



NORTH BAY POLICE SERVICES BOARD

135 Princess Street W., P.O. Box 717, North Bay, ON P1B 8J8



OPEN SESSION AGENDA MAY 16, 2017 @ 10:00 hours

- | | | |
|----|---|----------------|
| 1. | Approval of Agenda | Chair |
| 2. | Approval of Minutes of Open Session meeting of April 12, 2017 | Chair |
| 3. | Business Arising: nil | Chair |
| 4. | Correspondence | Chief |
| 6. | Police Service Auction | Deputy Chief |
| 5. | Taxi Business | Deputy Chief |
| 6. | Reports: | |
| | Chief's Monthly Activity | Chief |
| | Statistical Report March 2017 | Deputy Chief |
| | Budget Deficit | Chief |
| 7. | Association Report: | NBPA Designate |



**MINUTES OF OPEN MEETING
North Bay Police Services Board
April 12, 2017**

Present:

Board Members: Dennis O'Connor, Chair, William Hagborg, Vice-Chair, Allan McDonald, Mac Bain

Police Service: Chief Shawn Devine, Deputy Chief Scott Tod

Board Solicitor: Peter Leckie

Association: Sgt. Ken Rice

Communications Coordinator: Mary Lugli

Guests: Graham Wight, The Media

Regrets: Tiz Silveri

Secretary: Shelly Hampel

Call to Order

The Chair, Dennis O'Connor, called the meeting to order at 1000 hours.

Approval of Agenda:

Resolution: #048-2017

Moved by Al McDonald, Seconded by Bill Hagborg

The North Bay Police Services Board hereby resolves to:

"Accept the Agenda for the Open Session Meeting to be held on April 12, 2017".

Carried

Approval of Minutes:

Resolution: #049-2019

Moved by Bill Hagborg, Seconded by Al McDonald

The North Bay Police Services Board hereby resolves to:

"Adopt the Minutes of the Open Meeting held on March 8, 2017".

Carried

Swearing In of new Board Member Councillor Mac Bain

Deputy Mayor Sheldon Forgette's resignation from the Police Services Board was passed by Council March 21, 2017. Councillor Mac Bain was appointed to the North Bay Police Service Board by resolution of Council March 21, 2017.

Councillor Bain swore Oaths of Office and Secrecy in relation to is appointment to the Police Services Board

Correspondence:

Correspondence this month includes: a thank you from the Gathering Place for a donation; and a thank you from the North Bay Regional Health Centre Foundation in support of Our Hospital Run/Walk.

Resolution: #050-2017

Moved by Al McDonald, Seconded by Bill Hagborg
The North Bay Police Services Board hereby resolves to:
"Note and file the correspondence received".

Carried

Contingency Account – Near North Crime Stoppers Jail-a-thon

Resolution: #051-2017

Moved by Bill Hagborg, Seconded by Al McDonald
The North Bay Police Services Board hereby resolves to:
"Donate \$250.00 from the contingency line in the Board's 2017 Operating Budget
to support this-year's-Jail-a-thon".

Carried

Contingency Account – Maamwi Kindaaswin Festival

Resolution: #052-2017

Moved by Bill Hagborg, Seconded by Al McDonald
The North Bay Police Services Board hereby resolves to:
"Donate \$250.00 from the contingency line in the Board's 2017 Operating Budget
to support the Maamwi Kindaaswin Festival".

Carried

Contingency Account – Armed Forces Day

Resolution: #053-2017

Moved by Al McDonald, Seconded by Bill Hagborg
The North Bay Police Services Board hereby resolves to:
"Donate \$250.00 from the contingency line in the Board's 2017 Operating Budget
to support Armed Forces Day".

Carried

Contingency Account – Mayor's Meals on Wheels Program

Resolution: #054-2017

Moved by Mac Bain, Seconded by Al McDonald
The North Bay Police Services Board hereby resolves to:
"Donate \$250.00 from the contingency line in the Board's 2017 Operating Budget
to support Mayor's Meals on Wheels Program".

Carried

Reports:

Chief's Monthly Activity Report

Monthly activities attended by the Chief and / or the Deputy Chief since the March Board meeting include - Local events: Meeting with North Bay Regional Health Centre on Walk Run Impact Report; meeting with North Bay Public library; Nipissing Student Union One Pledge Presentation; panel discussion Four Colours of Reconciliation; Community Engagement Session; Trac Wellness Support; lunch meeting Crime Stoppers Executive Director; HQ Building Review meeting; Court House Security Audit presentation; Greater Sudbury Police

Service Inspectors Interview; Light It Up Blue Autism Awareness Day at City Hall
Out of town events included: Justice Canada Sexual Assault Knowledge
Exchange panel.

