



NORTH BAY POLICE SERVICES BOARD

135 Princess Street W., P.O. Box 717, North Bay, ON P1B 8J8



OPEN SESSION AGENDA December 10, 2013 1100 Hours

- | | |
|---|--------------|
| 1. Approval of Agenda | Chair |
| 2. Approval of Minutes of Open Session Meeting of November 12, 2013 | Chair |
| 3. Business Arising:
Nil | Chair |
| 4. Swearing In Deputy Mayor Tanya Vrebosch | Chair |
| 5. Presentation 2013 "MADD Officer of the Year" | Chief |
| 6. Correspondence | Chief |
| 7. Taxi Business:
Taxi Licences | Chief |
| 8. Reports: | |
| Chief's Monthly Report | Chief |
| Stats October/October Revised | Deputy Chief |
| Chief's Quarterly Expense Report | Chief |
| Quarterly Budget Report | Chief |
| 9. New Business: | |
| Reappointment of Ms. Tiz Silveri | Chair |
| By-law #05/2013 Training External Agencies | Chief |
| By-law #06/2013 Use of Force | Chief |
| Retention of Found Property | Chief |
| Contingency – Transfer of Balance | Chief |
| Contingency – North Bay Santa Fund | Chief |
| Contingency – Coach4food | Chief |
| Contingency – Lions Christmas Telethon | Chief |
| 10. Association Report: | President |



**MINUTES OF OPEN MEETING
North Bay Police Services Board
November 12, 2013**

Present:

Board Members: Dennis O'Connor, Chair, William Hagborg, Vice-Chair, Sean Lawlor,
Allan McDonald, Tiziana Silveri

Police Service: Chief Paul Cook and Deputy Chief Shawn Devine

Board Solicitor: Peter Leckie

Association: M. Tarini, President

Guests: The Media

Secretary: Carol Miller

Regrets:

The Chair, Dennis O'Connor, called the meeting to order at 1100 hours.

Approval of Agenda:

Resolution: #161-2013:

Moved by Allan McDonald, Seconded by Tiziana Silveri

The North Bay Police Services Board hereby resolves to:

"Accept the Agenda as presented for the Open Meeting to be held on November 12, 2013".

Carried

Approval of Minutes:

Resolution: #162-2013:

Moved by William Hagborg, Seconded by Allan McDonald

The North Bay Police Services Board hereby resolves to:

"Adopt the Minutes of the Open Meeting held on October 8, 2013".

Carried

Business Arising:

No business was brought forward from the previous meeting.

Correspondance:

Correspondence presented included letters from: Chief Al Frederick, Chair, OAPC Torch Run for Special Olympics for assistance by Sgt Mike Hunter and Sgt Ken Rice with the Truck Convoy fundraiser; Gerry McNeilly, Independent Police Review Director to introduce the new OIPRD Mediation for Public Complaints program to be launched in November; Commissioner Chris Lewis, Deputy Commissioner Pacific Region, Peter German, Border Services Officer, Francine Quinn, Kimberley Greenwood, Barrie Chief of Police, and Glenn De Caire, Hamilton Chief of Police all offering congratulations to Chief Cook for being invested as an Officer of the Order of Merit of the Police Forces;

thank you to members Ted and Geoff Whittle, Noel Coulas and Ray Yelle who participated in "Man With A Pan" Community Living fundraiser; thank you to Cst. Darcy Wall for compassion shown to a citizen; participation of Ted and Geoff Whittle, Dan Weber, Darcy Wall and Christian Elia for help with a Habitat for Humanity fundraiser; Nancy Potts for support with the 5th Annual Maamwi Kindaaswin Festival; and North Bay YMCA in appreciation for contribution toward the 2013 Strong Kids Campaign.

Resolution: #163-2013:

Moved by Sean Lawlor, Seconded by Allan McDonald

The North Bay Police Services Board hereby resolves to:

"Note and file the correspondence received".

Carried

Taxi Business:

Information presented to the Board, to inform them that two individuals who applied had their applications refused due to criminal activity.

Reports:

Chief's Monthly Activity Report – October/November

The Chief outlined the monthly activities either he or the Deputy Chief attended since the last Board meeting.

The local events included: COP Talk; Opening Remarks at Canadore Police Mentorship Program; Grand Opening of Medicine Wheel Clinic at the Indian Friendship Centre; Northern Points Needle Meeting; two Amelia Rising Sexual Assault Centre Board Meetings; Nipissing Transition House Meeting; EOC Mock Disaster Training Exercise; Leadership Presentation at 22 Wing; Meeting with Consulate General of Indonesia; Paul Harris Awards Rotary Supper; NHL Alumni Law Enforcement Hockey Game for Special Olympics; OHL Special Olympics Hockey Game Committee Meeting; Opening Remarks Take Down Briefing for Project Hope; North Bay Drug Strategy Committee Meeting; 23rd Anniversary Celebrations for PEP; Near North Crime Stoppers Gala; Ontario Torch Run for Special Olympics Winter Games Presentation; Youth Advisory Committee (YAC) Video Launch at City Hall; YAC Video Launch at Scollard Hall; Opening Remarks for "Take Your Kids to Work Day"; Presentation by Stan French on Pilot for OSI Survey; Remembrance Day Service and presentation at Scollard Hall; YAC Video Launch at Widdifield, Algonquin and West Ferris Secondary schools; and Remembrance Day Services in North Bay and Callander.

Out of town commitments included: OPP Commissioned Officers Gala in Barrie; OACP/OAPSB Zone 1 Meeting in Thunder Bay; OACP CEO Meeting and OACP Trade Show in Vaughn; OACP SIU Conference in Orillia; Opening Remarks OACP Cst. Selection System Symposium; OACP Executive Meeting with Minister Meilleur and Staff; OACP Substance Abuse Committee Meeting; OACP/Provincial Associations Suspension with Pay Meeting; OACP Meetings with Ministry of the Attorney General's Office; Tour and Meeting with Executive Director of Gateway House; and the Launch of LGBTQ Best Practices Guideline for Police, all held in Toronto; and funeral of Ms. Jamie Lynn Humphreys in Ajax;

Since the last Board meeting there has been an amendment made to an existing MOU with the North Bay District Jail.

Statistical Reports

The Deputy Chief presented the Condensed Monthly Statistical and Revised Reports for September 2013. He spoke about the overall decrease in criminal offenses. The Deputy also spoke about the Hope Project which was formed as a result of 11 drug related deaths with possibly 2 more deaths being attributed to illegal use of the prescription drug fentanyl. As a result of a four week project 26 purchases were made at the street level and 20 individuals were charged with a variety of drug related charges. There were a variety of drugs seized in this undercover operation. Two of the people who were charged have pled guilty and been sentenced.

Resolution: #164-2013:

Moved by , Seconded by

The North Bay Police Services Board hereby resolves to:

"Accept the Condensed Monthly Statistical and Revised Statistical Reports for the month of September 2013 as presented".

Carried

New Business:

Town Hall Meetings – Business Plan

The Chief shared the report prepared by OraclePoll in relation to the three Town Hall meetings hosted in Callander and North Bay. The meetings were designed to provide input for the development of a new 3 year Business Plan. As part of the Town Hall meetings, the community was educated on the use of CEWs or TASERS and gathered public feedback regarding the expanded use of CEWs.

Discussion at the Board meeting included a suggestion by Sean Lawlor that since 90% of the budget is tied up in salaries, perhaps this is the time to look at better ways to deliver services at less cost. The Chief indicated that the survey results indicate that individuals are happy with the current services and in fact would pay to have more services. They want to at least maintain the status quo.

Many calls for service are not really Police Service issues, ie. Mental Health related or items not being understood by the general public. It is suggested that at the next meeting a motion be brought forward to request that funding be provided to cover some of the programs that have been downloaded on the Police Service that are not Police issues.

Deputy Mayor, Lawlor requested a copy of the survey used by OraclePoll.

Fee Schedule By-law #04/2013

Resolution: #165-2013

Moved by Allan McDonald, Seconded by William Hagborg

The North Bay Police Services Board hereby resolves to:

"Enact and pass North Bay Police Services Board By-law #04/2013, which is a by-law specific to Fee Schedule".

Read the First Time

Resolution: #166-2013

Moved by Sean Lawlor, Seconded by Allan McDonald

The North Bay Police Services Board hereby resolves to:

"Enact and pass North Bay Police Services Board By-law #04/2013, which is a by-law specific to Fee Schedule".

Read the Second Time

Resolution: #167-2013

Moved by Tiziana Silveri, Seconded by Allan McDonald

The North Bay Police Services Board hereby resolves to:

"Enact and pass North Bay Police Services Board By-law #04/2013, which is a by-law specific to Fee Schedule".

Read the Third Time and Approved
Carried

2014 Operating Budget

The Chief presented the revised budget which now reflects a 2.2% increase down from the previous 3.3% brought forward from the October meeting. The Chief and staff were congratulated on their hard work to try to keep the budget as low as possible despite restraints created by the Collective Agreements. Remarks by members included cautions that there could be an impact on the level of service if the training and staffing is not maintained. The City wide 1.5% increase was requested as a result of a meeting between the CAO, CFO Mayor and Deputy Mayor, based on the projected increase in the cost of living. A request that there is a need to refocus on the 90% that is tied to salaries was made and the Chief indicated that there have been changes made to this area as well. Staffing has been deferred or not replaced, training has been done via e-learning as much as physically possible, equipment replacement has been done frugally and the unpredictability of levels of service required to serve the public all impacts on the budget. Another significant impact on services will be the federally legislated NG911 program. A thank you was also given to the Association for their cooperation in trying to do their part to keep the budget on target. Of special note was the decrease in the number of overtime hours over the past year. A request was made to have a breakdown of the actual cost associated with travel and training, by Sean Lawlor.

Resolution: #168-2013:

Moved by William Hagborg, Seconded by Tiziana Silveri

The North Bay Police Services Board hereby resolves to:

"Accept the 2014 Operating Budget as presented by the Chief of Police".

Carried

Note: A recorded vote was requested by Sean Lawlor. The results were:

YEAS: William Hagborg, Allan McDonald, Tiziana Silveri and Dennis O'Connor.

