



# NORTH BAY POLICE SERVICES BOARD

135 Princess Street W., P.O. Box 717, North Bay, ON P1B 8J8



## OPEN SESSION AGENDA June 9, 2016 @ 10:00 hours

- |    |   |                |
|----|---|----------------|
| 1. | Approval of Agenda  | Chair          |
| 2. | Approval of Minutes of Open Session meeting of May 17, 2016 | Chair          |
| 3. | Business Arising: nil                                       | Chair          |
| 4. | Contingency Account Police Auction                          | Chief          |
| 5. | Contingency Requests  | Chief          |
| 6. | Taxi Business:  | Chief          |
| 7. | Reports:  |                |
|    | Chief's Monthly Activity                                    | Chief          |
|    | Chief's Expenses  | Chief          |
|    | Statistical Report April 2016                               | Chief          |
| 8. | Association Report:   | NBPA Designate |



**MINUTES OF OPEN MEETING  
North Bay Police Services Board  
May 17, 2016**

**Present:**

**Board Members:** Dennis O'Connor, Chair, William Hagborg, Vice-Chair,  
Sheldon Forgette, Allan McDonald, Tiziana Silveri

**Police Service:** Chief Shawn Devine

**Board Solicitor:** Peter Leckie, at 1020

**Association:**

**Communications Coordinator:** Mary Lugli

**Guests:** The Media

**Secretary:** Carol Miller

**Regrets:** Deputy-Chief Scott Tod, Dennis Lavasseur, Assoc. President

**Call to Order**

The Chair, Dennis O'Connor, called the meeting to order at 1000 hours.

**Approval of Agenda:**

Resolution: #080-2016

Moved by: Allan McDonald, Seconded by: Tiziana Silveri

The North Bay Police Services Board hereby resolves to:

"Accept the agenda for the Open Session Meeting to be held on May 17, 2016".

Carried

**Approval of Minutes:**

Resolution: #081-2016

Moved by: William Hagborg, Seconded by: Sheldon Forgette

The North Bay Police Services Board hereby resolves to:

"Adopt the Minutes of the Open Meeting held on April 13, 2016".

Carried

**Business Arising**

There were no items brought forward.

**Correspondence:**

Correspondence this month included letters, cards and e-mails from citizens in appreciation for services provided by the school liaison officer, Cst. Alex Fay; for assistance of Officers, Scott Berry, Bruce Whitehead and Justin Brear; for assistance and professionalism by Officers, Brown and Brunette; a thank you note from the St. Joseph-Scollard Hall Catholic School Advisory Council for HR

participation in a Job Fair; and a thank you from Jennifer Ferris for joining in the McHappy Day fundraising event.

Resolution: #083-2016

Moved by Sheldon Forgette, Seconded by: William Hagborg

The North Bay Police Services Board hereby resolves to:

"Note and file the correspondence received".

Carried

**Contingency Request: Near North Crime Stoppers**

Resolution: #083-2016

Moved by Allan McDonald, Seconded by Tiziana Silveri

The North Bay Police Services Board hereby resolves to:

"donate \$400.00 from the contingency line in the 2016 Operating Budget to support the Near North Crime Stoppers "Promotional Initiative Project".

Carried

**Contingency Request: Armed Forces Day**

Resolution: #84-2016

Moved by Sheldon Forgette, Seconded by Tiziana Silveri

The North Bay Police Services Board hereby resolves to:

"donate \$250.00 from the contingency line in the Board's 2016 Operating Budget to support this year's Armed Forces Day".

Carried

**Contingency Request: Ride for Dad**

Resolution: #085-2016

Moved by William Hagborg, Seconded by Sheldon Forgette

The North Bay Police Services Board hereby resolves to:

"donate \$250.00 from the contingency line in the 2016 Board's Budget to support the Ride for Dad, Prostate Cancer Fundraiser".

Carried

**Taxi Business:**

Resolution: #087-2016

Moved by: William Hagborg, Seconded by: Tiziana Silveri

The North Bay Police Services Board hereby resolves to:

"Approve the (1) one taxi licence application for April 2016 as recommended by the Chief of Police in his letter dated May 2, 2016."

Carried

**Reports:**

Chief's Monthly Activity Report

Monthly activities attended by the Chief and / or the Deputy Chief from April 13 to May 12, 2016 included –DVCC Meeting; Callander Community Volunteer Appreciation Dinner; Opening Remarks for the Canadian Anti Fraud International Conference; Funeral for father of Cst. Steven Trahan; Telephone Interview with

Baylor University students re: Invest North Bay; Torch Run BBQ and Canadian Royal Purple Society Special Olympics Ontario Donation; Small / Med Sized Police Services Conference; NICHE / OPTIC Conference; Safety Net Launch; Nipissing University Chancellors swearing in; co-hosting Zone 1A OACP Meetings; and Deputy attending retiring OPP Sgt. Dinner.

