



NORTH BAY POLICE SERVICES BOARD

135 Princess Street W., P.O. Box 717, North Bay, ON P1B 8J8



OPEN SESSION AGENDA March 10, 2015 1100 Hours

- | | |
|--|-------------|
| 1. Approval of Agenda | Chair |
| 2. Approval of Minutes of Open Session meeting of January 13, 2015 | Chair |
| 3. Business Arising:
Nil | Chair |
| 4. Presentation - MADD Officer of the Year | Chief |
| 5. Correspondence: | Chief |
| 6. Taxi Business:
Taxi Licences and Licence Plates | Chief |
| 7. Reports:
Chief's Monthly Report | Chief |
| Chief's Expenses | Chief |
| Stats December and January | Deputy |
| 2014 Annual Reports | Deputy |
| Mobile Crisis 3-Month Report | Chief |
| 8. New Business:
2015 Special Olympics Winter Games | Cst. Shantz |
| Board Commendation | Chair |
| Educational Subsidies | Chief |
| Gateway HUB Update | Chief |
| 2014 Operating Budget Surplus | Chief |
| Contingency Account | Chief |
| • Brain Day | |
| • Coldest Night of the Year | |
| • Autism Awareness | |
| • ALS Walk | |
| 9. Association Report: | President |



**MINUTES OF OPEN MEETING
North Bay Police Services Board
January 13, 2015**

Present:

Board Members: Dennis O'Connor, Chair, William Hagborg, Vice-Chair, Sheldon Forgette, Allan McDonald and Tiziana Silveri

Police Service: Chief Paul Cook, Deputy Chief Shawn Devine

Board Solicitor: Peter Leckie

Association: Mike Hunter, Vice-President

Communications Coordinator: Mary Lugli

Guests: The Media, Cst. Merv Shantz

Secretary: Carol Miller

Regrets:

Call to Order

The Chair, Dennis O'Connor, called the meeting to order at 1100 hours.

Approval of Agenda:

Resolution: #001-2015

Moved by Allan McDonald, Seconded by Tiziana Silveri

The North Bay Police Services Board hereby resolves to:

"Accept the Agenda for the Open Session Meeting to be held on January 13, 2015".

Carried

Selection of a Chair and Vice-Chair for 2015

The Chief chaired the selection of the Chair and Vice-Chair for the 2015 Term. The Chief then opened the floor for nominations to the position of Chair. Allan McDonald nominated Dennis O'Connor for the position. There being no further nominations, Dennis O'Connor was declared.

Resolution: #002-2015

Moved by William Hagborg, Seconded by Sheldon Forgette

The North Bay Police Services Board hereby resolves to:

"Approve the appointment of Dennis O'Connor as Chair for the 2015 term of office."

Carried

The Chief then called for nominations for the office of Vice-Chair and Allan McDonald nominated William Hagborg for the position of Vice-Chair. There being no further nominations, Mr. Hagborg accepted the nomination.

Resolution: #003-2014

Moved by Allan McDonald, Seconded by Tiziana Silveri

The North Bay Police Services Board hereby resolves to:

"Approve the appointment of William Hagborg as Vice-Chair for the 2015 term of office".

Carried

Mr. O'Connor resumed the Chair.

Approval of Minutes:

Resolution: #004-2015

Moved by William Hagborg, Seconded by Tiziana Silveri

The North Bay Police Services Board hereby resolves to:

"Adopt the Minutes of the Open Meeting held on December 17, 2014".

Carried

Business Arising:

There was no business arising from the previous meeting.

Correspondence:

Correspondence this month includes: letters from Carolyn Couchie Executive Director of Victim Services of Nipissing thanking Cst. MacIntosh for his professionalism with a sudden death; and from Saleha Khan Instructor, Equity and Inclusion Unit, Ontario Police College and Lee Fitzpatrick, Director of Community Services, Waterloo Regional Police Service for services of Cst. Al Bedard and Ray Yelle to aid in the development of documents to be used by OACP Diversity Provincial Network.

Resolution: #005-2015

Moved by William Hagborg, Seconded by Tiziana Silveri

The North Bay Police Services Board hereby resolves to:

"Note and file the correspondence received".

Carried

Taxi Business:

Resolution: #006-2015

Moved by , Seconded by

The North Bay Police Services Board hereby resolves to:

"Approve four (4) Taxi Drivers Licence Applications for December, 2014 as recommended by the Chief of Police in his letter dated January 5, 2015".

Carried

Reports:

Chief's Monthly Activity Report

Monthly activities attended by the Chief and / or the Deputy Chief since the last Board meeting include - Local events: One Pledge Presentation at Chippewa SS, Coach4Food Practice; Carman Riccutti Christmas Santa Fund Event; Santa

Fund Basket deliveries; New Year's Day Levees; Nipissing Lakers Hockey CF Appreciation game; Special Olympics Committee Meetings and Press Conference; and a Community Celebration at the Indian Friendship Centre.

Out of town events included: Order of Merit Selection Committee Meeting in Ottawa.

Since the last Board meeting there have been new Standard Operating Procedures in relation to Traffic Management, Enforcement and Road Safety.

Statistical Reports

Deputy Chief, Shawn Devine, presented the Condensed Monthly Statistical Reports for the months of November and November 2014 (Revised). In keeping with the national trend, calls for service and police activities are on the increase while the total criminal offenses are down.

Resolution: #007-2015

Moved by Allan McDonald, Seconded by Tiziana Silveri

The North Bay Police Services Board hereby resolves to:

"Accept the Condensed Monthly Statistical Reports for the month of November 2014 and November (Revised) 2014 as presented".

Carried

Annual Report - Public Complaints

Resolution: #008-2015

Moved by Sheldon Forgette, Seconded by Tiziana Silveri

The North Bay Police Services Board hereby resolves to:

"Accept the report regarding Police Complaints for 2014 as presented by the Chief of Police".

Carried

Winter Games Update

Cst. Merv Shantz who provided the Board with an update on this event planned to be held in North Bay from January 29th to February 1st of 2015. Opening Ceremony and VIP reception are planned for January 29th. There has been almost 700 volunteers, from all walks of life, provided with training. The last group of volunteers will be trained this evening. The Mayor will meet with them and express thanks on behalf of the City for coming forward to help with this event. Admission to all events will be free to the public and information on times and events can be found at the Special Olympics website. To date a total of \$360,000.00 in cash has been raised and in-kind donations are at \$200,000.00. The budget goals have been surpassed but as with any project there have been some unexpected expenses so donations are still being received. A banner has been mounted across Main Street and a billboard at the corner of Cassels and King has been donated to support and advertise the events. Cst. Shantz presented the PSB, through the Chair, Dennis O'Connor, with an adopt an athlete certificate for Lewis Cremasco, a figure skater from North Wellington whom the Board adopted.

The Chief thanked Cst. Shantz for his leadership and the entire community for their support for the best Special Olympics Winter Games ever. He also requested that the Mayor proclaim the Games.

The Mayor will be happy to proclaim the Games. He also indicated his delight in being involved in this event and for the support of volunteers and the community at large. He then challenged a fellow board member to adopt an athlete. The challenge was accepted.

The Chair accepted the certificate for Lewis and thanked Merv and everyone involved for their great work in making this event a success.

New Business:

2014 Organizational Chart

Resolution: #009-2015

Moved by William Hagborg, Seconded by Allan McDonald

The North Bay Police Services Board hereby resolves to:

"Acknowledge receipt of the North Bay Police Service Organizational Chart for the year 2015".

Carried

Gateway HUB Update

An information update shared by the Chief, indicated that there have been 9 new discussions during December with 2 being rejected. An additional \$70,000.00 has been received from the LHIN as well as \$100,000.00 from the Proceeds of Crime Grant money. These funds will ensure this initiative is alive and operating until July 2015.

2015 Operating Budget

The report was presented by the Chief and Chair to City Council as part of the Budget process later in February.

Resolution: #010-2015

Moved by Sheldon Forgette, Seconded by William Hagborg

The North Bay Police Services Board hereby resolves to:

"Approve the 2015 Operating Budget as presented by the Chief of Police".

Carried

Note: A recorded vote was requested by the Chair. The results were:

Yeas: Sheldon Forgette, William Hagborg, Allan McDonald, Dennis O'Connor, Tiziana Silveri

Nays: nil

Association Update:

Unfortunately, there was no Association member available for this meeting.

Adjournment:

Resolution: #011-2015

Moved by Tiziana Silveri, Seconded by Sheldon Forgette

The North Bay Police Services Board hereby resolves to:

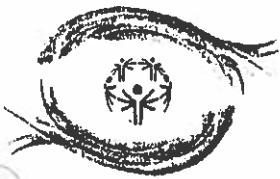
"Adjourn the Open Portion of the meeting held on January 13, 2015 at 1147 hours".

Carried

Chair

January 13, 2015

Secretary



North Bay 2015
Special Olympics Ontario
Winter Games

City Hall, 2nd Floor
200 McIntyre St. E.
North Bay ON P1B 8V6
mshantz@northbaypolice.on.ca
www.specialolympics2015games.com
705-477-0260

"Succeed Together"

February 22nd, 2015

Chief Paul Cook,

I wanted to take this opportunity to recognize Sgt. Noel Coulas for his outstanding work on the Games Management Team for the Special Olympics Ontario 2015 Provincial Winter Games. Having worked with and for Sgt. Coulas in the past, I was well aware of his capabilities and work ethic, so you can imagine how thrilled I was when he agreed to be on the Management Team late in 2014.

Sgt. Coulas joined the team in late late-December and quickly prepared himself and got organized in order to take over the "Support Services" portfolio. Essentially, starting with just a basic structure in place Sgt. Coulas quickly made contact with all the appropriate people and presented a well organized plan for the first meeting in early January. Sgt. Coulas was in charge of the following sections; Medical, Safety and Security, On-site Communications and Photography.

During the Games, all the sections that Sgt. Coulas was tasked with organizing ran efficiently and effectively. The command post, in particular, located at the Clarion, was well staffed and well supervised by Sgt. Coulas throughout the weekend. Any issues that surfaced during the Games were dealt with in an efficient and appropriate manner. Many comments from parents following the Games touched on the fact that this was one of the most well organized Games that they had been a part of, and this was largely attributed to Sgt. Coulas and his ability to proficiently manage the sections he was in charge of.

The Special Olympics Provincial Games would not have been as successful as they were, had it not been for the excellent work that Sgt. Coulas put forth.

If you require any further information please feel free to contact me.

Respectfully submitted,

Cst. M. Shantz



Special Olympics
Ontario

February 2nd 2015

Thank you so much, Chief Cook
for Sponsoring our son Benjamin
for the Winter Games. His hope is
to some day work alongside policemen.
We are grateful for all that you
have done, you and your team + the
entire North Bay Police Force, to
bring these games here, make them
successful and raise the city's
awareness of the ABILITIES of
People with an Intellectual disability
Again, Many Thanks
Joseph & Helene Choin



North Bay Police Service

P.O. Box 717, 135 Princess Street West, North Bay, ON P1B 8J8

705-497-5555 FAX 705-497-5591

Website: www.northbaypolice.on.ca

Paul D. Cook
Chief of Police

Shawn E. Devine
Deputy Chief of Police

February 11, 2015

Mr. John Lynn, Director Resource Protection
LCBO
2460 Stanfield Road
Mississauga, ON L4Y 1S2

Dear Mr. Lynn:

Re: Recognition of Detective Constable Dave Wilson

Thank you for taking the time and effort to recognize Detective Constable Dave Wilson for the professionalism he displayed while dealing with your investigator, Andrea Harris during an internal investigation at the Algonquin LCBO store in North Bay that resulted in multiple charges against one of your employees.

One of the core values of our Police Service is, "Pride in Professionalism." After reading your letter it is obvious to me that Detective Constable Wilson conducted himself professionally throughout this investigation in keeping with our Mission Statement and Values. This positive feedback did not come as a surprise to me as Detective Constable Wilson has shown himself to be a very competent, caring and dedicated officer throughout his policing career.

As Chief of Police it is always refreshing to receive a letter such as the one you wrote commending our members as it reflects positively upon our entire organization.

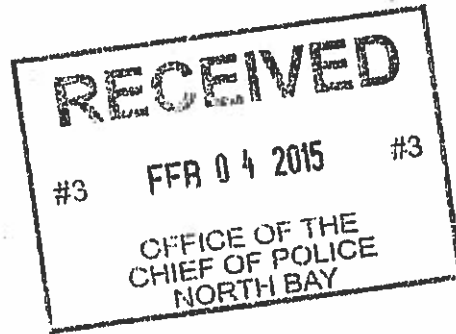
A copy of your letter has been forwarded to the Police Services Board and a second copy will be added to Detective Constable Wilson's Personnel File.

Sincerely,


Paul D. Cook
Chief of Police

C: Deputy Chief S. Devine

February 2nd, 2015



Chief Paul Cook
North Bay Police Service
135 Princess Street West
North Bay, ON P1B 6C2

John Lynn
Director

Resource Protection

john.lynn@lcbo.com
905-949 3551 tel
2460 Stanfield Road
Mississauga, ON, L4Y 1S2



Dear Chief Cook,

During the summer of 2013, we conducted an internal investigation at our LCBO Store #387 located at 1711 Algonquin Avenue. Once evidence was gathered and our case was prepared a call was made to the Criminal Investigations Branch. Within a couple of hours arrangements were made to have our Investigator, Andrea Harris travel to North Bay in order to present the evidence to Detective Constable Dave Wilson #5936.

During the presentation of the evidence, Dave showed interest in our investigation and as a result of his commitment and dedication he dealt with the matter the very next day. As requested, Dave apprised our Investigator that charges had been laid (22 counts of "Theft under \$5000" and 22 counts of "Fraud under \$5000") and conditions had been placed against our employee.

During the course of the next year and a half, our Investigator kept in contact with Detective Wilson and an email was always responded too whether he was on duty or not. Despite the court decision to dismiss all charges on January 5th, 2015, the commitment and upmost professionalism shown by Detective Wilson did not go unnoticed.

Please pass along our sincere thanks, for a job well done to Dave and to the Criminal Investigations Branch for the exceptional service we received.

Sincerely

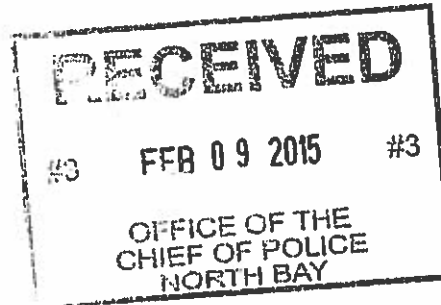
A handwritten signature in black ink, appearing to be "John Lynn", written over the word "Sincerely".

John Lynn
LCBO
Director, Resource Protection



February 2, 2015

Constable Merv Shantz,
North Bay Police Service,
135 Princess Street,
North Bay, Ontario.
P1B 8J8



Dear Merv,

On behalf of everyone at Special Olympics Ontario congratulations and sincere thanks on a job well done! The 2015 Provincial Winter Games were everything that we could have hoped for.

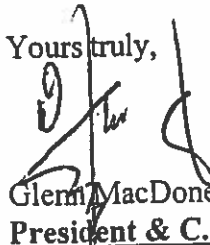
Merv, your tireless effort and dedication was integral in ensuring the success of these Games. You and the Games Organizing Committee are to be commended on a wonderful job that was enjoyed by over 700 athletes, coaches and family members. The feedback received to date goes without saying, that the 2015 Winter Games were "awesome". Your leadership and creativity lead the way to a very professional and polished event. It goes without saying, that social media platforms were extremely active during the games. It appears that you have now joined the realms of social media gurus like Chief Cook!

I hope that you were able to visit some of the venues and live action at the games during the two days of competition, if only to see the many smiles and laughter throughout that time – validating everyone's effort.

You should be proud of your accomplishments and those of your fellow colleagues at North Bay Police Service, without which none of this would have been possible.

Personal regards.

Yours truly,



Glenn MacDonell
President & C.E.O.

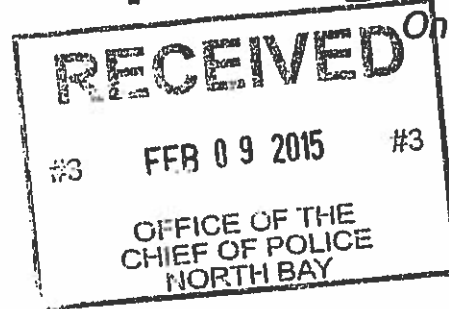
c.c. Chief Paul Cook – North Bay Police

February 3, 2015

Chief Paul Cook,
North Bay Police Service,
135 Princess Street,
North Bay, Ontario. P1B 8J8

Special Olympics

Ontario



The first and most important thing about goals is having one.
- Geoffrey Albert

Dear Chief Cook,

On behalf of Special Olympics Ontario, I would personally like to thank you for your time, effort and support throughout the whole Games process. It's been a wonderful journey and last Saturday's Closing Ceremonies was a culmination to a job well done.

With the many priorities of your busy schedule, we appreciate your sincere dedication and commitment to leading such a talented and committed group.

It was our goal to ensure that the Games provide an opportunity to expand the awareness and understanding of what Special Olympics IS and what Special Olympics DOES, with respect to opening doors for a marginalized group of citizens.

This can, and is being accomplished through sport, along with the tireless efforts of a volunteer army of coaches and donors, in addition to being led by our very special supporters... Law Enforcement, it can truly be a catalyst for change and growth.

Thanks for your continued support of the Law Enforcement Torch Run for Special Olympics and the many Special Olympics presentations you undertake within OACP. Special Olympics truly values this unique connection to the police leadership in Ontario.

The very essence of leadership is that you have to have a vision. It has to be a vision you articulate clearly and forcefully on every occasion ... from the frog story, to the smiling face on a Special Olympics athlete; you garnered great pride and respect for your profession and your community... **no one could have done it better!**

With thanks and gratitude.

Sincerely,


Glenn MacDonell
President & CEO

c.c. Shafiq Ebrahim - Chair, Special Olympics Ontario

Special Olympics Ontario

65 Overlea Boulevard, Suite 200, Toronto, Ontario, M4H 1P1
Tel (416) 447-8326 Toll Free 1-888-333-5515 Fax (416) 447-6336
www.specialolympicsontario.com Twitter @SOOntario

Registered Charitable # 11906 8435 RR0001

Created by the Joseph P. Kennedy Jr. Foundation. Authorized and accredited by Special Olympics, Inc for the benefit of persons with intellectual disabilities.

L.I.P.I.'S

20TH ANNUAL

SANTA NEEDS HELP CAMPAIGN

BECAUSE OF YOUR GENEROSITY,

810 CHILDREN
AND
410 FAMILIES

HAD AN AMAZING CHRISTMAS IN 2014.

ON BEHALF OF THE LIPI STAFF;
LANA, CINDY, FRAN AND TANYA,
THE BOARD OF DIRECTORS AND
THE MANY VOLUNTEERS...

Tanya

Lana

Lily

Alexa

THANK YOU!!!

CHIEF'S COMMENDATION – CONSTABLE MERV SHANTZ

Over one year ago our Police Service agreed to co-host the 2015 Special Olympics Provincial Winter Games in North Bay with Special Olympics Ontario. Constable Merv Shantz was selected to take on the leadership role of Games Manager. He did so without hesitation and went to work almost immediately building a strong Games Management Team (GMT) and Games Organizing Committee (GOC) using a cross section of dedicated community members. Throughout the year the GMT and GOC worked tirelessly under Constable Shantz's direction planning this event, which would involve approximately 450 athletes and coaches from across Ontario travelling to North Bay for two days of competition in six different sports at six different venues.

Fundraising for a Provincial Games is significant and a goal was set at between \$405,000.00 to \$425,000.00 cash and in-kind sponsorship. Throughout the year Constable Shantz and his team organized a variety of events such as the Polar Plunge, OHL Big Ticket Game, the Law Enforcement Torch Run and Barbecue, Spin for Special Olympics, Chief Commanda Cruise, Summer Beach Volleyball, Law Enforcement Torch Ride, CN Tower Edge Walk, Red Day, Chippewa, Lakers and Battalion Basketball Game and the Harps of War Military Concert. Thanks to these initiatives combined with the, "Adopt an Athlete Program" and the work of the Sponsorship Committee approximately \$560,000.00 cash and in-kind was raised.

The number of volunteers required to run these Games was another challenge that was met by the GMT and in relatively short order approximately 700 community volunteers were recruited, registered, trained and assigned to the various locations, events and functions associated to the Games.

From the inspiring Opening Ceremonies at Nipissing University on 2015-01-29 to the Volunteers Recognition Luncheon at the Clarion on 2015-02-01 and everything that took place in between these Games ran according to plan without any significant issues. The feedback from Special Olympics Ontario, the many athletes, coaches and their families and our entire community has all been extremely positive with many commenting these were the, "Best Games ever hosted"!

It is not lost on me that many of you, both sworn and civilian contributed throughout the year to the success of these Games through volunteerism, adopting athletes and taking on leadership roles or simply coming out to the many events associated to the Games. Special thanks to Deputy Chief Devine who coordinated Safety and Security, Sergeant Coulas who was in charge of Support Services, Ms. Major who organized and participated in the Final Leg of the Torch Run, Sergeant Hunter and the members of our Colour Party who represented our Police Service in both the Opening and Closing Ceremonies. As your Chief I cannot thank you enough and I could not be prouder of your collective efforts.

Despite the efforts of many, one person is most deserving of special recognition for his leadership, teamwork, passion and dedication. That person is our Games Manager, Constable Merv Shantz and it is my privilege to honour him with a Chief's Commendation for his outstanding efforts throughout this past year!

DC Denise

Please pass on my thanks to Cit.
Hughes for his professionalism and
compassion. Feb 2, 2015 R

C: HR and PSB

Kyle,

my daughter [REDACTED] + I would
like to thank you again for sitting
with us after my husband [REDACTED]
passed away Dec 19th. You helped
us to be calm, relaxed and laugh
abit. Families are not always
that different so it's nice to
share stories.

[REDACTED]

Chris - Thank you so much for your assistance and guidance over the years (just this year for me, but all the same). Your commitment to the youth of our community is evident - it was a great comfort to know you were there. We'll definitely miss you in your role, but wish you well in your new role. Come by - visit.

Take care,

Michelle R. Chide

Hey Chris,

thanks so much for everything that you have done for us here @ STJH! You have personally helped me with so many issues and have provided me with a great deal of guidance and support. You will be certainly missed! Take Care Bruce.

