



# NORTH BAY POLICE SERVICES BOARD

135 Princess Street W., P.O. Box 717, North Bay, ON P1B 8J8



## OPEN SESSION AGENDA February 20, 2019 @ 10:00 hours

- |   |          |
|---|----------|
| 1. Approval of Agenda                                     | Chair    |
| 2. Election of Chair and Vice-Chair                       | Chief    |
| 3. Approval of Minutes of Open Session – January 15, 2019 | Chair    |
| 4. Business Arising                                       | Chief    |
| 5. Correspondence   | Chief    |
| 6. Contingency Requests                                   | Chief    |
| 7. Taxi Business  | Chief    |
| 8. Reports  | Chief    |
| • Chief and Deputy Chief Monthly Activity                 | Chief    |
| • Personal Expenses – Chief of Police                     | Chief    |
| • Statistical Report for Month of December                | Chief    |
| 9. Presentation   | Chief    |
| 10. Memorandum of Agreement – Canadore College            | Chief    |
| 11. Association Report                                    | NBPA Rep |
| 12. Adjournment   | Chair    |



**MINUTES OF OPEN MEETING  
North Bay Police Services Board  
January 15, 2019**

**Present:**

**Board Members:** Dennis O'Connor, Chair, Allan McDonald, Johanne Brousseau,

**Police Service:** Chief Shawn Devine, Deputy Chief Scott Tod

**Board Solicitor:** Peter Leckie

**Association:** Ivan Ryman, Civilian

**Guests:** Media

**Regrets:** William Hagborg, Vice-Chair

Tiziana Silveri

**Secretary:** Tina Chapman

**Call to Order**

The Chair, Dennis O'Connor, called the meeting to order at 1000 hours.

**Approval of Agenda:**

Resolution: #24-2019

Moved by Al McDonald, Seconded by Johanne Brousseau

The North Bay Police Services Board hereby resolves to:

"Accept the Agenda as presented for the Open Meeting held on January 15, 2019".

Carried

**Approval of Minutes:**

Resolution: #25-2019

Moved by Johanne Brousseau, Seconded by Al McDonald

The North Bay Police Services Board hereby resolves to:

"Adopt the minutes of the Open Meeting held on December 11, 2018".

Carried

**Business Arising**

Nil

**Correspondence:**

A letter was received from Mr. Todd Gribbon, Principal of M.T. Davidson Public School, recognizing School Liaison Officer Constable Robin Boucher and his support of the school.

Resolution: #26-2019

Moved by Al McDonald, Seconded by Johanne Brousseau

The North Bay Police Services Board hereby resolves to:

"Note and file the correspondence received".

Carried

**Taxi Business: Taxi License Applications**

Resolution: #27-2019

Moved by Al McDonald, Seconded by Johanne Brousseau

The North Bay Police Services Board hereby resolves to:

"Approve two (2) taxi license applications for December 2018 as recommended by the Chief of Police in his letter dated January 1, 2019".

Carried

**Reports:**

**Personal Expenses**

Resolution: #28-2019

Moved by: Johanne Brousseau, Seconded by: Al McDonald

The North Bay Police Services Board hereby resolves to:

"Acknowledge receipt of the Chief's personal expenses from 31 October 2018 to 15 January 2019".

Carried

**Statistical Reports**

Deputy Chief Tod presented the Condensed Monthly Statistical Reports for the month of November and November Revised.

Resolution: #29-2019

Moved by: Al McDonald, Seconded by: Johanne Brousseau

The North Bay Police Services Board hereby resolves to:

"Accept the Condensed Monthly Statistical and Revised Reports for the month of November 2018".

Carried

**North Bay Police Association Report**

It was noted that the Association is supporting the Lakers' hockey night which will be held on February 2, 2019.

Chief Shawn Devine also took the opportunity to thank the Association for their participation in both the Santa Train and the Santa Fund in 2018.

**Adjournment:**

Resolution: #30-2019

Moved by Al McDonald, Seconded by Johanne Brousseau

The North Bay Police Services Board hereby resolves to:

"Adjourn the Open Portion of the meeting held on January 15, 2019 at 1020 hours."

