



# **NORTH BAY POLICE SERVICES BOARD**

135 Princess Street W., P.O. Box 717, North Bay, ON P1B 8J8



## **OPEN SESSION AGENDA October 14, 2014 1100 Hours**

- |   |   |
|---|---|
| 1. Approval of Agenda   | Chair   |
| 2. Approval of Minutes of Open Session meeting of September 9, 2014   | Chair   |
| 3. Business Arising:<br>Nil   | Chair   |
| 4. Presentation – Honourary Colonel Scott Clark to the Board  | Chair   |
| 5. Correspondence:  | Chief   |
| 6. Taxi Business:<br>Taxi Licences  | Chief   |
| 7. Reports:<br>Chief's Monthly Report<br>Stats July, July Revised, August, August Revised<br>Chief's Quarterly Expenses Report  | Chief<br>Deputy Chief<br>Chief                  |
| 8. New Business:<br>Special Olympics Games Update<br>Compliant Notices – Fee Schedule<br>Contingency Account – "Santa Needs Help"<br>Contingency Account – Lions Christmas Telethon<br>Contingency Account – West Ferris Minor Hockey | Cst. Shantz<br>Chief<br>Chief<br>Chief<br>Chief |
| 9. Association Report:  | President                                       |



**MINUTES OF OPEN MEETING  
North Bay Police Services Board  
September 9, 2014**

**Present:**

**Board Members:** Dennis O'Connor, Chair, William Hagborg, Vice-Chair, Allan McDonald, Tanya Vrebosch (at 1115 hours)

**Police Service:** A/Chief Shawn Devine

**Board Solicitor:**

**Association:** Denis Lavasseur,

**Communications Coordinator:** Mary Lugli

**Guests:** The Media, Cst. Mark McLeod, Sgt. Ken Rice and Insp. R. Jerome, Scott Robertson

**Secretary:** Carol Miller

**Regrets:** Chief Paul Cook, Tiziana Silveri, Peter Leckie,

The Chair, Dennis O'Connor, called the meeting to order at 1100 hours.

**Approval of Agenda:**

Resolution: #111-2014:

Moved by Allan McDonald, Seconded by William Hagborg

The North Bay Police Services Board hereby resolves to:

"Accept the Agenda as amended for the Open Session Meeting to be held on September 9, 2014".

Carried

**Note:** Member, William Hagborg, requested the addition of the Environmental Committee Clean-up Day to the agenda.

**Approval of Minutes:**

Resolution: #112-2014:

Moved by Tanya Vrebosch, Seconded by William Hagborg

The North Bay Police Services Board hereby resolves to:

"Adopt the Minutes of the Open Meeting held on June 10, 2014".

Carried

**Business Arising:**

The A/Chief introduced Cst. Mark McLeod who shared the news of the First Annual Dave Byrnes Softball Tournament which will be held in memory of a former officer. This event will be held at Pete Palangio Field, September 12<sup>th</sup> and 13<sup>th</sup>. There are presently 10 teams registered with 4 teams being made up of NBPB members. Sanctioned by the Byrnes family, who are also entering a team, former workmate Harley Soloman will be representing Dave. This charity event is being sponsored by Cecil's and the proceeds will be donated, in memory of former Cst. Andrew Keating, to support mental health.

**Correspondence:**

Correspondence this month included: letter of congratulations to Sgt. Kilroy from a gratefully citizen; letter of appreciation to Chief Cook from Yasir Naqvi, Minister of Community Safety and Correctional Services and Madeleine Meilleur, Attorney General for his role as President of the Ontario Association of Chiefs of Police; a letter of appreciation from a grateful resident to Cst. Fernando Curillo; letter of appreciation for help and compassion shown by Cst. Seth Dinsmore; and a letter to Marie Lugli from Community Transition Services for support with providing a tour of headquarters and a cruiser.

Resolution: #113-2014:

Moved by Tanya Vrebosch, Seconded by Allan McDonald

The North Bay Police Services Board hereby resolves to:

"Note and file the correspondence received".

Carried

**HUB Award:**

A/Chief Devine introduced Insp. Jerome who attended the OACP Annual General meeting in Ottawa and accepted an award on behalf of the North Bay Police Service with respect to the HUB Project. In turn, Insp. Jerome presented the award to Chair Dennis O'Connor and thanked the Board for their support with this very worthwhile project.

**Taxi Business:**

Resolution: #114-2014:

Moved by William Hagborg, Seconded by Tanya Vrebosch

The North Bay Police Services Board hereby resolves to:

"Approve eleven (11) Taxi Drivers Licence Applications for May, June, July, 2014 as recommended by the A/Chief of Police in his letters dated June 30, July 31 and August 31, 2014".

Carried

**Reports:****A/Chief's Monthly Activity Report**

The A/Chief outlined the monthly activities he attended since the last Board meeting. And, he expressed his personal thanks to Cst. Sproule, Insp. Jerome and Insp. Kelusky for their assistance in covering events. The local events reported were: opening of a Youth Mental Health Unit at North Bay Regional Health Centre; Environmental Committee Clean-up; Opening remarks at Victim Assistance Conference; Presentation of Callander Annual Report to Council; CISO General Annual Meeting; Swearing in of Sgt. Kilroy; Cst. Sproule presented NBPS plaque to Clara Hughes at Mental Health Fund Raiser; YIPI Ambassador Program meeting with Jeff Serran; Media release on YIPI Ambassador Program; Special Olympics/Nipissing Wild Football Fund Raiser Opening Ceremonies; introduction of four (4) candidates being offered Cst positions; 22 Wing FB Change of Command Ceremony; OACP Teleconference – Roadside Drug and Alcohol Survey Development; Bail Review Meeting; Funeral

for North Bay Fire Service Fire Fighter Thor Davis; and CIBC Run for the Cure Flag Raising at City Hall.

Out of town events included: Special Olympics Ontario High School Host York Police Service; OACP Annual General Conference in Ottawa; Promotional Panel for Sudbury Police Inspector; and CACP Conference in Victoria, B.C.

Since the last Board meeting there has been an amendment to Standard Operating Procedures for Reporting Attendance and Rank Structure related to the General Investigation Training course.

#### Statistical Reports

A/Chief, Shawn Devine, presented the Condensed Monthly Statistical Reports for the months of May and June and May and June 2014 (Revised). He noted that criminal offences are down although the number of calls for service and police activity has increased. These statistics are in line with what is happening nationally. Member, William Hagborg was very impressed with the news item which shared that members of the NBPS Street Crime Unit, while enroute to southern Ontario, identified a vehicle and suspects and were able with the assistance of Barrie Police Service, to make an intervention which lead to an arrest.

Resolution: #115-2014:

Moved by Allan McDonald, Seconded by William Hagborg

The North Bay Police Services Board hereby resolves to:

"Accept the Condensed Monthly Statistical Reports for the month of May 2014, and May (Revised) 2014 as presented".

Carried

Resolution: #116-2014:

Moved by Allan McDonald, Seconded by William Hagborg

The North Bay Police Services Board hereby resolves to:

"Accept the Condensed Monthly Statistical Reports for the month of June 2014, and June (Revised) 2014 as presented".

Carried

#### Quarterly 2014 Budget Report

An information item, presented by the A/Chief, outlined where we are in relation to projected amounts for the 2014 Budget year. This report will now be forwarded to City Council for inclusion in their regular meetings.

#### 2013 Crime Severity Index (CSI)

An information item, presented by the A/Chief, provided the Board with statistics gathered for areas of Canada where there is at least one urban area and a population over 10,000 people. Consensus following the presentation was that North Bay is a safe place to live. Of concern is the number of domestic violence cases which occur in our area. The "One Pledge" campaign is heightening

awareness to this issue. Good citizens contribute to the needs of the police and help to keep our city safe. The information contained in this CSI is collected from actual police statistics, not from the public.

#### Liquor Audit

Resolution: #117-2014:

Moved by Tanya Vrebosch, Seconded by William Hagborg

The North Bay Police Services Board hereby resolves to:

"Accept the 2014 Liquor Audit Report as presented by the A/Chief of Police".

Carried

#### General Audit Report

Resolution: #118-2014:

Moved by Allan McDonald, Seconded by Tanya Vrebosch

The North Bay Police Services Board hereby resolves to:

"Accept the General Property Audit Report for the year 2014 as submitted by the A/Chief of Police".

Carried

#### **New Business:**

##### Contingency Account – Police Auction

Resolution: #119-2014:

Moved by William Hagborg, Seconded by Allan McDonald

The North Bay Police Services Board hereby resolves to:

"Donate \$150.00 from the contingency line in the Board's 2014 Operating Budget to support Ms. Major's participation in the 10<sup>th</sup> Annual Police Memorial Run".