P.S. ignore the black Sierra with plate ~~XXXXXX~~ (tag on back plate)

Chris - It's been an absolute pleasure working with you over the past 3+ years. Your leadership and advice has helped me so much! I want to wish you all the best in your new role and please keep in touch! all the best.

Steve.

DLG Deane

Please pass on my thanks to Ct.

Johnson for his dedication and professionalism.

Jan. 2, 2015 R

C:HR and PSB

January 23, 2015

Chief Paul D. Cook
North Bay Police Service
P.O. Box 717
135 Princess Street West,
North Bay, ON P1B 8J8


Dear Chief Cook, *Paul*

Thanks for keeping me apprised.

Staff Sergeant Webber was great as the liaison officer and interacted well with my office.
I wish him well in his new initiative.

We also look forward to our interaction with Sergeant Coulas.

Yours Sincerely,

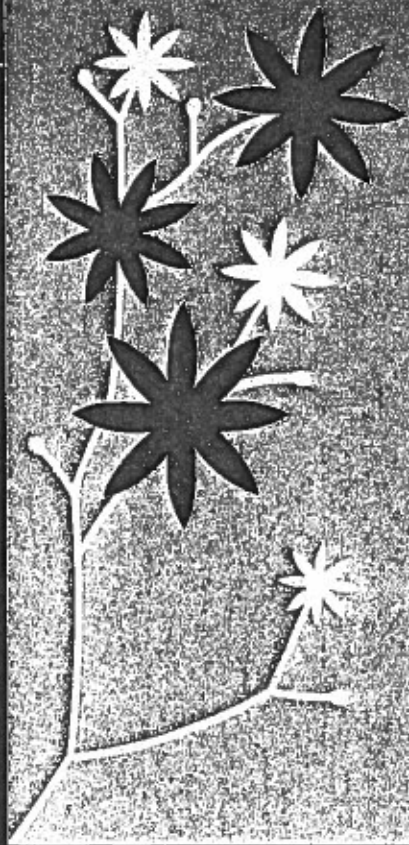

Gerry McNeilly
Independent Police Review Director



Constable Yello

Thank you so much for
taking the ^{time to provide} the
super informative
education on police

clearances to those responsible
for staff education at many
of our local healthcare
organizations. Your cordial
and detailed answers to all
our questions evidenced the
care and excellent preparation
you dedicated to this. ^{Steve LeBlanc}
NBRIC Director of Education



But it's the special people

who help you along the way

and it's the most

important people

who care enough

to give of themselves

unconditionally

[Redacted signature]

FOR
MOM
FROM
THE
SPECIAL
PEOPLE
WHO
HELP
YOU
ALONG
THE
WAY

Thank you

for being one of those

special people

ALL
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[Redacted signature]

TO
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Jan. 2015

Marie, Chief Cook, Deputy Chief Devine,
On behalf of the Alzheimer Society
I'd like to thank you for your support
and assistance with our Awareness
Month campaign. Community partnerships
like this one go a long way in helping
us achieve our mission of making
North Bay and area more educated,
aware, and dementia-friendly.

Thank you! Julia Tignanello
Fund Development / Health Promoter

Paul Cook

From: Gerald Lalande
Sent: Thursday, January 22, 2015 9:18 AM
To: Paul Cook
Subject: FW: Thank You Cst. Scott Berry

From: [REDACTED]
Sent: Wednesday, January 21, 2015 8:48 PM
To: nbps
Subject: Thank You Cst. Scott Berry

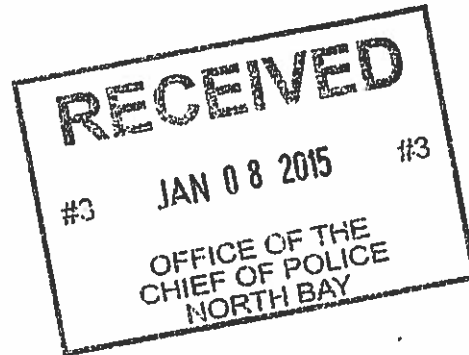
At 12:30 today, Cst. Berry attended the scene of a traffic accident involving myself and another driver in front of the Capitol Centre. My concern was that the other driver was very agitated, verbally abusive and threatening towards me. After calling 911, Cst. Berry arrived quickly on the scene, was able to calm the man down and deflect the situation. He was extremely professional, compassionate and kind. The other driver offered an apology for his inappropriate and socially unacceptable behaviour. I just wanted to thank Cst. Berry for his service. It was very much appreciated!

Sincerely,
[REDACTED]



families first
Because the New Year is for everyone.

January 6, 2015



Paul Cook, Police Chief
North Bay Police Association
135 Prince Street West
North Bay, ON
P1B 6C2

Dear Chief Cook,

On behalf of the City of North Bay and the Families First New Year's Eve Celebration Committee, I would like to thank you for your generous contribution to our alcohol free family event.

Our 21st annual celebration was a great success! The new activities in the park and the arena were well received by all participants. Your assistance with our 2014 festivities made it possible to continue a North Bay tradition that has become an annual event for many families.

We look forward to your support again next year!

Sincerely,

Erin Vaughan
Community Event Facilitator



NORTH BAY POLICE SERVICE

DATE: 2015-01-10
TO: N.B.P.S. Board Chairman Dennis O'Connor
FROM: Sgt. Jim Kilroy

Chairman O'Connor, through you I wish to take this opportunity to express my sincere appreciation to the North Bay Police Services Board, Chief Paul Cook and retired Chief George Berrigan for the invaluable support and encouragement I have received during my educational pursuits over the last 14 years.

In 2001 Professor Greg Brown arrived at Nipissing University to begin the Criminology program. Through Chief Berrigan, Mr. Brown invited NBPS officers to join the program. I accepted the invitation and enrolled at Nipissing University as a part time student. Ten years later and one course at a time while raising a young family and without break, I acquired an Honours Degree of Criminal Justice. With a desire to proceed further I applied and was accepted into the graduate studies program at the Schulich School of Education, Nipissing University. My studies focused on adult education, specifically policing adult education. After 4 years of part time study, I completed a Masters of Education Degree in 2014.

I wish to commend the NBPS Board for their continued support of self improvement given to employees and thank the Board for support I have received personally.

Sincerely,

A handwritten signature in black ink, appearing to read 'Kilroy', written in a cursive style.

Sergeant Jim Kilroy



NIPISSING UNIVERSITY

by the Authority of the Senate

has conferred upon

James P. Kilroy

the degree of

Master of Education

*from the Schulich School of Education,
with all its rights, privileges and obligations*

*Granted at North Bay, Ontario,
on the twenty-ninth day of August, two thousand and fourteen,
in the twenty-second year of the University*





President



Registrar



North Bay Police Service

P.O. Box 717, 135 Princess Street West, North Bay, ON P1B 8J8

705-497-5555 FAX 705-497-5591

Website: www.northbaypolice.on.ca

Paul D. Cook
Chief of Police

Shawn E. Devine
Deputy Chief of Police

Board Report

Date of Report: March 5, 2015
Date of Meeting: March 10, 2015

Mr. D. O'Connor, Chair
and members of the
North Bay Police Services Board

Subject: Taxi Reports

Recommendation: The Board resolves to, "approve the taxi licence and licence plate applications as submitted."

And that the Board further resolves to, "authorize Union Taxi to continue to use plate # 86 in 2015 and direct them to remit this plate in 2016."

Find attached reports prepared by our Traffic Section in relation to taxi driver licence applications for January and taxi licence plate 2015 renewals. It is recommended that these be approved as submitted through Resolution.

Included with the taxi reports this month is a letter to the Board, which was prepared by Staff Sergeant Dubeau in relation to Plate #86 issued to Union Taxi. I concur with Staff Sergeant Dubeau's position and recommend the Board authorize this plate for use by Union in 2015 and that it be remitted to the Board in 2016.

I invite any questions or comments from the Board.

Sincerely,

Paul D. Cook, O.O.M.
Chief of Police



North Bay Police Service

P.O. Box 717, 135 Princess Street West, North Bay, ON P1B 8J8
705-497-5555 FAX 705-497-5591
Website: www.northbaypolice.on.ca

Paul D. Cook
Chief of Police

Shawn E. Devine
Deputy Chief of Police

January 30, 2015

CHAIR AND MEMBERS
North Bay Police Service Board

Re: Taxi Driver Licence Applications – January 2015

Dear Sir:

The following two (2) individuals were issued with Taxi Licences. It is recommended that these Licence Applications be approved.

No.	Name	Company
86	Michael Hamelin	5-0 Cab
198	Kurtis Hill	UNAC

Sincerely,

Paul D. Cook
Chief of Police

/kp



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Paul D. Cook
Chief of Police

Shawn E. Devine
Deputy Chief of Police

March 3rd, 2015

CHAIR AND MEMBERS North Bay Police Service Board

RE: TAXI DRIVER LICENCE PLATE APPLICATIONS – 2015 RENEWALS

Dear Sir:

Please find a list of sixty-five Taxi (Attached) Plate Renewals and twenty-two Taxi (Unattached) Plate Renewals submitted for the approval of the Board.

It is recommended that these Licence Plate Renewal Applications be approved.

There were no new Taxi Driver licences issued for the month of February 2015.

Section 5 of the Taxi By-Law states "the Board will limit the number of owner's licences to eighty-five and the number of wheel-chair accessible vehicle owner's licence to six". Please be advised that the Traffic Office records show that there are presently eighty-six taxi plates issued in the City of North Bay and one para bus plate.


P.D. Cook
Chief of Police

/kp

2015 TAXI OWNER PLATE RENEWALS

No	Name	Company
1	Bart Krouse	Union
2	578441 Ontario Ltd. Lessee: Robbie Lauren	5-0
4	578441 Ontario Ltd.	5-0
5	578441 Ontario Ltd. Lessee: Paul Lanouette	5-0
6	578441 Ontario Ltd.	5-0
7	578441 Ontario Ltd.	5-0
8	578441 Ontario Ltd. Lessee: Chad Laverty	5-0
9	578441 Ontario Ltd.	5-0
10	578441 Ontario Ltd. Lessee: Cary Lafontaine	5-0
11	578441 Ontario Ltd. Lessee: Cary Lafontaine	5-0
12	996472 Ontario Ltd. Lessee: Bill Symons	UNAC
14	1025963 Ontario Ltd. Lessee: Brian Start	Union
15	1025963 Ontario Inc.	Union
16	996472 Ontario Inc. Lessee: David Moynes	UNAC

No	Name	Company
20	578441 Ontario Ltd. Lessee: Denis Daoust	5-0
21	1025963 Ontario Inc.	Union
22	996472 Ontario Inc. Lessee : John Gauthier	UNAC
25	Richard Turgeon	UNAC
26	Dale Robarts	Union
27	996472 Ontario Inc. Lessee : Jean-Paul Turgeon	UNAC
29	Ken Ayres	5-0
30	Cindy Diver	Union
32	578441 Ontario Ltd.	5-0
33	Brian McLean Lessee: Wayne Legassie	UNAC
34	578441 Ontario Ltd.	5-0
35	996472 Ontario Ltd.	UNAC
36	996472 Ontario Inc. Lessee: Jason Lagassie	UNAC
37	996472 Ontario Inc.	UNAC
38	996472 Ontario Inc.	UNAC
39	996472 Ontario Inc.	UNAC
40	996472 Ontario Inc.	UNAC
42	996472 Ontario Inc.	5-0
43	Dale Robarts Lessee: Bart Krouse	Union
44	578441 Ontario Ltd.	5-0

No	Name	Company
45	996472 Ontario Inc. Lessee: Terry Lovell	UNAC
46	996472 Ontario Inc. Lessee: John Rabin	UNAC
48	John Domonkos	UNAC
49	996472 Ontario Inc.	UNAC
50	996472 Ontario Ltd.	UNAC
51	996472 Ontario Inc.	UNAC
53	996472 Ontario Inc.	UNAC
54	996472 Ontario Inc. Lessee: Larry Chadbourn	UNAC
55	996472 Ontario Inc.	UNAC
57	996472 Ontario Inc. Lessee: Luc Guillemette	UNAC
59	996472 Ontario Inc.	UNAC
61	996472 Ontario Inc. Lessee: William Elliot	UNAC
62	Brian McLean Lessee: 996472 Ontario Inc. Lessee: Leigh Ridenour	UNAC
63	578441 Ontario Ltd.	5-0
65	578441 Ontario Ltd.	5-0
66	578441 Ontario Ltd.	5-0
67	578441 Ontario Ltd.	5-0
68	578441 Ontario Ltd.	5-0
69	578441 Ontario Ltd. Lessee: Paul Lanouette	5-0
70	578841 Ontario Ltd. Lessee: Marcel Gagne	5-0

No	Name	Company
74	578441 Ontario Ltd. Lessee: Daniel Villeneuve	5-0
75	578441 Ontario Ltd.	5-0
76	578441 Ontario Ltd.	5-0
77	996472 Ontario Inc.	UNAC
78	996472 Ontario Inc.	UNAC
79	Terry Racicot	Union
81	996472 Ontario Inc. Lessee: Scott Haig	UNAC
83	881725 Ontario Inc. Lessee: Mike Brown	Co-Op
84	996472 Ontario Inc. Lessee: Perry Reid	UNAC
86	Dale Robarts	Union
87	996472 Ontario Inc.	UNAC
No	Unattached Plates Name	Company
3	996472 Ontario Inc.	UNAC
13	996471 Ontario Inc.	UNAC
17	996472 Ontario Inc.	UNAC
18	Dale Robarts	UNAC
19	578441 Ontario Inc.	5-0
23	Edward Hook	Union
24	Barbara & Jarvis Pankratz	Union
28	Dale Robarts	Union
31	578441 Ontario Inc.	5-0
41	996472 Ontario Inc.	UNAC
47	578441 Ontario Inc.	5-0
52	578441 Ontario Inc.	5-0
56	996472 Ontario Inc.	UNAC
58	996472 Ontario Inc.	UNAC
60	996472 Ontario Inc.	UNAC
64	578441 Ontario Inc.	5-0
71	578441 Ontario Inc.	5-0
72	578441 Ontario Inc.	5-0

No	Unattached Plates Name	Company
73	578441 Ontario Inc.	5-0
80	Terry Racicot	Union
82	Dale Roberts	UNAC
85	996472 Ontario Inc.	UNAC



North Bay Police Service

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Paul D. Cook
Chief of Police

Shawn E. Devine
Deputy Chief of Police

March 3rd, 2015

Chair and Members
North Bay Police Service Board

Re: Taxi Plate # 86

Dear Sir:

On March 3, 2015, the taxi plate renewal annual report was forwarded to Chief Cook and the Police Service Board members. It was reported that the traffic office had eighty-six taxi plates and one Para vehicle plate in use. We realized that under Section 5 of the Taxi By-Law, the Board limits the number of plates to eighty-five and Wheel-Chair Accessible (Para) plates to six.

Through investigation into this matter, Section 20 of the By-Law advises "Upon a date six months after this By-Law comes into force and effect, Wheelchair Accessible Owner plates that remain unaffixed will be remitted to the Board and the Wheelchair Accessible Owner's Licence shall be revoked by the Board"

We were aware that U-Need-A-Cab was the only company operating a Para vehicle. Further investigation revealed that Union used to have a Para vehicle in operation a number of years ago. It was discovered at that time that Union was operating Plate # 86 as a taxi plate and has been for the last eight to ten years. This plate was originally a Para vehicle plate.

It is uncertain how and/or when this plate was converted from a Para plate to a normal taxi plate. It was only since Ms. Karen Pendergast reported on all plates that this error was discovered. In the past, the administrative assistant only reported on the attached taxi plates.

We advised Union that we would be seeking approval from the Board to have Plate # 86 continue to be used for this year, but, would have to be remitted to the Board for 2016.

Richard Dubeau
Staff Sergeant / Traffic Section
705-497-5555 ext. 508



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Paul D. Cook
Chief of Police

Shawn E. Devine
Deputy Chief of Police

Board Report

Date of Report: March 5, 2015
Date of Meeting: March 10, 2015

Chair Mr. D. O'Connor and members of the
North Bay Police Services Board

Subject: Chief's Monthly Activities Report – January/February

Recommendation: Information Item

The following are items of interest and/or special events that Deputy Chief Devine and I have represented the Police Service at since the last Board meeting that does not merit separate reporting:

Jan. 13

- Special Olympics Winter Games Volunteer Orientation Opening Remarks

Jan. 14

- One Pledge Presentation at Northeast Regional Health Centre
- OACP Justice Committee Meeting in Brampton
- North Bay Sports Awards Committee Meeting

Jan. 15

- Presentation at Alzheimer Society Awareness Lunch and Learn

Jan. 19

- Special Olympics Winter Games GMT Meeting

Jan. 20

- Nipissing Transition House Board Meeting
- Cop Talk

Jan. 23

- Special Olympics Winter Games Media Event
- Meeting with 22 Wing Military Police

Jan. 24

- Mayor's Peace Rally

Jan. 26

- Special Olympics Winter Games GMT Meeting

Jan. 28 & 29

- OACP Board Meeting and CEO Day in North Bay

Jan. 29 to Feb. 1

- Special Olympics Provincial Winter Games

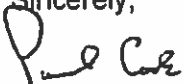
Feb. 2

- North Bay Sports Awards Committee Meeting
- Feb. 11
- 2015 Operating Budget Presentation to Mayor and Council
- Feb. 13
- One Pledge Presentation to Northeast Regional Health Centre Board
- Feb. 17
- Future of Policing Advisory Committee Meeting in Toronto
 - Opening Remarks CISO District Meeting
 - Amelia Rising Sexual Assault Centre Board Meeting
- Feb. 18 & 19
- OACP Zone 1A Meetings in Sault Ste. Marie
- Feb. 19 & 20
- North Bay Police Association Hockey Tournament
- Feb. 20
- Domestic Violence Coordinating Committee Meeting
- Feb. 21
- "Coldest Night of the Year" Gathering Place Fundraiser Walk/Run
 - Retirement/Promotional Event in Callander
- Feb. 23
- Special Olympics Winter Games Final GMT Meeting
- Feb. 24
- Final Showing of Cop Talk
- Feb. 25
- National Pink Shirt Day Anti-Bullying Basketball Game at Odyssey
- Feb. 26
- Nipissing Transition House Board Meeting
 - Open House Fundraiser Discovery North Bay Museum
- Mar. 2-4
- Economics of Policing Summit in Ottawa
- Mar. 4
- Sexual Assault Panel at Nipissing University
- Mar. 6
- Join me on the Bridge International Women's Day
- Mar. 7
- NHL Alumni vs Law Enforcement All-stars Hockey Game in support of Special Olympics

Since the last Board meeting we have released new Standard Operating Procedures in relation to our 2015 Organizational Chart, the Use of Police HQ, Police Record Checks, Security of the Police Administration Building and Informants and Agents. We have also entered into a new MOU with the OPP regarding our Joint Snow Vehicle Patrol and a Protocol with MAG's Justice Sector Security Office.

I invite any comments or questions from the Board.

Sincerely,



Paul D. Cook, O.O.M.
Chief of Police



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Paul D. Cook
Chief of Police

Shawn E. Devine
Deputy Chief of Police

Board Report

Date of Report: February 23, 2015
Date of Meeting: March 10, 2015

Chair Mr. D. O'Connor and members of the
North Bay Police Services Board

Subject: Personal Expenses

Recommendation: That the Board hereby resolves to, "acknowledge receipt of the Chief's personal expenses from November 6, 2014 to February 21, 2015."

Board By-law #05/01 directs the Chief of Police to submit personal expenses to the Board on a quarterly basis. The expenses reported on should include credit card invoices and per diem expenses. Enclosed are Visa statements outlining my expenses for the dates stated. The table below breaks out these expenditures.

#	Date	Visa Amount	Per Diem	Comments
1	Nov. 26	\$60.50		OPC Graduation in Aylmer – Fuel
2	Nov. 27		\$55.00	As Above
3	Nov. 27	\$146.56		As Above - Accommodations
4	Nov. 27	\$55.75		As Above – Fuel
5	Dec. 9		\$27.50	OACP Board Meeting In Rama
6	Jan 8	\$52.19		Order of Merit Selection Committee Meeting in Ottawa - Fuel
7	Jan. 8	\$227.21		As Above – Accommodations & Parking
8	Jan. 8		\$55.00	As Above
9	Jan. 14	\$39.50		OACP Justice Committee Meeting in Brampton – Fuel
10	Jan. 14	\$201.43		As Above – Accommodations & Parking

11	Jan. 14		\$37.50	As Above
12	Feb. 17	\$65.00		FPAC Meeting in Toronto - Fuel
13	Feb. 17		\$37.50	As Above
14	Feb. 17	\$183.57		As Above – Accommodations
15	Feb. 21	\$190.99		IACP Membership Registration

The Board will note a number of transactions on my Visa relating to Air Canada and Aeroplan, both transactions and credits. These relate to the cancelation of flights to CACP in Victoria in 2014 due to medical reasons that have been used for flights to the CACP in Quebec City this year. The difference charged was \$65.36.

I invite any questions or comments from the Board.

Sincerely,



Paul D. Cook, O.O.M.
Chief of Police



Canada
 CORPORATE PAYMENT SYSTEMS
 120 Adelaide St W, P.O. Box 2300
 Toronto, Ontario M5H 1T1



ACCOUNT NUMBER [REDACTED]

AMOUNT DUE \$0.00

"MEMO STATEMENT ONLY"
 DO NOT REMIT PAYMENT

[REDACTED]
 [REDACTED]
 PAUL COOK
 NORTH BAY POLICE
 135 PRINCESS ST. W.
 PO BOX 717
 NORTH BAY ON P1B 8J8

MESSAGES:

TRAN DATE	POST DATE	MCC CODE	TRANSACTION DESCRIPTION	REFERENCE #	AMOUNT
11-26	12-01	5541	SHELL 7975 TRAFALGAR RD HORNBY ON	74064494332920126322362	M60.50
11-27	12-01	5541	ESSO R.R. #3, HWY #11 NOR ORILLIA ON	74064494332920118816900	M55.75
11-27	12-01	3581	DELTA LONDON ARMOURIES LONDON ON	74500014332667429763697	M146.56
12-15	12-18	3009	AIR CANADA 0142142468177 WINNIPEG MB COOK/PAUL MR DEPARTURE: 08-15-15 YYZ AC Y YQB	74537864351004012313642	M113.00
12-15	12-18	3009	AIR CANADA 0142142468177 WINNIPEG MB COOK/PAUL MR DEPARTURE: 08-15-15 YYZ AC Y YQB	74537864351004012384320	M12.34
12-15	12-18	3009	AIR CANADA 0142142468726 WINNIPEG MB COOK/KAREN MRS DEPARTURE: 08-15-15 YYZ AC S YQB	74537864351004012384585	M443.81
12-19	12-22	5947	AEROPLAN MONTREAL QC	74064494353820152961139	M101.70

General Customer Inquiries 800-588-8065 Outside North America, collect 416-306-3630 Lost or Stolen Cards 800-588-8067 Outside North America, collect 416-306-3638	ACCOUNT NUMBER	ACCOUNT SUMMARY
	[REDACTED]	PURCHASES, FEES & ADJUSTMENTS \$933.66
	STATEMENT DATE	CASH ADVANCES \$0.00
	12/22/14	DISPUTE AMOUNT \$0.00
		CREDITS \$0.00
		STATEMENT TOTAL \$933.66

Trademark of U.S. Bank National Association.