Carried

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Chair	January 15, 2019	Secretary
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[Redacted] Devine

[Redacted]  
[Redacted] ne  
[Redacted]

Good morning Chief.

[Redacted] attended HQ this morning to offer his thanks for Constables Parker's and Honeysett's assistance this morning. [Redacted] had gotten his car stuck in a snowbank on Chippewa this morning and the two officers stopped traffic and pushed his car free. [Redacted] felt that "this would only happen in North Bay" and asked that I relay his appreciation to you.

[Redacted] ce  
[Redacted] #1  
[Redacted] st  
[Redacted] northbaypolice.ca



## North Bay Police Service

P.O. Box 717, 135 Princess Street West, North Bay, ON P1B 8J8  
705-497-5555 FAX 705-497-5591  
northbaypolice.ca

Shawn Devine  
Chief of Police

Scott Tod  
Deputy Chief of Police

### Board Report

Date of Report: February 11, 2019  
Date of Meeting: February 20, 2019

Mr. D. O'Connor, Board Chair  
and members of the North Bay Police Services Board

**Subject: Contingency Account**

**Recommendation: That the Board hereby resolves to, " support \$150.00 in sponsorship to the Nipissing Lakers "Support the Troops" hockey game vs. RMC from the contingency line of the Board's 2019 Operating Budget."**

Please find attached a letter from retired Chief Paul Cook regarding the annual "Support the Troops" hockey game between the Lakers & RMC that was held on February 01, 2019. Monies raised go towards the local Military Family Resource Centre (MFRC).

On the 20 January, 2019 I received a verbal authorization from NBPSB Chair O'Connor for \$150.00 to sponsor this event. I advised that I would submit a formal request at the Boards February meeting to have a resolution passed noting the funds be taken from contingency line in the Board's 2019 Operating Budget.

I would respectfully ask the members of the North Bay Police Services Board to support Chair O'Connor in this very worthwhile community fundraiser.

Invite any comments or questions from the Board.

Sincerely,



Shawn Devine  
Chief of Police

December 27, 2018

Chief Shawn Devine  
North Bay Police Service  
135 Princess Street West  
North Bay ON P1B 8J8

Dear ~~Chief~~ <sup>Shawn</sup> Devine:

**Re: Nipissing Lakers vs. Royal Military College (RMC) "Support the Troops" Hockey Game**

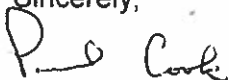
I am sending this letter to request consideration for financial assistance from your board in relation to a special event taking place on Saturday, February 2, 2019 at 730 p.m. at Memorial Gardens to show our respect to our military.

The Nipissing Lakers varsity hockey team will be hosting RMC in the annual, "Support the Troops" hockey game. This game is being organized to show our community support for our Troops and to raise funds for the local Military Family Resource Centre (MFRC). As you are aware the MFRC is responsible for supporting the families of our Canadian Forces personnel when they are deployed abroad.

The Lakers players will be wearing special camouflage hockey sweaters, which will be auctioned off during the game with all proceeds going towards the MFRC. The cost of these sweaters is approximately \$1,500.00 and we were hoping that the North Bay Police Services Board would consider a donation towards this total. Should you be interested in supporting this initiative, cheques made payable to the Nipissing Lakers Varsity Hockey can be mailed to me at 26 Harris Dr., North Bay, ON P1A 3Z2. I am also available at (705) 303-7224 should you require further details.

Thank you in advance for taking the time to consider this request for assistance.

Sincerely,



Paul Cook  
Honourary Colonel Emeritus, 51 Squadron  
Chancellor, Nipissing University



NORTH BAY POLICE SERVICES BOARD  
REQUEST FOR FINANCIAL ASSISTANCE  
FROM BOARD CONTINGENCY FUNDS

Date of submission: 12/27/2018

Request for support for: Nipissing Lakers vs RMC "Support the Troops" Hockey game  
(Organization name)

Donation requested: Board Choice:

Person making this request: Paul Cook

Cheque Payable to: Nipissing Lakers Varsity Hockey  
(must be person(s), organization name on bank account)

Address to mail cheque to: 26 Harris Drive

OR North Bay, ON P1A 3Z2

Hold cheque for pickup

Contact phone number: 705-303-7224 Contact email:

For further information or inquires regarding Board donations, please contact the secretary by email at [nbpsb@northbaypolice.on.ca](mailto:nbpsb@northbaypolice.on.ca).

