Day Dinner

The Christmas Day Dinner is a non-denominational, ecumenical dinner for anyone to attend so they are not alone at Christmas. Everyone is welcome!



*To create a warm comfortable atmosphere for
those who wish to share a Christmas meal.*



CAN YOU HELP?

**On December 25th the Christmas Day Dinner will be hosted
for anyone who would like to attend
so no one has to be alone or hungry on this special day.**

**We need your support in providing gifts bags to those who attend.
Approximately 250 bags will be needed.**

**Would you be willing to take a gift bag to help? Or you can make a donation of any
of the suggested items. Please be assured that any donation is appreciated.**

Roll of Toilet Paper
Box of Tissues
Shower Gel
Shampoo
Deodorant
Socks
Mittens
Lip Balm
Shaving Cream
Comb or Brush
Band Aids
Cookies (Individually Wrapped)



Manicure Items
Nail Polish
Hot Chocolate Packages
Hand Wipes
Mints
Gum
Tuna & Cracker Packages
Granola Bar / Cereal Bar
Gift Certificates
Chocolate (bags/boxes/bars)

Hard Candy (Individually Wrapped or Full Un-opened Bag)
Activity Book (Search-A-Word, Cross Word, Sudoku)
Coloured Pencils, Markers, Pens, Pencils, Small Note Pads, Crayons

(PLEASE ~ NO BAR SOAP AS IT CONTAMINATES OTHER ITEMS IN BAG)

**The Christmas Day Dinner is open to anyone to attend so they are not alone at
Christmas. It is a non-denominational dinner hosted at the Pro-Cathedral
Church but coordinated with the assistance from many volunteers, service
groups, churches, and businesses.**

PLEASE RETURN YOUR
COMPLETED BAGS OR
DROP OFF DONATIONS TO
480 McINTYRE STREET W.

(PRO-CATHEDRAL
PARISH OFFICE)

The Committee also accepts financial donations.

Please email steel.steel@fibreop.ca
or call (705) 476-7192

if you would like to receive gift bags
or to have your completed bags picked up.

Pay to: COMMUNITY CHRISTMAS DAY DINNER COMMITTEE

**There is
No Charge**



**Everyone
Welcome!**



**Join us on Christmas Day (DEC 25)
for a TURKEY DINNER
With all the Trimmings!**



PRO-CATHEDRAL PARISH HALL

**480 McIntyre Street West
11:00 AM to 1:30 PM**

**MEET WITH FRIENDS
MAKE NEW FRIENDS**

**Join
the
Fun!**

**Music
&
Gift Bags**

Coffee, tea, juice, & punch will be provided.

*Event hosted by the
Community Christmas Day Dinner Committee
a non-profit, non-denominational organization whose mission is:
"To create a warm comfortable atmosphere
for those who wish to share a Christmas meal."*



North Bay Police Service

P.O. Box 717, 135 Princess Street West, North Bay, ON P1B 8J8

705-497-5555 FAX 705-497-5591

Website: www.northbaypolice.on.ca

Paul D. Cook
Chief of Police

Shawn E. Devine
Deputy Chief of Police

Board Report

Date of Report: December 3, 2015

Date of Meeting: December 9, 2015

Mr. D. O'Connor, Chair
and members of the
North Bay Police Services Board

Subject: Contingency Account – North Bay Santa Fund

Recommendation: That the Board hereby resolves, "to donate \$250.00 from the contingency line in the Board's Budget to support the annual North Bay Santa Fund."

As the Board is aware every year countless volunteers come together to coordinate the North Bay Santa Fund. Annually thanks to this initiative donations are raised to support those in need in our community over the holiday season. Volunteers assemble hundreds of baskets of groceries and toys which are delivered to families in North Bay and area. Members of our Service have been involved in supporting this community initiative for the past several years.

The Board has provided a donation in support the annual Santa Fund for the last number of years.

The current balance in the contingency line of the Board's Operating Budget is \$4,657.71.

I am recommending the Board pass the above noted resolution to provide this financial support to the North Bay Santa Fund.

I invite any comments or questions from the Board.

Sincerely,

Paul D. Cook, O.O.M.
Chief of Police