Carried

#### **Environmental Committee Update**

Bill Hagborg shared that the annual fall clean-up will be held on Saturday, 27<sup>th</sup>. Once again it will be concentrated in the Thibault Terrace area with 80 to 100 Nipissing University students expected to contribute to the clean-up. An invitation is extended to all members of the Board to attend by gathering at the Lucky 13 at 3:15 p.m.

#### **Association Update:**

Dennis Lavasseur shared that the Association Annual General Meeting was held recently and Dennis is now the President with Mike Turini taking over Dennis' previous office. The Association will be hosting the Dave Byrnes Baseball Tournament on September 13<sup>th</sup> weekend. The annual golf tournament was a success with 110 golfers participating and \$3,000 raised for charity. Members will be attending the Police Memorial on September 28<sup>th</sup>

Mayor McDonald congratulated the Association on their good work and volunteered himself and his wife to play in the Dave Byrnes Tournament, if needed. He also shared a Dave Byrnes story with the Board.

**Adjournment:**

Resolution: #120-2014:

Moved by Tanya Vrebosch, Seconded by William Hagborg

The North Bay Police Services Board hereby resolves to:

"Adjourn the Open Portion of the meeting held on September 9, 2014 at 1152 hours".

Carried

\_\_\_\_\_  
Chair

\_\_\_\_\_  
September 9, 2014

\_\_\_\_\_  
Secretary




With Thanks



Sir Deane  
 Please pass on my thanks to  
 Capt. Deane for his professionalism  
 and compassion Oct. 1, 2014  
 C. HR + PSB R

11  
To North Bay City Police: (Sept 22/2014)  
You are the kindest men & women.

Many thanks to you from the  
[redacted] family  for your kindness!  
and sympathy. For all you do...

Thank You

from All the [redacted] family!  
Especially Mary [redacted] on the  
death of her husband Gary on Sept  
07 2014



**Paul Cook**

---

**From:** Gerald Lalande  
**Sent:** Tuesday, September 30, 2014 11:13 AM  
**To:** Paul Cook  
**Subject:** FW: a compliment for service

**From:** [REDACTED]  
**Sent:** September 30, 2014 10:44 AM  
**To:** [REDACTED]  
**Subject:** a compliment for service

on Friday Night your officers 2 (1 was about 6'0 and 220lbs shaved head the other 6'0 195 black hair) arrived after getting a call about a lady wondering around someones front door.  
It was my landlady [REDACTED]  
Now [REDACTED] had a few drinks and well because of a heart attack a couple of years ago she suffers from short term memory loss and and is predisposed to Alzheimers by genetics  
Well [REDACTED] lost her purse in the ordeal  
Chief of North Bay Police  
Your Officers treated the woman with respect and were courteous and professional  
They made sure she got home safely and I arrived home and talked to the officers  
Noe the officers spent some time looking for the purse even calling the taxi company to see if the purse was left in the cab  
Afterwards they even looked for about 10 min for the purse on thier own accord  
They went over and above the call of duty on this and it should be noted  
So many times citizens criticize Police and do not compliment them  
Well I saw what i saw and well I was impressed  
Please tell the officers I found her purse at 7 am and there wasnt \$300 in it there was \$500 in it  
There was no way to see the purse at that time of night and even in the day you had to be right on top of it to see it  
The Officers did in fact assist me by telling me where they found my landlady when they arrived

[REDACTED]

Paul Cook

---

**From:** Marie Lugli  
**Sent:** Sunday, September 28, 2014 5:15 PM  
**To:** [REDACTED]  
**Subject:** Comment on Facebook page

[REDACTED]

[REDACTED] who she is referring to but thought I'd share this with you.

Marie Lugli, Corporate Communications Coordinator, North Bay Police Service  
Twitter @northbaypolice  
www.northbaypolice.ca

Sent from my BlackBerry 10 smartphone on the Bell network.

**From:** Facebook <update+zrdp=chdhv6f@facebookmail.com>  
**Sent:** Sunday, September 28, 2014 4:34 PM  
**To:** Marie Lugli  
**Reply To:** Reply to Comment  
**Subject:** Kelly McIntosh commented on North Bay Police Service's photo.



[REDACTED] commented on North Bay Police Service's photo.



September 28 at 4:34pm

I don't see anywhere else to post this, so I am leaving it there. I would like to thank the police officer who, yesterday, helped two friends of mine. The police officer who was at the bypass at Cassells and Trout Lake Road went out of his way to help a couple of ladies take their full shopping carts home. They are an older mother and daughter team, who can often be spotted around town. He offered to put the carts in the back of the van and drive the women home. The daughter, Maggie, is a good friend of mine and I am very happy to hear that the North Bay Police are showing how community minded they are. Thank you so much for helping my friend and her mother.

 Like

 Comment



**Paul Pedersen**  
Chief of Police  
Chef de police

190 rue Brady Street  
Sudbury, Ontario  
P3E 1C7

Tel/tél: Administration  
705.675.9171 x2287

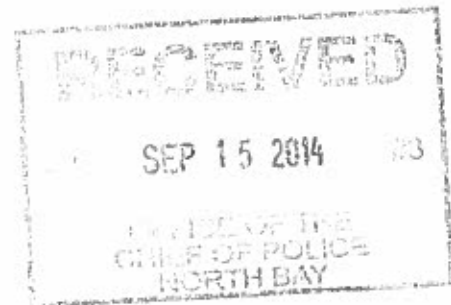
Fax: Administration  
705.674.7090

[www.gspcs.ca](http://www.gspcs.ca)



11 September 2014

Chief Paul Cook  
North Bay Police Service  
135 Princess Street West  
P. O. Box 717  
North Bay, ON  
P1B 8J8



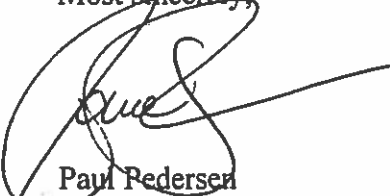
  
Dear Chief Cook,

I would like to take this time to express my sincere gratitude to you and the North Bay Police Service for allowing Deputy Chief Shawn Devine to participate in the panel for our most recent promotions. Shawn's objectivity, astuteness and professionalism were evident and his contributions to the process were invaluable as it helped us to select the most deserving candidates.

Community Safety and Well-Being is a shared responsibility between police and the communities we serve and we do that best through excellent leadership. The partnership between North Bay Police Service and the Greater Sudbury Police Service is also essential and it has allowed us to ensure that the succession of great leadership will continue in this organization. Please pass along my most heartfelt appreciation to Deputy Chief Devine for taking time out of what I know to be a very busy schedule while he was performing Acting Chief duties, to assist us with these processes.

If we can ever do anything to return the favour, please do not hesitate to call on me at any time.

Most sincerely,

  
Paul Pedersen  
Chief of Police



## North Bay Police Service

P.O. Box 717, 135 Princess Street West, North Bay, ON P1B 8J8

705-497-5555 FAX 705-497-5591

Website: [www.northbaypolice.on.ca](http://www.northbaypolice.on.ca)

Paul D. Cook  
Chief of Police

Shawn E. Devine  
Deputy Chief of Police

September 19, 2014

Chief Paul Pedersen  
Greater Sudbury Police Service  
190 Brady Street  
Sudbury, ON P3E 1C7

Dear  Chief Pedersen:

**Re: Assistance of Deputy Chief Devine**

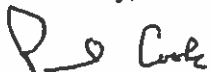
Thank you for taking the time to recognize Deputy Chief Devine for the assistance that he provided to you during your Police Service's recent promotional panel.

As you are aware our two police services have shared a long-standing professional and collegial relationship, frequently assisting one another with investigations, training, promotional panels or the sharing of best practices. Deputy Chief Devine's involvement in your process is yet another clear demonstration of the tremendous benefits of police partnerships, inter-agency co-operation and teamwork.

I will ensure your positive feedback is shared with Deputy Chief Devine and that a copy of your letter is added to his personnel file.

We look forward to working with you and your service in the future.

Sincerely,



Paul D. Cook, O.O.M.  
Chief of Police

P.S. On a personal note I wish to take this opportunity to thank you and the members of your Police Service who reached out to me and my family during my by-pass surgery and stay in hospital in Sudbury this summer. Your support was very much appreciated and greatly assisted Karen and I to get through a difficult time.



## **Callander Firefighters Association**

September 20, 2014

North Bay Police Services Board

Recently, the Callander Firefighter's Association hosted an event called "Sirens in the Park". This event is an annual fundraiser for the local fire department, so that we may enhance our training and equipment, as well as provide an avenue for public education.