NAYS: Sean Lawlor

Contingency Account – International Police Hockey Tournament

Resolution: #169-2013:

Moved by Allan McDonald, Seconded by William Hagborg

The North Bay Police Services Board hereby resolves to:

"Donate \$300.00 from the contingency line in the 2013 Operating Budget to support three of our officers who will be participating in an International Police Hockey Tournament in the Czech Republic".

Carried

Contingency Account - "Santa Needs Help"

Resolution: #170-2013

Moved by Sean Lawlor, Seconded by Tiziana Silveri

The North Bay Police Services Board hereby resolves to:

"Donate \$250.00 from the contingency line in the Board's Budget to support the Low Income People Involvement of Nipissing's (LIPI) Annual Santa Needs Help Campaign".

Carried

Contingency Account – the Gathering Place

Resolution: #171-2013:

Moved by Allan McDonald, Seconded by William Hagborg

The North Bay Police Services Board hereby resolves to:

"Pay \$250.00 from the contingency line of the Board's 2014 Operating Budget to support the Gathering Place".

Carried

Contingency Account – Movember Foundation

Resolution: #172-2013:

Moved by William Hagborg, Seconded by Sean Lawlor

The North Bay Police Services Board hereby resolves to:

"Donate \$250.00 from the contingency line of the Board's Budget to support the Movember Foundation".

Carried

Association Update:

President Mike Tarini shared the events for the Association: members participated in both the Callander and North Bay Remembrance Day Ceremonies; a contingency of 5 members attended a Lobby Day at Queen's Park; and a donation was made to Northeastern Mental Health.

Chair's Remarks

The Chair, on behalf of the Board, congratulated William Hagborg for being the recipient of the North Bay Mattawa Conservation Award recently.

Adjournment:

Resolution: #173-2013:

Moved by William Hagborg, Seconded by Tiziana Silveri

The North Bay Police Services Board hereby resolves to:

"Adjourn the Open Portion of the meeting held on November 12, 2013 at 1202 hours".

Carried

Chair

November 12, 2013

Secretary



NORTH BAY POLICE SERVICES BOARD

I solemnly swear that I will be loyal to Her Majesty the Queen and to Canada, and that I will uphold the Constitution of Canada and that I will, to the best of my ability, discharge my duties as a member of the North Bay Police Services Board faithfully, impartially and according to the Police Services Act, and any other Act, or any regulation, rule or by-law.

SWORN /AFFIRMED BEFORE ME at the }
City of North Bay, in the }
Northeast Region of Ontario }
This 10th day of December 2013 }

PETER LECKIE
CITY SOLICITOR

TANYA VREBOSCH



NORTH BAY POLICE SERVICE

OATH OF SECRECY

I, Tanya Vrebosch, solemnly swear that I will not disclose any information obtained by me in the course of my duties as a member of the North Bay Police Services Board, except as I may be authorized or required by law.

SWORN /AFFIRMED BEFORE ME at the }
City of North Bay, in the }
Northeast Region of Ontario }
This 10th day of December 2013 }

PETER LECKIE
CITY SOLICITOR

TANYA VREBOSCH



The Corporation of the
City of North Bay
200 McIntyre St. East
P.O. Box 360
North Bay, Ontario
Canada P1B 8H8
Tel: 705 474-0400

OFFICE OF THE CITY CLERK
CORPORATE SERVICES DIVISION
Direct Line: (705) 474-0626, ext. 2510
Fax Line: (705) 495-4353
E-mail: cathy.conrad@cityofnorthbay.ca

26 November 2013

Sean Lawlor
201-810 Main Street West
North Bay, ON P1B 2V9

Dear Mr Lawlor:

This is Resolution No. 2013-640 which was passed by Council at its Regular Meeting held Monday, November 25, 2013.

Resolution No. 2013-640:

"That Council accept the resignation of Councillor Sean Lawlor from Council effective November 25, 2013 and declare the office to be vacant."

Yours truly,

CConrad

Catherine Conrad
City Clerk

CC/ck

cc: North Bay Police Services
Planning Advisory Committee
YMCA Board
North Bay Public Library Board



INTER OFFICE

MEMO

City of North Bay

To: North Bay Police Services Board
From: Catherine Conrad
Subject: Appointment of Councillor Vrebosch
Date: 26 November 2013

This is Clause No. 2 of Striking Committee Report No. 2013-02 which was passed by Council at its Regular Meeting held on Monday, November 25, 2013.

Clause No. 2:

"That Councillor Tanya Vrebosch be appointed to the North Bay Police Services Board for the balance of the term to expire November 30, 2014."

Conrad

Catherine Conrad
City Clerk

CC/ck

cc: Councillor Vrebosch
ABC Binder

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North Bay Police Service

P.O. Box 717, 135 Princess Street West, North Bay, ON P1B 8J8

705-497-5555 FAX 705-497-5591

Website: www.northbaypolice.on.ca

Paul D. Cook
Chief of Police

Shawn E. Devine
Deputy Chief of Police

Board Report

Date of Report: December 5, 2013
Date of Meeting: December 10, 2013

Mr. D. O'Connor, Chair
and members of the
North Bay Police Services Board

Subject: MADD "Officer of the Year" 2013

Recommendation: Presentation by MADD

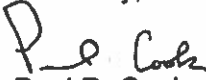
The total number of impaired drivers arrested by members of our police service between December 1, 2012 and November 30, 2013 was 64, down from 80 for the same timeframe as last year.

Constable Steve Brown led the way this year with six impaired driving arrests. Honourable mention goes to Constables Dix and Weber with five arrests each.

A representative from the MADD Nipissing Chapter will be attending the Board meeting to recognize Constable Brown for his efforts this past year.

I invite any comments or questions from the Board.

Sincerely,


Paul D. Cook
Chief of Police

November 11, 2013

Mr. Dennis O'Connor
Chair
North Bay Police Services Board
135 Princess Street West, PO Box 717
North Bay, Ontario P1B 8J8

Dear Mr. O'Connor:

As you may be aware, the Office of the Ontario Ombudsman is conducting an investigation into the direction provided by the Ministry of Community Safety and Correctional Services to Ontario's police services for de-escalating situations that could potentially result in the use of force.

Police Services Boards fulfill a significant oversight role, setting objectives and priorities for police services and establishing policies for effective management of police services. They have unique insight relating to police de-escalation policies.

We would very much appreciate receiving any input you may have on this very important issue, by December 31, 2013.

Please note that we will also be contacting all Chiefs of Police and police associations in Ontario, to request their assistance.

The investigation is being led by Gareth Jones, Director of the Special Ombudsman Response Team. Please feel free to contact him at 416-586-3329 to discuss any information that you believe may be of use to us as the investigation progresses.

Thank you for your anticipated cooperation

Sincerely,



André Marin
Ombudsman

Bell Trinity Square
483 Bay Street, 10th Floor, South Tower, Toronto, ON M5G 2C9
483, rue Bay, 10^e étage, Tour sud, Toronto (Ontario) M5G 2C9
Tel./Tél. : 416-586-3300
Facsimile/Télécopieur : 416-586-3485 TTY/ATS : 1-866-411-4211

www.ombudsman.on.ca



North Bay Police Service

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Paul D. Cook
Chief of Police

Shawn E. Devine
Deputy Chief of Police

December 5, 2013.

Mr. Andre Marin
Ombudsman Ontario,
Bell Trinity Square,
483 Bay Street, 10th Floor, South Tower,
Toronto, ON M5G 2C9

Dear Mr. Marin:

Please consider this my response to the letter you sent to our police service in November of this year, requesting information pursuant to your "investigation into the direction provided by the Ministry of Community Safety and Correctional Services to Ontario's police services for de-escalating situations that could potentially result in the use of force."

I believe you are already aware of the fact that we are engaged with the Ministry of Community Safety and Correctional Services on an on-going basis in relation to all use of force matters. The Ministry has the mandate to oversee use of force issues, and as such our service is committed to working with them within this legislative framework.

Sincerely,

Paul D. Cook
Chief of Police

C: Mr. D. O'Connor, Board Chair

Paul Cook

From: Couchie, George (JUS) [George.Couchie@ontario.ca]
Sent: Thursday, December 05, 2013 8:59 AM
To: Paul Cook
Subject: Steve Chabbert

Hi Paul

I wanted to let you know what great work Cst. Steve Chabbert did for our Niigan Mosewak Summer Camp. As you know our campers are all high risk Aboriginal youth. In the past summer Steve took it upon himself to set up a morning training program for the youth. Each morning at 6:30 he had 12 youth out and was a real role model for all of those kids. He is a compassionate and caring person and is a real asset to our summer camps. Hopefully our partnership can continue.

George

Paul Cook

From: Nancy Potvin [director@nbifc.org]
Sent: Friday, November 22, 2013 10:19 AM
To: Paul Cook
Subject: ball hockey game

Good Morning Paul: I wanted to acknowledge and thank your officers for arranging a ball hockey game with our youth and the North Bay Battalion player. The event was very well attended by the youth and was a lot of fun for all. I really appreciate officer Chabbert's efforts at engaging our youth with your department. It really is important to develop that relationship and show youth police in a positive light So a big Chii Miigwetch to the North Bay Police Department and the North Bay Battalion for making our youth feel important.

Nancy Potvin
Executive Director
North Bay Indian Friendship Centre
980 Cassells Street
North Bay, ON P1B 4A6
705-472-2811 Ext. 201



CONSULATE GENERAL OF THE REPUBLIC OF INDONESIA
TORONTO

Toronto, November 18th, 2013

Chief Paul D. Cook
Chief of North Bay Police Service
North Bay Police Headquarters
135 Princess St. W.
North Bay, ON P1B 6C2



Dear Chief Cook,

I would like to take this opportunity to thank you and convey my sincere appreciation for taking the time out of your busy schedule and accepting my visit on Friday, October 18th, 2013. It was indeed a very insightful meeting and I highly value your advices as I found them truly ingenious and shrewd. I am honoured to have met you and Deputy Chief Shawn Devine.

Additionally, I would also like to convey my gratitude for inviting me to speak at the Ontario Association of Chiefs of Police meeting on November 26th, 2013 in London, ON. It would be a great honour for me to meet other chiefs of police, and undoubtedly a good opportunity for the Consulate General of the Republic of Indonesia to communicate our mission to the Ontario's law enforcement authorities. Therefore, I am confirming that I will be delighted to come and delivering the presentation at the aforementioned event.

Thank you once again for your hospitality and your kind gesture, and I wish you continued success in the future.