Chief's Personal Expenses

Resolution: #055-2016

Moved by Mac Bain, Seconded by Bill Hagborg

The North Bay Police Services Board hereby resolves to:

"Acknowledge receipt of the Chief's personal expenses from March 8 to April 12,
2017".

Carried

Taxi Business:

Resolution: #056-2016

Moved by Bill Hagborg, Seconded by Al McDonald

The North Bay Police Services Board hereby resolves to:

"Approve the taxi licence plate renewals as submitted".

Carried

Statistical Reports

Deputy Chief Tod presented the Condensed Monthly Statistical Reports for the
month of February and February Revised.

Resolution: #057-2017

Moved by Al McDonald, Seconded by Bill Hagborg

The North Bay Police Services Board hereby resolves to:

"Accept the Condensed Monthly Statistical Reports for the month of February
2017 as presented".

Carried

New Business:

Quarterly Budget Report

The status of the Board's 2017 Operating Budget as of March 14, 2017 was
presented. The Uniform/Clothing Account was identified as an area of concern as
69% had been spent to date as a result of procurement of soft body armour.

Video Presentation:

Mobile Crisis and Hub activities videos.

Association Update:

Annual Hockey Tournament donated \$800 to MADD. Have excess funds in
charity account looking to donate to organizations. Will consider requests for
donations.

Adjournment:

Resolution: #058-2017

Moved by Mac Bain, Seconded by Bill Hagborg

The North Bay Police Services Board hereby resolves to:

“Adjourn the Open Portion of the meeting held on April 12, 2017 at 1038 hours.”