It is because of your generous donation that made this event possible. Items such as the hotdog BBQ, pancake breakfast, movie in the park, Fire fit challenge, the kids fire hose, all provided opportunities for public education and plenty of fun!

We are already planning for next year, and with your help, this event will continue to be a huge success.

With sincere thanks,

A handwritten signature in black ink, appearing to read 'Brian Dreany', written in a cursive style.

Brian Dreany  
Sponsorship chair.

## Paul Cook

---

**From:** Yvon Montcalm [mailto:Yvon.Montcalm@nrc.ca]  
**Sent:** Monday, September 22, 2014 9:09 AM  
**To:** Paul Cook  
**Subject:** re. Dave Byrnes Memorial Ball Tournament on the weekend of Sept. 12th & 13th

Chief Cook,

Please allow me to commend the organizers of this worthwhile event. I attended on both days and was very impressed with the scope of participation by numerous players and spectators.

Officers Mark McLeod and Steve Taylor did a wonderful job of organizing this Dave Byrnes Memorial Ball Tournament. Considering that the weather was not the best, it is even more surprising that so many turned out. What struck me was that everyone was having fun, even in the cold rain.

What some may not realize is that this was a perfect opportunity to socialize with fellow employees of the North Bay Police Service and indeed I have rarely seen, so many members of this Service attend any event in one place.

This aspect can only be attributed to the above officers that organized this Memorial Ball Tournament. It is further commendable to see that the fairly substantial funds collected went to the Mental Health Association in the name of Officer Andrew Keating.

I had the pleasure of working with this man while at the North Bay Heritage Festival before he became an officer with your Service.

In closing Sir, I would ask if you could pass on my thanks for this selfless and dedicated volunteerism that both of these officers provided to the community.

Thank You,

Yvon Montcalm  
Municipal Prosecutor

*Chairperson Dennis O'Connor & Members of  
the North Bay Police Services Board*

*You are cordially invited to attend  
Near North Crime Stoppers 11th Annual Gala Evening  
Honouring our region's Police & Emergency Services*



*Clarion Resort Pinewood Park, 201 Pinewood Park Drive, North Bay*

*Saturday, October 25, 2014*



*Four Course Gourmet Meal, Dancing,  
Silent Auction and more - \$85 per person  
Cocktails ~ 6pm, Dinner ~ 7pm*



*For tickets please contact Crime Stoppers at 705-497-5555 #507*

Gerald Lalonde

---

From: [REDACTED]  
Sent: September 15, 2014 2:27 PM  
To: nbps  
Subject: Letter of Commendation: Att'n Chief of Police, Paul Cook

Police Chief Paul Cook

North Bay City Police Department

Princess Street West

North Bay, ON

September 15<sup>th</sup>, 2014.

DIC Anne  
This is a very heartfelt thank you  
Please ensure it is shared with  
both officers along with my personal  
thanks for their professionalism and  
compassion Sept. 17, 2014 FC  
C; HR & PSB

[REDACTED]  
[REDACTED]  
North Bay, [REDACTED]

Dear Chief Cook:

Once again, I am writing to thank you for the exceptional work of two of your officers in dealing with my son and I during a recent incident. This time the two officers I wish to commend and thank formally are Const. St. John, and Const. Gainforth.

On or about the week ending August 23rd, 2014, both officers responded to a call I had placed to 911, where my son, [REDACTED] – at 6", 3" now, and in an agitated state – had grappled with me to obtain my cellphone, as he wanted to head back to his father's place. He was bored and wanted to call his dad again (a call from myself to my ex, revealed that my ex thought it was best that he stay here and that we work things out ourselves – it would be difficult for him to return the next day).

When I mentioned to my son that I had already spoken with his dad and agreed that we could do something else (ie. A walk) this did not satisfy my son, who then wanted to get my phone. After telling him that I will have to phone the police if the struggle were to continue, and seeing the potential for escalation to a physical level – I made a reluctant, but needful, call to 911.

I was in tears as I called, and my son was also upset – afraid of being arrested and going to jail. When I asked him why after placing the call, he then told me the police had already visited him on one occasion at [REDACTED] Lakeshore Drive last year, regarding my son's stepmother, [REDACTED] (I didn't know what had



happened there, to this day). At that time, my son had received a warning from the officers about the possible consequences of his behavior.

I requested in my call that the officers, please talk with my son – advised the dispatcher he has autism -- and that I would like to talk with the officers once they arrived. I then explained to my son that we needed to go down and meet to talk with the officers. I honestly had no idea what would happen once we did, at this point.

Constable St. John was the first to arrive, and she spoke to my son in a friendly and respectful manner. Upon hearing her speak with Christopher, I knew this was an officer who was very good in communicating with people and who could de-escalate the situation – and that is exactly what happened. I could hear my son opening up to her while talking eventually.

I spoke with Const. St. John, and explained to her what had happened while my son sat quietly nearby. In talking with her, she was very empathetic to what had happened and very supportive. After talking with her, I asked my boy to come over and told him she may have some questions to ask him and that I would be nearby, to let him talk with her. He nodded quickly in understanding.

While [REDACTED] talked with Constable St. John, I headed over a short distance away to where Const. Gainforth had been parked (he had driven up and parked a short distance away). As we spoke, I believe he had recognized [REDACTED] from games with the [REDACTED] hockey team -- my son plays on the team and he said he remembered him. I explained what had happened and Constable St. John was also very supportive and told me I had done the right thing by calling and yes, that my son was a big boy. I felt both officers understood the situation and were very responsive.

Once we had finished talking, I felt more relaxed and was pleasantly surprised when the Constables offered to give us a ride to the library downtown, so [REDACTED] could go on the Internet (we had no fare to get downtown). We were all agreed that the talk was what was needed and no further action was required. In addition, Const. St. John encouraged me to contact them if we needed a ride back, and the ride down to the library, became an adventure in fun for us both -- as she requested in jest, my boy let his mom out of the back seat – since the back seat had no handle inside.

I want to commend both Constable St. John and Const. Gainforth, for their professionalism, compassion and sensitivity in assisting my son and I, that day. I know that years ago there was a series of seminars designed to deal with individuals who have autism, and I believe you are looking at two of your best officers in dealing with this complicated area. It is because of their interaction and intervention that I think those with parents of children with autism, and parents in general, have reason to hope for the best in our community.

With Heartfelt Thanks,

[REDACTED]  
Laura Walsh Duellatto

[REDACTED]  
[REDACTED]

## Gerald Lalande

---

From: [REDACTED]  
Sent: September 8, 2014 3:50 PM  
To: ron.melnick@cityofnorthbay.ca  
Cc: nbps; dave.mendicino@cityofnorthbay.ca  
Subject: Housing complaint

Dear Mr. Melnick  
By-Law Enforcement Coordinator  
City of North Bay.

cc. North Bay Police Service  
cc. Councillor Dave Mendicino  
Chair, Community Services Committee.

DIC Deane  
Please pass on my thanks to the  
officers who responded to this  
incident. Sept. 17, 2014 R

[REDACTED]

Last night, Sunday 7 September 2014, from approximately 10:45 PM to 12:50 AM, a large group of young adults gathered in a residence at [REDACTED], later spilling out onto and along the street. I assume most if not all were university/college students. I lost count at 83 people, but neighbours report many more where I would not have been able to see them. Eventually, the group slowly left after police arrived, but there were stragglers later, some visibly (and audibly) drunk, and urinating in the small city garden/park at the corner of [REDACTED].

I am writing this formal letter of complaint about the role this residence played in this situation, and will raise questions about how three legal/by-law issues relate to this:  
(1) provisions re zoning and student housing, (2) fire regulations and (3) liquor laws.

First, however, I wish to commend the North Bay City Police for their intervention around midnight. It was quiet, respectful and resulted in an orderly dispersal of the large crowd. The conduct of our police service was exemplary, and effective. I am very grateful.

Last night's incident was only one of a series of experiences with people living at this address. In recent weeks our neighbourhood has been subjected to significant noise, shouting, yelling, swearing, loud music from a parked vehicle. In addition to many cabs and other vehicles dropping off and picking people up last night, the previous weekend, as a large number of people gathered there, two large school buses pulled up and the group left in them. This was late in the evening, after many nearby residents would have gone to bed.

My concerns:

- (1) What recourse do local homeowners and committed neighbours have when this kind of behaviour occurs? Certainly, as a minimum, there were noise violations. But how does the housing bylaw work to prevent this kind of situation? How is it enforced?
- (2) The house was jammed with people, even as many were located around the property. I cannot offer concrete evidence but I do believe there were reasonable grounds to assume what fire regulations would regard as unsafe/illegal.
- (3) There is no doubt in my mind, from personal observation of some of the participants, that underage drinking was occurring there.