Yours sincerely,

Julang Pujiyanto

Consul General

**Ministry of Community Safety
and Correctional Services**

Office of the Minister

25 Grosvenor Street
18th Floor
Toronto ON M7A 1Y6
Tel: 416-325-0408
Fax: 416-325-6067

**Ministère de la Sécurité communautaire
et des Services correctionnels**

Bureau de la ministre

25, rue Grosvenor
18^e étage
Toronto ON M7A 1Y6
Tél.: 416 325-0408
Télec.: 416 325-6067



October 2013

Chief Paul Douglas Cook, O.O.M.
North Bay Police Service
135 Princess Street West
North Bay ON P1B 6C2

Dear Chief Cook:

On behalf of Premier Kathleen Wynne and myself, I would like to extend congratulations to you on your promotion to Officer of the Order of Merit of the Police Forces, awarded to you by the Governor General of Canada.

The Order of Merit of the Police Forces honours the leadership and exceptional service or distinctive merit displayed by the men and women of Canadian police services and recognizes their commitment to this country.

Your commitment to the residents of North Bay certainly meets the award's criteria, which recognizes outstanding meritorious service and demonstrated leadership in duties of great responsibility over an extended period – an accomplishment for which you should be especially proud.

On behalf of the government and the residents of the province, thank you for your leadership and your commitment to public safety.

Sincerely,

A handwritten signature in black ink, appearing to read "Madeleine Meilleur".

Madeleine Meilleur
Minister



North Bay Police Service

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Paul D. Cook
Chief of Police

Shawn E. Devine
Deputy Chief of Police

December 5, 2013

CHAIR AND MEMBERS

North Bay Police Service Board

Re: Taxi Driver Licence Applications – November 2013

Dear Sir:

The following two individuals were issued with Taxi Licences. It is recommended that these Licence Applications be approved.

No	Name	Company
164	LAMABE, Brian	5-0 Taxi
165	NORWOOD, Colin	UNAC

Sincerely,

P.D. Cook
Chief of Police

/am



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Paul D. Cook
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Shawn E. Devine
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Board Report

Date of Report: December 5, 2013
Date of Meeting: December 10, 2013

Chair Mr. D. O'Connor and members of the
North Bay Police Services Board

Subject: Chief's Monthly Activities Report – November/December

Recommendation: Information Item

The following are items of interest and/or special events that Deputy Chief Devine and I have represented the Police Service at since the last Board meeting that does not merit separate reporting:

Nov. 12

- Meeting with City official and OFM regarding Medical Marijuana Grows

Nov. 13

- MADD Red Ribbon Launch

Nov. 20

- CISO Governing Body Meeting in Toronto

Nov. 21

- Guest Speaker at Police Adjudicators Conference in Orillia
- Police/Fire Bravery Medal Ceremony in Toronto

Nov. 22

- DIA Annual Christmas Walk

Nov. 23

- C4F Practice

Nov. 25

- One Pledge Campaign Launch at City Hall
- 2014 Operating Budget Presentation to Mayor and City Council

Nov. 26-27

- OACP Board Meetings in London

Nov. 28

- OPC Graduation Ceremony in Aylmer

Nov. 29

- AIDS Awareness Red Scarf Campaign Launch

Dec. 2

- One Pledge Launch for our Police Service Staff

Dec. 3

- OACP "Leadership" Speaker Series in Vaughan

Dec. 4

- Coach4food 22 Wing Roadblock

Dec. 5

- Retirement Open House for Chief Elsner in Sudbury

Dec. 6

- Drug Signing Protocol Physicians/Pharmacists
- Media Launch Special Olympics Winter Games
- Federal Government Grant Announcement WRC

Dec. 8

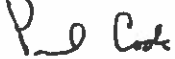
- Police Funeral for Cst. John Zivcic in Toronto

Since the last Board meeting we have amended our Standard Operating Procedures in relation to Use of Cellular Phones, Service Fee Schedule, Use of Action Computer, Fleet Vehicles, Secure Holsters, Police Response to High Risk Individuals and Police response to Persons who are Emotionally Disturbed or have a Mental Illness or a Developmental Disability .

We have also replaced existing MOUs with DNSSAB, Probation and Parole and entered into a new Protocol with Christian Horizons.

I invite any comments or questions from the Board.

Sincerely,



Paul D. Cook
Chief of Police



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Paul D. Cook
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Shawn E. Devine
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Board Report

Date of Report: December 5, 2013
Date of Meeting: December 10, 2013

Mr. D. O'Connor, Chair
and members of the
North Bay Police Services Board

Subject: Statistical Reports

Recommendation: The Board resolves to, "Accept the Condensed Monthly Statistical and Revised Statistical Reports for the month of October 2013 as presented."

Find attached the Condensed Monthly and Revised Monthly Reports for October 2013.

I invite any questions or comments from the Board.

Sincerely,

Paul D. Cook
Chief of Police

2013-12-09

*** REVISED ***

NORTH BAY POLICE SERVICE
CONDENSED MONTHLY STATISTICAL REPORT

MONTH OF OCTOBER

During the month of October 2013, police activity for the North Bay Police Service resulted in 2166 calls as compared to 2222 calls in 2012.

Of these calls, 90 were to investigate motor vehicle accidents. Nineteen of these accidents involved injuries, with 22 persons injured.

The following is a list of some of the criminal occurrences investigated during the month, with comparative figures for 2012.

	Year to Date				Cleared to Date	
	2013	2012	2013	2012	2013	2012
Homicide	-	-	1	-	1	-
Sexual Offences	5	11	49	51	37	36
Assault	35	21	357	366	325	325
Robbery	2	1	24	20	15	9
Break, Enter & Theft	21	37	172	243	34	39
Stolen Vehicles	5	6	32	41	7	14
Stolen Bicycles	4	5	56	105	5	6
Recovered Bicycles	6	6	48	79	3	3
Theft Under	90	72	787	1032	238	238
Theft Over	-	-	9	8	-	1
Wilful Damage	22	42	335	552	64	80
Drug Charges	33	15	169	135	172	134
Criminal Offences Total			2650	3222		
Calls for Service			18822	18838		
Police Activity			21900	22406		

Additional detailed statistics are available through the Office of the Chief of Police.

*Note - Year to Date statistics will change due to adjustments.

P.D. Cook
Chief of Police

/sc



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Paul D. Cook
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Board Report

Date of Report: December 5, 2013
Date of Meeting: December 10, 2013

Chair Mr. D. O'Connor and members of the
North Bay Police Services Board

Subject: Personal Expenses

Recommendation: That the Board hereby resolves to, "acknowledge receipt of the Chief's personal expenses from August 18, to November 2, 2013."

Board By-law #05/01 directs the Chief of Police to submit personal expenses to the Board on a quarterly basis. The expenses reported on should include credit card invoices and per diem expenses. Enclosed are Visa statements outlining my expenses for the dates stated. The table below breaks out these expenditures.

#	Date	Visa Amount	Per Diem	Comments
1	Sept. 12	\$129.95		OACP Justice and Risk Management Committee Meetings in Mississauga – Accommodations (Reimbursed)
2	Sept. 12	\$95.65		As Above – Fuel (Reimbursed)
3	Sept. 12		\$27.50	As Above (Reimbursed)
4	Sept. 18	\$172.85		Police Discipline Conference in Orillia – Accommodations (Reimbursed)
5	Sept. 18	\$71.01		As above – Fuel (Reimbursed)
6	Sept. 18		\$27.50	As Above (Reimbursed)
7	Sept. 26	\$145.77		OACP Zone 1A Meetings in Timmins – Accommodations
8	Sept. 26	\$74.50		As Above – Fuel
9			\$55.00	As Above
10	Sept. 28/29	\$75.01		Police Memorial in Ottawa – Fuel

11	Sept. 28/29	\$27.00		As Above – Parking
12	Sept. 28/29		\$55.00	As Above
13	Sept. 30	\$206.77		Meeting with OACP and MAG in Toronto – Accommodations (Reimbursed)
14	Sept. 30	\$60.01		As Above – Fuel (Reimbursed)
15	Sept. 30		\$55.00	As Above (Reimbursed)
16	Oct. 3-5	\$117.02		Order of Merit Medal Ceremony in Quebec City – Accommodations
17	Oct. 3-5	\$117.02		As Above – Accommodations
18	Oct. 3-5	\$62.00		As Above Fuel
19	Oct. 3-5	\$385.88		As Above – Accommodations
20	Oct. 3-5		\$165.00	As Above
21	Oct. 9/10	\$47.50		OPP Gala in Orillia and OACP/OAPSB Zone 1 Meeting in Thunder Bay - Fuel (Reimbursed)
22	Oct. 9/10	\$112.99		As Above – Accommodations (Reimbursed)
23	Oct. 16/17	\$64.50		OACP CEO Day in Vaughan - Fuel (Reimbursed)
24	Oct. 16/17	\$91.81		As Above – Accommodations (Reimbursed)
25	Oct. 22/23	\$145.77		OACP Constable Selection Committee Symposium in Toronto – Accommodations (Reimbursed)
26	Oct. 22/23	\$67.50		As Above – Fuel (Reimbursed)
27	Oct. 22/23	\$14.00		As Above – Parking
28	Oct. 22/23		\$10.00	As Above
29	Oct. 31- Nov. 2	\$55.00		OACP Meetings with Ministry, MAG and Associations in Toronto – Fuel (Reimbursed)
30	Oct. 31 - Nov. 2	\$620.31		As Above – Accommodations (Reimbursed except one night)
31	Oct. 31- Nov. 2	\$65.01		As above – Fuel
32	Oct. 31- Nov. 2		\$110.00	As Above (\$55.00 Reimbursed)

I invite any questions or comments from the Board.

Sincerely,



Paul D. Cook
Chief of Police



Canada
CORPORATE PAYMENT SYSTEMS
120 Adelaide St W, P.O. Box 2300
Toronto, Ontario M5H 1T1

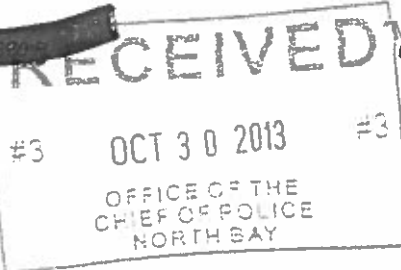


ACCOUNT NUMBER

AMOUNT DUE

\$0.00

PAUL COOK
NORTH BAY POLICE
135 PRINCESS ST. W.
PO BOX 717
NORTH BAY ON P1B 8J8



MEMO STATEMENT ONLY
DO NOT REMIT PAYMENT

17379000

96

MESSAGES:

** Attention ** Your account is in dispute for \$130.48. This amount has not been included in the finance charge or minimum payment calculation.