Carried

Chair

April 12, 2017

Secretary

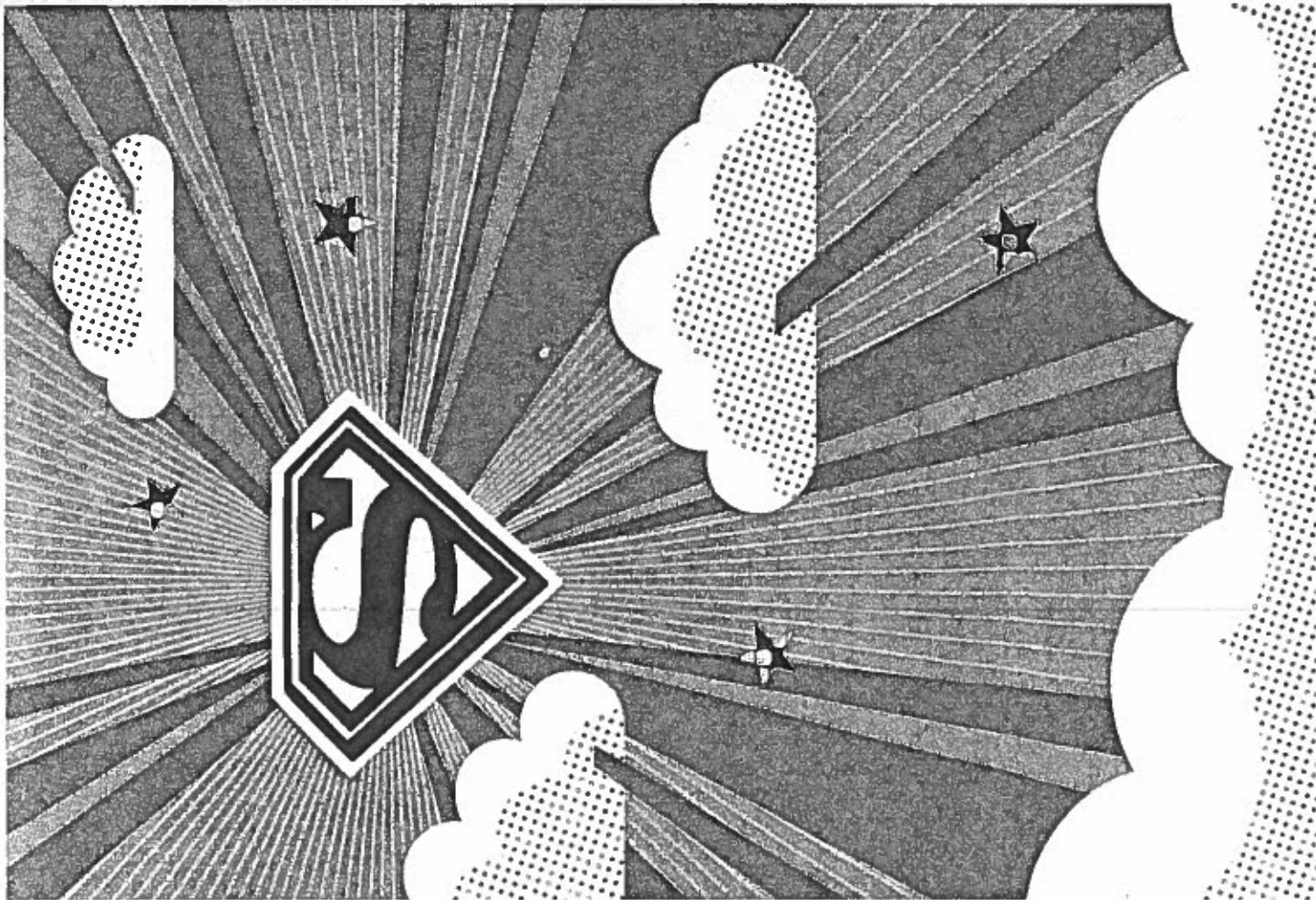
*On behalf of Officer
Grantz*



People like you,
who naturally go
above and beyond,
make this world
a better place
for all of us.

Thank You So Much

*The Dewart
Family*





North Bay Police Service

P.O. Box 717, 135 Princess Street West, North Bay, ON P1B 8J8

705-497-5555 FAX 705-497-5591

Website: www.northbaypolice.on.ca

Shawn Devine
Chief of Police

Scott Tod
Deputy Chief of Police

Board Report

Date of Report: May 09, 2017

Date of Meeting: May 16, 2017

Mr. D. O'Connor, Chair and members of the
North Bay Police Services Board

Subject: Contingency Account – Police Auction

Recommendation: That the Board hereby resolves to “Deposit \$3,337.81 into the Contingency Line of the Board’s 2017 Operating Budget.”

On May 6th, 2017 we held our annual Police Auction. Mr. Ernie Schellengerg of Northern Auction sales was contracted to conduct the auction on behalf of the Board. The total funds collected, less Mr. Schellenberg’s operational fees, left the Board with a profit of \$4,279.25. The sale of departmental assets at this event (\$941.44) will be deposited back into the service’s Operating Budget as “Sale of Surplus Equipment”.

The above noted Resolution is required to deposit the remaining \$3,337.81 into the contingency line of the Board’s 2017 Operating Budget.

This will bring the total in the Board’s Contingency Account to \$2,137.81, which was in a \$1,200 deficit prior to the auction.

I invite any comments or questions from the Board.

Sincerely,

Scott Tod
Deputy Chief of Police

CITY OF NORTH BAY
*** CUSTOMER RECEIPT ***

Batch ID: 5/08/17 01 Receipt no: 87375

Type	SvcCd	Description	Amount
GM		MISC GMBA-NEED ACCOUNT #	
	Qty	1.00	\$4304.25

MS. MAJOR- NBPS AUCTION
OTHER REVENUE / SEI 10070043620410
MAY 6/17 AUCTION PROCEEDS
DPT ASSET SALES 941.44
CONTINGENCY PROCEEDS 3337.81

Tender detail

CK Ref#:	14501	\$4279.25
CA CASH		\$25.00
Total tendered:		\$4304.25
Total payment:		\$4304.25

Trans date: 5/08/17 Time: 10:58:01

THANK YOU FOR YOUR PAYMENT



NORTH BAY POLICE SERVICE

MEMORANDUM

DATE: May 8, 2017
TO: Inspector K. Kelusky
FROM: Aline Major
SUBJECT: 2017 POLICE AUCTION

The annual Police Auction was held on Saturday, May 6, 2017. Despite the rain approximately 150 people attended, with 102 of them registering as bidders.

Ernie Schellenberg, of Northern Auction Sales, arrived with his team and ran this auction smoothly and efficiently. 181 pieces were auctioned off, everything sold and has been removed.

The total auction sales were \$6439, and commission paid to Northern Auction Sales was \$2579.25. I was provided with a cheque for \$4279.25 and 22% of this total was derived from the sale of departmental property (\$941.44).

\$414.23	Admin
\$207.12	Ident
\$310.68	Maintenance
\$ 9.41	Tires

The remainder of the revenue generated from this year's auction, \$3337.81 should be added to the contingency fund. In addition a \$25 cash donation was made and this should be directed to this fund as well.