This stretch of [REDACTED] has had two student housing situations [REDACTED] for the last three and four years. Previous residents in those homes were civil, courteous, and respectful. One of the units is now up for sale, and has remained so for some time. It is located immediately adjacent to [REDACTED]. Other homes in that block, and nearby, house a wonderful mix of long-term residents, relative newcomers, young children, seniors and others. It is a stable, pleasant neighbourhood doing its best to be a complement to the city. You can imagine the impact on our young children and others of the behaviour described above.

We do need help with this present situation, and thank you for your assistance in resolving it.

Sincerely,

[REDACTED]  
[REDACTED]  
[REDACTED]  
[REDACTED]



## North Bay Police Service

P.O. Box 717, 135 Princess Street West, North Bay, ON P1B 8J8  
705-497-5555 FAX 705-497-5591  
Website: [www.northbaypolice.on.ca](http://www.northbaypolice.on.ca)

Paul D. Cook  
Chief of Police

Shawn E. Devine  
Deputy Chief of Police

September 30<sup>th</sup>, 2014

**CHAIR AND MEMBERS**  
North Bay Police Service Board

**Re: Taxi Driver Licence Applications – September 2014**

Dear Sir:

The following two individuals were issued with Taxi Licences. It is recommended that these Licence Applications be approved.

No.	Name	Company
192	Robert Biladeau	5-0 Cab
193	Jack Storey	Union

Sincerely,

Paul D. Cook  
Chief of Police

/kp



## North Bay Police Service

P.O. Box 717, 135 Princess Street West, North Bay, ON P1B 8J8

705-497-5555 FAX 705-497-5591

Website: [www.northbaypolice.on.ca](http://www.northbaypolice.on.ca)

Paul D. Cook  
Chief of Police

Shawn E. Devine  
Deputy Chief of Police

### Board Report

Date of Report: October 1, 2014  
Date of Meeting: October 14, 2014

Chair Mr. D. O'Connor and members of the  
North Bay Police Services Board

**Subject: Chief's Monthly Activities Report – September/October**

**Recommendation: Information Item**

The following are items of interest and/or special events that Deputy Chief Devine and I have represented the Police Service at since the last Board meeting that does not merit separate reporting:

- Sept. 9
  - Amelia Rising Sexual Assault Centre Board Meeting
- Sept. 10
  - Night of Lights Suicide Vigil at the Waterfront
- Sept. 13
  - Opening Remarks 1<sup>st</sup> Annual Sgt. Dave Byrnes Memorial Slow Pitch Tournament
- Set. 15
  - CIBC Run for the Cure Cake Cutting and Launch of "Think Pink" Week
- Sept. 16
  - Cheque Presentation (\$3,000.00) to CMHA – Sgt. Byrnes Memorial Tournament
  - Opening Remarks – Consumer Protection Training at HQ
- Sept. 17
  - One Pledge Presentation at Algonquin Secondary School
- Sept. 18
  - Open House Community Living 60<sup>th</sup> Anniversary Celebration
  - Opening Pinewood Tap and Grill
- Sept. 19
  - DVCC Meeting
  - "Think Pink" Week Flag Raising Event
- Sept. 20
  - Opening Remarks Torch Ride for Special Olympics
- Sept. 21
  - Battle of Britain Ceremony at Legion Branch #23
  - Muslim Society EID Gala
- Sept. 24
  - Paint the Town Red - Ontario Special Olympics Day Media Launch
  - Cogeco TV New Season Launch (Cop Talk)

Sept. 25

- Provincial Strategy to Protect Children from Sexual Exploitation and Abuse Media Conference in Vaughan

Sept. 27

- Final Leg of Run to Remember in Ottawa

Sept. 28

- Canadian Police and Peace Officers Memorial in Ottawa

Sept. 30

- OACP FPAC Meetings in Toronto

Oct. 1

- Presentation to Criminal Justice Program at Nipissing University

Oct. 2

- Pan Am 2015 Torch Relay Launch

Oct. 2 & 3

- Small Mid-Size Police Services Meeting in Owen Sound

Oct. 4

- Real Men Wear Pink Nipissing Lakers Hockey Game

Oct. 5

- CIBC Run for the Cure

Oct. 6

- Gateway HUB Executive Committee Meeting
- Cheque Presentation to Special Olympics Winter Games at Rotary Luncheon

Oct. 7

- Everbridge Presentation on Emergency Call Out System

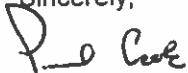
Oct. 8, 9 & 10

- OACP Board of Directors Meetings in Mississauga
- Peel Regional Police 40<sup>th</sup> Anniversary Gala in Mississauga

Since the last Board meeting we have amended our Standard Operating Procedures in relation to Recording of Attendance and Community Patrol.

I invite any comments or questions from the Board.

Sincerely,



Paul D. Cook, O.O.M.  
Chief of Police



## North Bay Police Service

P.O. Box 717, 135 Princess Street West, North Bay, ON P1B 8J8

705-497-5555 FAX 705-497-5591

Website: [www.northbaypolice.on.ca](http://www.northbaypolice.on.ca)

Paul D. Cook  
Chief of Police

Shawn E. Devine  
Deputy Chief of Police

### Board Report

Date of Report: October 6, 2014  
Date of Meeting: October 14, 2014

Mr. D. O'Connor, Chair  
and members of the  
North Bay Police Services Board

**Subject:** Statistical Reports

**Recommendation:** The Board resolves to, "Accept the Condensed Monthly Statistical and Revised Statistical Reports for the month of July and the month of August 2014 as presented."

Find attached the Condensed Monthly and Revised Monthly Reports for July and August 2014.

I invite any questions or comments from the Board.

Sincerely,

Paul D. Cook, O.O.M.  
Chief of Police

2014-09-08

\*\*\* REVISED \*\*\*

# NORTH BAY POLICE SERVICE CONDENSED MONTHLY STATISTICAL REPORT

## MONTH OF JULY

During the month of July 2014, police activity for the North Bay Police Service resulted in 2535 calls as compared to 2445 calls in 2013.

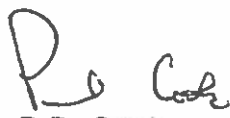
Of these calls, 98 were to investigate motor vehicle accidents. Seventeen of these accidents involved injuries, with 23 persons injured.

The following is a list of some of the criminal occurrences investigated during the month, with comparative figures for 2013.

		Year to Date		Cleared to Date		
	2014	2013	2014	2013	2014	2013
Homicide	-	-	-	1	-	1
Sexual Offences	7	4	30	34	24	24
Assault	37	36	244	250	217	235
Robbery	-	2	4	18	1	9
Break, Enter & Theft	17	23	104	103	16	24
Stolen Vehicles	4	3	26	21	8	6
Stolen Bicycles	19	13	50	38	4	3
Recovered Bicycles	4	13	22	36	3	3
Theft Under	86	101	549	518	148	155
Theft Over	-	3	0	8	4	-
Mischief	45	45	210	238	41	51
Drug Charges	10	19	75	104	75	113
Criminal Offences Total			1722	1796		
Calls for Service			12905	13017		
Police Activity			15923	15176		

Additional detailed statistics are available through the Office of the Chief of Police.

\*Note - Year to Date statistics will change due to adjustments.

  
P.D. Cook  
Chief of Police

/sc



2014-08-01

# NORTH BAY POLICE SERVICE CONDENSED MONTHLY STATISTICAL REPORT

MONTH OF JULY

During the month of July 2014, police activity for the North Bay Police Service resulted in 2536 calls as compared to 2446 calls in 2013.


Of these calls, 98 were to investigate motor vehicle accidents. Seventeen of these accidents involved injuries, with 23 persons injured.

The following is a list of some of the criminal occurrences investigated during the month, with comparative figures for 2013.

	Year to Date		Cleared to Date	
	2014	2013	2014	2013
Homicide	-	-	-	1
Sexual Offences	20	34	20	24
Assault	227	250	218	235
Robbery	4	18	1	9
Break, Enter & Theft	12	23	12	24
Stolen Vehicles	2	3	6	6
Stolen Bicycles	16	13	3	3
Recovered Bicycles	4	22	3	3
Theft Under	439	518	124	155
Theft Over	7	-	4	-
Mischief	103	223	31	51
Drug Charges	72	104	65	113
Criminal Offences Total	1636	1796		
Calls for Service	2932	3017		
Police Activity	5024	5176		

Additional detailed statistics are available from the Office of the Chief of Police.

\*Note - Year to Date statistics are subject to adjustments.