TRAN DATE	POST DATE	MCC CODE	TRANSACTION DESCRIPTION	REFERENCE #	AMOUNT
09-18	09-23	5541	ESSO R.R. #3, HWY #11 NOR ORILLIA ON	74064493263920116787975	M71.01
09-26	09-27	5541	ESSO HWY # 11 NORTH MATHESON ON	74064493269920114858343	M74.50
09-26	09-30	3501	HOLIDAY INNS TIMMINS ON	74872713270152702535717	M145.77
09-29	09-30	5541	ULTRAMAR # 3102 PRESCOTT ON	74500013272570191401211	M75.01
09-30	10-01	3509	OTTAWA MARRIOTT OTTAWA ON	74450773273004032238408	M27.00
09-30	10-02	5541	ESSO R.R. #3, HWY #11 NOR ORILLIA ON	74064493274920115329214	M60.01
09-30	10-03	7011	EATON CHESLSEA HOTEL FD TORONTO ON	74479323275072000178335	M206.77
10-03	10-07	7011	CROWNE PLAZA TO AIRPORT TORONTO ON	74500013277411485175507	M117.02
10-05	10-07	7011	CROWNE PLAZA TO AIRPORT TORONTO ON	74500013279411493103440	M117.02
10-05	10-08	5541	ESSO R.R. #3, HWY #11 NOR ORILLIA ON	74064493280920116017372	M62.00
10-10	10-14	5541	ESSO 2976 HIGHWAY 11 SOUT ORO STATION ON	74064493284920116816480	M47.50
10-10	10-14	3501	HOLIDAY INN BARRIE BARRIE ON	74500013284667410984724	M112.99
10-17	10-21	5331	01447 MACS CONV. STORE HUNTSVILLE ON	74064493291820157311667	M64.50
10-17	10-21	7011	HILTON GARDEN INN VAU VAUGHAN ON	74703413291000403411786	M145.77
			359653	ARRIVAL: 10-16-13	

General Customer Inquiries 800-588-8065 Outside North America, collect 416-306-3630 Lost or Stolen Cards 800-588-8067 Outside North America, collect 416-306-3636	ACCOUNT NUMBER	ACCOUNT SUMMARY	
	STATEMENT DATE		
		PURCHASES, FEES & ADJUSTMENTS	\$1,326.87
		CASH ADVANCES	\$0.00
		DISPUTE AMOUNT	\$130.48
		CREDITS	\$0.00
		STATEMENT TOTAL	\$1,326.87

Trademark of U.S. Bank National Association.



Canada
CORPORATE PAYMENT SYSTEMS
120 Adelaide St W, P.O. Box 2300
Toronto, Ontario M5H 1T1

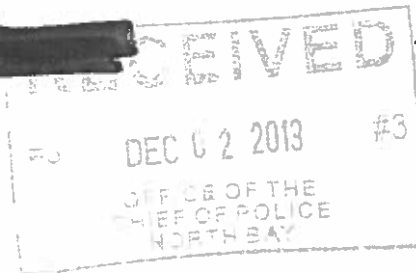


ACCOUNT NUMBER

AMOUNT DUE

\$0.00

PAUL COOK
NORTH BAY POLICE
135 PRINCESS ST. W.
PO BOX 717
NORTH BAY ON P1B 8J8



"MEMO STATEMENT ONLY"
DO NOT REMIT PAYMENT

17379000

96

MESSAGES:

** Attention ** Your account is in dispute for \$130.48. This amount has not been included in the finance charge or minimum payment calculation.

TRAN DATE	POST DATE	MCC CODE	TRANSACTION DESCRIPTION	REFERENCE #	AMOUNT
10-24	10-25	3502	BEST WESTERN MARIPOSA INN ORILLIA ON	74537863297043632114328	M91.81
10-24	10-28	5541	PETROCAN-1555 HWY 11 EAST SHANTY BAY ON	74064493298920122625796	M67.50
10-24	10-28	3649	RADISSON SUITES TO-AIR TORONTO ON	74500013298667458177052	M14.00
11-02	11-05	5541	ESSO 460 BAYLY ST. WEST AJAX ON	74064493308920115982616	M55.00
11-02	11-05	7011	EATON CHESLSEA HOTEL FD TORONTO ON	74479323308072004730355	M620.31
11-05	11-07	5541	ESSO R.R. #3, HWY #11 NOR ORILLIA ON	74064493310920114495939	M65.01
11-05	11-08	7011	EATON CHESLSEA HOTEL FD TORONTO ON	74479323311072000392544	M205.61
11-12	11-14	7011	EATON CHESLSEA HOTEL FD TORONTO ON	74479323317072001207059	M206.77CR

<p>General Customer Inquiries 800-588-8065 Outside North America, collect 416-306-3630</p> <p>Lost or Stolen Cards 800-588-8067 Outside North America, collect 416-306-3636</p>	ACCOUNT NUMBER	ACCOUNT SUMMARY	
	4715-3500-0216-7873	PURCHASES, FEES & ADJUSTMENTS	\$1,119.24
	STATEMENT DATE 11/20/13	CASH ADVANCES	\$0.00
		DISPUTE AMOUNT	\$130.48
		CREDITS	\$206.77
		STATEMENT TOTAL	\$912.47

Trademark of U.S. Bank National Association.



North Bay Police Service

P.O. Box 717, 135 Princess Street West, North Bay, ON P1B 8J8

705-497-5555 FAX 705-497-5591

Website: www.northbaypolice.on.ca

Paul D. Cook
Chief of Police

Shawn E. Devine
Deputy Chief of Police

Board Report

Date of Report: December 5, 2013
Date of Meeting: December 10, 2013

Mr. D. O'Connor, Chair
and Members of the
North Bay Police Services Board

Subject: Quarterly 2013 Budget Report – Fourth Quarter

Recommendation: Information Item

During the Board meeting held on December 14, 2004 the Board resolved to, "Submit updated accurate budgets on a quarterly basis for information purposes to City Council commencing with the 2005 fiscal year."

Find attached a report prepared by Mr. Lalande, which outlines the status of the Board's 2013 Operating Budget as of December 5, 2013.

Although there are a number of individual budget lines in a deficit position we are not concerned with the overall status of the Board's 2013 Operating Budget and are anticipating a year end surplus.

If the Board is satisfied with this report, a copy of it will be forwarded to City Council as per the Board's Resolution.

I invite any questions or comments from the Board in relation to this report.

Sincerely,

Paul D. Cook
Chief of Police

05/12/2013

	13 BUDGET	COLLECTED/SPENT AT ABOVE DATE	BUDGET BALANCE
REVENUE	\$ (18,109,044)	\$ (17,627,049)	\$ (481,995)
TOTAL EXPENSES	\$ 18,109,044	\$ 16,536,510	\$ 1,572,534
NET BALANCE	\$ -	\$ 1,090,539 ***	\$ (1,090,539)



*** board contingency amount removed

**** municipal levy amount removed

05/12/2013

REVENUE	\$	(17,627,049)	
PAYROLL COSTS	\$	14,921,588	
BOARD COSTS	\$	65,795	*** board contingency amount removed
ADMINISTRATION	\$	175,650	
EMERGENCY LAW	\$	73,197	
TRAFFIC	\$	12,722	
COMMUNICATIONS	\$	140,574	
BUILDING MAINT	\$	173,207	
UNIFORMS & EQUIP	\$	148,704	
FLEET	\$	464,989	
TRAINING	\$	57,794	
COMPUTERS	\$	302,290	
TOTAL EXPENSES	\$	16,536,510	
NET	\$	(1,090,539)	

Clarification Notes on Line Items:

WORKSHEET NAME POLICETD

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2013 BUDGET	Y-T-D ACTUALS	CURRENT ENCUMBRANCES	TOTAL ACTUALS	LEFT TO SPEND	% SPENT TO DATE
100-7001-362.04-05	TAXI LICENSE	35,000-	33,152-	0	33,152-	1,848-	.95
100-7001-362.04-20	COURT FINES	33,383-	33,383-	0	33,383-	0	1.00
100-7001-362.04-23	COURT SECURITY UPLOAD	281,085-	281,085-	0	281,085-	0	1.00
100-7001-362.04-50	SALE OF SURPLUS EQUIPMENT	0	0	0	0	0	.00
100-7001-362.04-70	TSF FROM RESERVE FUND	16,616-	162,302-	0	162,302-	145,686	9.77
100-7001-362.04-74	REFUNDS	20,000-	0	0	0	20,000-	.00
100-7001-362.04-80	SUNDRY REVENUE	500-	697-	0	697-	197	1.39
100-7001-362.04-91	GEN FUND SURPLUS/DEFICIT	0	0	0	0	0	.00
100-7001-362.05-24	SAFER COMMUNITIES GRANT	280,000-	85,528-	0	85,528-	194,472-	.31
100-7001-362.05-36	R.I.D.E. PROGRAM	15,375-	0	0	0	15,375-	.00
100-7001-362.05-38	COMMUNITY POLICING GRANT	270,000-	29,158-	0	29,158-	240,842-	.11
100-7001-362.05-39	FEDERAL RECRUITMENT PROGR	0	0	0	0	0	.00
100-7001-362.07-04	MUNICIPAL LEVY	16,270,730-	16,270,730-	0	16,270,730-	0	1.00
100-7001-362.08-47	OFFICE SPACE LEASE/RENT	1,842-	1,842-	0	1,842-	0	1.00
100-7001-362.08-50	ADMINISTRATION FEES	100,000-	110,891-	0	110,891-	10,891	1.11
100-7001-362.08-56	RETURN CHEQUE CHARGE	0	0	0	0	0	.00
100-7001-362.08-69	OTHER ADMINISTRATION FEES	177,700-	159,696-	0	159,696-	18,004-	.90
100-7001-362.09-67	RECOVERY OF WAGE COSTS	134,751-	98,528-	0	98,528-	36,223-	.73
100-7001-362.09-92	CONTRACT POLICING	464,462-	348,347-	0	348,347-	116,115-	.75
100-7001-362.09-95	DONATIONS / GRANTS	7,600-	11,710-	0	11,710-	4,110	1.54
* REVENUE		18,109,044-	17,627,049-	0	17,627,049-	481,995-	.97
** POLICE REVENUES		18,109,044-	17,627,049-	0	17,627,049-	481,995-	.97