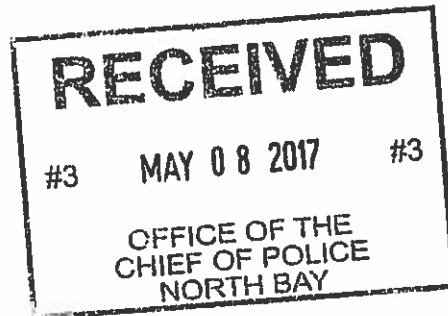
Our custodial staff, specifically Jean Larabie, was invaluable to me during the final preparations for this auction. I couldn't have done it without him!!

Respectfully,

Aline Major

Aline Major

2017-05-07
[Signature]





North Bay Police Service

P.O. Box 717, 135 Princess Street West, North Bay, ON P1B 8J8
705-497-5555 FAX 705-497-5591
Website: www.northbaypolice.on.ca

Shawn Devine
Chief of Police

Scott Tod
Deputy Chief of Police

May 1, 2017

CHAIR AND MEMBERS
North Bay Police Service Board

Re: Taxi Driver Licence Applications – April 2017

Dear Sir:

Please be advised that there were no taxi licences issued for the month of April 2017.

Sincerely,


Shawn Devine
Chief of Police

/kp



NORTH BAY POLICE SERVICES BOARD

135 Princess Street W., P.O. Box 717, North Bay, ON P1B 8J8



Board Report

Date of Report: May 09, 2017
Date of Meeting: May 16, 2017

Chair Mr. D. O'Connor and members of the
North Bay Police Services Board

**Subject: Chief and Deputy Chief Monthly Activity Report – April and
May 2017**

Recommendation: Information.

The following are items of interest and special events that Deputy Chief Scott Tod and I represented the North Bay Police Service at since our last Board meeting that does not merit separate reporting:

18 April 2017 – Deputy Chief - presentation and discussion on emergency planning and operations to OPP Incident Command Course – Holiday Inn North Bay

19 April 2017 – Chief and Deputy Chief - meeting with Chief Robert Keetch, Sault Ste. Marie PS, re evidence based decision making and police use of analytics

20 April 2017 – Chief and Deputy Chief – meet with Directors of Education at HQ

20, 21 April – Chief and Deputy Chief - attend the OACP Zone 1 meeting Best Western Conference Centre, North Bay

21 April 2017 – Deputy Chief - hosts the Children and Youth Advocacy Centre planning committee at HQ

24 April 2017 – Chief and Deputy Chief - attend the Swearing in ceremony for 2 new recruit members to the NBPA at HQ

27 April 2017 – Chief and Deputy Chief - attend Human Rights Tribunal mediation at Best Western Conference Centre, North Bay

28 April 2017 – Chief and Deputy Chief – meeting with Canadian Cancer Society North Bay for public information campaign on Relay for Life

29 April 2017 – Chief and Deputy Chief - attend the NBPSB/NBPA Interest Arbitration hearing in Toronto

30 April –03 May 2017 - Deputy Chief - attend the CACP/CATA Ecrime Cyber council meetings in Montreal.

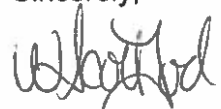
05 May 2017 – Chief and Deputy Chief - attend meeting with Ms. Tamara McAllister regarding Front Desk Service Review for NBPS at HQ

08-10 May 2017 – Chief – 2017 Niche International Forum, Alexandria, VA

09 May 2017 – Deputy Chief - hosts Child and Youth Advocacy Centre planning committee – HQ

I invite any comments or questions from the Board.

Sincerely,



Scott Tod
Deputy Chief of Police

2017-04-28

*** R E V I S E D ***
NORTH BAY POLICE SERVICE
CONDENSED MONTHLY STATISTICAL REPORT

MONTH OF MARCH

During the month of March 2017, police activity for the North Bay Police Service resulted in 2154 calls as compared to 2515 calls in 2016.

Of these calls, 108 were to investigate motor vehicle accidents. Six of these accidents involved injuries, with seven persons injured.

The following is a list of some of the criminal occurrences investigated during the month, with comparative figures for 2016.

	Year to Date		Cleared to Date			
	2017	2016	2017	2016		
Homicide	-	-	-	-	-	-
Sexual Offences	6	6	18	25	11	16
Assault	29	42	85	130	84	111
Robbery	-	-	1	3	2	1
Break, Enter & Theft	5	9	47	27	6	7
Stolen Vehicles	-	1	1	7	-	2
Stolen Bicycles	1	4	3	6	-	-
Recovered Bicycles	1	2	3	4	-	-
Theft Under	58	67	181	195	37	46
Theft Over	-	1	2	2	1	1
Mischief	18	38	50	88	21	28
Drug Charges	13	11	39	33	41	42
Criminal Offences Total			636	782		
Calls for Service			5757	5992		
Police Activity			6266	6950		

Additional detailed statistics are available through the Office of the Chief of Police.