  
P.D. Cook  
Chief of Police

/sc

2014-09-08

**NORTH BAY POLICE SERVICE  
CONDENSED MONTHLY STATISTICAL REPORT**

**MONTH OF AUGUST**

During the month of August 2014, police activity for the North Bay Police Service resulted in 2501 calls as compared to 2361 calls in 2013.

Of these calls, 86 were to investigate motor vehicle accidents. Ten of these accidents involved injuries, with 12 persons injured.

The following is a list of some of the criminal occurrences investigated during the month, with comparative figures for 2013.

	Year to Date				Cleared to Date	
	2014	2013	2014	2013	2014	2013
Homicide	-	-	-	1	-	1
Sexual Offences	2	6	32	40	26	25
Assault	42	23	282	273	259	255
Robbery	4	4	8	22	4	13
Break, Enter & Theft	15	31	118	134	20	25
Stolen Vehicles	1	1	27	22	9	6
Stolen Bicycles	9	10	6	48	4	4
Recovered Bicycles	3	5	25	41	3	2
Theft Under	68	91	586	609	177	173
Theft Over	1	1	8	9	5	-
Mischief	32	48	242	286	45	58
Drug Charges	12	17	84	122	85	125
Criminal Offences Total			1952	2094		
Calls for Service			10136	15076		
Police Activity			12424	17537		

Additional detailed statistics are available through the Office of the Chief of Police.

\*Note - Year to Date statistics will change due to adjustments.

  
P.D. Cook  
Chief of Police

/sc

2014-10-03

\*\*\* REVISED \*\*\*

# NORTH BAY POLICE SERVICE CONDENSED MONTHLY STATISTICAL REPORT

## MONTH OF AUGUST

During the month of August 2014, police activity for the North Bay Police Service resulted in 2501 calls as compared to 2361 calls in 2013.

Of these calls, 86 were to investigate motor vehicle accidents. Ten of these accidents involved injuries, with 12 persons injured.

The following is a list of some of the criminal occurrences investigated during the month, with comparative figures for 2013.

	Year to Date		Cleared to Date	
	2014	2013	2014	2013
Homicide	-	-	1	1
Sexual Offences	2	6	26	25
Assault	44	23	259	255
Robbery	4	4	4	13
Break, Enter & Theft	16	31	20	25
Stolen Vehicles	1	1	9	6
Stolen Bicycles	11	10	4	4
Recovered Bicycles	3	5	3	2
Theft Under	77	91	178	173
Theft Over	1	1	5	-
Mischief	37	43	45	58
Drug Charges	11	17	86	125
Criminal Offences Total			2006	2094
Calls for Service			16118	15076
Police Activity			18424	17537

Additional detailed statistics are available through the Office of the Chief of Police.

\*Note - Year to Date statistics will change due to adjustments.

  
P.D. Cook  
Chief of Police



## North Bay Police Service

P.O. Box 717, 135 Princess Street West, North Bay, ON P1B 8J8

705-497-5555 FAX 705-497-5591

Website: [www.northbaypolice.on.ca](http://www.northbaypolice.on.ca)

Paul D. Cook  
Chief of Police

Shawn E. Devine  
Deputy Chief of Police

### Board Report

Date of Report: September 24, 2014

Date of Meeting: October 14, 2014

Chair Mr. D. O'Connor and members of the  
North Bay Police Services Board

**Subject: Personal Expenses**

**Recommendation:** That the Board hereby resolves to, "acknowledge receipt of the Chief's personal expenses from April 10 to September 17, 2014."

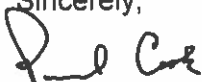
Board By-law #05/01 directs the Chief of Police to submit personal expenses to the Board on a quarterly basis. The expenses reported on should include credit card invoices and per diem expenses. Enclosed are Visa statements outlining my expenses for the dates stated. The table below breaks out these expenditures.

#	Date	Visa Amount	Per Diem	Comments
1	May 2	\$117.52		OPC Graduation in Aylmer – Accommodations (Bill back OACP)
2	May 2	\$81.00		OPC Graduation – Fuel (Bill back OACP)
3	May 2		\$55.00	OPC Graduation (Bill back OACP)
4	May 4	\$71.00		Ontario Police Memorial in Toronto – Fuel
5	May 4		\$55.00	Ontario Police Memorial
6	May 6	\$71.00		OACP Justice Committee Meeting in Brampton – Fuel (Bill back OACP)
7	May 6	\$138.04		OACP Justice Committee Meeting – Accommodations (Bill back OACP)

8	May 6		\$27.50	OACP Justice Committee Meeting (Bill back OACP)
9	May 7	\$194.32		CISO Governing Body Meeting in Toronto – Accommodations
10	May 7		\$27.50	CISO Governing Body Meeting
11	May 9	\$59.00		OHIA Conference – Fuel (Bill back OHIA)
12	May 10	\$146.90		Commissioner Lewis retirement Supper in Alliston – Accommodations (Bill back OACP)
13	May 10		\$17.50	Commissioner Lewis Retirement (Bill back OACP)
14	May 15	\$93.73		Police Funeral Cst. Prevett Thunder Bay PS – Accommodations (Bill back OACP)
15	May 23	\$212.57		OAPSB Conference in Toronto – Accommodations
16	May 23	\$67.25		OAPSB Conference – Fuel
17	May 23		\$55.00	OAPSB Conference
18	May 27	\$58.50		OACP Court Security Meeting in Toronto – Fuel (Bill back OACP)
19	May 27	\$212.57		OACP Court Security Meeting – Accommodations (Bill back OACP)
20	May 27		\$45.00	OACP Court Security Meeting (Bill back OACP)
21	May 30	\$211.87		OACP Meeting in Brampton – Accommodations (Bill back OACP)
22	May 30	\$66.50		OACP Meeting in Brampton – Fuel (Bill back OACP)
23	May 30		\$55.00	OACP Meeting in Brampton (Bill back OACP)
24	Sept. 17		\$76.00	City Pumps not Available

I invite any questions or comments from the Board.

Sincerely,



Paul D. Cook, O.O.M.  
Chief of Police



Canada  
CORPORATE PAYMENT SYSTEMS  
120 Adelaide St W, P.O. Box 2300  
Toronto, Ontario M5H 1T1



ACCOUNT NUMBER

AMOUNT DUE

\$0.00

"MEMO STATEMENT ONLY"  
DO NOT REMIT PAYMENT

PAUL COOK  
NORTH BAY POLICE  
135 PRINCESS ST. W.  
PO BOX 717  
NORTH BAY ON P1B 8J8

RECEIVED

MAY 29 2014

OFFICE OF THE  
CHIEF OF POLICE

MESSAGES:

TRAN DATE	POST DATE	MCC CODE	TRANSACTION DESCRIPTION	REFERENCE #	AMOUNT
05-02	05-05	3581	DELTA GUELPH HOTEL AND GUELPH ON	74500014123667420420134	M117.52
05-02	05-06	5541	SHELL 567 JOHN ST N AYLME ON	74064494125920130929351	M81.00
05-04	05-06	5541	ESSO R.R. #3, HWY #11 NOR ORILLIA ON	74064494125920116056054	M71.00
05-06	05-08	5541	ESSO 2976 HIGHWAY 11 SOUT ORO STATION ON	74064494127920115915027	M71.00
05-08	05-09	3501	HOLIDAY INN-TOR AIRPORT TORONTO ON	74064494128820108280703	M138.04
05-08	05-09	3513	WESTIN BRISTOL HOTELDE TORONTO ON 474890 ARRIVAL: 05-07-14	74703414129000292553389	M194.32
05-09	05-12	5541	PIONEER STN #135 ALLISTON ON	74500014129463659567397	M59.00
05-10	05-12	7011	NOTTAWASAGA INN RESORT ALLISTON ON	74064494131820104971698	M146.90
05-16	05-19	3502	BEST WESTERN MARIPOSA ORILLIA ON 769170 ARRIVAL: 05-14-14	74703414136000403192896	M93.73

General Customer Inquiries 800-588-8065 Outside North America, collect 416-306-3630  Lost or Stolen Cards 800-588-8067 Outside North America, collect 416-306-3636	ACCOUNT NUMBER	ACCOUNT SUMMARY	
		PURCHASES, FEES & ADJUSTMENTS	\$972.51
	STATEMENT DATE	CASH ADVANCES	\$0.00
	05/20/14	DISPUTE AMOUNT	\$0.00
		CREDITS	\$0.00
		STATEMENT TOTAL	\$972.51

Trademark of U.S. Bank National Association.