Canada
 CORPORATE PAYMENT SYSTEMS
 120 Adelaide St W, P.O. Box 2300
 Toronto, Ontario M5H 1T1



ACCOUNT NUMBER [REDACTED]

AMOUNT DUE **\$0.00**

[REDACTED]

**"MEMO STATEMENT ONLY"
 DO NOT REMIT PAYMENT**

**PAUL COOK
 NORTH BAY POLICE
 135 PRINCESS ST. W.
 PO BOX 717
 NORTH BAY ON P1B 8J8**

⑆ 1 7 3 7 9 ⑆ 9 0 0 ⑆

95

MESSAGES:

TRAN DATE	POST DATE	MCC CODE	TRANSACTION DESCRIPTION	REFERENCE #	AMOUNT
12-19	12-23	3009	AIR CANADA 0142142468177 WINNIPEG MB COOK/PAUL MR DEPARTURE: 08-15-15 YYZ AC Y YQB	74537864356004018343077	M33.90
12-19	12-23	3009	AIR CANADA 0142142468726 WINNIPEG MB COOK/KAREN MRS DEPARTURE: 08-15-15 YYZ AC S YQB	74537864356004018343119	M33.90
12-19	12-23	3009	AIR CANADA 0142142624879 WINNIPEG MB COOK/KAREN MRS DEPARTURE: 08-15-15 YYZ AC S YQB	74537864356004018545556	M12.34
12-22	12-23	3009	AIR CANADA 0142131425012 WINNIPEG MB XXXXXXXXXXXXXXXXXXXXX DEPARTURE: 00-00-00	74537864356004018128668	M94.92CR
12-22	12-23	3009	AIR CANADA 0142142468726 WINNIPEG MB XXXXXXXXXXXXXXXXXXXXX DEPARTURE: 00-00-00	74537864356004018140101	M443.81CR
12-22	12-23	3009	AIR CANADA 0142142468726 WINNIPEG MB XXXXXXXXXXXXXXXXXXXXX DEPARTURE: 00-00-00	74537864356004018140119	M33.90CR
01-08	01-09	5541	OOPS/ESSO #91 ARNPRIOR ON	74500015008461667890366	M52.19
01-08	01-12	3581	DELTA OTTAWA CITY CENT OTTAWA ON	74500015010667478941679	M227.21
01-14	01-16	5541	SHELL 7756 HURONTARIO ST BRAMPTON ON	74064495015920120550977	M39.50
01-14	01-19	3581	DELTA MEADOWVALE HOTEL MISSISSAUGA ON	74500015016667497374559	M201.43

General Customer Inquiries 800-588-8085 Outside North America, collect 416-306-3630 Lost or Stolen Cards 800-588-8067 Outside North America, collect 416-306-3636	ACCOUNT NUMBER	ACCOUNT SUMMARY	
	[REDACTED]	PURCHASES, FEES & ADJUSTMENTS	\$600.47
	STATEMENT DATE	CASH ADVANCES	\$0.00
	01/20/15	DISPUTE AMOUNT	\$0.00
		CREDITS	\$572.63
		STATEMENT TOTAL	\$27.84

Trademark of U.S. Bank National Association.



Canada
 CORPORATE PAYMENT SYSTEMS
 120 Adelaide St W, P.O. Box 2300
 Toronto, Ontario M5H 1T1



ACCOUNT NUMBER [REDACTED]

AMOUNT DUE \$0.00



"MEMO STATEMENT ONLY"
 DO NOT REMIT PAYMENT

PAUL COOK
 NORTH BAY POLICE
 135 PRINCESS ST. W.
 PO BOX 717
 NORTH BAY ON P1B 8J8

MESSAGES:

TRAN DATE	POST DATE	MCC CODE	TRANSACTION DESCRIPTION	REFERENCE #	AMOUNT
01-21	01-23	8699	IACP 800-843-4227 VA (FOREIGN CURRENCY) 150.00 USD 01/23 (RATE) 1.2733	24258025022701290714065	M190.99
02-17	02-19	5541	FUELCO #01178 KING CITY ON	74064495049920116598113	M65.00
02-17	02-20	7011	EATON CHELSEA HOTEL FD TORONTO ON	74479325050072000747226	M183.57

General Customer Inquiries 800-588-8065 Outside North America, collect 416-306-3630 Lost or Stolen Cards 800-588-8067 Outside North America, collect 416-306-3636	ACCOUNT NUMBER	ACCOUNT SUMMARY	
	[REDACTED]	PURCHASES, FEES & ADJUSTMENTS	\$439.56
	STATEMENT DATE	CASH ADVANCES	\$0.00
	02/20/15	DISPUTE AMOUNT	\$0.00
		CREDITS	\$0.00
		STATEMENT TOTAL	\$439.56

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North Bay Police Service

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Paul D. Cook
Chief of Police

Shawn E. Devine
Deputy Chief of Police

Board Report

Date of Report: February 11, 2015
Date of Meeting: March 10, 2015

Mr. D. O'Connor, Chair
and members of the
North Bay Police Services Board

Subject: Statistical Reports

Recommendation: The Board resolves to, "Accept the Condensed Monthly Statistical and Revised Statistical Reports for the month of December 2014 as presented."

Find attached the Condensed Monthly and Revised Monthly Reports for the month of December 2014.

I invite any questions or comments from the Board.

Sincerely,

Paul D. Cook, O.O.M.
Chief of Police

NORTH BAY POLICE SERVICE
CONDENSED MONTHLY STATISTICAL REPORT

MONTH OF DECEMBER

During the month of December 2014, police activity for the North Bay Police Service resulted in 1817 calls as compared to 1984 calls in 2013.


Of these calls, 104 were to investigate motor vehicle accidents. Seventeen of these accidents involved injuries, with 27 persons injured.

The following is a list of some of the criminal occurrences investigated during the month, with comparative figures for 2013.

	Year to Date		Cleared to Date			
	2014	2013	2014	2013		
Homicide	-	-	1	2	1	2
Sexual Offences	1	4	73	61	66	47
Assault	30	32	448	424	408	398
Robbery	2	-	13	24	8	15
Break, Enter & Theft	12	18	171	200	30	41
Stolen Vehicles	-	5	31	38	9	11
Stolen Bicycles	2	1	89	65	4	7
Recovered Bicycles	3	3	59	65	3	4
Theft Under	68	42	941	867	249	266
Theft Over	1	-	12	11	5	1
Mischief	23	19	350	373	78	71
Drug Charges	9	16	119	201	111	209
Criminal Offences Total			2954	3047		
Calls for Service			23567	22110		
Police Activity			27146	25834		

Additional detailed statistics are available through the Office of the Chief of Police.

*Note - Year to Date statistics will change due to adjustments.


P.D. Cook
Chief of Police

/sc

NORTH BAY POLICE SERVICE CONDENSED MONTHLY STATISTICAL REPORT

MONTH OF DECEMBER

During the month of December 2014, police activity for the North Bay Police Service resulted in 1817 calls as compared to 1984 calls in 2013.

Of these calls, 104 were to investigate motor vehicle accidents. Seventeen of these accidents involved injuries, with 27 persons injured.

The following is a list of some of the criminal occurrences investigated during the month, with comparative figures for 2013.

	Year to Date		Cleared to Date			
	2014	2013	2014	2013		
Homicide	-	-	1	2	1	2
Sexual Offences	-	4	72	61	65	47
Assault	26	32	443	424	407	398
Robbery	2	-	13	24	8	15
Break, Enter & Theft	9	18	167	200	30	41
Stolen Vehicles	-	5	31	38	9	11
Stolen Bicycles	1	1	82	65	4	7
Recovered Bicycles	3	3	54	65	3	4
Theft Under	65	42	919	867	248	266
Theft Over	-	-	11	11	5	1
Mischief	21	19	347	373	80	71
Drug Charges	8	16	110	201	111	209
Criminal Offences Total			2892	3047		
Calls for Service			23598	22110		
Police Activity			27146	25834		

Additional detailed statistics are available through the Office of the Chief of Police.

*Note - Year to Date statistics will change due to adjustments.


P.D. Cook
Chief of Police

/sc



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Paul D. Cook
Chief of Police

Shawn E. Devine
Deputy Chief of Police

Board Report

Date of Report: March 5, 2015
Date of Meeting: March 10, 2015

Mr. D. O'Connor, Chair
and members of the
North Bay Police Services Board

Subject: Statistical Reports

Recommendation: The Board resolves to, "Accept the Condensed Monthly Statistical and Revised Statistical Reports for the month of January 2015 as presented."

Find attached the Condensed Monthly and Revised Monthly Reports for the month of January 2015.

I invite any questions or comments from the Board.

Sincerely,

Paul D. Cook, O.O.M.
Chief of Police

*** REVISED ***
NORTH BAY POLICE SERVICE
CONDENSED MONTHLY STATISTICAL REPORT

MONTH OF JANUARY

During the month of January 2015, police activity for the North Bay Police Service resulted in 2131 calls as compared to 2163 calls in 2014.

Of these calls, 203 were to investigate motor vehicle accidents. Sixteen of these accidents involved injuries, with 18 persons injured.

The following is a list of some of the criminal occurrences investigated during the month, with comparative figures for 2014.

	Year to Date		Cleared to Date	
	2015	2014	2015	2014
Homicide	-	1	-	-
Sexual Offences	3	7	3	7
Assault	32	30	32	30
Robbery	4	-	4	-
Break, Enter & Theft	15	14	15	14
Stolen Vehicles	1	2	1	2
Stolen Bicycles	2	1	2	1
Recovered Bicycles	-	4	-	4
Theft Under	54	71	54	71
Theft Over	1	1	1	1
Mischief	22	12	22	12
Drug Charges	20	14	20	14
Criminal Offences Total			206	212
Calls for Service			1817	1853
Police Activity			2131	2163

Additional detailed statistics are available through the Office of the Chief of Police.

*Note - Year to Date statistics will change due to adjustments.



P.D. Cook
 Chief of Police

**NORTH BAY POLICE SERVICE
CONDENSED MONTHLY STATISTICAL REPORT**

MONTH OF JANUARY

During the month of January 2015, police activity for the North Bay Police Service resulted in 2131 calls as compared to 2163 calls in 2014.

Of these calls, 203 were to investigate motor vehicle accidents. Sixteen of these accidents involved injuries, with 18 persons injured.

The following is a list of some of the criminal occurrences investigated during the month, with comparative figures for 2014.

	Year to Date		Cleared to Date	
	2015	2014	2015	2014
Homicide	-	1	-	-
Sexual Offences	1	7	1	7
Assault	25	30	25	30
Robbery	5	-	5	-
Break, Enter & Theft	13	14	13	14
Stolen Vehicles	1	2	1	2
Stolen Bicycles	2	1	2	1
Recovered Bicycles	-	4	-	4
Theft Under	53	71	53	71
Theft Over	-	1	-	1
Mischief	19	12	19	12
Drug Charges	16	14	16	14
Criminal Offences Total			176	212
Calls for Service			1829	1853
Police Activity			2131	2163

Additional detailed statistics are available through the Office of the Chief of Police.

*Note - Year to Date statistics will change due to adjustments.

P. D. Cook

P.D. Cook
Chief of Police

/sc



North Bay Police Service

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Website: www.northbaypolice.on.ca

Paul D. Cook
Chief of Police

Shawn E. Devine
Deputy Chief of Police

Board Report

Date of Report: February 23, 2015
Date of Meeting: March 10, 2015

Mr. D. O'Connor, Chairman
and Members of the
North Bay Police Services Board

Subject: 2014 Annual Reports

Recommendation: Information Item

Find attached a number of Annual Reports for 2014, which were prepared by various members within our Police Service. The Board will be provided with the highlights of these reports by Deputy Chief Devine.

Once presented to the Board all of our 2014 Annual Reports will be added to our website and our Intranet so that they are available to the community and our members.

I invite any questions or comments from the Board in relation to any or all of these annual reports.

Sincerely,

Paul D. Cook, O.O.M.
Chief of Police



NORTH BAY POLICE SERVICE

2014 Annual Report Alarms

Report Date: 2015/01/23
Author: Staff Sergeant Richard Dubeau

A. Mandate of the Unit

It is the policy of the North Bay Police Service that response to intrusion alarms shall be coordinated to provide optimum security to alarm owner/operators balancing the responsibility they assume with the ownership and operation of an alarm system.

The Alarm Coordinator is responsible for the efficient and equitable implementation of the North Bay Police Service policy, "Responding to Intrusion Alarms". This includes coordination with members of the Service, the alarm industry and alarm holders.

B. Executive Summary

In 2009, in accordance with Service policy, the Traffic Sergeant was designated by the Chief of Police as the member responsible to monitor alarms received by the North Bay Police Service. The duties included screening and documenting the number of false alarms attended by patrol officers for each address. Repeat false alarms attended by police to specific addresses were documented to ensure compliance with provisions of the alarm policy.

Owners of residences and businesses who experienced multiple false alarms, and officers attended to the report of an alarm, were levied a fee of \$67.25.

Panic and hold-up alarms continue to be exempt from the provisions of the policy.

C. Activities

Activity Directly Related to Mandate

The Alarm Coordinator's duties include:

- Monitoring all alarm requests received by the North Bay Police Service;
- Record all persons / premises requesting police response to intrusion alarms;
- Ensure invoices are issued for multiple false alarms;
- Except when the applicable alarm response has been paid, being responsible for ensuring that the Suspension Notices are served in accordance with Service policy;
- Coordinating the payment of the Alarm Response Fees;

- Notify Office Manager of the issuance of Suspension Notices and reinstatements due to payment of the alarm response fee to update RMS records.
- The Alarm Coordinator, may give consideration to situations that result in numerous false alarms being exempt due to uncontrollable external causes (e.g. an electrical storm causing multiple alarms).

D. Performance Indicators

The Standard Operating Procedure governing the Service's response to intrusion alarms was reviewed in January of 2014 and changed to reflect the use of a fiscal year in determining the length of time between false alarms.

In 2014, the NBPS received 1,106 reports of alarms through communications personnel, in comparison with 1,126 in 2013, 1,245 in 2012, 1,139 in 2011, 1,169 in 2010 and 1,209 received in 2009.

The number of alarm calls that were cancelled by key holders and/or alarm monitoring agencies, prior to police attendance at the scene of the alarm has continued to increase. In 2014, the police service received 1,106 alarm calls, and responded to 276 false alarms. In 2013, we responded to 287 false alarms and 2012, 323 false alarms.

The current alarm policy of the North Bay Police Service is obviously having the desired effect of reducing the number of false alarms handled by this Service. In 2014 officers responded to 276 alarms. In 52 of these calls for service, officers found that the alarm was false and that this had occurred on at least one prior occasion within the year. Total revenues from false alarms fees collected in 2014 were \$3,497.00.

The policy is having a significant effect on the level of responsibility being placed on alarm owner/operators. Increased diligence being undertaken by those with alarms is allowing for uniform patrol personnel to attend to other duties that are of public concern. The consequential attention being paid by property owners to alarm maintenance, lockup policies and housekeeping issues, that usually result in false alarms occurring, has also had a significant impact on the number of invoices being issued for alarm response fees and, ultimately, alarm suspensions.

E. Anticipated Issues for the Future

There will be a requirement for continued diligence in the enforcement and administration of the Standard Operating Procedure governing the Service's response to intrusion alarms. Through the standardized reporting procedure, a determination must be made annually in regard to the benefits of continuation with the status quo or whether amendments to the policy will be necessary.

F. Performance Objectives for the Next Year

To maintain the Service's monitoring of intrusion alarms policy in order to determine whether the said policy continues to result in fewer alarms and more alarm cancellations.



NORTH BAY POLICE SERVICE

2014 Annual Report Asset Forfeiture Unit

Report Date: 2014/12/23
Author: Detective Constable Scott McFarlane

A. Mandate of the Unit

1. To conduct asset forfeiture investigations and seize proceeds of crime and offence related property, leading to criminal court ordered or civil remedies forfeitures.
2. Prepare the necessary applications and authorizations.
3. Liaise with the Provincial Asset Forfeiture Unit on multijurisdictional investigations and assist when requested.
4. Provide assistance, direction and expertise to Patrol and Investigative Support members.
5. Provide and participate in training on asset forfeiture.

B. Executive Summary

Beginning in January 2014 The North Bay Police Service Asset Forfeiture Unit (AFU) officer was assigned to the Fraud Coordinators position of the Investigative Support Section and is also a member of the Provincial Asset Forfeiture Unit.

During 2014 the AFU officer liaised with members of the Street Crime Unit and assisted in several successful seizures and forfeitures of Proceeds of Crime and Offence Related Property. It is believed that the seizure of a substantial amount of property and money has had a significant impact on criminal activity in the City of North Bay and Municipality of Callander.

C. Activities

During 2014 the AFU officer was involved in several seizures of *Offence Related Property* and Proceeds of Crime. The following is a sample of these investigations:

On February 25th 2014 the AFU officer assisted the Street Crime Unit by obtaining a Management Order on a vehicle which was seized as *Offence Related Property* during a drug investigation.

On April 1st 2014 the AFU officer assisted the Street Crime Unit with the reconciliation of several thousand dollars of bundled currency that was seized during the execution of a Controlled Drugs and Substances Act (CDSA) warrant on a residence in North Bay.

On April 29th 2014 the AFU officer assisted the Street Crime Unit in returning a vehicle seized as a result of a drug investigation, entitled Project Pendennis, to its registered owner. The AFU officer also reconciled the currency which was seized during this investigation.

On June 5th 2014 the AFU officer again assisted the Street Crime Unit with a large currency reconciliation in excess of \$10,000. This currency was discovered concealed under the dash of a motor vehicle used by cocaine traffickers who were importing cocaine to North Bay from the GTA.

On July 15th 2014 the AFU officer assisted the Street Crime Unit with reconciling a large amount of bundled currency that was seized pursuant to a CDSA warrant on a residence in North Bay. The occupants of this residence had been selling Methamphetamine.

On September 12th 2014 the AFU officer assisted the Street Crime Unit by obtaining a Management Order for a vehicle which was seized as *Offence Related Property* in relation to a CDSA investigation. This vehicle was used to transport a large amount of Fentanyl to North Bay from the GTA.

On October 27th the AFU Officer again assisted the Street Crime Unit by obtaining a Management Order for a vehicle which was seized as *Offence Related Property* during a CDSA investigation. This vehicle had been used by the owner to transport a large amount of cocaine into the North Bay area from the GTA.

On December 12th 2014 the AFU officer assisted members of the Uniform Patrol Section with a vehicle that was seized as *Offence Related Property* in relation to an armed robbery investigation. This vehicle had been used to transport the accused person to the robbery and then again as the "get away" vehicle. The AFU officer had this vehicle admitted to "Project ORP" which is a provincial impound program for vehicles seized in criminal matters.

On December 23rd 2014 the AFU officer assisted members of the Uniform Patrol Section with reconciling bundled currency that was seized during a traffic stop.

Provincial Asset Forfeiture Unit

The AFU officer is a member of the Provincial Asset Forfeiture Unit. Currently there are 21 police services who are partners in Ontario, including the North Bay Police Service. The Unit combines the investigative resources of municipal, provincial, federal and international law enforcement agencies to combat profit motivated crime including money laundering, drug trafficking, terrorist financing and other organized crime. As a member of the Provincial Asset Forfeiture Unit,

the North Bay Police Service contributed to these investigations and drew on the expertise of the other members when required for local investigations.

Judicial Authorizations

Management Orders

A Management Order is a judicial authorization allowing the federal Minister of Public Works, Seized Property Management Directorate (SPMD), to maintain and manage property seized by police that is awaiting forfeiture through the court process.

In 2014, the AFU officer dealt with a total of 6 seized vehicles. 3 of these vehicles were dealt with by way of Management Orders. The total estimated value for all seized vehicles was over \$50,000.

Civil Remedies Cases

Civil Remedies for Illicit Acts (CRIA) is provincial legislation that permits the Minister of the Attorney General (MAG) to file a law suit against a piece of property believed to be involved in or derived from an illegal act. The subject of the lawsuit is the property itself, not the owner. There is a lower burden of proof required under civil law and this legislation has been used successfully to combat crime throughout Ontario. This legislation also allows for the seizure of international assets.

In 2014, the AFU officer was involved in one on-going CRIA case involving a problem property.

Training

In May of 2014, the AFU officer attended the semi-annual AFU training conference in Niagara Falls. The AFU officer also attended the AFU training conference held in Huntsville in November.

D. Performance Indicators

See Appendix A

E. Anticipated Issues for the Future

Illegal drug trafficking, fraud and other profit motivated crime will continue to be a challenge for the North Bay Police Service. The AFU officer's mandate to

investigate and seize illegal assets will assist in removing the profits from the criminals involved in these activities.

As members of the NBPS become increasingly aware of the ability of the AFU to remove the assets and profits from criminals and the resulting positive effects, the case load of the AFU officer will increase.

It is expected that drug trafficking, property crime and fraud will continue to be the primary focus of the AFU. However, any other property related to the commission of other criminal offences will also be reviewed to determine whether a seizure and forfeiture is possible.

F. Performance Objectives for the Next Year

The AFU officer will continue to work with the other sections of the NBPS, in particular the Street Crime Unit, Intelligence Unit and Patrol Section to assist with investigations and identify property and assets obtained as a result of illegal activities.

Due to the reactive nature of AFU investigations, it is difficult to set specific target values for illegal asset seizures. Therefore, the objective of the AFU officer for the upcoming year is to increase the number of cases investigated and successful seizures and forfeitures made through the various avenues available. As an example of this, more and more persons involved in drug trafficking appear to be using rental vehicles to transport their illegal commodities. As such the number of vehicle seizures relating to drug investigations has been declining. This is a trend seen province wide.