The out of town functions included: OPTIC Board Meeting, Police Memorial and E-Crime Conference in Toronto; LinCT Conference in New York City; and Cybercrime Advisory Council meeting in Ottawa.

#### Chief's Personal Expenses

Resolution: #087-2016

Moved by: Allan McDonald, Seconded by: William Hagborg

The North Bay Police Services Board hereby resolves to:

"acknowledge receipt of the Chief's personal expenses from April 13, 2016 to May 08, 2016."

Carried

#### Statistical Reports

In the absence of Deputy Chief, Scott Tod, the Chief, presented the Condensed Monthly Statistical and Revised Statistical Reports for the month of March 2016 (Revised). There were 2519 calls for service compared to 2304 calls in 2015. Of these calls 127 were to investigate motor vehicle accidents. Nine of these accidents involved injuries, with 11 persons injured. Calls for Service were reported at 6062 with 697 Criminal Offences and 6986 Police Activities logged. Overall there is an increase in calls for service and police activity with fewer criminal offences reported.

Resolution: #088-2016

Moved by: Sheldon Forgette, Seconded by: William Hagborg

The North Bay Police Services Board hereby resolves to:

"Accept the Condensed Monthly Statistical and Revised Statistical Reports for the month of March 2016 as presented".

Carried

#### Annual Reports 2015

Resolution: #089-2016

Moved by: Tiziana Silveri, Seconded by: William Hagborg

The North Bay Police Services Board hereby resolves to:

"accept the 2015 Annual Reports for: Quality Assurance, Training, Bicycle Patrol, Building and Facilities and Drug Abuse Resistance Education (DARE)."

Carried

The Chief highlighted the individual reports and shared proposed changes to the DARE program. He will be meeting with the area school boards for discussion on proposed delivery of the program. The Deputy Mayor commented on the importance of offering the DARE program in light of the legalization of marijuana legislation.

#### **Association Update:**

Association members were unable to attend today's meeting. They were in Ottawa at a PAO Conference.

The Chief noted that this is Police Week and that the North Bay Police Service will be hosting the annual auction and prescription drug drop off this coming Saturday. The Communication Officer, Marie Lugli, will send information out via twitter about these two events.

**Adjournment:**

Resolution: #090-2016

Moved by: William Hagborg, Seconded by: Tiziana Silveri

The North Bay Police Services Board hereby resolves to:

"Adjourn the Open Portion of the meeting held on May 17, 2016 at 1024 hours".

Carried

\_\_\_\_\_  
Chair

\_\_\_\_\_  
May 17, 2016

\_\_\_\_\_  
Secretary



## North Bay Police Service

P.O. Box 717, 135 Princess Street West, North Bay, ON P1B 8J8

705-497-5555 FAX 705-497-5591

Website: [www.northbaypolice.on.ca](http://www.northbaypolice.on.ca)

Shawn Devine  
Chief of Police

Scott Tod  
Deputy Chief of Police

### Board Report

Date of Report: June 01, 2016  
Date of Meeting: June 09, 2016

Chair and members of the  
North Bay Police Services Board

**Subject: Contingency Account – Police Auction**

**Recommendation: That the Board hereby resolves to, “Deposit \$3,289.12 into the contingency line of the Board’s 2016 Operating Budget.”**

On May 21, 2016 we held our annual Police Auction. Mr. Ernie Schellenberg of Northern Auction Sales was contracted to conduct this auction on behalf of the Board. The total funds collected less Mr. Schellenberg’s commission left the Board with a profit of \$3,289.12. There were a smaller number of registered bidders than in 2015 which, resulted in approximately \$3000.00 less revenue than generated the previous year.

The above noted Resolution is required to have this amount deposited into the contingency line of the Board’s 2016 Operating Budget.

This will bring the total in the Board’s contingency line to \$3,971.06.

I invite any comments or questions from the Board.