Canada  
CORPORATE PAYMENT SYSTEMS  
120 Adelaide St W, P.O. Box 2300  
Toronto, Ontario M5H 1T1



ACCOUNT NUMBER

AMOUNT DUE

\$0.00

000000163 1 SP

"MEMO STATEMENT ONLY"  
DO NOT REMIT PAYMENT

PAUL COOK  
NORTH BAY POLICE  
135 PRINCESS ST. W.  
PO BOX 717  
NORTH BAY ON P1B 8J8

MESSAGES:

TRAN DATE	POST DATE	MCC CODE	TRANSACTION DESCRIPTION	REFERENCE #	AMOUNT
05-23	05-26	7011	EATON CHESLSEA HOTEL FD TORONTO ON	74479324145072004490658	M212.57
05-24	05-27	5541	FUELCO #01180 BARRIE ON	74064494146920126536884	M67.25
05-27	05-29	5541	FUELCO #01180 BARRIE ON	74064494148920118826911	M58.50
05-27	05-30	7011	EATON CHESLSEA HOTEL FD TORONTO ON	74479324149072000741191	M212.57
05-30	06-02	3581	DELTA MEADOWVALE HOTEL MISSISSAUGA ON	74500014151667420478186	M211.87
05-30	06-03	5541	ESSO R.R. #3, HWY #11 NOR ORILLIA ON	74064494153920117906906	M66.50

<div>General Customer Inquiries 800-588-8065 Outside North America, collect 416-306-3630</div> <div>Lost or Stolen Cards 800-588-8067 Outside North America, collect 416-306-3636</div>	ACCOUNT NUMBER	ACCOUNT SUMMARY	
		PURCHASES, FEES & ADJUSTMENTS	\$829.26
	STATEMENT DATE	CASH ADVANCES	\$0.00
	06/20/14	DISPUTE AMOUNT	\$0.00
		CREDITS	\$0.00
		STATEMENT TOTAL	\$829.26

Trademark of U.S. Bank National Association.



*Canada*  
CORPORATE PAYMENT SYSTEMS  
120 Adelaide St W, P.O. Box 2300  
Toronto, Ontario M5H 1T1



ACCOUNT NUMBER

AMOUNT DUE

\$0.00

000000242 1 SP

PAUL COOK  
NORTH BAY POLICE  
135 PRINCESS ST. W.  
PO BOX 717  
NORTH BAY ON P1B 8J8

"MEMO STATEMENT ONLY"  
DO NOT REMIT PAYMENT

**MESSAGES:**

TRAN DATE	POST DATE	MCC CODE	TRANSACTION DESCRIPTION	REFERENCE #	AMOUNT
09-15	09-17	5541	SHELL 1180 FISHER STREET NORTH BAY ON	74064494259920120208723	M76 00

General Customer Inquiries 800-588-8065 Outside North America, collect 416-306-3630  Lost or Stolen Cards 800-588-8067 Outside North America, collect 416-306-3636	ACCOUNT NUMBER	ACCOUNT SUMMARY	
	STATEMENT DATE 09/22/14	PURCHASES, FEES & ADJUSTMENTS	\$76.00
		CASH ADVANCES	\$0.00
		DISPUTE AMOUNT	\$0.00
		CREDITS	\$0.00
		STATEMENT TOTAL	\$76.00

Trademark of U.S. Bank National Association.





## North Bay Police Service

P.O. Box 717, 135 Princess Street West, North Bay, ON P1B 8J8

705-497-5555 FAX 705-497-5591

Website: [www.northbaypolice.on.ca](http://www.northbaypolice.on.ca)

Paul D. Cook

Chief of Police

Shawn E. Devine  
Deputy Chief of Police

### Board Report

Date of Report: October 1, 2014  
Date of Meeting: October 14, 2014

Mr. D. O'Connor, Chairman  
And Members of the  
North Bay Police Services Board

**Subject: Compliant Notices - Fee Schedule Board By-law**

**Recommendation: That the Board resolves to, "authorize the Chief of Police to proceed with a process as outlined in the *Municipal Act* to review the addition of Compliant Notices to the Board's Fee Schedule By-law."**

Find attached reports from Deputy Chief Devine and Sergeant Webber in relation to compliant notices specific to minor traffic infractions such as equipment issues and expired validation permits.

The Board will note from these reports that at least two other municipal police services in Ontario have recently added an amount in the Board's fee schedule By-law to recover the costs associated to issuing and processing traffic warnings and three-day reports (Compliant Notices).

As indicated in Deputy Chief Devine's report, there are human resources costs associated to issuing these notices and there is the ability under the *Municipal Act* for the Police Service to recover these costs. The Deputy estimates that between \$22,000.00 and \$28,000.00 in revenue could be added to the Board's 2015 Operating Budget based on a fee of \$20.00 to \$25.00 and the number of Compliant Notices we currently issue.

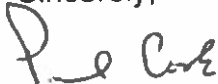
Through the above noted Resolution I am looking for the Board's approval to authorize me to proceed with a process as outlined in the *Municipal Act* to review the Board's Fee Schedule By-law specific to adding a fee in relation to Compliant Notices.

*The Municipal Act, 2001*, Ontario Regulation 244/02 outlines the process to be utilized when a Board wishes to change any fee or charge. More specifically the Act articulates the following requirements:

- at least one public meeting at which any person who attends has an opportunity to make representation
- a minimum of 21 days notice of the public meeting is given setting out the intention of the board to pass the by-law to change any fee or charge which was in force on the day the notice is given
- this notice must either set out the description of the service or activity for which the fee or charge is being imposed, an estimate of the costs of providing the service in which the fee is being imposed, the amount of the fee and the rationale for imposing the fee
- or state that this information will be made available at no cost to any member of the public upon request

I invite any questions or comments from the Board.

Sincerely,

A handwritten signature in dark ink, appearing to read "Paul D. Cook". The signature is fluid and cursive, with the first name "Paul" and last name "Cook" clearly distinguishable.

Paul D. Cook, O.O.M.  
Chief of Police



## **NORTH BAY POLICE SERVICE**

### **MEMORANDUM**

**DATE:** September 30, 2014  
**TO:** Chief P. Cook  
**FROM:** Deputy Chief S. Devine  
**SUBJECT:** Compliant Notices

---

Attached is a memo from Sergeant Webber summarizing the Stratford and London Police Services cost recovery Standard Operating Procedure (SOP) for Written Warnings and Equipment Compliances.

On average, the North Bay Police Service issues 93 written warnings for equipment compliance under the *Highway Traffic Act* per month. Some of the infractions include burnt out headlights, expired validation permits and loud mufflers.

The present SOP permits officers to issue the Provincial Offences Notice(POT) with a 72 hour grace period, allowing motorists to correct the problem without a fine.

Before the 72 hours, the driver/owner must attend North Bay Police Service Headquarters to provide proof to the Police Resource Officer that correction has been made in relation to the issued POT.

On issue of the POT, the ticket is processed in the same manner as a regular ticket. The officer must submit the offence notice with supporting notes of evidence. The Traffic Office processes the POT, enters the information on the Records Management System and prepares an Information to be sworn in the event the offender does not attend to have the POT cancelled. The POT then goes to the PRO's desk where it remains for 72 hours awaiting the driver's attendance.

Should the offender attend Police Headquarters, the PRO must attend to the vehicle to verify that corrective action or compliance has been taken. The officer then cancels the POT by marking the ticket as cancelled and returning it to the Traffic Office. In the event the 72 hour passes without the driver's attendance to show correction, the PRO returns the POT to the Traffic Office for processing.

Whatever choice the owner/operator the process consumes human resources. The *Ontario Municipal Act* allows the Police Service to recover the costs of services provided to the public for record checks or copies of reports.

The present 72 hour process adhered to by the North Bay Police Service has no cost recovery; however, the policy has a negative financial impact on staffing resources.

It would be my respectful submission that the North Bay Police Service Board be approached to authorize a \$20.00/\$25.00 fee to be attached to the 72 hour written warnings for equipment compliance that require validation of correction by police after the issuance of the POT. The 93 average infractions per month could be handled by compliance could possibly generate \$22,320.00 at a \$20.00 fee or \$27,900.00 at a \$25.00 fee annually.

S. Devine  
Deputy Chief



## NORTH BAY POLICE SERVICE

### MEMORANDUM

**DATE:** June 5, 2014  
**TO:** Chief P. D. Cook  
**FROM:** Sgt. Webber  
**SUBJECT:** Compliance Notices

---

Sir

Please find attached documentation I have secured from the London Police Service and Stratford Police Service both addressing Compliance Notices.