The AFU officer will continue to use a team approach and intelligence led police practices to fulfill the AFU mandate and work collaboratively with the Provincial Asset Forfeiture Unit and other law enforcement agencies to ensure that the latest techniques and tools available are used to combat profit motivated and organized crime. The AFU Officer will continue to educate police officers on AFU legislation and enforcement and the abilities to combat crime.

G. Appendix A (see following page)

**APPENDIX A
Asset Forfeiture Unit**

DESCRIPTION	2011	2012	2013	2014
Management Orders Obtained	8	13	6	3
Restraint Orders Issued	3	2	1	0
Civil Remedies Cases (value)	5 (\$730,000)	3 (\$310,000)	3 (\$65,000)	0
Total Value of Assets Seized and Restrained	\$475,000	\$614,000	\$773,429	\$81,923



NORTH BAY POLICE SERVICE

2014 Annual Report Bicycle Patrol

**Report Date: 2015/01/21
Author: Constable Joe Whitehead**

A. **Mandate of the Unit**

General

The Bicycle Patrol Unit (BPU) is designed to complement the existing police patrols in North Bay and Callander by allowing the public to have greater access to the officers, while increasing police visibility in public areas.

Specific

- Patrols of the downtown core, the waterfront, bicycle paths, and other public areas, as well as more secluded areas such as trails and alleyways that may otherwise be difficult to patrol with a conventional police cruiser;
- Enforce the *Highway Traffic Act of Ontario* (HTA) and local By-laws;
- Conduct directed patrols for identified community concerns i.e. bicycles on sidewalks and bicycle safety;
- Respond quickly to public complaints in the downtown area or the waterfront;
- Educate the public on safe cycling practices;
- Investigate *Criminal Code and Controlled Drug and Substance Act* occurrences; and
- Allow for increased visibility and access at special public events.

B. **Executive Summary**

The Bicycle Patrol Unit was formed to respond to community needs for increased patrol in seasonal locations, such as the waterfront, the bike paths, local parks and special events in North Bay and Callander. In 2014 the unit officially commenced patrols on June 2, 2014 and concluded on August 26, 2014. Officers of the BPU were also deployed to special events outside of these dates in order to fulfil their mandate.

In 2014 the BPU was also used in directed patrols within the downtown core and the waterfront of North Bay due to ongoing infractions of bicycles being on sidewalks and complaints of perceived open alcohol and drug use.

The use of the Bicycle Patrol Officer (BPO) provides an officer an opportunity to be more accessible to the public while assuming the role of ambassador for the North Bay Police Service. As well, officers focus their attention toward promoting safe cycling habits while enforcing Federal / Provincial Statutes and City of North Bay By-Laws. Positive feedback was received from the public in relation to the bicycle patrols throughout the summer months.

At present, the five (5) officer Unit consists of the Traffic Enforcement Officer (TEO) and one officer appointed from each of the four Platoons. This is also supplemented by the 2 officer Community Oriented Response (COR) Unit. This structure was utilized in order to facilitate the availability of BPO's while responding to the need to ensure staffing levels on Patrol are maintained.

C. Activities

During the 2014 bicycle patrol season, the primary focus of the BPU was conducting general patrol of the waterfront, downtown cores and bicycle path areas in North Bay and Callander. Interspersed throughout the summer were a number of special events including Canadian Forces Appreciation Day, MS Walk, Relay for Life, JDRF walk, Big Bike, Canada Day Parade, Summer in the Park, the Bike Train, charity golf tournaments and other community events.

A number of targeted enforcement and education initiatives were also undertaken by the BPU throughout the summer and into the fall, in order to increase public safety. These included focused efforts on *HTA* bicycling laws as they pertain to safety equipment such as the use of helmets, lights, horns and brakes, and the enforcement of local by-laws such as the prohibited use of bicycles on downtown sidewalks.

BPO officers also responded to several calls for service when distance or priority was not an issue.

D. Performance Indicators

The patrol season allowed for a combined effort by the COR officers and platoon bike officers, resulting in a combined total of 99 days on bicycles and foot patrol. The BPO's and the COR unit addressed numerous investigations under the *Criminal Code*, *Controlled Drug and Substances Act*, *Highway Traffic Act*, *Trespass to Property Act*, City by-laws, and motor vehicle collision investigations.

E. Anticipated Issues for the Future

Staffing

The BPU is a dedicated seasonal program. The Service's commitment to the assignment of suitable officers will ensure proper development of the initiative and continued success of this program.

Secondary Duty vs. Temporary Reassignment

In 2014, with the creation of the COR unit, the police service had utilized the bike patrol even more. The main focus for 2014 was the downtown core. The merchants were complaining about the number of bicycles on the sidewalks and their disregard for pedestrians. As a result of the efforts of the BPO's and the COR Unit, positive feedback was the norm. As a whole, the dedicated patrol was very well received in the community.

F. Performance Objectives for the Next Year

To allow the BPU to carry out its mandate, the North Bay Police Service has purchased five (5) Trek "POLICE" Bikes and has continued to use and maintain three (3) Cannondale "Enforcement 1" bicycles, specifically designed to meet the demands of police patrol. At present there are eight (8) helmets and ten (10) sets of uniforms of varying sizes. Continued maintenance of the equipment will assist in prolonging the life of the purchases.

The COR Unit has been a great addition to the Bike Patrol Unit. It has brought 2 new members who are on a schedule dedicated to bike patrol in the downtown core. The bike patrol hours have been extended and the hours have been modified in the spring/fall to allow for continued patrols.

G. Other

This year the BPO and COR officers had the opportunity to train once again with the Ottawa Police Service Bike Unit. Constables Chuck Benoit and Chris Cochrane provided CAN-BIKE II Police Mountain Bike Training. They provided in-class training as well as tactical drills and road tests. This training was very well received and a great learning opportunity for the officers. Two officers from the NBPS are now certified CAN-BIKE II Instructors.



NORTH BAY POLICE SERVICE

2014 Annual Report Information Technology

**Report Date: 2015/01/23
Author: Anna Andrews**

A. Mandate of the Unit

Using a secure network environment, the Information Technology Section provides necessary hardware, software, technical support and training to members of the North Bay Police Service.

B. Executive Summary

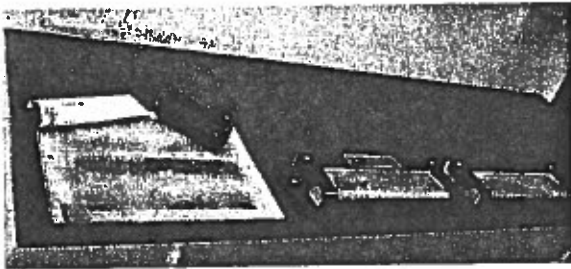
The Information Technology Section consists of an Information Systems Coordinator and an Information Systems Technician who support and maintain police and in-house systems. This Section liaises with federal and provincial agencies, municipal governments, and other police services in order to deliver information systems.

The North Bay Police Service (NBPS) is a member of the Ontario Police Technology Information Cooperative (OPTIC), which as a group, use the Niche Records Management and Intergraph dispatching systems. OPTIC's membership consists of over 45 Ontario police agencies.

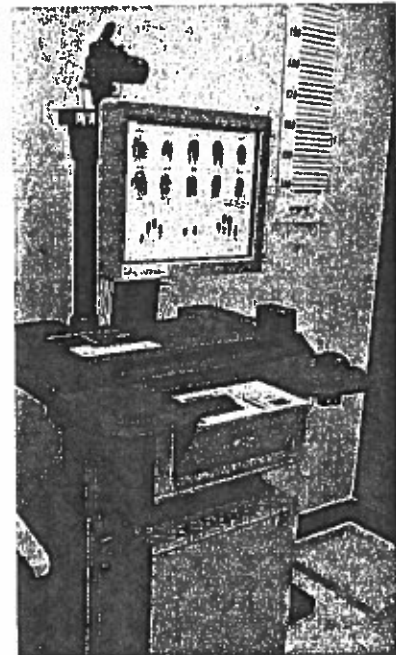
C. Activities

The completion of the Real Time IDentification (RTID) system was one of the main focuses of 2014 for the IT section. The final phase was an interface from the police records management system to the RTID system in order to process criminal fingerprints. Two additional Livescan stations were added to the cell block areas located at headquarters and the court house.

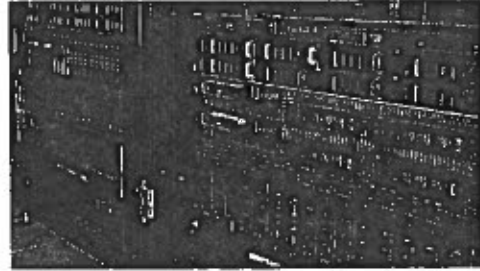
The new digital system has built in auditing features which improves the quality of the prints. Rather than paper print submissions, prints are sent electronically which reduces wait times.



Ink and roller sits idle since the implementation of the new digital electronic fingerprint system.



Another milestone completed in 2014 was the upgrade of network infrastructure devices and systems. Devices were aging, some almost 20 years and had reached end of life. Many needed changes were completed. The result is an increase of bandwidth, and a more robust, efficient network. With newer improved technology we were able to amalgamate and streamline some systems making them easier to support and maintain.



Planning began for the implementation of Text with 911 using the Komutel software solution. Text with 911 will enable the deaf, hard of hearing and speech impaired community to communicate with a 911 operator. In order to facilitate this, the caller must register their phone number with their cell phone provider and in an emergency must still dial 911. When the 911 call is received, the dispatcher will receive notification that a text with 911 registered phone is being used and will initiate a text conversation with the caller. Callers should keep in mind that although texting ability is possible, voice communication is still available during the call.



In addition to these projects the IT section supports the Police in all aspects of their information technology needs.

D. Performance Indicators

System availability is critical and proper monitoring and maintenance of systems reduce outage times. Downtime within our 24x7 hour department is minimal.

E. Anticipated Issues for the Future

- Due to the many changes, scheduling training for shift workers may prove challenging.
- Fiscal constraints.
- Replacement of cruiser mobile workstations with an approved cost effective solution.

F. Performance Objectives for the Next Year

The following projects are the focus for 2015:

- Implementation of Text with 911
- Implementation of a call recording system
- Upgrade of our Intergraph dispatch system



NORTH BAY POLICE SERVICE

2014 Annual Report Quality Assurance

Report Date: 2015/02/17
Author: Staff Sergeant Dan Webber

A. Mandate of the Unit

The Quality Assurance Officer (QAO) performs many functions within the Service. Listed below are the primary functions:

1. Conduct research, evaluate, report, and provide recommendations on Service policy, needs, operation, or administrative matters;
2. Formulate and present draft policies, plans, and procedures, which comply with established policing standards, and address Service needs;
3. Conduct audits of inventories of general property, seized drugs and alcohol, protected firearms, and other Service systems;
4. Arrange disposal of drugs, drug paraphernalia, alcohol and firearms pursuant to Service procedures;
5. Perform the duties of head of the Complaints Bureau, in accordance with the *Police Services Act (PSA)*;
6. Investigate Public and Internal Complaints;
7. Prepare annual reports for the Chief of Police in relation to public complaints and policing in North Bay and Callander; and
8. Act as the Liaison Officer between North Bay Police Service (NBPS) and the Office of the Independent Police Review Director (OIPRD).

B. Executive Summary

The Quality Assurance Officer fulfilled the mandate in 2014 in relation to the above primary functions. Validating and evaluating information in current Standard Operating Procedures, Memorandums of Understanding, Protocols and working Agreements is a time consuming but vital component of the function of the QAO. Maintaining accurate and current information in these documents ensures compliance with Ministry Standards and identifies operational issues that provide guidance in our day to day duties.

Auditing a public business has two primary principles. First, auditing should be conducted in a way that makes the best possible use of public funds and second, those who conduct public business should be accountable for the prudent and effective management of the resources entrusted to them. Both of these principles are achieved by means of providing unbiased assessments of findings. In 2014 the QAO was responsible for conducting audits on general property, drugs, firearms and alcohol in the possession of the NBPS. The QAO also conducted audits on Use of Force records, which includes records associated to use of force training, firearms training and requalification of members of the Emergency Response Team. The QAO also conducts an annual Informant Fund Audit. The results of all these audits were reported to Chief Cook and in some cases shared with the Board.

An equally vital component of the duties of the QAO is to conduct thorough investigations into Public and Chief's Complaints. In 2009 the OIPRD was created. Its mandate was to act as an independent and autonomous entity that receives and reviews all public complaints determining if investigation is warranted. This organization has the capability of conducting their own investigations, directing investigations to another police service or to the Office of the Chief of Police of the NBPS for a thorough investigation. It is predominantly the duty of the QAO to investigate all complaints and report findings to the Chief.

C. Activities

In 2014 seven (7) Public Complaints were received by the NBPS through the OIPRD. These, along with thirteen (13) complaints initiated by Chief Cook, were investigated by the QAO. All of these investigations were in relation to conduct complaints and none were related to the service or the policies of the Service. The QAO is the Service's Liaison Officer with the OIPRD. In 2014 the OIPRD received fourteen (14) complaints from ten (10) different individuals that were screened out for reasons such as the complaint was frivolous, vexatious, made in bad faith, the complainant was not affected, the complaint was made prior to October 19, 2009, the Director was of the opinion that the complaint could be best dealt with under another law other than the *Police Services Act* or it was not in the public's interest. Although these complaints are not investigated the QAO ensures officers are made aware of the allegation(s) made and advised of the decision of the Director of the OIPRD.

When an investigation pursuant to the *Police Services Act* is commenced the QAO fully probes the complainant's allegation(s) and provides the Chief of Police a comprehensive report detailing the circumstances along with recommendations. The OIPRD has directed police services across Ontario to follow a reporting format that is uniform across the province. The criteria in the report and its' format have increased the time required to prepare a final report. The reports are distributed to the Chief of Police, the police officer, the complainant and the Director of the OIPRD.

One of the duties of the QAO is that of an auditor. In 2014 mandated audits were conducted on articles seized as evidence or held by the Service in relation to drugs, alcohol and firearms. Use of Force and Informant Fund audits were conducted to ensure compliance and accountability. An annual General Property Audit was conducted on all other material goods held by the Service. These audits accurately captured statistical data and provide recommendations in the form of a report to the Chief of Police. The audits are concluded with disposition reports, which permit the disposal or return of items no longer required for evidentiary purposes.

An audit in relation to drugs and firearms identifies submissions that are no longer required as evidence or have been authorized for destruction by various

means. This is a time consuming process that requires the destruction of items by means of incineration. This process is concluded by disposing the items at the Vale smelter in Sudbury.

The Service currently has one hundred and sixty eight (168) S.O.P.'s and a combination of sixty six (66) protocols and Memorandums of Understanding with a variety of external agencies. Changes in legislation, best practices and operational necessity are all factors that contribute or influence change as they relate to Standard Operating Procedures (S.O.P.). In 2014, twenty eight (28) S.O.P.'s were the subject of revision and re-release while six (6) protocols, memorandums of understanding and/or agreements were amended.

The QAO is member of the Ontario Association of Law Enforcement Planners, which has representatives from over thirty (30) different police services throughout Ontario and the Quality Assurance Sub-Committee with representatives from approximately twenty-five (25) police services. Meetings are held bi-annually for the former entity and quarterly for the latter. Group discussions and presentations take place that identify policing issues facing police services throughout Ontario. This provides valuable information that can be incorporated into the Service's S.O.P.'s and policies. These multi-jurisdictional memberships facilitate transfer of information concerning policies and procedures and trends between all members of the associations and are an invaluable resource.

The Ministry of Community Safety and Correctional Services announced a province wide audit on four (4) Ministry Standards will be conducted commencing in January 2013. The areas that will be examined are Bail and Violent Crime, Missing Persons, Police Response to High Risk Individuals and Preliminary Perimeter Control and Containment. A considerable amount of time has been attributed to ensure Board Policy and Standard Operating Procedures are current and reflective of the Ministry's Standards. A date has yet to be announced when the Ministry Audit will take place for our service.

In May of 2009 the QAO along with representatives from various agencies in the area, whose primary mandate concerned assisting persons with Autism, formed a committee with a view to improving awareness. In April 2010, with the assistance of the North Bay and Area Chapter of Autism Ontario and Donna Cunningham, a School Support Program Consultant with Hands the Family Help Network, training was delivered to all our sworn personnel on how to effectively interact with autistic individuals. This also resulted in the implementation of a registry for individuals with autism on our website. In 2013 the QAO continued to share information with several police services across Ontario with respect to their development of a similar registry.

The QAO has prepared an Autism Registry/Police Training in-service presentation that has been delivered to the all the members of the police service in March and April 2014. This in-service training has now become part of our

employee orientation package. A similar presentation to the general public had been delivered at Hands the Family Help Network .ca located on Lakeshore Drive on March 26, 2014. In March 2014 the Autism Registry was updated with new fields within the applicant registration. The area affected dealt with disclosure to other custodial agencies in the event an individual on the registry is apprehended and held in custody. Presentations were provided to management of detention facilities within the jurisdiction of the Service.

The role of a QAO requires knowledge of federal, provincial and municipal legislative changes along with changes in current policing trends and making ethical decisions and acting ethically. Sharing this information is a very important component of the position. Over the past several years the QAO has provided in-service training with recruits that had recently returned from the Ontario Police College (OPC). Sharing experiences and knowledge better prepares these new officers for the changes they will incur in employment, life style and expectations from our Service and the public.

D. Performance Indicators

- Standard Operating Procedures – Twenty eight (28) of one hundred and sixty eight (168) were reviewed and updated.
- Liaised with community partners resulted in six (6) revised protocols, memorandums of understanding and working agreements.
- Public Complaints – seven (7) investigations.
- Chief's Complaints – thirteen (13) investigations.
- Audits – Six (6) including firearms, liquor, drugs, general property, Informant Fund and Use of Force.
- Preparation for authorizations to dispose of property from audits that were no longer required as evidence and the physical destruction of the identified property.
- Review twenty nine (29) Departmental Annual Reports that were incorporated in Annual Reports for North Bay and Callander.
- Initiating and delivering in-service training to existing officers, new recruits, members of the public and managers from detention facilities.
- Two Police Constable Candidate interviews and one Constable background investigation.
- Draft and completion of the 2014 to 2016 North Bay Police Service Business Plan.
- Training Cadets about such topics as police ethics, behavioural and professional expectations.
- In excess of thirty (30) in-service presentations to all BBPS employees concerning the Autism Registry.

E. Anticipated Issues for the Future

Sources that provide or facilitate change come to the attention of the QAO in various forms or mediums. Ensuring information is received and implemented into policy, procedure, protocol or memorandum of understanding in a proficient manner will always be anticipated issues for this position.

Keeping up to date with changes at all levels of government is essential. Making the amendments to policy in a timely fashion is a challenging task given the variety of tasks associated to the position as well as time management.

With the creation of the OIPRD and its relative short tenure, on-going changes and clarifications to the process have been made. Ensuring compliance and disseminating information to Command Staff and other sworn personnel will be conducted through memorandums, e-mail, changes to standard operating procedures, internal dialogue and/or presentations.

F. Performance Objectives for the Next Year

- Review and update scheduled S.O.P.'s and Protocols.
- Review and re-release of older S.O.P.'s.
- Conduct internal audits.
- Maintain the current audit functions pursuant to S.O.P.'s.
- Continue with in-service training as it pertains to legislative changes with existing officers and new recruits.
- Continue to liaise with existing community partners.
- Identify opportunities to develop new partnerships with different entities from within North Bay and Callander.
- Continue to liaise with other police services to gather information on best practices as they relate to the operation and delivery of the police service.
- Continue to conduct police complaint investigations with impartiality while maintaining a strong commitment to resolve complaints through the fortification of positive resolutions that are acceptable to the complainant, officer and the police service.
- Work in concert with the Police Services Board Secretary to ensure Board Polices are current, easy to locate both electronically and in paper copy and streamline all Adequacy Standards Policies into one Board By-Law.



NORTH BAY POLICE SERVICE

2014 Annual Report Use of Force

**Report Date: 2015/01/08
Author: Cst. John Cook**

A. Mandate of the Unit

The proper completion and analysis of the Ministry of Community Safety and Correctional Services "Use of Force Report" or more commonly identified as a Form 1 assists police services in instituting or adapting training to best prepare its officers and ultimately to serve their communities. The reports contain information that assists management in addressing scheduling and equipment issues; for example: times of the week when it would be beneficial to have more officers working or whether a certain use of force option (weapon) is or isn't effective. The *Police Services Act* and North Bay Police Standard Operating Procedures dictate when a police officer is to submit a Use of Force Report.

Mandatory police officer submission for a Use of Force Report occurs in the following situations:

- a. Draws a handgun in the presence of a member of the public, excluding a member of the Service, while on duty;
- b. Points a firearm at a person;
- c. Discharges a firearm;
- d. Uses a weapon other than a firearm on another person;
- e. Uses a conducted energy weapon, in the probe mode, drive stun mode or demonstrative mode on another person; and/or
- f. Uses physical force on another person that results in an injury requiring medical attention

In addition to ensuring that the training received by the members of the North Bay Police Service meet Ministry Standards, the Service's Training Unit conducts an analysis of all Use of Force Reports submitted to identify any trends that may require further investigation.

B. Executive Summary

The terms "occurrence" and "report" will be referred to throughout this report. For clarification, an "occurrence" is the actual call for service that resulted in officers having attended a scene. "Report" shall refer to the approved Ministry of Community Safety and Correctional Services "Use of Force Report" or Form 1.

It is important to distinguish between the number of occurrences and the number of reports generated by the occurrences because the figure may be misleading. For each Use of Force occurrence a Use of Force Report (Form 1) must be submitted. However in some instances several officers may have had to utilize force in the same occurrence, which requires a separate or additional report(s) to be generated. For the purpose of this report the number of occurrences is perhaps the more important figure.

Officers of the Service responded to a variety of calls in 2014 that required the Use of Force on members of the public. Robberies, domestic disputes, attempted suicides, other *Mental Health Act* apprehensions, high risk search warrant executions, and licensed establishment disturbances are just a few examples.

In 2014 the total number of occurrences that required the submission of a Use of Force Report was 38. This is a decrease of 17 from 2013's total of 55. These 38 occurrences generated a total of 51 Form 1 Use of Force Reports. Nine of these occurrences were in relation to officers utilizing a firearm to euthanize wounded animals leaving 29 occurrences that involved the use of force on a member of the public that required a Use of Force report (Form 1).

The following chart depicts the number of occurrences when Use of Force was used in 2014. Please note how the number of reports is significantly higher than the occurrences. This was due to the fact in some instances two or more officers had to submit a Use of Force report for the same occurrence.