Sincerely,

  
Shawn Devine  
Chief of Police



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Shawn Devine  
Chief of Police

Scott Tod  
Deputy Chief of Police

### Board Report

Date of Report: June 02, 2016

Date of Meeting: June 08, 2016

Mr. D. O'Connor, Chair  
and members of the  
North Bay Police Services Board

**Subject: Contingency Account – Dave Byrnes memorial Slow-pitch  
Tournament**

**Recommendation: That the Board hereby resolves, “to donate \$500.00 from the  
contingency line in the 2015 Operating Budget towards the  
Dave Byrnes Memorial Slow-Pitch Tournament.”**

On the 29 April 2016, I received an e-mail from Constable Mark McLeod of our Police Service requesting financial support from the Board in relation to the third annual Dave Byrnes Memorial Slow-Pitch Tournament. This year's event, which is organized by our members is scheduled for June 25 and 26 at the Omischel Sports Complex.

Last year the tournament raised \$2,000.00, which was donated to the local Cadets League trip to Europe. This year's goal is to raise funds for the PTSD dog program.


The current balance in the contingency account will supports this donation.

I am recommending a donation of \$500.00 from the contingency account to support this worthwhile fundraising initiative that is being hosted by our members.

If the Board is in agreement I would request the above noted resolution be passed.

I invite any comments or questions from the Board.

Sincerely,



Shawn Devine  
Chief of Police

## Shawn Devine

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**From:** Mark McLeod  
**Sent:** Friday, April 29, 2016 2:19 AM  
**To:** Shawn Devine  
**Subject:** Dave Byrnes Memorial Baseball

Hello Chief,

I am requesting your continued support with the Dave Byrnes Memorial Tournament being held in June 2016. We have saved money from last year and are looking for half of what was given in 2015. We are asking for \$250 to continue with this fundraiser into 2016. Last year we donated \$2000 to the cadets. The Byrnes Family is looking to donate this year's money in training Service dogs for PTSD.

We look forward to your continued support,

Thank you in advance Cst McLeod





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Shawn Devine  
Chief of Police

Scott Tod  
Deputy Chief of Police

### Board Report

Date of Report: June 01, 2016

Date of Meeting: June 09, 2016

Chair and members of the  
North Bay Police Services Board

**Subject: Contingency Account – Relay for Life**

**Recommendation: That the Board hereby resolves, “to donate \$250.00 from the contingency line in the Board’s Budget to support Relay for Life in North Bay.”**

“Relay for Life” in North Bay is scheduled for June 10<sup>th</sup> from 1800 hours until midnight at the Canadian Forces Base, 22 Wing track. This year, NBPS employee Jane Wilkinson is entered on a team with 40 other participants, including Mayor Al MacDonald.

It is recommended that this we provide \$250.00 in sponsorship towards this extremely worthwhile community event in support of the Canadian Cancer Society. The Board has provided similar financial support in the past.

The balance in the contingency account will support this request.

I invite any comments or questions from the Board.

Sincerely,



Shawn Devine  
Chief of Police

May 16, 2016

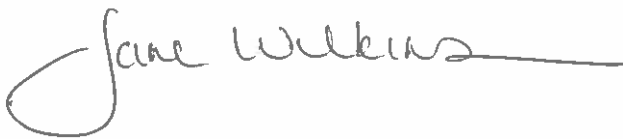
Chair and members of the  
North Bay Police Services Board

**Subject: Relay for Life**

"Relay for Life" in North Bay is scheduled for June 10<sup>th</sup> from 1800 hours to midnight at the Canadian Forces Base, 22 Wing track. Debbie Marson is the Community Fundraising Specialist for the Canadian Cancer Society, North Bay and District. Debbie's team which includes Mayor McDonald, myself and a group of 40 other participants to date.

I am looking for a donation towards this extremely worthwhile community event in support of the Canadian Cancer Society, as this disease has affected each and every one of us in some way.

Sincerely,

A handwritten signature in cursive script that reads "Jane Wilkinson". The signature is written in black ink and includes a long horizontal line extending to the right.

Jane Wilkinson  
General Duty Clerk  
North Bay Police Service



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Paul D. Cook  
Chief of Police

Shawn E. Devine  
Deputy Chief of Police

June 2, 2016

### CHAIR AND MEMBERS

North Bay Police Service Board

### Re: Taxi Driver Licence Applications – May 2016

Dear Sir:

The following individuals were issued with a Taxi Licence. It is recommended that these Licence Application be approved.

No.	Name	Company
50	Tyler SPENCER	5-0 Cab
62	Tom MACK	5-0 Cab

Sincerely,

Shawn Devine  
Chief of Police

/kp



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Shawn Devine  
Chief of Police

Scott Tod  
Deputy Chief of Police

### Board Report

Date of Report: June 09, 2016

Date of Meeting: June 01, 2016

Chair Mr. D. O'Connor and members of the  
North Bay Police Services Board

**Subject: Chief and Deputy Chief Monthly Activity Report for May 13, 2016 to  
June 09, 2016**

**Recommendation: Information Item.**

The following are items of interest and/or special events that Deputy Chief Scott Tod and I have represented the Police Service at since the last board meeting that does not merit separate reporting.