As noted in Article 5. A. (a) of London's associated SOP:

*The LPS offers offenders, in cases where the member is utilizing discretion, the opportunity to rectify equipment or document related violation in order to avoid the consequences of being ticketed for the offence. For example, a motorist stopped for any reason might not be able to show the member their driver's licence, ownership or insurance card as required by law. The member may issue the driver a LPS Warning and Compliance Notice. This allows the offender the opportunity, within 72 hrs. to attend the PRC with the Warning and Compliance Notice and upon proof of resolution to the offence identified on the Warning and Compliance Notice have the notice cancelled.*

*If the offender chooses not to rectify the situation within the 72 hr. "grace period" by attending the PRC, the Warning and Compliance Notice shall be processed and a follow up in the name of the issuing member shall be initiated for further investigation with the possible outcome being charges laid for the original offence.*

As noted in Article 5 Stratford's SOP:

#### WRITTEN WARNINGS & EQUIPMENT COMPLIANCE NOTICES

- a. Written warnings foster good community relations while being both non-punitive and educational in nature:
  - i. They serve as a reminder to motorists to drive more carefully and safely; and
  - ii. They enable officers to allow motorists a reasonable length of time to correct a defect on a motor vehicle, submit it for inspection, and/or to produce required documents.
- b. Written warnings and equipment/documentation compliance notices may be issued, at the discretion of the Officer(s), through the use of the Stratford Police Service-Violation/Vehicle Check Notice.
- c. Issuing Officers shall upon completing the Violation/Vehicle Check Notice:
  - i. Give the yellow copy of the notice to the motorist;
  - ii. Record the pertinent details related to the issuance of the notice in his/her duty book;

- iii. *Submit the white copy of the Notice to the Duty Sergeant who shall review it and place it into the front office tray; and*
  - iv. *If after 72 hours the recipient does not:*
    - *attend the station for inspection,*
    - *fails to produce the required documents, or*
    - *fails to have the necessary repairs/alterations completed the issuing officer should summons the offender for the specified offence.*
- d. *The Front Office Clerk(s) or Clerk/Communicator(s) shall:*
  - i. *upon receiving a Violation/Vehicle Check Notice from an issuing officer, place it in the tray at the front counter;*
  - ii. *when a motorist attends the police station in compliance with a Violation/Vehicle Check Notice advise the Duty Sergeant or a Police Officer to check the defect or document; and*
  - iii. *make a daily inspection of the tray and return any Notices that have been there beyond 72 hours to the original issuing officer.*
- e. *The Inspecting Member shall:*
  - i. *Ensure that repairs have been completed and/or documents are produced in accordance with the requirements of the Notice;*
  - ii. *Upon receipt of payment from the motorist, issue him/her a receipt;*
  - iii. *On the yellow copy of the Notice:*
    - *stamp it with the "Paid" stamp*
    - *date, initial and record the receipt number;*
  - iv. *Forward the yellow copy of the Notice to Communications for data entry into RMS and filing.*

I believe Stratford's fee is the same as London's.

I will await your decision concerning our consideration to adopt this revenue generating possibility.

Respectfully

D. Webber, Sgt.  
Quality Assurance

cc. Deputy Chief S. Devine

The LPSB has approved the following Service Fee Schedule.

<b>London Police Service - Fee Schedule</b> ***All amounts are subject to tax, where applicable ***	
<b>(Effective January 1, 2014)</b>	
<b>Service</b>	<b>FEES</b>
<b>Criminal Record Search:</b>	
Police Information Check (PIC) - Employment	\$40.00
Police Vulnerable Sector Check (PVSC) - Employment	\$40.00
Police Vulnerable Sector Check (PVSC) - Taxi	\$40.00
Student Record Check - Employment	\$40.00
Student Record Check - Volunteer	\$10.00
Police Information Check (PIC) - Volunteer	\$10.00
Police Vulnerable Sector Check (PVSC) - Volunteer	\$10.00
Local Criminal Records Check	\$50.00
<b>Collision Reconstruction:</b>	
Report (CD)	\$3,000.00
Scale Diagram	\$3,000.00
Scene Measurements	\$3,000.00
Any 2 Reports from the Above List (Hard Copy)	\$6,000.00
All 3 Reports from the Above List (Hard Copy)	\$9,000.00
<b>Freedom of Information:</b>	
FOI Application	\$5.00
Photocopies & Computer Printouts (per page)	\$0.20
Records Provided on CD (per CD)	\$10.00
Manual Search for a Record (per 15 mins)	\$7.50
Preparing a Record for Disclosure (severing part of a record) (per 15 mins)	\$7.50
Developing a Computer Program of Producing a Record (per 15 mins)	\$15.00
<b>Reports:</b>	
Motor Vehicle Collision (MVC) Witness Statements	\$40.00
Name Change Application	\$40.00
Marihuana Grow Operation/Clandestine Laboratory Letter	\$40.00
Ontario Superior Court of Justice Orders (SCJ) - Civil Cases (per page)	\$1.25
Office of the Children's Lawyer Requests (per page)	\$1.25
Insurance Claim Report	\$50.00
Prisoner Transportation	\$1.50/Mile
<b>Special Paid Duty:</b>	
Special Paid Duty - Vehicles (per hour)	\$20.00

Special Paid Duty - Vehicle Administration Fee	15%
Special Paid Duty - Officers	PC Hrly Rate
Special Paid Duty - Administration Fee	15%
<b>Miscellaneous:</b>	
RCMP Fingerprint Processing Fee (Employment or Adoption)	\$25.00
LPS Service Fee for Fingerprints	\$12.00
Non Parental Custody Application	\$50.00
Records Suspension (Pardon)	\$100.00
Reconsideration/Appeal of a Criminal Record Check	\$85.00
Photograph (4" x 6")	\$50.00
Digital Video Record	\$50.00
Alarm Reinstatements	\$250.00
Compliance Notice	\$20.00
Children's Aid Society (Ontario Court of Justice) (per page)	\$0.10 to a maximum of \$300.
Children's Aid Society (Family Court Order) (per page)	\$1.00
Extra Copy	\$25.00
Postage	\$5.00





## North Bay Police Service

P.O. Box 717, 135 Princess Street West, North Bay, ON P1B 8J8

705-497-5555 FAX 705-497-5591

Website: [www.northbaypolice.on.ca](http://www.northbaypolice.on.ca)

Paul D. Cook  
Chief of Police

Shawn E. Devine  
Deputy Chief of Police

### Board Report

Date of Report: September 17, 2014  
Date of Meeting: October 14, 2014

Mr. D. O'Connor, Chair  
and members of the  
North Bay Police Services Board

**Subject: Contingency Account – "Santa Needs Help"**

**Recommendation: That the Board hereby resolves, "to donate \$150.00 from the contingency line in the Board's Budget to support the Low Income People Involvement of Nipissing's (LIPI), Annual Santa Needs Help Campaign."**

Find attached documentation forwarded to our Police Service from Ms. Lana Mitchell, Executive Director of LIPI in relation to their 20<sup>th</sup> annual, "Santa Needs Help Campaign". The Board will see from this documentation that thanks to this campaign toys were provided to 629 children, (327 families) in our community last year on Christmas.

A donation of \$150.00 from the Contingency line in the Operating Budget will be well received by LIPI, a local organization known for providing assistance to the less fortunate in our community. The Board has provided similar donations to LIPI in the past.

The current balance in the contingency line of the Board's Operating Budget is \$466.90.

I am recommending the Board pass the above noted resolution to provide this financial support.

I invite any comments or questions from the Board.

Sincerely,

Paul D. Cook, O.O.M.  
Chief of Police



## L.I.P.I./C.G.F.R.

LOW INCOME PEOPLE INVOLVEMENT OF NIPISSING  
CONCERTATION POUR GENS A FAIBLE REVENU

127 Main Street East, North Bay, Ontario P1B 1A9 Phone (705)472-1337 Fax (705)472-4454  
127 rue main est. North Bay, Ontario P1B 1A9 email lipi@cogeco.net

### L.I.P.I. SERVICE BILINGUE

The right to maintain dignity, the right to self-development, and the opportunity to achieve should not be denied or discouraged in anyone.

Le droit de maintenir sa dignité, le droit de se développer et que l'opportunité de réussir ne devrait ni être niée ni enlevée à qui que se soit.

Tuesday September 9, 2014

North Bay Police Service  
135 Princess Street West  
North Bay, ON P1B 6C2

Attention: Chief Paul Cook

We at L.I.P.I. – Low Income People Involvement of Nipissing are once again collecting new and used toys for our 20<sup>th</sup> Annual Santa Needs Help Campaign.

Our community campaign last year was very successful! Thanks to the generosity of caring and compassionate people in our community, we were able to put a smile on the faces of 629 children (327 families) last Christmas morning.