WORKSHEET NAME POLICETD

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2013 BUDGET	Y-T-D ACTUALS	CURRENT ENCUMBRANCES	TOTAL ACTUALS	LEFT TO SPEND	% SPENT TO DATE
100-7002-472.10-01	REGULAR SALARIES	10,775,126	9,754,580	0	9,754,580	1,020,546	.91
100-7002-472.10-02	TEMPORARY SALARIES	775,645	673,449	0	673,449	102,196	.87
100-7002-472.10-03	SHIFT PREMIUM	3,500	0	0	0	3,500	.00
100-7002-472.11-01	OVERTIME CIVILIAN F/T	12,500	36,358	0	36,358	23,858-	2.91
100-7002-472.11-02	OVERTIME - CIVILIAN P/T	30,000	63,224	0	63,224	33,224-	2.11
100-7002-472.11-03	SWORN FULLTIME	365,000	334,098	0	334,098	30,902	.92
100-7002-472.12-02	VACATION	23,917	40,545	0	40,545	16,628-	1.70
100-7002-472.12-05	STATUTORY SWORN	265,000	211,646	0	211,646	53,354	.80
100-7002-472.12-06	STATUTORY CIVILIAN	2,100	4,165	0	4,165	2,065-	1.98
100-7002-472.12-08	VESTED SICK LEAVE	0	0	0	0	0	.00
100-7002-472.12-98	RETIREMENT PAYOUTS	0	145,686	0	145,686	145,686-	.00
100-7002-472.13-01	WSIB LEAVE	0	0	0	0	0	.00
100-7002-472.14-02	SERVICE PAY SWORN	0	0	0	0	0	.00
100-7002-472.14-03	SERVICE PAY CIVILIAN	0	12,525	0	12,525	12,525-	.00
100-7002-472.14-05	INCENTIVE PAY	2,500	3,925	0	3,925	1,425-	1.57
100-7002-472.14-06	BREATHALYZER PAY	9,000	0	0	0	9,000	.00
100-7002-472.14-07	ACTING RANK PAY	35,000	22,666	0	22,666	12,334	.65
100-7002-472.14-08	COACH OFFICER PAY	9,000	3,101	0	3,101	5,899	.34
100-7002-472.14-09	OFF DUTY PAY	100,000	113,440	0	113,440	13,440-	1.13
100-7002-472.14-11	COMMISSIONER OF OATHS	3,250	0	0	0	3,250	.00
100-7002-472.14-12	EMERG. RESPONSE TEAM	4,800	0	0	0	4,800	.00
100-7002-472.14-13	NEGOTIATOR	3,000	0	0	0	3,000	.00
100-7002-472.14-14	CIVILIAN COACH TRAINING	1,600	1,264	0	1,264	336	.79
100-7002-472.14-99	OTHER EMP ALLOWANCES	17,000	14,281	0	14,281	2,719	.84
100-7002-472.18-01	FRINGE BENEFITS-FULLTIME	2,818,279	2,804,031	0	2,804,031	14,248	.99
100-7002-472.18-02	FRINGE BENEFITS-PARTTIME	106,904	148,589	0	148,589	41,685-	1.39
100-7002-472.18-10	PAST SERVICE AGREEMENTS	0	0	0	0	0	.00
100-7002-472.18-98	RETIREMENT BENEFIT PAYOUT	0	2,016	0	2,016	2,016-	.00
100-7002-472.51-15	TSF TO RESERVE FUND	0	0	0	0	0	.00
* EXPENDITURE		15,363,121	14,389,589	0	14,389,589	973,532	.94
** ADMINISTRATION		15,363,121	14,389,589	0	14,389,589	973,532	.94

WORKSHEET NAME POLICETD

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2013 BUDGET	Y-T-D ACTUALS	CURRENT ENCUMBRANCES	TOTAL ACTUALS	LEFT TO SPEND	% SPENT TO DATE
100-7003-472.10-01	REGULAR SALARIES	329,423	320,272	0	320,272	9,151	.97
100-7003-472.10-02	TEMPORARY SALARIES	113,100	82,631	0	82,631	30,469	.73
100-7003-472.10-03	SHIFT PREMIUM	3,500	0	0	0	3,500	.00
100-7003-472.11-01	OVERTIME CIVILIAN F/T	12,500	1,127-	0	1,127-	13,627	.09-
100-7003-472.11-02	OVERTIME - CIVILIAN P/T	30,000	5,508	0	5,508	24,492	.18
100-7003-472.12-02	VACATION	23,918	4,893	0	4,893	19,025	.20
100-7003-472.12-06	STATUTORY CIVILIAN	2,100	4,165	0	4,165	2,065-	1.98
100-7003-472.14-03	SERVICE PAY CIVILIAN	0	1,875	0	1,875	1,875-	.00
100-7003-472.14-14	CIVILIAN COACH TRAINING	1,600	37	0	37	1,563	.02
100-7003-472.18-01	FRINGE BENEFITS-FULLTIME	346,374	95,239	0	95,239	251,135	.28
100-7003-472.18-02	FRINGE BENEFITS-PARTTIME	106,904	18,506	0	18,506	88,398	.17
*	EXPENDITURE	969,419	531,999	0	531,999	437,420	.55
**	911 FIRE DISPATCH	969,419	531,999	0	531,999	437,420	.55

WORKSHEET NAME POLICETD

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2013 BUDGET	Y-T-D ACTUALS	CURRENT ENCUMBRANCES	TOTAL ACTUALS	LEFT TO SPEND	% SPENT TO DATE
100-7004-362.04-10 * REVENUE	SEIZED FUNDS/BIKE AUCTION	0	11,435-	0	11,435-	11,435	.00
		0	11,435-	0	11,435-	11,435	.00
100-7004-472.10-04	HONOURARIUMS	3,993	3,673	0	3,673	320	.92
100-7004-472.18-04	FRINGE BEN-HONOURARIUMS	257	233	0	233	24	.91
100-7004-472.26-01	OFFICE SUPPLIES	200	249	0	249	49-	1.25
100-7004-472.30-55	MEETING COSTS	969	624	0	624	345	.64
100-7004-472.30-65	MEMBERSHIPS	3,612	3,793	0	3,793	181-	1.05
100-7004-472.30-70	TRAINING	15,000	16,589	0	16,589	1,589-	1.11
100-7004-472.30-80	ADVERTISING & PROMOTION	500	1,100	0	1,100	600-	2.20
100-7004-472.30-83	BOARD CONTINGENCY	0	9,150	0	9,150	9,150-	.00
100-7004-472.30-83	CNB ADMINISTRATIVE SERVICE	22,751	22,751	0	22,751	0	1.00
100-7004-472.31-05	LEGAL FEES	30,000	9,901	0	9,901	20,099	.33
100-7004-472.36-55	POLICE DEPT DEDUCTIBLES	16,000	0	0	0	16,000	.00
100-7004-472.39-65	Y/E BALANCE FORWARD	0	0	0	0	0	.00
100-7004-472.39-99	MISC SERVICES & RENTS	5,538	6,882	0	6,882	1,344-	1.24
* EXPENDITURE		98,820	74,945	0	74,945	23,875	.76
** POLICE BOARD OF COMM		98,820	63,510	0	63,510	35,310	.64

WORKSHEET NAME POLICETD

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2013 BUDGET	Y-T-D ACTUALS	CURRENT ENCUMBRANCES	TOTAL ACTUALS	LEFT TO SPEND	% SPENT TO DATE
100-7005-472.26-01	OFFICE SUPPLIES	28,000	25,576	427	26,002	1,198	.96
100-7005-472.26-85	PHOTOCOPY SUPPLIES	5,500	4,477	0	4,477	1,023	.81
100-7005-472.30-05	COURIER, DELIVERY, POSTAGE	9,000	7,318	208	7,629	1,371	.85
100-7005-472.30-25	PHOTOCOPY EXPENSES	12,795	11,217	0	11,217	1,578	.88
100-7005-472.30-27	INTERVIEW EXPENSES	5,000	2,189	0	2,189	2,811	.44
100-7005-472.30-65	MEMBERSHIPS	4,000	4,243	0	4,243	243	1.06
100-7005-472.30-80	ADVERTISING & PROMOTION	500	606	0	606	106	1.21
100-7005-472.30-99	MISC ADMIN EXPENSES	13,360	15,943	0	15,943	2,583	1.19
100-7005-472.31-01	AUDIT & ACCOUNTING FEES	44,400	44,399	0	44,399	1	1.00
100-7005-472.34-60	BRINKS COURIER	0	0	0	0	0	.00
100-7005-472.36-01	INSURANCE PREMIUMS	39,686	49,456	0	49,456	9,770	1.25
100-7005-472.39-61	HEALTH & WELLNESS	10,650	977	0	977	11,627	.09
100-7005-472.41-01	BANK CHARGES	0	184	0	184	184	.00
100-7005-472.41-10	CASH OVER / SHORT	0	20	0	20	20	.00
100-7005-472.41-15	FOREIGN EXCHANGE	0	103	0	103	103	.00
100-7005-472.50-15	OFFICE FURNITURE/EQUIPMEN	10,000	7,532	1,827	9,359	641	.94
100-7005-472.51-15	TSP TO RESERVE FUND	0	0	0	0	0	.00
* EXPENDITURE		182,891	172,286	2,462	175,650	7,241	.96
** ADMINISTRATION		182,891	172,286	2,462	175,650	7,241	.96

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2013 BUDGET	Y-T-D ACTUALS	CURRENT ENCUMBRANCES	TOTAL ACTUALS	LEFT TO SPEND	% SPENT TO DATE
100-7006-472.30-30 TRAVEL		20,000	29,976	0	29,976	9,976-	1.50
100-7006-472.30-60 MEALS		7,565	6,033	0	6,033	1,532	.80
100-7006-472.31-60 WITNESS FEES		8,000	9,685	0	9,685	1,685-	1.21
100-7006-472.33-07 EQUIPMENT MAINTENANCE		8,712	7,417	632	8,049	663	.92
100-7006-472.39-99 MISC SERVICES & RENTS		16,000	20,183	729-	19,454	3,454-	1.22
* EXPENDITURE		60,277	73,294	97-	73,197	12,920-	1.21
** EMERG LAW ENFORCEMENT		60,277	73,294	97-	73,197	12,920-	1.21