13May 2016 – BBQ Lunch Fund Raiser Dellandrea Place.

13May2016 – Receipt for S/Cst's Cam Clarke and Murray Northrup.

16May 2016 – Lunch Meeting Sexual Violence Committee.

16May2016 – Deputy Tod – Crime Mapping Meeting Nipissing University.

17May2016 – Deputy Tod – Cybercrime Advisory Meeting Ottawa.

19May 2016 – First 911 Tired Emergency Response Committee.

19May2016 – Chief and Deputy – Pizza Lunch Court House last day S/Cst. Northrup.

19May2016 – Deputy Tod – Orillia Georgian College OPPYF fundraiser.

26May2016 – Special Olympics Spring Game Guelph Police Opening Ceremonies

26May 2016 – Deputy Tod – CAJA Awards Recognition Dinner Carlton University.

31May2016 – Chief and Deputy – Partners in Mental Health meeting with Crown Attorney.

01June2016 – Camp Day – Tim Horton's.

06June2016 – Second 911 Tired Emergency Response Committee.

**Subject: Chief and Deputy Chief Monthly Activity Report for May 13, 2016 to June 09, 2016**

07June 2016 – Growth a Row.

08June2016 – Armed Forces Day

I invite any comments or questions from the Board.

Sincerely,



Shawn Devine  
Chief of Police



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Shawn Devine  
Chief of Police

Scott Tod  
Deputy Chief of Police

### Board Report

Date of Report: June 02, 2016

Date of Meeting: June 09, 2016

Chair Mr. D. O'Connor and members of the  
North Bay Police Services Board

**Subject: Personal Expenses – May 08 to June 09, 2016**

**Recommendation: That the Board hereby resolves to, "acknowledge receipt of the Chief's personal expenses from May 08 to June 09, 2016."**

Board By-law #05/01 directs the Chief of Police to submit personal expenses to the Board on a quarterly basis. The expenses reported on should include credit card invoices and per diem expenses. Enclosed are Visa statements outlining my expenses for the dates stated. The table below breaks out these expenditures.

#	Date	Visa Amount	Per Diem	Comments
1	26/27 May 2016	\$145.77	\$422.30	Special "O" Opening Ceremony in Guelph OACP Chief's

I invite any questions or comments from the Board.

Sincerely,

  
Shawn Devine  
Chief of Police



# North Bay Police Service Expense Report

**Employee Name:** Shawn Devine **Employee/Badge #** 5614  
**Details of Travel, Event or Item:** Special Olympic Games Guelph **Date(s):** 26/27 May 2016  
**Investigation Occurrence #** \_\_\_\_\_

Transportation	Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total (B)	
Total Mileage @ 45 /km						\$357.30		\$357.30	
Fuel, Oil, Maintenance								\$0.00	
Parking & Tolls								\$0.00	
Auto Rental								\$0.00	
Taxi, Shuttle, Air, Rail, Bus								\$0.00	
<b>Transportation Total</b>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$357.30	\$0.00	\$357.30	
<b>Meals &amp; Lodging</b>									
Hotel, (including Parking, etc)							\$145.77	\$145.77	
Breakfast \$12 /day							\$12.00	\$12.00	
Lunch \$21.00 /day							\$21.00	\$21.00	
Dinner \$32.00 /day						\$32.00		\$32.00	
Prisoner Meals								\$0.00	
<b>Meals &amp; Lodging Total</b>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$32.00	\$178.77	\$210.77	
<b>Miscellaneous</b>									
Daily Training Allowance								\$0.00	
Miscellaneous/Other								\$0.00	
Registration								\$0.00	
*Hospitality/Other(see below)								\$0.00	
<b>Miscellaneous Total</b>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
<b>Per Day Total (A)</b>									
	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$389.30	\$178.77		
Column (A) & (B) must cross total							<b>Total Expenses Above:</b>		\$568.07
TMAAR Issued							<b>Subtract payment advances:</b>		
Subtract amounts charged to Dept. Visa # 4715 xxxx xxxx 3495									145.77
Subtract amounts charged to Dept. Visa # _____									
<b>Balance owing to member/ Refund to the North Bay Police Service(\$):</b>									422.30
<b>Course Registration to be Invoiced:</b>									

\*Explanation of Hospitality/Other Charges:  
Special Olympic Games Guelph

Crown Bill Back: Y <input type="checkbox"/>	Itemized Receipts required		Additional information required for Crown Bill Back		
Prisoner Name	Location	Occurrence #	Escorting Officers		Warrant #
Departure Date	Departure Time		Return Date	Return Time	
Odometer Start	Odometer Finish				

Submitted By: Shawn Devine Date: 26 May 2016 Advance Request   
 Approved by Supervisor: \_\_\_\_\_ Date: \_\_\_\_\_  
 Chief's Office Approval: \_\_\_\_\_ Date: \_\_\_\_\_

**NORTH BAY POLICE SERVICE  
CONDENSED MONTHLY STATISTICAL REPORT**

MONTH OF APRIL

During the month of April 2016, police activity for the North Bay Police Service resulted in 2525 calls as compared to 2418 calls in 2015.