The following chart illustrates the Use of Force Reports by type for the past six years.

REPORT TYPE	2009	2010	2011	2012	2013	2014
Total Occurrences	69	53	46	39	55	38
Total Reports	71	64	50	55	74	51
Reports submitted to euthanize animals				14	16	9
Reports involving firearms (public only)	19	15	19	23	39	18
Reports involving Aerosol Weapons	6	0	2	1	6	1
Reports involving Baton	1	1	0	2	2	2
Reports involving Empty Hand Techniques	3	3	2	1	0	3
Reports involving C.E.W. (demonstrative and fired)	19	10	16	11	12	18
Reports involving C.E.W. (fired only)	--	3	5	3	4	6

Not included on this list are the five notations when empty hand techniques were employed in combination with other options. An example would be grounding a subject after he/she had the CEW deployed on them. The number in the above chart represents incidents when the use of the empty hand technique was the cause of the Form 1 having to be submitted (injury to the subject requiring medical attention).

One of the most noticeable differences between the 2014 statistics and 2013 statistics is the overall decrease in the number of occurrences and reports.

Information from the 2014 Use of Force reports showed that once again CEW "demonstrative force" was very effective in assisting officers in gaining control of their subjects. Of the 18 times that the weapon was drawn, it was only fired (deployed) six times. A review of the past six years reveals this ratio is consistently near two demonstrative force compliances for every one deployment.

C. Injuries

Based on the information from the Form 1 reports there was one injury to an officer when Use of Force had been necessary (unchanged from 2013). In 2014 one subject received minor injuries during the course of their arrest (unchanged). The subject's injuries consisted of sore ribs resulting from empty hand techniques. According to the 2014 reports, no third-party individuals received any injuries. These statistics do not include injuries to either the subject or to a third party that was sustained prior to police involvement.

PERSON INJURED	2009	2010	2011	2012	2013	2014
Police Officer	1	1	5	2	1	1
Subject	5	3	3	3	5	1
Third Party	0	1	0	0	0	0

D. Analysis of Occurrences by Time of Day for 2014

The Form 1 report also details the date and time that the occurrence transpired. This information is important as it assists managers in determining personnel deployment requirements or equipment needs. As previously explained, this report will focus on occurrences that involve the Use of Force on members of the public rather than the destruction of injured animals.

TIME	OCCURRENCES INVOLVING USE OF FORCE ON PEOPLE		
	2012	2013	2014
0700-1900	9	26	15
1901-0659	16	13	14
0200-0400	1	3	2

The number of violent encounters between the times of 02:00 and 04:00 (closing of licensed establishments) has remained relatively consistent while the number of encounters between the day and night has levelled off.

E. Analysis of Occurrences by Day of the Week for 2014

The following chart depicts the day of the week that occurrences that required a Form 1 transpired on. The reports used are those that involved the police having to use force on people rather than on an injured animal.

DAY	OCCURRENCES INVOLVING USE OF FORCE ON PEOPLE		
	2012	2013	2014
Mon-Thurs	13	22	16
Fri-Sun	12	17	13

In years prior, it was often perceived that the police were more likely to become involved in a violent encounter on a weekend (parties, increased consumption of alcohol). Recent review of the Use of Force reports is now showing that there is no one day or evening that is standing out as being more likely to promote violent encounters; to illustrate, in 2014, Tuesday and Thursday recorded nearly as many violent encounters as Saturday.

F. Use of Force Equipment Purchases and Training Accomplishments

The training budget for 2014 was reserved almost entirely for the purchase of ammunition and supplies needed to operate the equipment already in use.

The only new equipment purchase in 2014 was the addition of a portable mechanical breaching kit stored in the road supervisor's vehicle. This kit is available to all front-line officers who may be required to force open a door or window. To date, all able-bodied front-line officers have been trained in basic mechanical breaching (program proposed in 2011 and training completed in 2013).

Throughout 2014, all able-bodied sworn personnel and Special Constables completed their Ministry mandated Use of Force/Firearms requalification. All officers designated to carry a conducted energy weapon completed their annual recertification. Of the members that require annual shotgun training, two were not able to complete the training due to ongoing injury, and two due to scheduling conflicts. These officers will receive their training at the first available opportunity in 2015. As current qualification on the shotgun is not mandated by the Ministry these officers are still able to perform their duties.

G. Conclusion

2014 was a busy but successful year for the North Bay Police Training Unit as it managed to fulfil all Ministry mandated training and several elective training initiatives.

2015 is anticipated to be even busier for the Training Unit as the Service begins first aid recertification training as well as the training and outfitting of all front-line officers with the Taser X2 Conducted Energy Weapon.



NORTH BAY POLICE SERVICE

2014 Annual Report ViCLAS Coordinator

**Report Date: 2015/01/07
Author: Detective Helen Kent**

A. Mandate

Identify criteria offences and make timely ViCLAS submissions to the Provincial ViCLAS Centre in compliance with the *Police Services Act* of Ontario.

B. Executive Summary

Violent Crime Linkage Analysis System (ViCLAS) is a police program that assists specially trained investigators to identify serial crimes and criminals by focusing on the linkages that exist among crimes committed by the same offender. The system is used Canada-wide as well as in one state in the United States and nine other countries.

Police services across Canada contribute to ViCLAS by submitting information about the violent crime investigations undertaken in their jurisdiction. In Ontario and Quebec, legislation has made it mandatory for police services to submit information to ViCLAS.

Although all Canadian police services contribute information to ViCLAS, only the ViCLAS specialists analyze and interpret the information in the system to find patterns and linkages in the reports of violent crime.

The North Bay Police Service ViCLAS Coordinator monitors all reported calls to police to identify criteria offences and ensure that detailed reports are forwarded to the Provincial ViCLAS Centre for analysis. Identified linkages are reassigned for further investigation.

In November 2013 the electronic ViCLAS submission system was implemented across the province. ViCLAS submissions are now completed electronically using a secure portal to transfer files between the Provincial ViCLAS Centre and individual police services across the province.

C. Activities

In 2014 there were 82 submissions made to the Provincial ViCLAS Centre. There were a total of 133 sexual assaults reported however 80 of these cases generated a ViCLAS submission. There was one death later to be deemed a homicide as a result of a coroner's report that was submitted to ViCLAS in January 2015. Also reported were seven luring case submissions including one submission with multiple female victims. In addition there was one non criteria

offence and one attempt child abduction submission. Lastly, there were two supplementary case submissions.

D. Performance Indicators

(See Appendix A)

E. Anticipated Issues for the Future

Human Trafficking, usually related to prostitution, is an increasing concern for the province and nation. Although it is not a mandatory ViCLAS submission, the offenders involved in such organized crime are frequently active throughout the country, moving victims from city to city in order to avoid law enforcement detection. ViCLAS will be an asset to assist police in identifying victims and offenders.

F. Performance Objectives for the Next Year

Full compliance with the *Police Services Act* of Ontario as it pertains to ViCLAS submissions.

G. Appendices

Appendix A

VICLAS 2014 – Three Year Statistical Report			
Criteria Offences	2012	2013	2014
Sexual Assault	79	51	71
Child Luring	1	4	7
Missing Persons	0	0	0
Homicide	0	1	0
Attempt Homicide	0	1	0
Unidentified Remains	0	0	0
Non-Parental Abduction	0	0	1
SUB-TOTAL	80	57	78
Non-Criteria Offences			
Child Pornography	0	3	1
Criminal Harassment	1	0	0
Indecent Act	4	0	0
Other	1	0	2
TOTAL	86	60	82



NORTH BAY POLICE SERVICE

2014 Annual Report Victim Services and Domestic Violence Coordinator

**Report Date: 2015/01/08
Author: Constable Erin Honeysett**

A. Mandate of the Unit

1. Implement and maintain police programs to provide comprehensive and efficient service to victims of crime and tragic circumstances.
2. Provide follow-up assistance to victims by coordinating the police response with involved community agencies.
3. Monitor the response to and investigation of domestic violence occurrences, including compliance with the Service's Standard Operating Procedures.

B. Executive Summary

There was continued progress during the past year with addressing the current and future needs of the North Bay Police Service in the area of victim services and domestic violence investigations.

The Coordinator has continued to develop the appropriate knowledge, skills and abilities associated to the mandate of this unit. In doing so, the Coordinator participated in several conferences, seminars and committees, which allowed for learning and professional development, partnerships with other community agencies and an enhanced understanding of victim issues.

C. Activities

Domestic Violence Community Coordinating Committee

The Domestic Violence Community Coordinating Committee (DVCCC) of Nipissing is a multi-disciplinary, advisory committee formed in 1998 to effectively address domestic violence in the District of Nipissing.

The DVCCC is a community wide, multi-partnership formed to prevent and respond to domestic violence. The committee has developed and facilitated a coordinated and effective response to the issues related to the identification, assessment and prevention of domestic violence.

The DVCCC has maintained a strong focus on the quality of service delivery to victims of domestic violence, including their children and family members. It has improved the community's overall response to domestic violence by developing, implementing and monitoring local policies, procedures and protocols and engaged in ongoing prevention and education efforts.

The Domestic Violence Coordinator attended and participated in the monthly meetings and on-going projects including as a member of a sub-committee formed to create a booklet to educate new DVCCC members on the history of the committee, membership and the committee's mandate.

Provincial Domestic Violence Coordinators Advisory Committee

Developed by the Ministry of Community Safety and Correctional Services – Policing Services Division, this committee is comprised of several police services from across the province and was established to provide advice to the Ministry regarding potential areas of concern.

The committee was developed to provide a coordinated, effective police response on a provincial level to domestic violence by facilitating information sharing amongst domestic violence coordinators on best practices and other initiatives. The group discussed provincial issues and engaged in problem solving techniques to enhance services to victims by police and the community. There was also an exchange of information between the attending police services and the Ministry, relating to domestic violence policies. The Domestic Violence Coordinator attended quarterly meetings.

Domestic Violence Justice Partners Committee

This is a working partnership of individuals involved in the justice system in our community, formed to improve the methods of handling domestic violence. This committee also made recommendations on high risk cases presented by police and has proven to be very effective.

Seniors at Risk Committee

This community committee works with the aging population to find solutions for the increasing number of senior issues.

A Recommendations Committee has been formed to bring specific cases forward for discussion and to review and find solutions to identified issues.

Other Activities

There were 1167 domestic related calls for service in 2014 resulting in 315 individuals being charged with domestic related offences.

In June of 2014 Supervisors of the North Bay Police Service completed the e-learning training for the new Domestic Violence Risk Management Report; front line officers continue to receive training in order to familiarize them with the new process. Once training is completed this form will replace the Domestic Violence Supplementary Report permanently.

A Safety Plan Pamphlet was created for all NBPS officers to utilize for victims of domestic violence.

A record management system has been developed to properly capture statistical information in domestic calls for service including data for individuals with domestic related charges.

The Coordinator had ongoing contact with victims regarding court procedures and assisted with updates on court dates and investigations, provided advice, relayed information to investigating officers and provided referrals to other agencies. The protocol between North Bay Police Service and the Victim Witness Assistance Program was reviewed and a complete revision resulted.

The Coordinator also assisted victims with obtaining information relating to Criminal Injuries Compensation claims and provided assistance to complete the necessary documents for these applications.

D. Performance Indicators

Referrals to Partner Agencies	2011	2012	2013	2014
Victim Services of Nipissing District	105	220	230	220
VWAP	580	443	502	450
Community Care Access Centre	4	6	5	15
Seniors Mental Health	1	7	22	12
Number of New and Sustained Partnerships				
Sustained	22	22	22	23
New	0	0	1	0

E. Anticipated Issues for the Future

It is expected that the police role in domestic violence will continue to be significant in the upcoming year. The Coordinator will continue to monitor

investigations to ensure that procedures are followed and provide advice and assistance where required. Additional and ongoing training for frontline officers has been identified and will be addressed over the coming year. It continues to be imperative that the training be consistent with ongoing trends and best practices utilized by other agencies across the province.

Involvement with the provincial Domestic Violence Coordinating Committee will focus on the development and seamless implementation of the new risk assessment tool for frontline personnel which, when implemented, will assist with ensuring the safety of victims of domestic violence.

Senior and elder abuse issues are expected to increase as our population ages and therefore the Coordinator will have to monitor the police response and liaise with other community professionals.

F. Performance Objectives for the Next Year

1. Continue to provide learning opportunities to frontline officers and their supervisors on domestic violence issues and investigations.
2. To continue to work with justice partners within the Domestic Violence Coordinators Advisory Committee on high risk cases.
3. To review and report ongoing initiatives with outside agencies and community partners.
4. To continue strong partnerships within the community.



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Paul D. Cook
Chief of Police

Shawn E. Devine
Deputy Chief of Police

Board Report

Date of Report: January 23, 2015

Date of Meeting: March 10, 2015

Mr. D. O'Connor, Chairman
and Members of the
North Bay Police Services Board

Subject: Mobile Crisis 3-Month Report

Recommendation: Information Item

Find attached a memorandum prepared by Deputy Chief Devine and a 3-Month Report regarding our Mobile Crisis Team pilot project written by Constable Honeysett.

As indicated in these documents the report covers the time period between September 15 and December 15, 2014. The Board will see from this report that Constable Honeysett and her two Registered Nurse partners have been kept very busy for the first 3 months of this initiative.

Inspector Jerome is our representative on the Mobile Crisis Team Steering Committee and as such will be one of the persons responsible for assessing the effectiveness of this pilot project.

I invite any questions or comments from the Board in relation to any or all of these annual reports.

Sincerely,

Paul D. Cook, O.O.M.
Chief of Police



NORTH BAY POLICE SERVICE

MEMORANDUM

DATE: January 22, 2015
TO: Chief P. Cook
FROM: Deputy Chief S. Devine
SUBJECT: Three Month Mobile Crisis Report

Sir,

Please find attached a copy of the three month report on the Mobile Crisis Team prepared by Constable Honeysett.

The report covers the period from September 15, 2014 to December 15, 2014.

There have been 409 mental health related calls for Service in that time frame. That averages out to five mental health calls a day to the North Bay Police Service. Of the 409 calls, the Mobile Crisis Team has had 58 face-to-face meetings with individuals. The Mobile Crisis Team has taken nine of those individuals to the Emergency Room for assessment with eight being admitted out of that total. The Mobile Crisis Team has assisted with 13 individuals brought to the Emergency Room by uniform officers with three admissions from those numbers. The Mobile Crisis Team has spent 54 hours in the Emergency Room of the North Bay Regional Health Centre.

Since November 1, 2014, the Mobile Crisis Team has begun relieving uniform officers with apprehended individuals awaiting assessment in the ER. This has freed up two officers to return to the road to answer calls for service. The Mobile Crisis Team completed 15 presentations providing an overview of the program to Patrol Officers, Ambulance Service, Nipissing Housing, Mental Health, ACT Team, Methadone Clinics and Regional Health Care Centre.

Inspector Jerome remains on the Mobile Crisis Team Steering Committee. He advises that the success of the program has been welcomed at their discussions.

Inspector Jerome has also indicated to the Steering Committee that the Regional Hospital should consider approaching the LHIN for the future funding that would include police involvement in the Mobile Crisis Team concept. This would mirror what is currently taking place in Chatham-Kent. The Steering Committee agreed that discussions should take place between the CEO of the hospital and the LHIN to explore this possibility.

Overall, this has been a very good three months for the start of this program.

Shawn Devine
Deputy Chief



NORTH BAY POLICE SERVICE

2014 Three Month Report Mobile Crisis Team

**Report Date: 2014/12/15
Author: Constable Erin Honeysett**

A. Mandate of the Unit

The Mobile Crisis Team (MCT) is a community-based partnership between the North Bay Regional Health Centre (NBRHC) and the North Bay Police Service (NBPS) designed to respond to individuals or families experiencing behavioural health crises and to reduce the immediate risk of danger to individuals or others.

B. Executive Summary

This 6 month pilot project began on the 15th of September 2014. The MCT currently operates Monday to Friday from 8am to 4pm. Any occurrences involving Emotionally Disturbed Persons (EDP) are primarily initiated through the police service. Once the initial assessment has been completed and a safety plan is devised, the team may initiate a follow-up visit or involve other agencies in the community. The MCT may also apprehend under the Mental Health Act (MHA). Any incidents that occur while the team is not operational are followed up by the MCT as soon as practicable.

The team consists of one plain clothed officer and two Registered Nurses experienced in the mental health field who rotate on a three week cycle.

C. Activities

From September 15 to December 15, 2014 there were 409 Mental Health Related Calls for Service. That is an average of **5** calls per day.

Monthly Breakdown

SEPTEMBER		Admitted
MHA Calls For Service	73	
Face to Face Meetings with MCT	6	
Reviewed Calls	14	
Individuals Brought To ER By MCT	0	0
Individuals Brought To ER By Police & MCT Assisted	3	0
Hours MCT Spent in ER	2	

OCTOBER**Admitted**

MHA Calls For Service	163	
Face to Face Meetings with MCT	17	
Reviewed Calls	68	
Individuals To ER By MCT	6	5
Individuals To ER By Police & MCT Assisted	0	0
Hours MCT Spent in ER	21.5	

NOVEMBER**Admitted**

MHA Calls For Service	152	
Face to Face Meetings with MCT	29	
Reviewed Calls	69	
Individuals To ER By MCT	3	3
Individuals To ER By Police & MCT Assisted	7	2
Hours MCT Spent in ER (15hrs Security for NBPS)	24	

*NBPS began utilizing MCT for security at NBRHC

DECEMBER**Admitted**

MHA Calls For Service	21	
Face to Face Meetings with MCT	6	
Reviewed Calls	16	
Individuals To ER By MCT	0	0
Individuals To ER By Police & MCT Assisted	3	1
Hours MCT Spent in ER (15hrs Security for NBPS)	6	

TOTAL		Admitted
MHA Calls For Service	409	
Face to Face Meetings with MCT	58	
Reviewed Calls	167	
Individuals Brought to ER By MCT	9	8

Individuals Brought To ER By Police & MCT Assisted	13	3
Hours MCT Spent in ER (15hrs Security for NBPS)	54	

For individuals that were apprehended and escorted to the ER by the MCT, there was an 88 percent admission rate. These individuals were either admitted on a Form 1, to a withdrawal management bed or an inpatient unit bed.

On November 1, 2014 the North Bay Police Service began to request MCT for assistance at the hospital when an individual was apprehended and waiting to be seen by a physician. As a result, two patrol officers were able to return to active duty and assist with calls for service.

PRESENTATIONS

The Mobile Crisis Team completed presentations to all four platoons as well as our community partners which included the PEP Place, Center of Friends, North Bay Ambulance Service, Nipissing Housing and Mental Health, the ACT team, the Main Street Methadone Clinic and different sectors at the North Bay Regional Health Centre.

September	4
October	8
November	2
December	1

F. Performance Objectives for the Next Year

The partnership between the North Bay Police Service and the North Bay Regional Health Center is moving in a unified and strategic direction and is proving to be an effective and efficient service to our community.



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Board Report

Date of Report: January 12, 2015
Date of Meeting: March 10, 2015

Mr. D. O'Connor, Chair
and members of the
North Bay Police Services Board

Subject: Educational Subsidies

Recommendation: that the Board hereby resolves to, "accept the report as presented by the Chief of Police regarding educational subsidies for service members in 2014."

Board By-law #5/2000 describes the Board's policy regarding educational subsidies for service members and Standard Operating Procedure HR-NBPS-013-1 is our service policy regarding these subsidies. Board policy directs me to report to the Board on an annual basis and this documentation will serve as my report for 2014.

The granting of educational subsidies has been a long-standing practice of the Board and other Police Services Boards in Ontario. Funding for these subsidies comes from our Training Account. In 2014 five employees took advantage of this training and development opportunity.

Attached is a detailed report, prepared by Ms. Hampel outlining the number and costs of educational subsidy requests in 2014 and a comparison over the past 8 years. The total costs for educational subsidies in 2014 were \$4,731.21.

I invite any questions or comments from the Board.

Sincerely,

Paul D. Cook, O.O.M.
Chief of Police



MEMORANDUM

DATE: JANUARY 7, 2015
TO: CHIEF PAUL COOK
FROM: SHELLY HAMPEL
SUBJECT: EDUCATIONAL SUBSIDIES 2014

A total of \$4,377.29 in educational subsidy requests from six employees was submitted for approval in 2014 under S.O.P. HR-NBPS-013 Educational Subsidies.

A total of \$4,731.21 in educational subsidy reimbursements has been paid out of the 2014 budget. The difference in the amount submitted and the amount reimbursed is a result of two employees' whose requests for reimbursement had the wrong tuition fee amounts.

The number of employees taking courses and therefore the amount of subsidy requested decreased again in 2014 and is the lowest number in the past six years. This downward trend in terms of the number of employees taking courses seems to be continuing as to date there have been no requests for educational subsidies for 2015 and requests are supposed to be submitted by October 31st of the year prior to taking the course.

In the past four years educational subsidy requests accounted for between almost 6% and just under 9% of the training budget. Prior to 2011 it accounted for between 1.5% and 5% of the total training budget. In 2014 the requests accounted for 5.5% of the training budget.

Shelly Hampel
Shelly Hampel

Educational Subsidy

	2014	2013	2012	2011	2010	2009	2008	2007	2006	Average
Dollars Spent	\$4,731.21	\$6,012.34	\$6,251.41	\$9,441.96	\$5,806.15	\$4,729.36	\$1,810.05	\$2,110.60	\$3,800.95	\$4,966.00
Training Budget	\$85,000.00	\$85,000.00	\$104,013.00	\$108,761.77	\$128,157.24	\$120,655.98	\$109,799.58	\$76,344.80	\$72,937.68	\$98,963.34
Subsidy as % of Training Budget	5.57%	7.07%	6.01%	8.68%	4.53%	3.92%	1.65%	2.76%	5.21%	5.02%
# of Courses	8	11	14	18	10	15	5	3	6	10.00
# Incomplete	0	2	5	5	1	6	3	0	5	3.00
# of People	5	6	7	11	8	8	4	3	6	6.44



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Deputy Chief of Police

Board Report

Date of Report: February 11, 2015

Date of Meeting: March 10, 2015

Mr. D. O'Connor, Chair
and members of the
North Bay Police Services Board

Subject: Gateway Community Mobilization HUB Update

Recommendation: Information Item

Find attached a progress report for January prepared by Mr. Brent Kalinowski regarding our Gateway Community Mobilization HUB. The Board has received several previous updates regarding the Gateway HUB.