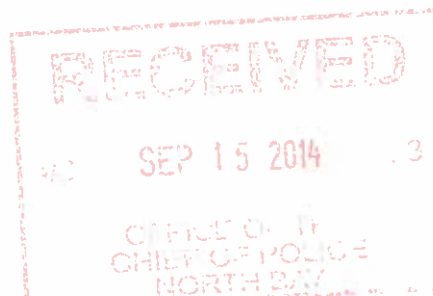
While many of the names change over time, the needs remain. Many families will struggle this festive season. We are looking forward to working with the community again this year to **HELP SANTA** reach all the children, relieve some stress and enjoy sharing the holiday season.

**PLEASE HELP US ENSURE ALL CHILDREN IN OUR COMMUNITY EXPERIENCE THE JOY OF SANTA THIS HOLIDAY SEASON!**

Please feel free to contact our office at 472-1337 if you have any questions about applying or donating. Arrangements can also be made for toy pickups. Toys can be dropped off at the LIPI office (127 Main Street East) from 10am-4pm or at Union Taxi 24 hours a day. For cash donations over \$10.00 LIPI will issue a Charitable Tax Receipt.

Thank you and all the best,

Lana Mitchell  
LIPI Executive Director





## North Bay Police Service

P.O. Box 717, 135 Princess Street West, North Bay, ON PIB 8J8

705-497-5555 FAX 705-497-5591

Website: [www.northbaypolice.on.ca](http://www.northbaypolice.on.ca)

Paul D. Cook  
Chief of Police

Shawn E. Devine  
Deputy Chief of Police

### Board Report

Date of Report: September 17, 2014  
Date of Meeting: October 14, 2014

Mr. D. O'Connor, Chair  
and members of the  
North Bay Police Services Board

**Subject: Contingency Account – Lions Christmas Telethon**

**Recommendation: That the Board hereby resolves, "to donate \$150.00 from the contingency line in the Board's Budget to support the annual Lions Christmas Telethon."**

Find attached documentation forwarded to our Police Service from the Allard family on behalf of 8-year old Elf Kassidy in relation to supporting her efforts to raise money for the annual Lions Christmas Telethon.

The Board provided a similar donation in the past in support of this annual telethon.

The current balance in the contingency line of the Board's Operating Budget is \$466.90.

I am recommending the Board pass the above noted resolution to provide this financial support to Ms. Kassidy Allard and the Lions Christmas Telethon.

I invite any comments or questions from the Board.

Sincerely,

Paul D. Cook, O.O.M.  
Chief of Police

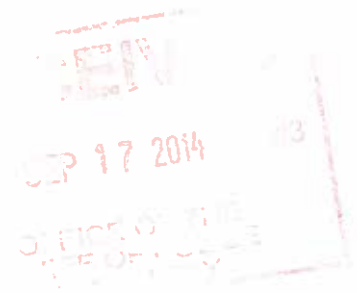
Sept 10, 2014

North Bay Police Service Board

135 Princess Street West

North Bay On P1B-6C2

CO/ Chief Paul Cook



Dear Chief Paul Cook And North Bay Police Service Board

I am writing this letter in hopes for a donation from your wonderful organization. It is requested on behalf of my daughter Elf Kassidy who is 8 years old. She is again making her Rudolph Candy Canes to raise money in hopes to surpass her last years raised amount of \$3885.05 for the CTV Lion's Children's Christmas Telethon . Her goal this year is to help even more families have a wonderful Christmas than last year and at the same time help Santa not have to work so hard. Kassidy would greatly appreciate your help.

Last year she called it her "Wave of Kindness", this year she is calling it her "Wave of Love".

As her parents we are extremely proud of her thoughtfulness of others and of all the people that recognized Kassidy's efforts in making a difference in this world that is quickly changing.

The CTV Lion's Children's Christmas Telethon will air Saturday Dec 6<sup>th</sup> 2014 in which Elf Kassidy will either be interviewed or a host during the telethon. Not sure as to which one being, that it is at the early stage of director scheduling.

Please consider again helping Kassidy help others and join our Wave of Love.

Thanks so much.

Sandy Shawn and Elf Kassidy Allard

You can reach us at 705-474-8811



## North Bay Police Service

P.O. Box 717, 135 Princess Street West, North Bay, ON P1B 8J8

705-497-5555 FAX 705-497-5591

Website: [www.northbaypolice.on.ca](http://www.northbaypolice.on.ca)

Paul D. Cook  
Chief of Police

Shawn E. Devine  
Deputy Chief of Police

### Board Report

Date of Report: September 17, 2014  
Date of Meeting: October 14, 2014

Mr. D. O'Connor, Chair  
and members of the  
North Bay Police Services Board

**Subject: Contingency Account – West Ferris Minor Hockey  
Tournament**

**Recommendation: That the Board hereby resolves, "to donate \$75.00 from the  
contingency line in the Board's Budget to support the 2014  
West Ferris Early Bird Peewee/Bantam Hockey Tournament."**

Find attached correspondence forwarded to our Police Service from Ms. Mandy Desrosiers on behalf of West Ferris Minor Hockey in relation to supporting their early bird peewee/bantam hockey tournament. Included in this documentation is information on a variety of sponsorship levels available.

I am not aware of the Board ever providing a similar donation to support West Ferris Minor Hockey.

The current balance in the contingency line of the Board's Operating Budget is \$466.90.

I am recommending the Board pass the above noted resolution to provide \$75.00 to support this youth focused sporting event in our community.

I invite any comments or questions from the Board.

Sincerely,

Paul D. Cook, O.O.M.  
Chief of Police

Mandy or Paul Desrosiers  
474 9479  
845 7374

# TOURNAMENT BOOK SPONSOR ADVERTISEMENT



**2014 WEST FERRIS EARLY BIRD PEEWEE | BANTAM  
HOCKEY TOURNAMENT**

October 24th, 25th & 26th 2014

<http://www.northbayhockeytournaments.net/>

Sponsor name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

## ADVERTISEMENT REQUIREMENTS:

SIZE: ☐ full page 7½"x10" ☐ half page 7½"x5" ☐ quarter page 3½"x5" ☐ B/C 3½"x2"

LOCATION: ☐ Inside front cover ☐ Inside back cover ☐ Outside back cover ☐ Inside pages

COLOUR: ☐ full colour ☐ black & white

AD AMOUNT: \$ \_\_\_\_\_

PAID BY: ☐ Cash ☐ Cheque

DATE: \_\_\_\_\_ ACCEPTANCE SIGNATURE: \_\_\_\_\_

## HOW WILL ARTWORK BY PROVIDED?

☐ Electronically via email ☐ Good quality hardcopy

## ARTWORK SUBMISSION REQUIREMENTS:

Advertisers to submit their digital artwork via email to: [info@paisleyparkinc.com](mailto:info@paisleyparkinc.com) on or before  
October 1, 2014.

The following digital file formats only are acceptable: hi-resolution tiff, jpeg, PDF, eps. If submitting the ad as a hardcopy, actual sizes [as noted above] are required. The printout must be of good quality, either in black & white or colour [as selected], as they will be scanned and placed into the book layout as provided.

**ARTWORK SUBMISSION DEADLINE: WEDNESDAY, OCTOBER 1, 2014**

# TOURNAMENT BOOK SPONSOR ADVERTISEMENT



## 2014 WEST FERRIS EARLY BIRD PEEWEE | BANTAM HOCKEY TOURNAMENT

October 24th, 25th & 26th 2014

<http://www.northbayhockeytournaments.net/>



### AVAILABLE AD SIZES AND FEES

**full page  
7½"x10"**

**Inside front cover 7½"x10"**

1) full colour Ad: \$250.00

**Inside back cover 7½"x10"**

1) full colour Ad: \$250.00

**Outside back cover 7½"x10"**

1) full colour Ad: \$300.00

**Interior page 7½"x10"**

1) full colour Ad: \$125.00

2) black & white Ad: \$ 100.00

**half page 7½"x5"**

**Interior half page 7½"x5"**

1) full colour Ad: \$100.00

2) black & white Ad: \$75.00

**quarter  
page  
3½"x5"**

**Interior quarter page 3½"x5"**

1) full colour Ad: \$75.00

2) black & white Ad: \$55.00

**business card  
3.5"x2"**

**Interior business card 3½"x5"**

1) full colour Ad: \$50.00

2) black & white Ad: \$35.00

**ARTWORK SUBMISSION REQUIREMENTS:** Advertisers to submit their digital artwork via email to [info@paisleyparkinc.com](mailto:info@paisleyparkinc.com). The following digital file formats only are acceptable: hi-resolution tiff, jpeg, PDF, eps. If submitting ad as hardcopy, actual sizes [as noted above] are required. Print must be of good quality, either in black & white or colour, as they will be scanned and placed into the book as provided.

**ARTWORK SUBMISSION DEADLINE: WEDNESDAY, OCTOBER 1, 2014.**