Of these calls, 106 were to investigate motor vehicle accidents. Twelve of these accidents involved injuries, with 14 persons injured.

The following is a list of some of the criminal occurrences investigated during the month, with comparative figures for 2015.

	Year to Date		Cleared to Date	
	2016	2015	2016	2015
Homicide	-	-	-	-
Sexual Offences	9	5	20	26
Assault	35	31	149	155
Robbery	-	2	1	10
Break, Enter & Theft	15	17	40	51
Stolen Vehicles	1	3	8	9
Stolen Bicycles	5	5	11	10
Recovered Bicycles	5	4	9	4
Theft Under	59	61	246	213
Theft Over	-	1	2	6
Mischief	20	35	109	130
Drug Charges	12	13	41	65
Criminal Offences Total			905	955
Calls for Service			8266	7491
Police Activity			9509	8763

Additional detailed statistics are available through the Office of the Chief of Police.

\*Note - Year to Date statistics will change due to adjustments.

Shawn Devine  
Chief of Police



**NORTH BAY POLICE SERVICE  
CONDENSED MONTHLY STATISTICAL REPORT**

MONTH OF APRIL

During the month of April 2016, police activity for the North Bay Police Service resulted in 2524 calls as compared to 2418 calls in 2015.

Of these calls, 106 were to investigate motor vehicle accidents. Twelve of these accidents involved injuries, with 14 persons injured.

The following is a list of some of the criminal occurrences investigated during the month, with comparative figures for 2015.

			Year to Date		Cleared to Date	
	2016	2015	2016	2015	2016	2015
Homicide	-	-	-	-	-	-
Sexual Offences	8	5	16	26	14	18
Assault	29	31	147	155	127	142
Robbery	-	2	1	10	-	6
Break, Enter & Theft	6	17	28	51	7	12
Stolen Vehicles	-	3	7	9	2	3
Stolen Bicycles	4	5	10	10	1	-
Recovered Bicycles	5	4	9	4	1	-
Theft Under	47	61	243	213	68	83
Theft Over	-	1	2	6	1	1
Mischief	16	35	105	130	34	68
Drug Charges	9	13	40	65	48	75
Criminal Offences Total			851	955		
Calls for Service			8296	7491		
Police Activity			9508	8763		

Additional detailed statistics are available through the Office of the Chief of Police.

\*Note - Year to Date statistics will change due to adjustments.

Shawn Devine  
Chief of Police

Mobile Crisis - 03-725157615

April 2015 - March 2016

	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar
Total Face to Face Visits (includes HUB interventions)	17	19	19	10	13	23	26	27	13	19	11	16
Follow-up Calls/ Case Reviews (Registered)	38	77	64	59	48	73	39	41	20	14	24	37
# of Patients MC Brought to Hospital	6	5	3	2	2	2	3	7	2	4	1	3
# of Patients MC Covered for Police MHA Apprehension	6	2	3	3	3	5	0	2	1	2	3	5
Total Patients Admitted to Hospital	4	1	2	5	1	4	1	2	3	3	2	7
**(Admissions includes patients brought in by MC and/or patients apprehended by police and MC Covering)**												
Total Patients Admitted to Withdrawal Management	1	1	0	0	0	1	0	2	0	0	0	0
HUB Interventions	4	10	5	5	1	7	9	13	4	2	1	2
Time Spent by MC in Hospital with Patients	12.2hrs	6 hrs	10 hrs	7.5 hrs	6.4 hrs	15.66	6 hrs	15.9	6.5 hrs	7.25 hrs	7.51 hrs	14.86 hrs

## HUB Stats April 2016

Situation #	TYPE Youth/Adult/Family	Prior # of NBPS Occurrences	Intervention Conducted	# of Agencies on Team	Closure Type
56	Adult	35	No	4	Connected
58	Adult	14	Yes	3	Connected
60	Youth	9		6	
61	Adult	25		7	
62	Adult	255		6	