The Board will note from this report that as of January 31st there have been 217 situations discussed, with 17 taking place in January.

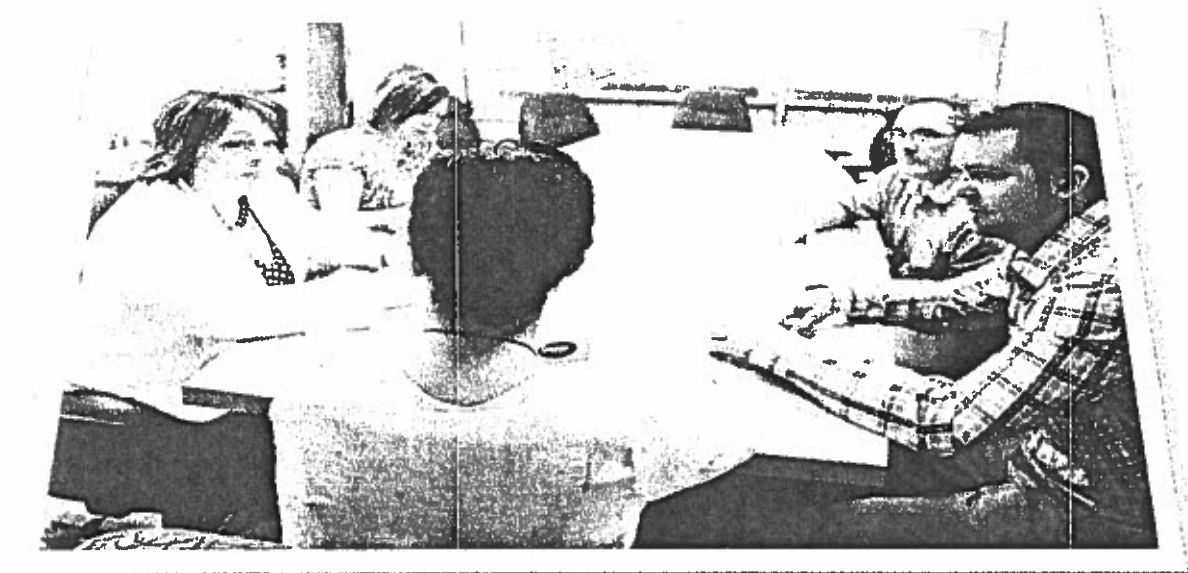
Although we have experienced a number of challenges, including sustainable funding and meaningful participation by all agencies Mr. Kalinowski continues to problem solve identified issues in a timely manner. Mr. Kalinowski and his team also continue to assist and provide support to the Ontario Working Group (OWG).

I invite any comments or questions from the Board.

Sincerely,

Paul D. Cook, O.O.M.
Chief of Police

Community Mobilization North Bay



Progress Report – January 2015

Brent Kalinowski , Program Manager CMNB 705-498-8650 brent.kalinowski@sum-c.com



Summary

January was another quick month with Stakeholders settling in after the New Year. Focus for the month was on budget and sustainability of the initiative. Some additional work between Accountants at CMHA and Public Health reworked the funding sources to stretch our funds to October of 2014. January was also highlighted by the National Workshop on Information Sharing. Ministry level attendance from across the country gathered in Ottawa for two days to hear about Risk Driven Collaborative Work. These discussions facilitated an open dialogue on the dynamics and impact that Privacy legislation may or may not have in relation to this work. What was most significant coming out of the event was the ultimate clarification, through a quote made by one the Provincial Privacy Commissioners who attended the entire event, that this is actually not a 'legislative or regulatory' issue at all. It is an issue that rests on three key factors ... **training** (of all participants in the model); **discipline** (as in, replicable and well documented practices and agreements); and **design** (as in the consistent application of the Four Filter model and its associated de-identified tracking of situations). The IPC is supportive of the model, and has since arranged a site visit to CMNB in March.

Gateway Hub Table

Statistics as of January 31/2015

Discussions to date: 217

New Discussions for January: 17

Originating Agency: North Bay Police (7), Nipissing Parry Sound Catholic Schools (5), Near North Schools (1), CAS (1), Adult Probation (1), Ontario Works (1), OPP (1)

The Gateway Hub Table is will be preparing for a visit from the Privacy Commission in March. The IPC would like to attend and take part in a Hub meeting in order to have a complete understanding of the process. More details to follow.

A change in the processes has been activated this month. As a result of the Investigative report from the IPC in Saskatchewan, a recommendation was made to refrain from using an individual age in Filter 2, and suggested an age range be more appropriate to enhance privacy at that stage. For example, in Filter two, we will now present a 10-12 year old boy, a 30-39 year old female, etc. This transition has been seamless, and will be a Provincial standard.

The Table continues to struggle with participation and follow through by some of our agency's. Home agency's have yet to enhance the time spent towards this risk driven work we can all benefit from. Participants are balancing heavy workloads at home, and interventions are being delayed in some cases in

order to accommodate. The actuation of this model has yet to benefit from a broader commitment of time from our key participants. I am concerned if this remains unabated much longer, the importance of this initiative will be lost. Further discussion will be needed at the next Operational Steering Committee.

Community Mobilization North Bay Stakeholders

Adult Probation, Youth Probation, North Bay Regional Health Centre, Nipissing Parry Sound Catholic School Division, North Bay Police, OPP, Near North School Division, HANDS- The family help network, District Nipissing Social Services Administration Board-Ontario Works, Children's Aid Society, North Bay Parry Sound District Health Unit, Crisis Center, Nipissing Mental Health Housing and Support Services, Canadian Mental Health Association, North Bay Indian Friendship Centre, Community Counseling Centre, Conseil Scolaire Catholique Franco Nord, Conseil Scolaire public du Nord-Est de l'Ontario

Interventions and follow-up by the Gateway Hub is at times with the assistances of Community based organizations or another external agency. Many of our CBO's in North Bay have been involved at a tertiary level and continue to be engaged with our work. (17) Tertiary agencies to the Gateway Hub are:

Low Income People Involvement of Nipissing (LIPI) , District of Nipissing Administration Board- ODSP, Transition House, YES Employment, Amelia Rising, City of North Bay, Community Living, Big Brothers/Big Sisters, Elder Abuse Committee, Mattawa Women's Resource Centre, Metis Nation, Nipissing District Housing Corporation, North Bay Fire Services, Ojibwa Family Resource Centre, One Kids Place, West Nipissing Police Service, Victims of Crime Assistance and Referrals (VCAR)

Funding

Funding from the LHIN has been granted in the amount of \$70,000 for this present fiscal year. CMHA will be the recipient, and work is underway involving myself, the District Health Unit and CMHA on processes and distribution of those funds. Combined with the POC grant of \$100,000, it is estimated that this can take the initiative to *October of 2015*. Once the details of the accounting are ironed out and confirmed, the results will form a financial report to the Executive committee with recommendations for the remaining months of 2015 as well as our future plans in 2016.

Ontario Working Group (OWG2)

Provincial Hub Report

Active	In Progress	
North Bay	Brantford	Port Hope
Waterloo	Ottawa	
Sudbury	Durham	
Guelph	Simcoe/Norfolk County	
Toronto	Barrie	
Kitchener	Kawartha Lakes	
Milton	Manitoulin Island	
Oxford County	Belleville	

Survey

After a Province wide survey of Police agencies focusing on risk driven and collaborative initiatives, OWG2 has now selected 33 communities to further enhance the over-all findings with in-depth research and analysis. The second phase will connect OWG2 consultants with police and community leaders in each of the sites by way of telephone and on site visits in attempt to learn more about the active engagement of some, and the limitations or absence of activities in others. These findings will form a large portion of the research and subsequent symposium that is planned in the spring.

RTD

Work and progress continues with the Ministry's POC of the RTD being piloted in North Bay. It is expected we will see an updated version of the RTD (2013) in the coming weeks to be implemented prior to the provincial roll out expected in the spring. At present, there is further discussion on the 102 risk factors as well as exploring the possibility of the addition of Protective factors to the database.

Notable Meetings and Contacts

January 20/21st – National Policy Makers Dialogue on Privacy and Information Sharing Workshop

After the release of the Saskatchewan IPC report on Community Mobilization, Public Safety Canada set out to gather National representatives in order to capitalize on the work that has already been done in Saskatchewan and now being replicated in Ontario. This dialogue was created with the intent to provide the other remaining provinces a more advantageous start down this road we have since travelled.

I was invited by the Ontario Working Group to represent the work in North Bay as a panelist alongside Saskatchewan representatives and Ontario Situation Table practitioners. The dialogue was positive, with a strong emphasis on Training, Discipline and Design. The IPC was present and agreed that there is a "generation of misconceptions" surrounding many of our legislations as they relate to privacy. The work presently being done by way of situation tables appears sound, and the IPC wishes to stay connected to this work.

January 29th – Follow up meeting with North Bay Regional Health Centre on processes and NBRHC involvement. Privacy Officer, Melodie Armstrong is creating a common consent document for the ER staff and Crisis Intervention to work from in order to refer individuals to the Hub table. Armstrong was also invited to attend the March 3rd Hub meeting along with the IPC.



North Bay Police Service

P.O. Box 717, 135 Princess Street West, North Bay, ON P1B 8J8

705-497-5555 FAX 705-497-5591

Website: www.northbaypolice.on.ca

Paul D. Cook
Chief of Police

Shawn E. Devine
Deputy Chief of Police

Board Report

Date of Report: February 2, 2015
Date of Meeting: March 10, 2015

Mr. D. O'Connor, Chair
and members of the
North Bay Police Services Board

Subject: 2014 Operating Budget Surplus

Recommendation: that the Board resolves to, "transfer \$160,440.00 into our Police Purposes Reserve Account."

and that the Board further resolves to, "transfer \$100,000.00 from the Police Purposes Reserve Account into our Vested Sick Leave Reserve Account."

The Board's 2014 Operating Budget was closed on January 27, 2015. I am pleased to report that our year-end budget surplus was \$160,440.00.

The Board will recall during the January Board Meeting I reported the surplus was at \$93,638.00 as of January 6th, but we expected this number would change before the end of the month when we closed off. Due to year-end adjustments from the Ministry of Community Safety and Correctional Services we received \$359,317.00 through the Safer Community Grant, when our 2014 Budget total was \$280,000.00. This obviously benefitted our year-end budget surplus.

I require the above noted Resolutions to be passed to have surplus monies transferred into the appropriate Reserve Accounts.

I invite any comments or questions from the Board.

Sincerely,

Paul D. Cook, O.O.M.
Chief of Police



**NORTH BAY POLICE SERVICES BOARD
ANNUAL OPERATING BUDGET - YEAR 2015
DEPARTMENTAL SUMMARY**

As at 2015-01-27

DEPT. CODE: 100-7000

**BOARD APPROVED- 2015-01-13
COUNCIL APPROVED-**

RECAP OF BUDGET SUBMISSION:

	OPERATING BUDGET AMOUNTS		\$ INCREASE / (DECREASE) VS 14 BUDGET	14 (Surplus) / Deficit
	EXPENDITURES	REVENUES		
2014	BUDGET	(\$1,994,428)	(\$16,633,162)	
2014	ACTUALS	(\$2,216,935)	(\$16,472,722)	(\$160,440)
2015	BUDGET	(\$1,798,080)	(\$17,053,838)	
% CHANGE OVER 2014 BUDGET		-9.8%	2.5%	\$420,676

SUMMARY OF BUDGET SUBMISSION:

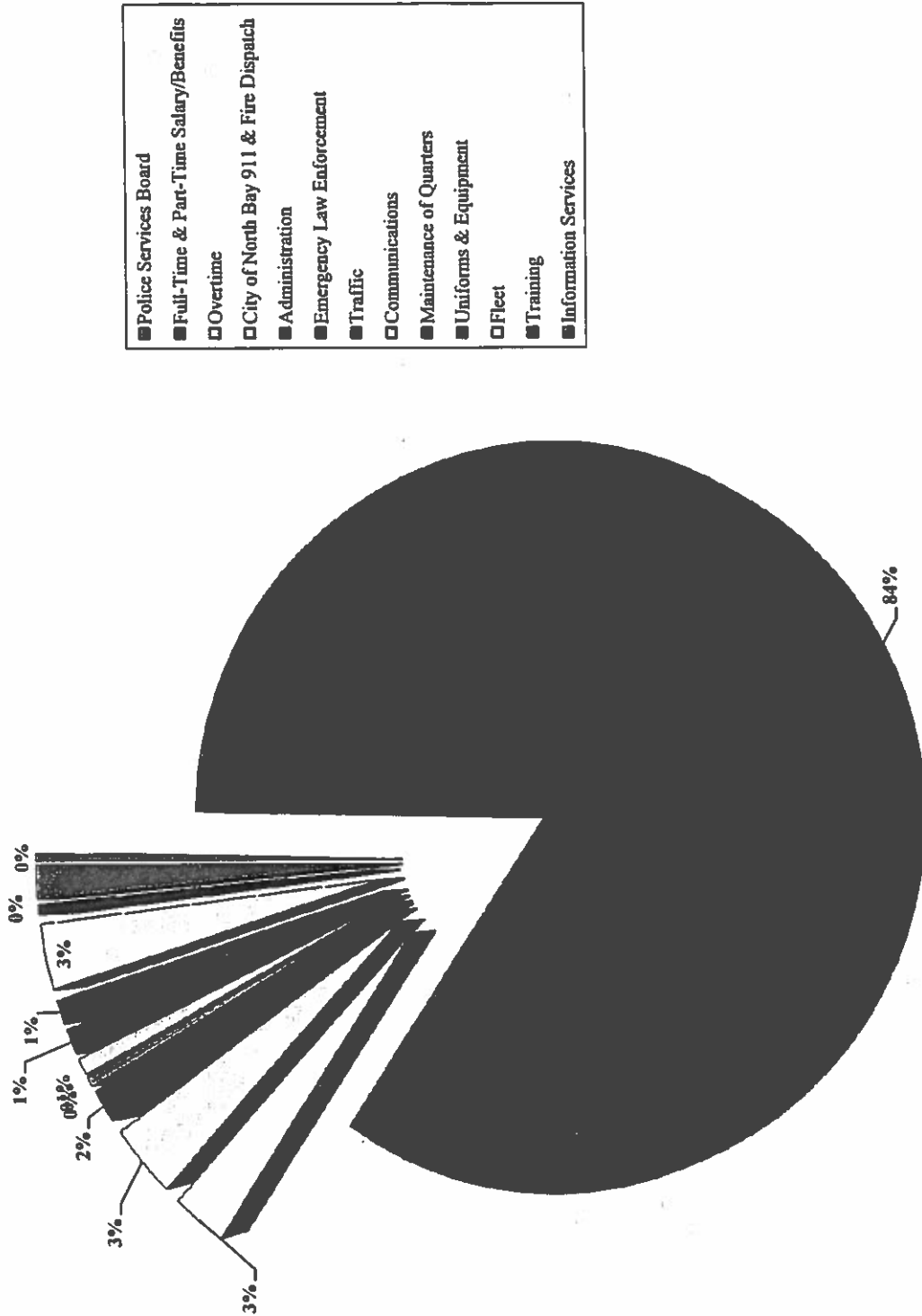
	2014 Budget	2014 Actual	2015 Budget
Police Services Board	\$76,531	\$55,796	\$59,252
Full-Time & Part-Time Salary/Benefits	\$15,751,346	\$15,474,174	\$15,850,181
Overtime	\$450,000	\$629,761	\$485,000
City of North Bay 911 & Fire Dispatch	\$604,711	\$697,042	\$612,128
Administration	\$272,658	\$301,267	\$283,635
Emergency Law Enforcement	\$54,560	\$61,234	\$75,300
Traffic	\$16,411	\$11,744	\$8,500
Communications	\$143,875	\$135,214	\$138,750
Maintenance of Quarters	\$206,882	\$285,231	\$219,638
Uniforms & Equipment	\$153,600	\$158,595	\$201,700
Fleet	\$521,650	\$515,484	\$552,593
Training	\$85,000	\$91,913	\$84,000
Information Services	\$290,366	\$272,202	\$281,241
Revenue	(\$1,994,428)	(\$2,216,935)	(\$1,798,080)
Budget Totals	\$16,633,162	\$16,472,722	\$17,053,838

NOTE: The totals for Salaries & Benefits are shown as budgeted for separately on the pages that follow to allow the Board to see what is budgeted for each specific type of Salary & Benefit. However, the payroll section of the general ledger is maintained by the City and they charge all full time salaries to 1001 & full time benefits to 1801. Part time Salaries are charged to 1002 and Part time benefits are charged to 1802.

NOTE: This service is not mandated by the Police Services Board and is therefore the responsibility of the municipality to provide.

NOTE: Included in the Salary/Benefit calculations is HR costs related to Court Security and Prisoner transportation of approximately \$730,718

2015 How the Money Will be Spent





PURPOSE OF ACTIVITY:
 Governing body of the Police Service.

OTHER DETAILS:

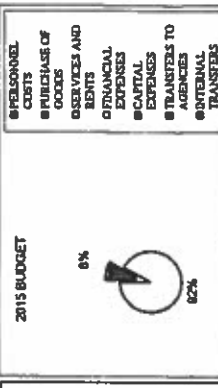
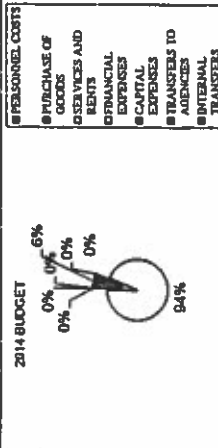
Chair: Dennis O'Conor
Mayer: Al McDonald
Provincial Appointee: Bill Hagberg (Vice Chair)
Provincial Appointee: Tim Silvert (member)
Municipal Appointee: Sheldon Forgette (member)
Carol Miller (Secretary)

TAG #	ACCOUNT NAME	2014 BUDGET	2014 ACTUAL	2015 BUDGET
1004	SALARY & WAGES	\$600	\$600	\$600
1004	Honourarium file-pdd#200	\$270	\$259	\$270
1004	Fringe Benefits Secretary	\$1,432	\$1,432	\$1,600
	TOTAL FWD TO ACTIVITY SUMMARY	\$4,593	\$4,291	\$4,470

TAG #	ACCOUNT NAME	2014 BUDGET	2014 ACTUAL	2015 BUDGET
2000	Purchase of Goods	\$200	\$349	\$150
	TOTAL - CARRIED FORWARD TO ACTIVITY SUMMARY	\$200	\$349	\$150
3000	Services and Fees	\$900	\$732	\$750
3065	Board Meeting Supplies	\$3,800	\$2,689	\$2,782
3065	Memberships	\$15,000	\$16,328	\$14,500
3070	Training	\$0	\$549	\$600
3073	Cellular Service-Secretary	\$6,038	\$8,749	\$6,000
3080-3999	Advertising/Sundry Services	\$30,000	\$22,109	\$30,000
3105	Legal Costs	\$16,000	\$0	\$0
3655	Insurance Deductibles	\$71,738	\$51,156	\$54,632
	TOTAL - CARRIED FORWARD TO ACTIVITY SUMMARY	\$71,738	\$51,156	\$54,632

SUMMARY OF EXPENDITURES AND REVENUES FOR ACTIVITY

	2014 BUDGET	2014 ACTUAL	2015 BUDGET	2015 ADMIN. RECOMMENDED	14 BUDGET '15 BUDGET	\$ INCREASE	% INCREASE
PERSONNEL COSTS	\$4,593	\$4,291	\$4,470	(\$123)	(\$123)	-\$123	-2.7%
PURCHASE OF GOODS	\$200	\$349	\$150	(\$50)	(\$50)	-\$50	-25.0%
SERVICES AND RENTS	\$71,738	\$51,156	\$54,632	(\$17,106)	(\$17,106)	-\$17,106	-23.8%
FINANCIAL EXPENSES	\$0	\$0	\$0	\$0	\$0	\$0	#DIV/0!
CAPITAL EXPENSES	\$0	\$0	\$0	\$0	\$0	\$0	#DIV/0!
TRANSFERS TO AGENCIES	\$0	\$0	\$0	\$0	\$0	\$0	#DIV/0!
INTERNAL TRANSFERS	\$0	\$0	\$0	\$0	\$0	\$0	#DIV/0!
TOTAL EXPENDITURES	\$76,531	\$55,796	\$59,252	(\$17,279)	(\$17,279)	-\$17,279	-23%
NET COST OF ACTIVITY	\$76,531	\$55,796	\$59,252	(\$17,279)	(\$17,279)	-\$17,279	-23%





**NORTH BAY POLICE SERVICES BOARD
ANNUAL OPERATING BUDGET - YEAR 2015
PERSONNEL COSTS**

**ACTIVITY: SALARIES/BENEFITS-SWORN & CIVILIAN
G.L. NO: 100-7002-472**

	SWORN	FULL TIME	
		2014	2015
Staffing	Chief	1	1
	Deputy Chief	1	1
	Inspectors	2	2
	Staff Sergeants	6	6
	Sergeants	9	9
	1st Class	69	68
	2nd Class	3	0
	3rd Class	2	4
	4th Class	1	3
	Staffing Adjustment		
	TOTAL SWORN	94	94
	CIVILIAN		
	Admin. Assistant	1	1
	Technical Assistant	2	2
	Human Resources	2	2
	Info. Systems	2	2
	Stores	1	1
	Office Manager	1	1
	Custodian	1	1
	Clerks	12	12
	Communications Superv.	1	1
	Dispatcher Police	5	5
	Dispatcher 911/Fire	5	5
	Special Constable	1	1
	Maintenance Supervisor	1	1
	Exhibit Clerk	1	1
	TOTAL CIVILIAN	37	37
	TOTAL FULLTIME		

TAG #	ACCOUNT NAME	2014 BUDGET	2014 ACTUAL	2015 BUDGET
	SWORN SALARIES			
1001	Chief	\$187,812		\$191,568
	Deputy Chief	\$160,853		\$164,070
	Inspectors	\$267,789		\$273,145
	Staff Sergeants	\$744,059		\$642,991
	Sergeants	\$1,004,434		\$923,997
	Constables	\$6,581,323		\$6,907,732
	Staffing Adjustment			
	TOTAL SWORN SALARIES	\$9,046,270	\$0	\$9,103,503
	CIVILIAN SALARIES			
1001	Admin. Assistant	\$72,181		\$73,619
	Technical Assistants	\$136,881		\$144,189
	Human Resources Coord & Asst.	\$149,444		\$152,571
	Info. Systems Coord. & Technician	\$141,371		\$144,180
	Stores Clerk	\$55,593		\$56,253
	Office Manager	\$74,169		\$75,635
	Custodian	\$54,414		\$55,493
	Court Coordinator	\$61,693		\$62,912
	Clerks	\$661,907		\$689,410
	Communications Superv.	\$82,089		\$83,716
	Dispatcher Police	\$351,073		\$335,084
	Dispatcher 911/Fire	\$351,823		\$335,084
	Special Constable	\$61,393		\$62,612
	Maintenance Supervisor	\$66,912		\$68,242
	Exhibit Clerk	\$55,456		\$56,557
	TOTAL CIVILIAN SALARIES	\$2,376,399	\$0	\$2,395,557
	Contingency			(\$9,000)
	TOTAL FULLTIME EMPLOYEES	\$11,422,669	\$11,262,583	\$11,490,060



**NORTH BAY POLICE SERVICES BOARD
ANNUAL OPERATING BUDGET - YEAR 2015
ACTIVITY SUMMARY**

ACTIVITY: BENEFITS

G.L. NO: 100-7002-472

PURPOSE OF ACTIVITY:

Sworn & Civilian employee benefits, including overtime, Statutory holiday pay, Health care & insurance benefits.
Also includes Retiree benefits.