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2013 BUDGET	Y-T-D ACTUALS	CURRENT ENCUMBRANCES	TOTAL ACTUALS	LEFT TO SPEND	% SPENT TO DATE
100-7007-472.26-01	OFFICE SUPPLIES	1,170	464	0	464	706	.40
100-7007-472.26-35	BOOK & RESOURCE MATERIAL	1,730	664	0	664	1,066	.38
100-7007-472.29-10	POLICE SUPPLIES	1,476	1,035	0	1,035	441	.70
100-7007-472.33-15	VEHICLE MAINTENANCE	2,035	1,716	0	1,716	319	.84
100-7007-472.33-23	POLICE RADAR/BREATH EQUIP	3,562	320	727	1,047	2,515	.29
100-7007-472.50-10	MACHINERY & EQUIPMENT	8,141	7,796	0	7,796	345	.96
*	EXPENDITURE	18,114	11,995	727	12,722	5,392	.70
**	TRAFFIC SECTION	18,114	11,995	727	12,722	5,392	.70

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2013 BUDGET	Y-T-D ACTUALS	CURRENT ENCUMBRANCES	TOTAL ACTUALS	LEFT TO SPEND	% SPENT TO DATE
100-7008-472.30-10	TELEPHONE	48,150	46,918	0	46,918	1,232	.97
100-7008-472.30-12	CELLULAR SERVICE	35,000	33,448	0	33,448	1,552	.96
100-7008-472.33-01	RADIO MAINTENANCE	7,500	5,392	0	5,392	2,108	.72
100-7008-472.33-07	EQUIPMENT MAINTENANCE	45,000	47,354	0	47,354	2,354	1.05
100-7008-472.34-99	MISC CONTRACTS	8,975	6,106	1,356	7,462	1,513	.83
100-7008-472.50-50	RADIO UPGRADES	0	0	0	0	0	.00
*	EXPENDITURE	144,625	139,218	1,356	140,574	4,051	.97
**	COMMUNICATIONS	144,625	139,218	1,356	140,574	4,051	.97

WORKSHEET NAME POLICETD

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2013 BUDGET	Y-T-D ACTUALS	CURRENT ENCUMBRANCES	TOTAL ACTUALS	LEFT TO SPEND	% SPENT TO DATE
100-7010-362.04-60	TRANSFER FROM CAPITAL	0	9,870-	0	9,870-	9,870	.00
100-7010-362.04-70	TSF FROM RESERVE FUND	0	0	0	0	0	.00
100-7010-362.04-81	INSURANCE REVENUE	0	0	0	0	0	.00
*	REVENUE	0	9,870-	0	9,870-	9,870	.00
100-7010-472.26-15	JANITORIAL SUPPLIES	13,000	10,728	149	10,877	2,123	.84
100-7010-472.27-01	HYDRO	103,000	92,151	0	92,151	10,849	.89
100-7010-472.27-05	NATURAL GAS	13,000	10,482	0	10,482	2,518	.81
100-7010-472.27-15	WATER	5,000	5,611	0	5,611	611-	1.12
100-7010-472.27-30	CABLE/FIBRE OPTICS	794	655	0	655	139	.82
100-7010-472.33-05	BUILDING MAINTENANCE	51,200	47,077	2,873	50,083	1,117	.98
100-7010-472.34-01	GARBAGE CONTRACT	5,678	4,523	1,063	5,586	92	.98
100-7010-472.34-17	PEST CONTROL	539	526	0	526	13	.98
100-7010-472.34-45	SNOW REMOVAL CONTRACT	6,500	7,106	0	7,106	606-	1.09
100-7010-472.50-10	MACHINERY & EQUIPMENT	0	0	0	0	0	.00
*	EXPENDITURE	198,711	178,859	4,085	183,077	15,634	.92
**	MAINTENANCE OF QUARTERS	198,711	168,989	4,085	173,207	25,504	.87

WORKSHEET NAME POLICETD

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2013 BUDGET	Y-T-D ACTUALS	CURRENT ENCUMBRANCES	TOTAL ACTUALS	LEFT TO SPEND	\$ SPENT TO DATE
100-7012-472.26-50	CLOTHING / UNIFORM	60,000	60,144	1,825	62,138	2,138-	1.04
100-7012-472.29-10	POLICE SUPPLIES	25,500	16,703	0	16,703	8,797	.66
100-7012-472.29-15	GUN SUPPLIES	30,000	29,555	17	29,572	428	.99
100-7012-472.29-20	POLICE TECH SERVICE SUPP	12,000	9,001	3,836	12,868	868-	1.07
100-7012-472.33-50	DRY CLEANING/MAINT	17,300	12,325	5,477	17,802	502-	1.03
100-7012-472.50-45	ERT	10,000	8,007	1,614	9,621	379	.96
* EXPENDITURE		154,800	135,735	12,769	148,704	6,096	.96
** UNIFORMS/EQUIPMENT/MISC		154,800	135,735	12,769	148,704	6,096	.96

WORKSHEET NAME POLICETD

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2013 BUDGET	Y-T-D ACTUALS	CURRENT ENCUMBRANCES	TOTAL ACTUALS	LEFT TO SPEND	% SPENT TO DATE
100-7014-362.04-50	SALE OF SURPLUS EQUIPMENT	0	0	0	0	0	.00
100-7014-362.04-81	INSURANCE REVENUE	0	0	0	0	0	.00
* REVENUE							
100-7014-472.24-01	GAS	196,000	154,558	0	154,558	41,442	.79
100-7014-472.24-20	TIRES	30,500	27,600	0	27,826	2,674	.91
100-7014-472.33-07	EQUIPMENT MAINTENANCE	78,000	72,597	7,443	80,210	2,210-	1.03
100-7014-472.33-15	VEHICLE MAINTENANCE	145,000	126,655	0	127,266	17,734	.88
100-7014-472.33-55	CAR WASHES	3,650	2,553	0	2,553	1,097	.70
100-7014-472.36-01	INSURANCE PREMIUMS	61,900	72,576	0	72,576	10,676-	1.17
100-7014-472.36-55	POLICE DEPT DEDUCTIBLES	20,000	0	0	0	20,000	.00
100-7014-472.50-25	VEHICLES	0	0	0	0	0	.00
100-7014-472.51-25	TRANSFER TO CAPITAL	0	0	0	0	0	.00
* EXPENDITURE		535,050	456,539	7,443	464,989	70,061	.87
** MOBILE EQUIPMENT		535,050	456,539	7,443	464,989	70,061	.87

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2013 BUDGET	Y-T-D ACTUALS	CURRENT ENCUMBRANCES	TOTAL ACTUALS	LEFT TO SPEND	% SPENT TO DATE
100-7018-362.08-20 * REVENUE	REGISTRATION FEES	0 0	0 0	0 0	0 0	0 0	.00 .00
100-7018-472.30-70 * EXPENDITURE	TRAINING	85,000 85,000	57,794 57,794	0 0	57,794 57,794	27,206 27,206	.68 .68
** TRAINING		85,000	57,794	0	57,794	27,206	.68

WORKSHEET NAME POLICETD

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2013 BUDGET	Y-T-D ACTUALS	CURRENT ENCUMBRANCES	TOTAL ACTUALS	LEFT TO SPEND	% SPENT TO DATE
100-7020-472.26-99	MISC GENERAL SUPPLIES	25,000	21,319	8,191	29,510	4,510-	1.18
100-7020-472.32-20	COMPUTER EQUIPMENT LEASE	12,700	10,377	0	10,377	2,323	.82
100-7020-472.33-07	EQUIPMENT MAINTENANCE	5,190	2,527	51	2,578	2,612	.50
100-7020-472.34-30	SERVICE CONTRACT	1,526	1,526	0	1,526	0	1.00
100-7020-472.39-99	MISC SERVICES & RENTS	132,750	120,708	0	120,708	12,042	.91
100-7020-472.50-30	COMPUTER H/WARE	54,100	50,845	83	57,520	3,420-	1.06
100-7020-472.50-33	SOFTWARE UPGRADING	66,950	70,143	5,134	80,071	13,121-	1.20
100-7020-472.51-15	TSF TO RESERVE FUND	0	0	0	0	0	.00
*	EXPENDITURE	298,216	277,445	13,459	302,290	4,074-	1.01
**	COMPUTER SYSTEM	298,216	277,445	13,459	302,290	4,074-	1.01
***	POLICE	0	1,148,656-	42,204	1,092,824-	1,092,824	.00
		0	1,148,656-	42,204	1,092,824-	1,092,824	.00

North Bay Police Services Board

From: Tai, Geraldin (MCSCS) [Geraldin.Tai@ontario.ca]
Sent: November 29, 2013 9:30 AM
To: Silveri, Tiz (Tiz.Silveri@nbrhc.on.ca)
Cc: North Bay Police Services Board
Subject: Your appointment to North Bay Police Services Board
Attachments: North Bay - Tiziana Silveri.pdf

Good morning Mrs. Silveri,

We would like to inform you that your reappointment to the North Bay Police Services Board has been approved. A copy of Order in Council No. 1722/2013 is attached for your file.

Should you have any questions, please feel free to contact me.

Have a great weekend.

*Geraldin Tai
A/Appointments Officer
Operations Unit
External Relations Branch
Public Safety Division
Ministry of Community Safety & Correctional Services
Tel: (416) 314-3104
Fax: (416) 326-9351
e-mail: geraldin.tai@ontario.ca*



Ontario
Executive Council
Conseil exécutif

Order in Council
Décret

On the recommendation of the undersigned, the Lieutenant Governor, by and with the advice and concurrence of the Executive Council, orders that:

Sur la recommandation de la personne soussignée, le lieutenant-gouverneur, sur l'avis et avec le consentement du Conseil exécutif, décrète ce qui suit :

WHEREAS by Order in Council numbered O.C. 1610/2010 dated the 8th day of December, 2010, Tiziana (Tiz) Silveri was appointed as a member of the **City of North Bay Police Services Board** until December 7, 2013, and her appointment will expire;

AND WHEREAS Mrs. Silveri has agreed to continue as a member of the **City of North Bay Police Services Board**;

THEREFORE pursuant to section 27 of the Police Services Act, R.S.O. 1990, c. P.15, as amended, **Tiziana (Tiz) Silveri** is reappointed by the Lieutenant Governor in Council as a member of the **City of North Bay Police Services Board** for a further period of **three years**, effective December 8, 2013.