*Note - Year to Date statistics will change due to adjustments.

Shawn Devine
 Chief of Police

**NORTH BAY POLICE SERVICE
CONDENSED MONTHLY STATISTICAL REPORT**

MONTH OF MARCH

During the month of March 2017, police activity for the North Bay Police Service resulted in 2143 calls as compared to 2515 calls in 2016.

Of these calls, 108 were to investigate motor vehicle accidents. Six of these accidents involved injuries, with seven persons injured.

The following is a list of some of the criminal occurrences investigated during the month, with comparative figures for 2016.

	Year to Date		Cleared to Date			
	2017	2016	2017	2016		
Homicide	-	-	-	-	-	-
Sexual Offences	2	6	10	25	11	16
Assault	21	42	72	130	76	111
Robbery	-	-	1	3	2	1
Break, Enter & Theft	2	9	39	27	4	7
Stolen Vehicles	-	1	1	7	-	2
Stolen Bicycles	1	4	3	6	-	-
Recovered Bicycles	1	2	3	4	-	-
Theft Under	32	67	128	195	34	46
Theft Over	-	1	2	2	1	1
Mischief	15	38	44	88	20	28
Drug Charges	7	11	28	33	34	42
Criminal Offences Total			489	782		
Calls for Service			5761	5992		
Police Activity			6255	6950		

Additional detailed statistics are available through the Office of the Chief of Police.

*Note - Year to Date statistics will change due to adjustments.

Shawn Devine
Chief of Police



NORTH BAY POLICE SERVICES BOARD

135 Princess Street W., P.O. Box 717, North Bay, ON P1B 8J8



Board Report

Date of Report: May 09, 2017
Date of Meeting: May 16, 2017

Chair Mr. D. O'Connor and members of the
North Bay Police Services Board

Subject: 2016 Deficit.

Recommendation: Board resolution authorizing "the transfer of \$68,284 from the General Police Purposes Reserve account to cover the 2016 deficit".

The Board's 2016 Operating Budget closed on 22Jan2017. The 2016 Budget will close in a deficit position of \$359,325.25. This deficit amount is after applying \$23,358.47 from the NEER Reserve.

As the Board is aware, the Service pays premiums to WSIB on an annual basis depending on the claim costs associated to factors such as the number of work related injuries, the severity of these injuries, how long members are off work and whether or not the employee is able to return to work through accommodation. The Service may be required to pay additional monies or receive a rebate pending the factors as mentioned above.

In 2013, the Board created a NEER reserve account where rebate money was deposited for the surplus years with the intention of paying costs associated to surcharges. The standing balance in the NEER Reserve in September 2016 was \$23,358.47. This balance includes a transfer to the reserve of \$12,662.22 completed in February 2016 for a refund received relating to 2015.

As reported to the Board at the December 2016 and January 2017 Meetings, including the costs associated to the 2016 allowance of a 2015 claim, the NBPS was in a surcharge of \$314,399.84 for accident years 2015, 2014, 2013 and 2012.

As legislation changed in 2016 in relation to presumptive PTSD; duration of claims and therefore associated costs are unpredictable; and in addition 2016 budgeting takes place in 2015 and therefore this surcharge was not budgeted for.

The surcharge of \$314,399.84 less the NEER Reserve balance of \$23,358.47 results in a deficit in the NEER reserve account of \$292,041.37.

In February, North Bay City Hall Financial Staff met with Deputy Chief Tod and myself to advise us that the police service was being allocated \$45,181.92 in expenses incurred by the City in 2016 for Insurance deductibles relating to Civil Law suit actions against the North Bay Police Service. In the past, deductible related expenses were paid under the City's Risk Management Accounts. These costs will now be allocated to and paid for by the police service.

I have been advised that insurance deductible thresholds have been increasing over the last several years as a mechanism to reduce insurance premiums for the City, which include premiums attributed to the police service.

The total deficit of \$359,325.25 is made up of net WSIB NEER surcharge of \$291,041.37; insurance deductibles increase of \$45,181.92; and \$23,101.96 additional expense in the 2016 Operating Budget. Additional expenses in the 2016 operating budget include costs associated to facilitators hired to work with staff on an efficiency project related to the requirement to move to Electronic Crown Briefs and for the development of the Board's three (3) year Strategic Business Plan.

It would be my respectful recommendation that the Board resolve to authorize the transfer of \$68,284 from the General Police Purposes Reserve account to apply against the deficit.

I invite any comments or questions from the Board.

Sincerely,



Shawn Devine
Chief of Police