SUMMARY OF EXPENDITURES AND REVENUES FOR ACTIVITY

	2014 BUDGET	2014 ACTUAL	2015 ADMIN. RECOMMENDED		% INCREASE
			2015 BUDGET	'14 BUDGET vs '15 BUDGET \$ INCREASE	
PERSONNEL COSTS	\$4,354,327	\$4,648,031	\$4,389,326	\$34,999	0.0%
PURCHASE OF GOODS	\$0	\$0	\$0	\$0	0.0%
SERVICES AND RENTS	\$0	\$0	\$0	\$0	0.0%
FINANCIAL EXPENSES	\$0	\$0	\$0	\$0	0.0%
CAPITAL EXPENSES	\$0	\$0	\$0	\$0	0.0%
TRANSFERS TO AGENCIES	\$0	\$0	\$0	\$0	0.0%
INTERNAL TRANSFERS	\$0	\$0	\$0	\$0	0.0%
TOTAL EXPENDITURES	\$4,354,327	\$4,648,031	\$4,389,326	\$34,999	-0.8%
NET COST OF ACTIVITY	\$4,354,327	\$4,648,031	\$4,389,326	\$34,999	0.8%



**NORTH BAY POLICE SERVICES BOARD
ANNUAL OPERATING BUDGET - YEAR 2015
PAYROLL EXPENSES DETAIL**

ACTIVITY: BENEFITS
G.L.#: 104-7002-472

OVERTIME		2014	2014	2015
DETAIL OF PROPOSED BUDGET		BUDGET	ACTUAL	BUDGET
1103	Overtime Sworn	\$365,000	\$510,855	\$400,000
1101	Overtime Civilian	\$25,000	\$45,834	\$30,000
1102	Overtime Part-time Civilian	\$60,000	\$73,072	\$55,000
TOTAL CARRIED FORWARD TO ACTIVITY SUMMARY		\$450,000	\$629,761	\$485,000

MISC. SWORN		2014	2014	2015
DETAIL OF PROPOSED BUDGET		BUDGET	ACTUAL	BUDGET
1406	Intoxilyzer Pay	\$8,000	\$6,000	\$8,000
1407	Acting Rank	\$35,000	\$32,510	\$29,000
1408	Coach Officer	\$9,000	\$4,676	\$8,000
1499	Clothing Allowance	\$17,000	\$17,825	\$19,000
1412	ERT	\$4,800	\$4,300	\$4,800
1413	Negotiators	\$3,000	\$2,500	\$3,000
1409	Off Duty	\$100,000	\$72,958	\$70,000
1405	Incentive Pay	\$3,950	\$4,475	\$3,950
1205	Stat Sworn	\$270,000	\$262,110	\$275,000
TOTAL CARRIED FORWARD TO ACTIVITY SUMMARY		\$450,750	\$407,354	\$420,750

MISC. CIVILIAN		2014	2014	2015
DETAIL OF PROPOSED BUDGET		BUDGET	ACTUAL	BUDGET
1206	Stat Pay	\$4,200	\$9,914	\$4,300
1403	Service Pay	\$7,000	\$16,350	\$7,000
1003	Shift Premium	\$3,200	\$1,852	\$3,200
1414	Civilian Coach Training	\$3,250	\$2,688	\$3,250
1411	Commissioner of Oath			
1298	Retirement Payout	\$17,650	\$178,764	\$17,750
TOTAL CARRIED FORWARD TO ACTIVITY SUMMARY		\$17,650	\$216,668	\$17,750



**NORTH BAY POLICE SERVICES BOARD
ANNUAL OPERATING BUDGET - YEAR 2015
BENEFIT DETAIL**

G.L.#: 100-7002-472

MISC. PART TIME	DETAIL OF PROPOSED BUDGET	2014 BUDGET	2014 ACTUAL	2015 BUDGET
1802 EHT		\$22,140		\$23,465
WSIB		\$25,433		\$34,656
EI		\$29,689		\$30,789
CPP		\$51,891		\$55,055
1202 5.4% Vac.	Contract-Applicable to Part-timers	\$55,569	\$51,174	\$57,668
1802 12 % Lieu of Benefits		\$78,458		\$85,305
1802 Greenshield/Coop		\$0		\$0
TOTAL CARRIED FORWARD TO ACTIVITY SUMMARY		\$263,180	\$239,377	\$286,938

FRINGE BENEFITS-SWORN	DETAIL OF PROPOSED BUDGET	2014 BUDGET	2014 ACTUAL	2015 BUDGET
1801 WSIB		\$170,816		\$219,657
EI		\$118,393		\$119,088
EHT		\$177,796		\$179,024
CPP		\$222,781		\$226,332
OMERS		\$1,137,535		\$1,124,431
Group Insurance		\$76,322		\$77,229
Supplemental Health		\$472,814		\$440,600
TOTAL CARRIED FORWARD TO ACTIVITY SUMMARY		\$2,376,457		\$2,386,361

FRINGE BENEFITS-CIVILIAN	DETAIL OF PROPOSED BUDGET	2014 BUDGET	2014 ACTUAL	2015 BUDGET
1801 WSIB		\$53,541		\$69,441
EI		\$46,939		\$47,468
EHT		\$46,625		\$47,046
CPP		\$88,482		\$90,192
OMERS		\$238,135		\$242,427
Group Insurance		\$17,552		\$18,018
Supplemental Health		\$195,666		\$188,914
TOTAL CARRIED FORWARD TO ACTIVITY SUMMARY		\$686,940	\$3,154,871	\$703,506



**NORTH BAY POLICE SERVICES BOARD
ANNUAL OPERATING BUDGET - YEAR 2015
BENEFIT DETAIL**

G.L.#: 100-7002-472

FRINGE BENEFITS-RETIREES		2014 BUDGET	2014 ACTUAL	2015 BUDGET
1801	Supplemental Health Retirees to age 65 per contract	\$107,087		\$86,818
	Group Insurance	\$2,263		\$2,203
1810	Past Service Agreements			
TOTAL CARRIED FORWARD TO ACTIVITY SUMMARY		\$109,350	\$0	\$89,021



PURPOSE OF ACTIVITY:

To provide for office supplies, insurance premiums, City administrative fee, transfer to Vested Sick Leave Reserve, Photocopy costs, and costs related to Administrative Support.

SUMMARY OF EXPENDITURES AND REVENUES FOR ACTIVITY

	2014 BUDGET	2014 ACTUAL	2015 ADMIN. RECOMMENDED		
			2015 BUDGET	'14 BUDGET vs '15 BUDGET \$ INCREASE	% INCREASE
PERSONNEL COSTS	\$0	\$0	\$0	\$0	0.0%
PURCHASE OF GOODS	\$31,000	\$29,593	\$31,000	\$0	0.0%
SERVICES AND RENTS	\$176,658	\$199,460	\$197,635	\$20,977	11.9%
FINANCIAL EXPENSES	\$0	\$0	\$0	\$0	N/A
CAPITAL EXPENSES	\$65,000	\$72,214	\$55,000	(\$10,000)	-15.4%
TRANSFERS TO AGENCIES	\$0	\$0	\$0	\$0	N/A
INTERNAL TRANSFERS	\$0	\$0	\$0	\$0	N/A
TOTAL EXPENDITURES	\$272,658	\$301,267	\$283,635	\$10,977	4.0%
NET COST OF ACTIVITY	\$272,658	\$301,267	\$283,635	\$10,977	4.0%



**NORTH BAY POLICE SERVICES BOARD
ANNUAL OPERATING BUDGET - YEAR 2015
ACTIVITY SUMMARY**

**ACTIVITY: EMERGENCY
LAW ENFORCEMENT
G.L. NO: 100-7006-472**

PURPOSE OF ACTIVITY:

Travel related to investigations, investigative costs, prisoner costs and other miscellaneous enforcement or incident related costs.

SUMMARY OF EXPENDITURES AND REVENUES FOR ACTIVITY

	2014 BUDGET	2014 ACTUAL	2015 ADMIN. RECOMMENDED	
			2015 BUDGET	'14 BUDGET vs '15 BUDGET \$ INCREASE % INCREASE
PERSONNEL COSTS	\$0	\$0	\$0	0.0%
PURCHASE OF GOODS	\$0	\$0	\$0	#DIV/0!
SERVICES AND RENTS	\$54,560	\$61,234	\$75,300	\$20,740 38.0%
FINANCIAL EXPENSES	\$0	\$0	\$0	0.0%
CAPITAL EXPENSES	\$0	\$0	\$0	#DIV/0!
TRANSFERS TO AGENCIES	\$0	\$0	\$0	N/A
INTERNAL TRANSFERS	\$0	\$0	\$0	N/A
TOTAL EXPENDITURES	\$54,560	\$61,234	\$75,300	\$20,740 38.0%
TOTAL REVENUES	\$0	\$0	\$0	0.0%
NET COST OF ACTIVITY	\$54,560	\$61,234	\$75,300	\$20,740 38.0%

**NORTH BAY POLICE SERVICES BOARD
ANNUAL OPERATING BUDGET - YEAR 2015
PROPOSED BUDGET DETAIL**

**ACTIVITY: EMERGENCY
LAW ENFORCEMENT
G.L. NO: 100-7006-472**

3000	TAG #	ACCOUNT NAME	DETAIL OF PROPOSED BUDGET	2014 BUDGET	2014 ACTUAL	2015 BUDGET
Services & Rents	3030	Travel/Investigations	Prisoner Escorts or Costs related to Incidents being invest. *	\$20,000	\$16,279	\$20,000
	3060	Prisoner Meals	For prisoners in custody at the court house, or NBPS HQ *	\$7,560	\$6,682	\$7,600
	3999	Sundry Services	Costs related to occurrences, OPM, CPM, awards, CISO	\$16,000	\$22,596	\$17,200
	3307	Equipment Maintenance/Services	Intelligence equipment and maintenance	\$3,000	\$4,177	\$5,000
	3160	Informant Fees		\$8,000	\$11,500	\$10,000
	3205	Vehicle Rentals	Street Crime ongoing operations		\$0	\$15,500
			* NOTE: These line costs are relative to the number of prisoners and incidents in any given year.			
			TOTAL - CARRIED FORWARD TO ACTIVITY SUMMARY	\$54,560	\$61,234	\$75,300

5000	TAG #	ACCOUNT NAME	DETAIL OF PROPOSED BUDGET	2014 BUDGET	2014 ACTUAL	2015 BUDGET
Capital Purchases						
			TOTAL - CARRIED FORWARD TO ACTIVITY SUMMARY	\$0	\$0	\$0



**NORTH BAY POLICE SERVICES BOARD
ANNUAL OPERATING BUDGET - YEAR 2015
ACTIVITY SUMMARY**

**ACTIVITY: TRAFFIC ENFORCEMENT
G.L. NO: 100-7007-472**

PURPOSE OF ACTIVITY:
Costs related to operating the Traffic Section

SUMMARY OF EXPENDITURES AND REVENUES FOR ACTIVITY

	2014 BUDGET	2014 ACTUAL	2015 ADMIN. RECOMMENDED	
			2015 BUDGET	'14 BUDGET vs '15 BUDGET \$ INCREASE % INCREASE
PERSONNEL COSTS	\$0	\$0	\$0	0.0%
PURCHASE OF GOODS	\$0	\$0	\$0	#DIV/0!
SERVICES AND RENTS	\$8,411	\$3,141	\$6,500	(\$1,911) -22.7%
FINANCIAL EXPENSES	\$0	\$0	\$0	0.0%
CAPITAL EXPENSES	\$8,000	\$8,603	\$2,000	(\$6,000) -75.0%
TRANSFERS TO AGENCIES	\$0	\$0	\$0	N/A
INTERNAL TRANSFERS	\$0	\$0	\$0	N/A
TOTAL EXPENDITURES	\$16,411	\$11,744	\$8,500	(\$7,911) -48.2%
TOTAL REVENUES	\$0	\$0	\$0	0.0%
NET COST OF ACTIVITY	\$16,411	\$11,744	\$8,500	(\$7,911) -48.2%



**NORTH BAY POLICE SERVICES BOARD
ANNUAL OPERATING BUDGET - YEAR 2015
ACTIVITY SUMMARY**

ACTIVITY: COMMUNICATIONS

G.L. NO: 100-7008-472

PURPOSE OF ACTIVITY:

To account for telephone costs, line costs, faxes, pagers, cell phones, radio towers and upgrades to said equipment.

SUMMARY OF EXPENDITURES AND REVENUES FOR ACTIVITY

	2014 BUDGET	2014 ACTUAL	2015 ADMIN. RECOMMENDED		'14 BUDGET vs '15 BUDGET % INCREASE
			2015 BUDGET	\$ INCREASE	
PERSONNEL COSTS	\$0	\$0	\$0	\$0	#DIV/0!
PURCHASE OF GOODS	\$0	\$0	\$0	\$0	#DIV/0!
SERVICES AND RENTS	\$143,875	\$135,214	\$138,750	(\$5,125)	-3.6%
FINANCIAL EXPENSES	\$0	\$0	\$0	\$0	N/A
CAPITAL EXPENSES	\$0	\$0	\$0	\$0	#DIV/0!
TRANSFERS TO AGENCIES	\$0	\$0	\$0	\$0	N/A
INTERNAL TRANSFERS	\$0	\$0	\$0	\$0	N/A
TOTAL EXPENDITURES	\$143,875	\$135,214	\$138,750	(\$5,125)	-3.6%
TOTAL REVENUES	\$0	\$0	\$0	\$0	N/A
NET COST OF ACTIVITY	\$143,875	\$135,214	\$138,750	(\$5,125)	-3.6%

**NORTH BAY POLICE SERVICES BOARD
ANNUAL OPERATING BUDGET - YEAR 2015
PROPOSED BUDGET DETAIL**

ACTIVITY: COMMUNICATIONS
G.L. NO: 100-7008-472

3000	TAG #	ACCOUNT NAME	DETAIL OF PROPOSED BUDGET	2014 BUDGET	2014 ACTUAL	2015 BUDGET
Services & Rents	3010	Telephone	Telephone , Long Dist. Service & Fax,Megalink Contract	\$41,200	\$33,092	\$41,200
	3307	Maintenance/Services/Rents	NICE/Dictaphone, Spectrum Serv. contracts, radio licenses	\$48,700	\$47,659	\$48,700
	3301	Radio Maint.& Supplies	Mobile Radio's, Ear Pieces, Antennas, Rentals, etc	\$7,000	\$4,016	\$3,500
	3012	Mobile Telephones	Pagers/Portable phones	\$38,000	\$43,120	\$38,000
	3499	Telephone Circuits	Wash Court Video Maint.	\$8,975	\$7,327	\$7,350
TOTAL - CARRIED FORWARD TO ACTIVITY SUMMARY				\$143,875	\$135,214	\$138,750

5000	TAG #	ACCOUNT NAME	DETAIL OF PROPOSED BUDGET	2014 BUDGET	2014 ACTUAL	2015 BUDGET
Capital Purchases	5050	Radios	MIP, HTS Radios & Mobile Radio CI, etc	\$0	\$0	\$0
TOTAL - CARRIED FORWARD TO ACTIVITY SUMMARY				\$0	\$0	\$0



**NORTH BAY POLICE SERVICES BOARD
ANNUAL OPERATING BUDGET - YEAR 2015
ACTIVITY SUMMARY**

**ACTIVITY: MAINTENANCE
OF QUARTERS
G.L. NO: 100-7010-472**

PURPOSE OF ACTIVITY:

Maintenance of two storey Police Administration building, and property.

SUMMARY OF EXPENDITURES AND REVENUES FOR ACTIVITY

	2014 BUDGET	2014 ACTUAL	2015 ADMIN. RECOMMENDED		
			2015 BUDGET	'14 BUDGET vs '15 BUDGET \$ INCREASE	% INCREASE
PERSONNEL COSTS	\$0	\$0	\$0	\$0	0.0%
PURCHASE OF GOODS	\$136,174	\$155,210	\$145,562	\$9,388	6.9%
SERVICES AND RENTS	\$70,708	\$96,449	\$74,076	\$3,368	4.8%
FINANCIAL EXPENSES	\$0	\$0	\$0	\$0	0.0%
CAPITAL EXPENSES	\$0	\$33,572	\$0	\$0	#DIV/0!
TRANSFERS TO AGENCIES	\$0	\$0	\$0	\$0	N/A
INTERNAL TRANSFERS	\$0	\$0	\$0	\$0	N/A
TOTAL EXPENDITURES	\$206,882	\$285,231	\$219,638	\$12,756	6.2%
TOTAL REVENUES	\$0	\$0	\$0	\$0	0.0%
NET COST OF ACTIVITY	\$206,882	\$285,231	\$219,638	\$12,756	6.2%

2000	TAG #	ACCOUNT NAME	DETAIL OF PROPOSED BUDGET	2014 BUDGET	2014 ACTUAL	2015 BUDGET
of Goods	2615	Janitorial Supplies	Toilet Tissue, Paper towel, sanitary/disinf. supplies, etc	\$13,380	\$12,320	\$13,780
	2701	Hydro		\$103,000	\$120,837	\$110,000
	2705	Natural Gas		\$13,000	\$15,557	\$15,000
	2715	Water		\$6,000	\$5,729	\$6,000
	2730	Cable/Fibre Optics		\$794	\$767	\$782
TOTAL - CARRIED FORWARD TO ACTIVITY SUMMARY				\$136,174	\$155,210	\$145,562

3000	TAG #	ACCOUNT NAME	DETAIL OF PROPOSED BUDGET	2014 BUDGET	2014 ACTUAL	2015 BUDGET
Services & Rents	3305	Building Maintenance		\$56,500	\$80,789	\$56,500
	3401	Garbage Removal	Miller Waste Contract(City), Shredding, Recycling	\$5,678	\$5,076	\$7,000
	3445	Snow Removal	Snow Removal contract	\$8,000	\$10,047	\$10,000
	3417	Rodent/Pest Control	Quarterly Spraying of Cellblock and NBPS HQ cells	\$530	\$537	\$576
TOTAL - CARRIED FORWARD TO ACTIVITY SUMMARY				\$70,708	\$96,449	\$74,076

5000	TAG #	ACCOUNT NAME	DETAIL OF PROPOSED BUDGET	2014 BUDGET	2014 ACTUAL	2015 BUDGET
Capital Purchases	5010	Machinery/Equipment	Infrastructure maintenance	\$0	\$33,572	\$0
			Transfer from reserve 5115			
TOTAL - CARRIED FORWARD TO ACTIVITY SUMMARY				\$0	\$33,572	\$0



**NORTH BAY POLICE SERVICES BOARD
ANNUAL OPERATING BUDGET - YEAR 2015
ACTIVITY SUMMARY**

**ACTIVITY: UNIFORMS
EQUIPMENT/MISC.
G.L. NO: 100-7012-472**

PURPOSE OF ACTIVITY:

Supply of technical equipment and enforcement tools for uniformed officers

SUMMARY OF EXPENDITURES AND REVENUES FOR ACTIVITY

	2014 BUDGET	2014 ACTUAL	2015 ADMIN. RECOMMENDED		
			2015 BUDGET	'14 BUDGET vs '15 BUDGET \$ INCREASE	% INCREASE
PERSONNEL COSTS	\$0	\$0	\$0	\$0	0.0%
PURCHASE OF GOODS	\$125,500	\$127,053	\$172,000	\$46,500	37.1%
SERVICES AND RENTS	\$18,100	\$13,807	\$19,700	\$1,600	8.8%
FINANCIAL EXPENSES	\$0	\$0	\$0	\$0	0.0%
CAPITAL EXPENSES	\$10,000	\$17,735	\$10,000	\$0	0.0%
TRANSFERS TO AGENCIES	\$0	\$0	\$0	\$0	N/A
INTERNAL TRANSFERS	\$0	\$0	\$0	\$0	N/A
TOTAL EXPENDITURES	\$153,600	\$158,595	\$201,700	\$48,100	31.3%
TOTAL REVENUES	\$0	\$0	\$0	\$0	0.0%
NET COST OF ACTIVITY	\$153,600	\$158,595	\$201,700	\$48,100	31.3%

**NORTH BAY POLICE SERVICES BOARD
ANNUAL OPERATING BUDGET - YEAR 2015
PROPOSED BUDGET DETAIL**

		ACTIVITY: UNIFORMS EQUIPMENT/MISC. G.L. NO: 100-7012-472	
TAG #	ACCOUNT NAME	2014 BUDGET	2015 BUDGET
2000			
	Purchase of Goods		
2910	Police Supplies	\$25,500	\$30,000
2915	Gun Supplies	\$30,000	\$59,000
2650	Uniform Issue	\$60,000	\$73,000
2920	Technical Services	\$10,000	\$10,000
	Flares, Tape, Tags, cuffs, first aid, etc		
	Ammo (Practice & Street) & Maintenance, Tasers		
	Uniforms-patrol, dress, body armour, gloves, boots, etc		
	Forensic supplies, Digital Photo supplies, etc.		
	TOTAL - CARRIED FORWARD TO ACTIVITY SUMMARY	\$125,500	\$172,000

TAG #	ACCOUNT NAME	2014 BUDGET	2015 BUDGET
3000			
	Services & Rents		
3350	Dry Cleaning/Maintenance/Alterations	\$18,100	\$19,700
	TOTAL - CARRIED FORWARD TO ACTIVITY SUMMARY	\$18,100	\$19,700