Recommended


Minister of Community Safety and
Correctional Services

Concurred


Chair of Cabinet

Approved
and Ordered

NOV 27 2013

Date


Lieutenant Governor



North Bay Police Service

P.O. Box 717, 135 Princess Street West, North Bay, ON P1B 8J8

705-497-5555 FAX 705-497-5591

Website: www.northbaypolice.on.ca

Paul D. Cook
Chief of Police

Shawn E. Devine
Deputy Chief of Police

Board Report

Date of Report: December 5, 2013
Date of Meeting: December 10, 2013

Chairman Mr. D. O'Connor
and Members of the
North Bay Police Services Board

Subject: North Bay Police Services Board By-law #05/2013
Provision of Training to External Agencies

Recommendation: That the Board hereby resolves, "to enact and pass North Bay Police Services Board By-law #05/2013, which is a By-law specific to the Provision of Training to External Agencies."

Find attached Board By-law #05/2013 that deals with the Provision of Training for External Agencies. This By-law replaces Board By-law #02/2000.

There have been no significant changes to the Board's previous By-law. This Board By-law is being updated to replace the previous by-law passed in March of 2000.

I am requesting this By-law be enacted and passed by the Board.

I invite any questions or comments from the Board.

Sincerely,

Paul D. Cook
Chief of Police

**NORTH BAY POLICE SERVICE BOARD
POLICY BY-LAW 05/2013
PROVISION OF TRAINING TO EXTERNAL AGENCIES**

INDEX NUMBER: AI-NBPS-004

DATE: 10 December 2013

PREAMBLE:

- A.** The North Bay Police Service is committed to creating and maintaining a positive learning environment in which employees continually develop their knowledge, skills and abilities, to facilitate the highest quality of service to the citizens of our community. Part of our commitment is to share our knowledge base and learning experiences with external agencies.
- B.** This By-Law relates to the provision of training by the North Bay Police Service to the personnel of other agencies.
- C.** For the purposes of this By-Law, an External Agency shall mean an agency other than the North Bay Police Service and, where the context so indicates, shall mean an agency other than the North Bay Police Service which has been approved by the Chief of Police to receive training from North Bay Police Service personnel.
- D.** The North Bay Police Service may provide training to external agencies in such a manner as is approved by the Chief of Police.
- E.** Requests from external agencies for training by the North Bay Police Service shall be submitted in writing to the Office of the Chief of Police. The Chief shall review all such requests, and shall have the discretion to approve or refuse any training to an external agency.
- F.** An agency approved by the Chief to receive Service training shall pay for related human resources costs of the trainers on a pro-rated basis related to the number of trainees assigned to that training day.
- G.** Human resources costs of the trainers shall be calculated and billed in accordance with the applicable rates in the current Collective Agreement Between the North Bay Police s Board and the North Bay Police Association.
- H.** In arranging a training schedule, efforts shall be made to accommodate the needs of both the North Bay Police Service and the agency receiving training. However, once a schedule is agreed upon, the external agency shall be required to adhere to it.

- I. In the event that a member of an external agency is unable to attend training as previously scheduled, the agency may supply a replacement member for training, or shall give reasonable notice to the North Bay Police Service Training Coordinator to ensure that training time is not lost. Subject to the discretion of the Chief, the agency may be billed for the human resources costs of the trainers should reasonable notice not be given.
- J. An external agency approved by the Chief to receive Service training shall be required to pay the costs of all materials used that are specific to the training of that agency's personnel. This may include, but is not limited to, the cost of purchased handout material and, in the case of Use of Service training, shall include, but is not limited to, the actual costs of ammunition, targets, simunition, and cleaning supplies.
- K. Unless otherwise agreed upon, an external agency shall provide for the meals of its personnel during Service training. In the event that meals are provided by the North Bay Police Service during training, the actual cost of the meals shall be borne by the agency.
- L. Except as provided herein, an external agency shall provide for the transportation of its personnel by providing an agency vehicle or by making arrangements with the member to use his/her private vehicle. In the event that there is sufficient room in a Service vehicle that has already been designated for training, providing a waiver of liability as required by the North Bay Police Service is signed, personnel from the external agency may ride at no cost.
- M. In the event that accommodation is required in relation to Service training for the personnel of an external agency, that agency shall be responsible for making the arrangements unless otherwise agreed upon in advance. All accommodation costs incurred by the agency during Service training shall be paid by the agency.
- N. A current list of salary and overtime rates, as well as a current listing of the costs of individual training materials, shall be maintained by the Service.
- O. When an external agency has arranged to receive training from Service personnel, the Chief of Police shall cause the agency to be billed for all associated costs as set out in this By-Law.
- P. This Policy replaces Board By-Law 02/00 dated March 14, 2000.

Read a 1st time this 10th day of December, 2013.

Read a 2nd time this 10th day of December, 2013.

Read a 3rd time and enacted and passed this 10th day of December, 2013.

Signed:

Dennis O'Connor
Chair

Carol Miller
Secretary



North Bay Police Service

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Paul D. Cook
Chief of Police

Shawn E. Devine
Deputy Chief of Police

Board Report

Date of Report: December 5, 2013
Date of Meeting: December 10, 2013

Chairman Mr. D. O'Connor
and Members of the
North Bay Police Services Board

Subject: North Bay Police Services Board By-law #06/2013
Use of Force

Recommendation: That the Board hereby resolves, "to enact and pass
North Bay Police Services Board By-law #06/2013,
which is a By-law specific to Use of Force."

The Board will recall at the September 10th PSB Meeting I provided an update regarding the announcement by Minister Meilleur, Ministry of Community Safety and Correctional Services in relation to the authorization of the expansion for the use of CEWs.

The Ministry has recently provided us with an amended Use of Force Guideline and a sample Board Policy including changes that will allow for the issuance of CEWs to front-line police personnel.

As the Board is aware we have allocated monies in our 2014 Capital budget request to cover the costs to supplement our existing inventory of CEWs and in the Operating Budget to train our front-line officers in 2014.

Find attached Board By-law #06/2013 that deals with Use of Force. This By-law replaces Board By-law #01/2011 and was drafted using the sample provided by the Ministry. Changes to the Board's previous By-law are found in Article 3.C. (c).

I am requesting this By-law be enacted and passed by the Board.

I invite any questions or comments from the Board.

Sincerely,

Paul D. Cook
Chief of Police

**NORTH BAY POLICE SERVICES BOARD
USE OF FORCE
BY-LAW # 06/2013**

INDEX NUMBER: AI-012

DATE: 10 December 2013

PREAMBLE:

WHEREAS the North Bay Police Services Board is responsible for the maintenance of Law and Order in the Municipality, and the members of the Police Service, through the Chief of Police, are subject to the Governance of the Board and shall obey its lawful directions.

THEREFORE, under the authority of the *Police Services Act* 1990, this Board enacts as follows:

- A.** The North Bay Police Services Board recognizes that members may be required in the course of their duties to use force to affect arrests, maintain order and protect the public and themselves.
- B.** The Board and Police Service are committed to resolving situations by using only as much force as is reasonably necessary, but also recognizes that at times it is necessary for police to use potentially injurious or lethal force.
- C.** It is the policy of the North Bay Police Services Board with respect to use of force that:
 - 1. This Board, upon receiving a report on the investigation into an injury or death caused by the discharge of a member's firearm, will:
 - a. Review the report and make further inquiries as necessary; and
 - b. File a copy with the Solicitor General, including any additional inquiries of the Board;
 - 2. This Board, upon being notified that the Chief of Police has discharged a firearm in the performance of his/her duty, will cause an investigation into the circumstances and file a report on the investigation with the Solicitor General.
 - 3. The Chief of Police will:
 - a. Ensure that members do not use a weapon other than a firearm, with the exception of those used on another member in the course of a training exercise in accordance with procedures, unless:
 - i. That type of weapon has been approved for use by the Solicitor General;
 - ii. The weapon conforms to technical standards established by

- the Solicitor General; and
 - iii The weapon is used in accordance with standards established by the Solicitor General.
- b. Ensure that, at minimum, police officers are:
 - i Issued a handgun that meets the technical specifications set out in the Equipment and Use of Force Regulation;
 - ii Issued oleoresin capsicum aerosol spray;
 - iii Issued a baton; and
 - iv Trained in officer safety, communication, handcuffing and physical control techniques;
- c. Ensure that, all police officers assigned to the Patrol Section receive training in relation to the conducted energy weapons and be authorized to utilize the device on duty.
- d. Ensure that members do not:
 - i Use force on another person unless they have successfully completed a training course on the use of force; and
 - ii Carry a firearm unless, they have successfully completed a training course on the use of firearms, and are competent in the use of the firearm;
- e. Subject to Regulation 926, Equipment and Use of Force, section 14.3 (1), ensure that, at least once every twelve months,
 - i. Every member of the police force who may be required to use force on other persons takes a training course on the use of force;
 - ii Every member of the police force who is authorized to carry a firearm takes a training course on the use of firearms.
- f. Subject to Regulation 926, of the Equipment and Use of Force section 14.3(2), ensure that:
 - i. If it was not reasonably possible for a member of a police force to take a training course on the use of force or on the use of firearms within the time required by subsection (1), the chief of police may grant the member additional time, not to exceed 60 days, to take the course.
- g. Maintain records of training courses taken and any grants of additional time to take any training courses.
- h. Permit the use of reasonable weapons of opportunity by members, when none of the approved options is available or appropriate to defend them or members of the public;
- i. Establish procedures consistent with the requirements of the Equipment and Use of Force Regulation 926;
- j. Immediately cause an investigation to be made where a member

unintentionally or intentionally discharges his or her firearm, except on a target range or in the course of weapon maintenance;

- k. Immediately cause an investigation and file a report to this Board where a member, by the discharge of a firearm in the performance of his or her duty, kills or injures another person;
 - l. Where the Chief discharges a firearm in the performance of the Chief's duties, promptly report the matter to this Board;
 - m. Ensure that written record is maintained on the training courses taken by the members of the police service on the use of force and the use of firearms;
 - n. Ensure the reporting of the use of force by members in accordance with the Equipment and Use of Force Regulation 926;
 - o. Ensure the ongoing review and evaluation of local use of force procedures, training and reporting;
 - p. Provide a copy of the police service's annual use of force study to this Board for review, and ensure the availability of the study to the community; and
 - q. Ensure that all members are cognizant of the mandate and authorities of the Special Investigation Unit of the Ministry of the Attorney General and that reports and assistance are provided to members of that organization in accordance with the Police Services Act and Regulations.
- D. It is the policy of the Board that the Service will afford members of the North Bay Police Service, who, as a result of their duties, experience critical incident trauma, immediate, appropriate and adequate aftercare.
- E. North Bay Police Services Board By-Law 01/2011 is hereby repealed.