TAG #	ACCOUNT NAME	2014 BUDGET	2015 BUDGET
5000			
	Capital Purchases		
5045	ERT	\$10,000	\$10,000
	Emergency Response Team Equipment		
	TOTAL - CARRIED FORWARD TO ACTIVITY SUMMARY	\$10,000	\$10,000



**NORTH BAY POLICE SERVICE BOARD
ANNUAL OPERATING BUDGET - YEAR 2015
ACTIVITY SUMMARY**

**ACTIVITY: FLEET
G.L. NO: 100-7014-472**

PURPOSE OF ACTIVITY: Police fleet costs & maintenance

SUMMARY OF EXPENDITURES AND REVENUES FOR ACTIVITY

	2014 BUDGET	2014 ACTUAL	2015 ADMIN. RECOMMENDED		#DIV/0!
			2015 BUDGET	'14 BUDGET vs '15 BUDGET % INCREASE	
PERSONNEL COSTS	\$0	\$0	\$0	\$0	#DIV/0!
PURCHASE OF GOODS	\$205,000	\$199,710	\$196,000	(\$9,000)	-4.4%
SERVICES AND RENTS	\$316,650	\$313,825	\$356,593	\$39,943	12.6%
FINANCIAL EXPENSES	\$0	\$0	\$0	\$0	N/A
CAPITAL EXPENSES	\$0	\$0	\$0	\$0	#DIV/0!
TRANSFERS TO AGENCIES	\$0	\$0	\$0	\$0	N/A
INTERNAL TRANSFERS	\$0	\$0	\$0	\$0	N/A
TOTAL EXPENDITURES	\$521,650	\$513,535	\$552,593	\$30,943	5.9%
TOTAL REVENUES	\$0	(\$1,949)	\$0	\$0	N/A
NET COST OF ACTIVITY	\$521,650	\$515,484	\$552,593	\$30,943	5.9%



**NORTH BAY POLICE SERVICES BOARD
ANNUAL OPERATING BUDGET - YEAR 2015
ACTIVITY SUMMARY**

**ACTIVITY: TRAINING
G.L. NO: 100-7018-472**

PURPOSE OF ACTIVITY:

Costs of all training, Sworn & Civilian

SUMMARY OF EXPENDITURES AND REVENUES FOR ACTIVITY

	2014 BUDGET	2014 ACTUAL	2015 ADMIN. RECOMMENDED		
			2015 BUDGET	'14 BUDGET vs '15 BUDGET \$ INCREASE	% INCREASE
PERSONNEL COSTS	\$0	\$0	\$0	\$0	0.0%
PURCHASE OF GOODS	\$0	\$0	\$0	\$0	#DIV/0!
SERVICES AND RENTS	\$85,000	\$91,913	\$84,000	(\$1,000)	-1.2%
FINANCIAL EXPENSES	\$0	\$0	\$0	\$0	N/A
CAPITAL EXPENSES	\$0	\$0	\$0	\$0	#DIV/0!
TRANSFERS TO AGENCIES	\$0	\$0	\$0	\$0	N/A
INTERNAL TRANSFERS	\$0	\$0	\$0	\$0	N/A
TOTAL EXPENDITURES	\$85,000	\$91,913	\$84,000	(\$1,000)	-1.2%
TOTAL REVENUES	\$0	\$0	\$0	\$0	0.0%
NET COST OF ACTIVITY	\$85,000	\$91,913	\$84,000	(\$1,000)	-1.2%



NORTH BAY POLICE SERVICES BOARD
ANNUAL OPERATING BUDGET - YEAR 2015
ACTIVITY SUMMARY

ACTIVITY: COMPUTERS
G.L. NO: 100-7020-472

PURPOSE OF ACTIVITY:
 Site support costs for OPTIC, CPIC and all other hardware & software requirements.

SUMMARY OF EXPENDITURES AND REVENUES FOR ACTIVITY

	2014 BUDGET	2014 ACTUAL	2015 ADMIN. RECOMMENDED		% INCREASE
			2015 BUDGET	'14 BUDGET vs '15 BUDGET \$ INCREASE	
PERSONNEL COSTS	\$0	\$0	\$0	\$0	0.0%
PURCHASE OF GOODS	\$25,000	\$21,033	\$25,000	\$0	0.0%
SERVICES AND RENTIS	\$143,416	\$129,811	\$142,741	(\$675)	-0.5%
FINANCIAL EXPENSES	\$0	\$0	\$0	\$0	N/A
CAPITAL EXPENSES	\$121,950	\$121,358	\$113,500	(\$8,450)	-6.9%
TRANSFERS TO AGENCIES	\$0	\$0	\$0	\$0	N/A
INTERNAL TRANSFERS	\$0	\$0	\$0	\$0	N/A
TOTAL EXPENDITURES	\$290,366	\$272,202	\$281,241	(\$9,125)	-3.1%
TOTAL REVENUES	\$0	\$0	\$0	\$0	0.0%
NET COST OF ACTIVITY	\$290,366	\$272,202	\$281,241	(\$9,125)	-3.1%



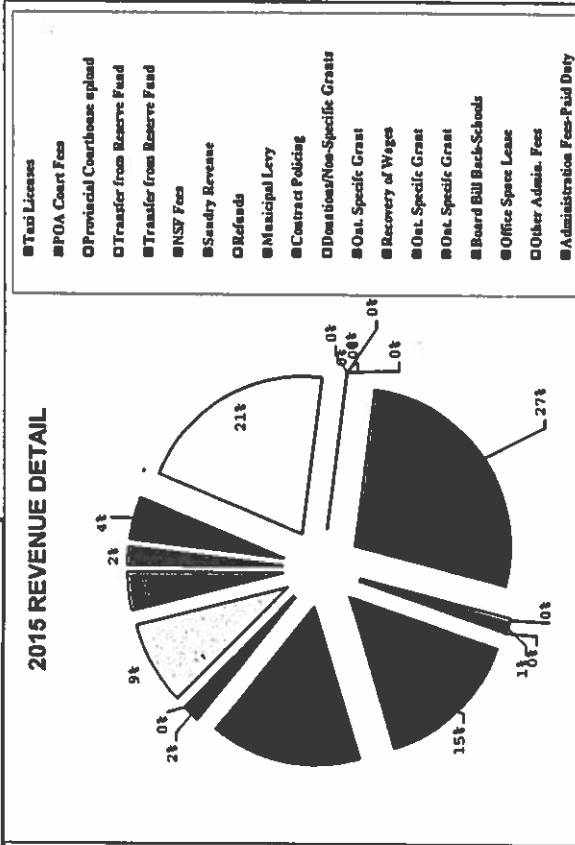
NORTH BAY POLICE SERVICES BOARD
ANNUAL OPERATING BUDGET - YEAR 2015
ACTIVITY SUMMARY

ACTIVITY: REVENUES
G.L. NO: 100-7001-362

PURPOSE OF ACTIVITY:
 Collection of all revenues for the Service including, grants, contract policing, paid duty, sale of vehicles administrative fees, etc.

CHANGES OR IMPROVEMENTS:

SUMMARY OF EXPENDITURES AND REVENUES FOR ACTIVITY			
	2014 BUDGET	2014 ACTUAL	2015 BUDGET
0000 - REVENUES	\$1,994,428	\$2,216,935	\$1,798,080





**NORTH BAY POLICE SERVICES BOARD
ANNUAL OPERATING BUDGET - YEAR 2015
ACTIVITY DETAIL**

**ACTIVITY: REVENUES
G.L. NO: 100-7001-362**

TAG #	ACCOUNT NAME	DETAILS	2014 BUDGET	2014 ACTUAL	2015 BUDGET
0000					
0405	Taxi Licenses		\$33,250	\$33,635	\$33,250
0420	POA Court Fees	POA Transfer	\$55,000	\$55,000	\$78,698
	Provincial Courthouse upload	Courthouse security	\$421,627	\$421,627	\$372,571
0470	Transfer from Reserve Fund	Sick Leave		\$211,992	
0470	Transfer from Reserve Fund	General Police Purposes		\$8,893	
0856	NSF Fees	Returned cheque fee revenue		\$0	
0480	Sundry Revenue	Suspension Notices, etc.	\$500	\$259	\$500
0474	Refunds	NEER Rebate	\$0	\$0	
0704	Municipal Levy	transferred from the City		\$0	
0992	Contract Policing	Callander Policing contract	\$478,400	\$478,396	\$485,572
0995	Donations/Non-Specific Grants	Safe school/CRAA/YPI	\$7,600	\$7,808	\$7,800
0536	Ont. Specific Grant	RIDE program	\$15,400	\$15,600	\$15,600
0967	Recovery of Wages	Secondments etc.	\$138,586	\$103,792	\$0
0538	Ont. Specific Grant	Community Policing (CPP)	\$270,000	\$277,022	\$270,000
0524	Ont. Specific Grant	Safer Community Program	\$280,000	\$359,317	\$280,000
0869	Board Bill Back-Schools	DARE/School Liason	\$27,700	\$27,700	\$27,700
0847	Office Space Lease	Accident Reporting Centre	\$1,865	\$1,859	\$1,889
0869	Other Admin. Fees	Rec.Ck. Occurs, Alarms, Etc.	\$154,500	\$153,519	\$154,500
0850	Administration Fees-Paid Duty	Paid Duty revenues + 10% recovery	\$110,000	\$60,516	\$70,000
		TOTAL - CARRIED FORWARD TO ACTIVITY SUMMARY	\$1,994,428	\$2,216,935	\$1,798,080



North Bay Police Service

P.O. Box 717, 135 Princess Street West, North Bay, ON P1B 8J8

705-497-5555 FAX 705-497-5591

Website: www.northbaypolice.on.ca

Paul D. Cook
Chief of Police

Shawn E. Devine
Deputy Chief of Police

Board Report

Date of Report: January 20, 2015
Date of Meeting: March 10, 2015

Mr. D. O'Connor, Chair
and members of the
North Bay Police Services Board

Subject: Contingency Account – Brain Day

Recommendation: That the Board hereby resolves, "to donate \$250.00 from the contingency line in the Board's 2015 Operating Budget to support this year's Brain Day initiative."

Find attached a letter sent to the Board by a number of 3rd year Nursing students enrolled at Nipissing University in the BScN program consideration for financial assistance in support of Brain Day.

According to this correspondence these students are participating in Brain Day in partnership with Parachute Canada and Connecting Community Partners in Injury Prevention. Brain Day is a program designed to teach grade 4 to 6 students about the brain and the importance of brain injury prevention through the use of helmets.

I believe this is a very worthwhile community safety initiative and requesting the Board provides support through our contingency account. The current balance in the contingency account is only \$91.90, but this will change after our Police Auction in May.

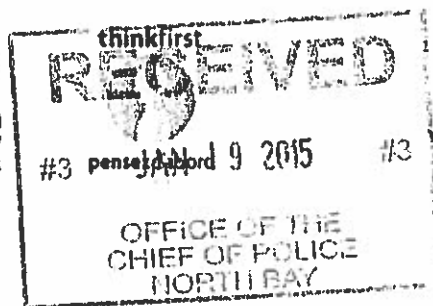
I invite any comments or questions from the Board.

Sincerely,

Paul D. Cook, O.O.M.
Chief of Police

January 14, 2015

Nipissing University
100 College Drive
brainday2015@gmail.com
(705) 474-3450 ext. 4014



Object: Soliciting donations for Brain Day

Dear North Bay Police Manager/Representative,

We are 3rd year Nursing students currently enrolled at Nipissing University in the BScN program. For our project within the community we are participating in Brain Day in partnership with Parachute Canada and Connecting Community Partners in Injury Prevention (CCPIP). Brain Day is a program geared to teach grade 4 to 6 students in local schools about the brain and the importance of brain injury prevention through the use of helmets.

We are soliciting donations from local businesses for supplies for our presentations including: prizes for students, presentation materials and/or monetary donations. These donations will be used to guide active learning for the students throughout the Brain Day activities. Our team is also looking for generous donations of helmets or monetary donations to purchase helmets to reward students participating in Brain Day. Donating to Brain Day will help lead to a reduced risk of brain injuries in the youth and further enhance brain injury prevention education.

To clarify, these donations will only be used for Brain Day with the purpose of benefiting students throughout the region. A donation of any kind will be greatly appreciated as the donations will benefit the students. Thank you for your time and we thank you for any support your business may provide to our team for Brain Day.

If you have any further questions, you can contact our team by phone or email. We will be available by phone on Tuesday's and Wednesday's of each week between 8:30am and 2:30pm and available via email anytime during the week.

Thank you,

From the Brain Day Team,

Bradley Elliott

Riley Clarke

Mel Cross

Hayley Krueger

Kira Cyr

Dolly Patel

Ashley Chipchase

Kristen Brazeau



North Bay Police Service

P.O. Box 717, 135 Princess Street West, North Bay, ON P1B 8J8

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Paul D. Cook
Chief of Police

Shawn E. Devine
Deputy Chief of Police

Board Report

Date of Report: February 12, 2015
Date of Meeting: March 10, 2015

Mr. D. O'Connor, Chair
and members of the
North Bay Police Services Board

**Subject: Contingency Account – “Coldest Night of the Year”
Fundraiser**

**Recommendation: That the Board hereby resolves, “to donate \$250.00 from the
contingency line in the 2015 Operating Budget towards the
“Coldest Night of the Year” Fundraiser**

The "Coldest Night of the Year" Fundraiser Walk-Run was hosted on Saturday, February 21, 2015 in support of the hungry, homeless and hurting in 65 communities across Canada. Locally this event supported the Gathering Place.

Once again this year, Mayor McDonald entered a team, "Mayor McDonald's Bay City Rollers" and he invited all city employees, including the members of our police service to join him. I participated with Mayor McDonald and several other city employees.

I am recommending a donation of \$250.00 to support Mayor McDonald and his team in this extremely worthwhile community fundraising initiative, which supports the less fortunate in our community.

The current balance in the contingency account is \$91.90, but this will increase after our May auction.

I invite any comments or questions from the Board.

Sincerely,

Paul D. Cook, O.O.M.
Chief of Police



North Bay Police Service

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Paul D. Cook
Chief of Police

Shawn E. Devine
Deputy Chief of Police

Board Report

Date of Report: February 12, 2015

Date of Meeting: March 10, 2015

Mr. D. O'Connor, Chair
and members of the
North Bay Police Services Board

Subject: Contingency Account – Autism Awareness

Recommendation: That the Board hereby resolves, "to donate \$250.00 from the contingency line in the Board's 2015 Operating Budget to support this year's Autism Awareness Charity Hockey Game."

Ms. Karen Gratten-Miscio the Clinical Director of our local Autism Intervention Program through HANDS the Family Help Network has been working with the North Bay North Stars, our Police Service, the North Bay Fire Department and others to organize a charity hockey game to support their Intervention Program.

The game between the North Bay North Stars and a team made up of police officers, fire fighters, paramedics, Canadore College representatives and HANDS employees is scheduled for March 29th from 1 pm to 2 pm at the West Ferris arena.

Monies raised will be used to purchase new learning devices for local children diagnosed with Autism.

The involvement of our members is being coordinated by Sergeant Mike Hunter. I am recommending the Board provide \$250.00 in sponsorship from the contingency account to support this worthwhile community event. The current balance in this account is only \$91.90, but this will change after our May auction.

I invite any comments or questions from the Board.

Sincerely,

Paul D. Cook, O.O.M.
Chief of Police



North Bay Police Service

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Paul D. Cook
Chief of Police

Shawn E. Devine
Deputy Chief of Police

Board Report

Date of Report: February 27, 2015
Date of Meeting: March 10, 2015

Mr. D. O'Connor, Chair
and members of the
North Bay Police Services Board

Subject: Contingency Account – ALS Walk

Recommendation: That the Board hereby resolves, "to donate \$250.00 from the contingency line in the 2015 Operating Budget towards the 1st annual ALS Walk."

Our Police Service has been invited to sponsor and participate in the 1st Annual ALS Walk, which is scheduled to take place in North Bay at the Waterfront on June 6, 2015 starting at 10 am. Our local walk Coordinator is Mr. Ray Seguin and additional information about this event can be found at www.WALKforALS.ca/northbay.

The Board will note in the attached documentation that one of the sponsorship levels is set at \$250.00, which is consistent with the amount the Board has been provided to other community groups to support fundraising events and initiatives. I will be involved in the Walk this year and it is my understanding we are in the process of organizing a team should any Board member wish to participate.

I am recommending a donation of \$250.00 to support this worthwhile community event.

The current balance in the contingency account is \$91.90, but this will increase after our May auction.

I invite any comments or questions from the Board.

Sincerely,

Paul D. Cook, O.O.M.
Chief of Police



2015 SPONSORSHIP PACKAGE

NORTH BAY WALK for ALS
Saturday, June 6, 2015
221 Memorial Drive
North Bay, Ontario
P1B 8H8

www.WALKforALS.ca/northbay



This year our goal is to raise \$4.3 million across Canada.
Together, we can make this happen.

www.WALKforALS.ca



#walkforALS

NORTH BAY WALK for ALS

Saturday June 6, 2015
221 Memorial Drive
North Bay, Ontario P1B 8H8

WALK Begins at 10:00am

www.WALKforALS.ca/northbay

Enzo Raponi
National WALK for ALS Director
ALS Society of Canada
1-800-267-4257 x205 | er@als.ca

Dear Community Partner,

The annual WALK for ALS is the largest fundraiser for the ALS Societies across Canada. The WALKS are a platform to raise awareness with a unified vision: to support people living with ALS and invest in research to make ALS a treatable, not terminal disease.

The 1st annual WALK for ALS in North Bay will take place on Saturday, June 6, 2015. As the WALK Coordinator I am pleased to invite you to be a sponsor for the North Bay WALK for ALS.

The WALK for ALS is our way to remember and honour the courage and strength of everyone who lives and has lived with ALS and to show that we will not give up in our fight to change the future of this disease. Your support is vital and makes a difference in improving the quality of life of people living with this disease.

As a valued sponsor you will be a part of a compassionate, dedicated, active community working together to raise \$20,000 in 2015. With an established committee and strong support from North Bay and surrounding communities we are confident we can reach our goal. Please join us as a sponsor for this year's WALK for ALS. With your support we are determined to make ALS a treatable, not terminal disease.

Thank you for your consideration and I look forward to connecting with you to discuss this exciting sponsorship opportunity.

Sincerely,

Ray Seguin
WALK Coordinator
North Bay WALK For ALS
705-471-3313.

Brigitte Labby
Regional Manager
1-800-267-4257 x 208

CC Enzo Raponi, National WALK for ALS Director
1-800-267-4257 x 205 or er@als.ca



HOW YOUR SPONSORSHIP HELPS

60% of the proceeds from your sponsorship go towards supporting people living with ALS in Ontario and 40% is directed to peer-reviewed research to find a treatment for ALS.

HOW TO GET INVOLVED

Sponsorship Opportunities	\$250	\$500	\$1000
Company Name/Logo with Onsite Exposure			
Company Name/Logo on Print Promotional Materials			
Company Name/Logo on Banner at WALK Start/Finish Line			
Company Name/Logo on Location and Fundraising Websites			

If you would like to give a non-monetary donation like refreshments, media coverage, and/or entertainment, I would be pleased to discuss. Your organization will be recognized to the equivalent sponsorship level outlined above.

Sponsorship Level (check the box and fill in the information below)

- Level 1: \$250 or equivalent in kind donation
- Level 2: \$500 or equivalent in kind donation
- Level 3: \$1000 or equivalent in kind donation



#walkforALS

**NORTH BAY
WALK for ALS**

Saturday June 6, 2015
221 Memorial Drive
North Bay, Ontario K6H 4Z1
WALK Begins at 10:00am

www.WALKforALS.ca/northbay

Company Name: _____

Contact Person: _____

Position: _____

Street Address: _____

City: _____

Province: _____

Postal Code: _____

Phone Number: _____

Fax Number: _____

Email Address: _____

ARTWORK

Please email logo (pdf or jpeg) to Enzo Raponi, er@als.ca by April 30, 2015.

PAYMENT INFORMATION

Please submit payment to Brigitte Labby, Regional Manager, c/o North Bay WALK for ALS, 3000 Steeles Avenue East, Suite 200, Markham, Ontario L3R 4T9 by April 17, 2015. Cheques made payable to ALS Society of Canada.



#walkforALS

ABOUT ALS SOCIETY OF CANADA

ALS Society of Canada was founded in 1977. We are dedicated to supporting people living with ALS (amyotrophic lateral sclerosis), and investing in research for the future, so ALS will be a treatable, not terminal disease.

ALS Society of Canada is a national organization responsible for the ALS Canada Research Program – funding peer-reviewed research grants and fostering collaboration amongst Canadian researchers, helping to nurture new ideas and build capacity.

ALS Society of Canada has a role in Ontario, similar to that of the provincial societies, providing services and support for people living within our provinces – we help fill the gaps between the healthcare system and needs of people living with ALS. We advocate federally, provincially and locally on behalf of people and their families for better government support and access within the healthcare system.

WHAT IS ALS (amyotrophic lateral sclerosis)?

ALS is a neurodegenerative disease where the nerve cells that control your muscles die. The 'living wires' which connect your brain to your muscles degenerate, leading to a loss of mobility, loss of speech and eventually impact the ability to breathe.

This is a terminal disease. ALS does not have a cure or an effective treatment. In Canada, approximately 2500-3000 people are living with ALS; 1000 will succumb to the disease and 1000 will be newly diagnosed each year. The lifespan after diagnosis is on average two to five years.

WHAT CAUSES ALS?

We don't have a single cause for ALS, but rather this disease is recognized as having multiple interacting causes, possibly sharing a common pathway leading to the destruction of nerve cells. By understanding the mechanisms that trigger this common pathway, we will ultimately understand ALS.

WHAT ARE THE TYPES OF ALS?

The most common form of ALS is called sporadic ALS. This means, the disease can affect anyone regardless of age, gender and ethnicity. The other type of ALS is called familial ALS, it is hereditary and affects five to ten percent of cases.

WHAT HAPPENS AS ALS PROGRESSES?

As the disease progresses, it becomes more difficult to walk and move without support or help. People may feel shortness of breath after doing very little, sometimes when lying down or reclining back; coughing when eating or drinking and have a feeling that it has 'gone down the wrong tube'; and may have difficulty forming words and projecting their voice.

Not every person with ALS will experience all symptoms or have all areas of the body affected during their life with ALS. Although the signs and symptoms may seem to stay the same over a period of time, ALS is progressive and does not go into remission. It is terminal, usually within two to five years after diagnosis, although some people have lived with ALS for ten years or longer.

For more information about ALS and the ALS Society of Canada please visit www.als.ca.