This By-Law comes into effect on the date of signing.

READ a 1st time this 10th day of December, 2013.

READ a 2nd time this 10th day of December, 2013.

READ a 3rd time and enacted and passed this 10th day of December, 2013.

Dennis O'Connor
Chair

Carol Miller
Secretary



North Bay Police Service

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Paul D. Cook
Chief of Police

Shawn E. Devine
Deputy Chief of Police

Board Report

Date of Report: December 5, 2013

Date of Meeting: December 10, 2013

Mr. D. O'Connor, Chair
and members of the
North Bay Police Services Board

Subject: Retention of Property

Recommendation: That the Board resolves to, "authorize the Police Service to retain and utilize a wheelchair that was turned into our service as found property."

Find attached a memorandum prepared by Deputy Chief Devine in relation to a wheelchair that was turned over to our Police Service as found property and never claimed.

I concur with Deputy Chief Devine's position that this property falls within the definition of property referred to in Section 132 of the *Police Services Act* and that the Board may authorize that this property be retained and put to use within our Court Section.

I invite any comments or questions from the Board.

Sincerely,

Paul D. Cook
Chief of Police



NORTH BAY POLICE SERVICE

MEMORANDUM

DATE: December 5, 2013
TO: Chief P. Cook
FROM: Deputy Chief S. Devine
SUBJECT: North Bay Police Service Exhibit Property

The North Bay Police Service has a wheelchair in its Exhibit Section which was seized as found property. No persons have sought claim for the property and the North Bay Police Service has no ability to locate the rightful owner.

The property meets the threshold of Section 132 of the Police Services Act in that:

"This Section applies to personal property of all kinds except firearms and money that comes into the possession of the Police Force under either of the following circumstances:

- 1) The property was stolen from its owner or was found abandoned in a public place and the Chief of Police is unable to determine who owns it;
- 2) The property was seized in a manner by the Police Service in lawful execution of his/her duties, all legal proceedings in respect to the property have been completed and there is no Court Order for its disposition and there is no legal requirement apart from this Section that it be retained or disposed of."

Section 132(2) reads:

"The Chief of Police may **cause** the property be sold and the Board may use the proceeds for any purpose that it considers in the public interest."

It would be my respectful position that a request to the Board be made that the wheelchair should not be sold in public auction but could be used for the public's interest to provide Court security staff with the ability to moved handicapped or injured witnesses or prisoners.

For your consideration.

S. Devine
Deputy Chief



North Bay Police Service

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Paul D. Cook
Chief of Police

Shawn E. Devine
Deputy Chief of Police

Board Report

Date of Report: November 25, 2013
Date of Meeting: December 10, 2013

Mr. D. O'Connor, Chair
and members of the
North Bay Police Services Board

Subject: Contingency Account

Recommendation: That the Board hereby resolves, "to transfer the balance in the contingency line in the Board's 2013 Operating Budget to the contingency line in the Board's 2014 Operating Budget before year-end".

The current balance in the contingency line of the Board's 2013 Operating Budget is \$2,284.94.

We require the Board to pass the above noted resolution so that monies in this budget-line are not absorbed in the 2013 Operating Budget resulting in a zero balance in this line in the 2014 Operating Budget.

This is in keeping with our annual past practice in relation to this account.

I invite any comments or questions from the Board.

Sincerely,

Paul D. Cook
Chief of Police



North Bay Police Service

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Paul D. Cook
Chief of Police

Shawn E. Devine
Deputy Chief of Police

Board Report

Date of Report: November 25, 2013

Date of Meeting: December 10, 2013

Mr. D. O'Connor, Chair
and members of the
North Bay Police Services Board

Subject: Contingency Account – North Bay Santa Fund

Recommendation: That the Board hereby resolves, "to donate \$250.00 from the contingency line in the Board's Budget to support the annual North Bay Santa Fund."

This marks the 66th anniversary of the North Bay Santa Fund. Every year thanks to this initiative donations are raised to support those in need in our community over the holiday season. Volunteers assemble over 800 baskets of groceries and toys which are delivered to families in North Bay and area. Members of our Service have been involved in supporting this community initiative for the past several years.

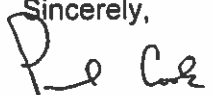
The Board has provided a donation in support the annual Santa Fund for the last number of years.

The current balance in the contingency line of the Board's Operating Budget is \$2,284.94.

I am recommending the Board pass the above noted resolution to provide this financial support to the North Bay Santa Fund.

I invite any comments or questions from the Board.

Sincerely,


Paul D. Cook
Chief of Police



North Bay Police Service

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Website: www.northbaypolice.on.ca

Paul D. Cook
Chief of Police

Shawn E. Devine
Deputy Chief of Police

Board Report

Date of Report: November 25, 2013

Date of Meeting: December 10, 2013

Mr. D. O'Connor, Chair
and Members of the
North Bay Police Services Board

Subject: Coach4Food Fundraiser

Recommendation: That the Board hereby resolves to, "pay \$250.00 from the contingency line in the Board's 2013 Budget to support this year's Coach4Food campaign."

Coach Tom Hedican is currently involved in his annual Coach4Food fundraiser for the North Bay Food Bank. Each year this fundraising initiative has grown in success. Constables Jackson, Chabbert, Pemberton, Weber and I will be assisting Coach Hedican with this program again this year. This community based program raises awareness regarding the less fortunate in our community and facilitates donations of food and cash for the North Bay Food Bank.

The Board has provided similar sponsorship towards this fundraising initiative in the past.

The current balance in this account stands at \$2,284.94.

I would request the above noted Resolution be passed by the Board to cover \$250.00 in sponsorship for this extremely worthwhile community fundraising event.

I invite any comments or questions from the Board.

Sincerely,

Paul D. Cook
Chief of Police



North Bay Police Service

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Paul D. Cook
Chief of Police

Shawn E. Devine
Deputy Chief of Police

Board Report

Date of Report: November 25, 2013

Date of Meeting: December 10, 2013

Mr. D. O'Connor, Chair
and members of the
North Bay Police Services Board

Subject: Contingency Account – Lions Christmas Telethon

Recommendation: That the Board hereby resolves, "to donate \$250.00 from the contingency line in the Board's Budget to support the annual Lions Christmas Telethon."

Find attached documentation forwarded to our Police Service from Ms. Sandra Allard on behalf of her 7-year old daughter Kassidy in relation to supporting her efforts to raise money for the annual Lions Christmas Telethon.

The Board has provided similar donations in the past in support of this annual telethon.

The current balance in the contingency line of the Board's Operating Budget is \$2,284.94.

I am recommending the Board pass the above noted resolution to provide this financial support to Ms. Allard and the Lions Christmas Telethon.

I invite any comments or questions from the Board.

Sincerely,

Paul D. Cook
Chief of Police

22 Plue Rd

North Bay, On

P1B-8G3

November 22, 2013

North Bay Service Board

135 Princess Street West

North Bay, On

P1B-6C2

Care Of Chief Paul Cook

Dear Chief Paul Cook

I am writing this letter in hopes for a donation for the Lions Christmas Telethon from the North Bay Police Department in support of my daughter Kassidy Allard efforts.

All the proceeds collected are 100% donated. Our family business Allards Automotive located here in North Bay Ontario is supplying all the cost to make Kassidy's Rudolph Candy Canes in wich she is selling for a donation or a dollar each. She has raised \$1000.00 plus to date.

I feel it would encourage and inspirer other children to make these kinds of exceptional gestures when even the North Bay Police Department recognizes such thoughtful efforts.

A second reason however is since Kassidy, who is now 7 years old could

she has wanted to be a police officer or a 911 dispatch operator. She always wants to help others even in her daily activities according to her teachers she has had and present.

So we her parents Shawn and Sandy Allard would be grateful to have the North Bay Police Department on board , not just for supporting her fundraiser but also her dream of career choice.

I have also provided a copy of her flyer with more details .

We hope to have you join our wave of kindness. Unfortunately Kassidy only has until Dec 6th to collect, the telethon airs Dec 7th.

Thank you so much for your time. You can reach me at (705) 474-8811.

Yours sincerely,



A handwritten signature in cursive script that reads "Sandra Allard".

Sandra Allard

Kassidy is making Rudolph candy canes. You may have received one from her in the past. She is 7 years old. You may know her as the little secretary at Allards Automotive. Kassidy is making them to sell to help be apart of a wave of kindness to donate all the proceeds to CTV Lions Christmas Telethon. This Telethon helps North Bay and surrounding areas. The Lions Club helps with many different causes year round. The Christmas Telethon is one of the biggest fundraisers that helps families , seniors and low income.

Kassidy wants to help as many families as she can experience a wonderful Christmas. She is selling her Rudolphins for a donation or \$1.00 each. To quote Kassidy "I know \$1.00 is not much, but if everyone bought some it would make a difference. Right mom." Donation of \$20.00 or more, the Lions Christmas Telethon will provide a receipts if requested by mail, after it airs Saturday Dec 7th. A business donation of \$50.00 or more would include an advertised thank you during our time of presentation. You can pay bye cash or cheque payable to Lions Christmas Telethon. Kassidy only has until Dec 6th to collect the donations. The orders can be filled picked up or delivered after.

Please. Lets help surprise Kassidy and make a welcoming tsunami wave of kindness for her continuing thoughtful efforts.

EVERYONE WINS

PLEASE PLACE YOUR ORDER !!!

THANK YOU

705-474-8811