Submit this form via email to [nbpolice@northbaypolice.on.ca](mailto:nbpolice@northbaypolice.on.ca) or print this form and submit to:  
North Bay Police Service  
Office of the Chief of Police  
PO Box 717  
North Bay, ON P1B 8J8

*\$150.00  
Chairman  
approved  
12/27/18  
JMK*

*Board Chair approved  
to be reviewed  
at the Feb 2019  
Board meeting  
for resolution*

PSB office use only

Date of PSB meeting:

Approved  Denied

Resolution Number:

Date request was submitted for payout:



## Shawn Devine

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**From:** Dennis O'Connor <mdoconnor@cogeco.ca>  
**Sent:** Sunday, January 20, 2019 4:54 PM  
**To:** Shawn Devine  
**Subject:** Re: Nipissing Lakers Varsity Hockey

Yes, Cheers Dennis

Sent from my iPad    Dennis OConnor

On Jan 20, 2019, at 10:57 AM, Shawn Devine <[sdevine@northbaypolice.on.ca](mailto:sdevine@northbaypolice.on.ca)> wrote:

Hello Chair

I recieved a Contingency Fund request from Nipissing Chancellor Cook in regards to the Annual RMC Support the Troops game on the 02Feb 2019

Would you be open to authorize a \$150.00 donation from the Contingency Account and I will draft an official Board request for the Feb Board meeting.

Shawn

*This communication (including all attachments) is intended solely for the use of the person or persons to whom it is addressed and should be treated as confidential. If you are not the intended recipient, any use, distribution, printing, or copying of this email is strictly prohibited. If you received this email in error, please immediately delete it from your system and notify the originator. Your cooperation is appreciated. North Bay Police Service*



## North Bay Police Service

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705-497-5555 FAX 705-497-5591  
Website: [www.northbaypolice.on.ca](http://www.northbaypolice.on.ca)

Shawn Devine  
Chief of Police

Scott Tod  
Deputy Chief of Police

February 1, 2019

### CHAIR AND MEMBERS

North Bay Police Service Board

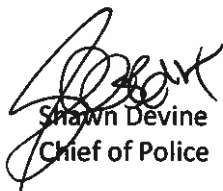
### Re: Taxi Driver License Applications – January 2019

Dear Sir:

The following three individuals were issued with a Taxi License. It is recommended that these License Applications be approved.

BADGE #	DRIVER NAME	TAXI STAND
125	Angela Doucet	UNION
126	Ronald Fuller	UNAC
139	Peter St. Martin	5-0 Cab

Sincerely,

  
Shawn Devine  
Chief of Police

/kp



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Shawn Devine  
Chief of Police

Scott Tod  
Deputy Chief of Police

### Board Report

Date of Report: February 14, 2019  
Date of Meeting: February 20, 2019

Chair Mr. D. O'Connor and members of the  
North Bay Police Services Board

**Subject: Chief and Deputy Chief Monthly Activity Report – December  
03, 2018 to February 14, 2019.**

### Recommendation: Information Item

The following are items of interest and special events that Deputy Chief Scott Tod and I represented the North Bay Police Service at since our last Board meeting that does not merit separate reporting:

03-05Dec2018 – Chief OACP Directors meeting in Mississauga

12Dec2018 – Chief – Northern Points Exchange Committee meeting

18Dec 2018 – Chief – Near North School Board Directors meeting, to present Principle Andy Gagne with the NBPS Boards Commendation.

23Dec2018 – Chief – North Bay Santa Fund Delivery Traffic Point

05Feb2019 – Chief – Nipissing University Student Awards and Donor Awards

06Febn2019 – Chief – Amelia Rising Sexual Assault Centre of Nipissing "Rising Up"

11-13Jan2019 – Chief – OACP Board of Directors Meeting Waterloo

/2

I invite any comments or questions from the Board.

Sincerely,

  
Shawn Devine  
Chief of Police



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Shawn Devine  
Chief of Police

Scott Tod  
Deputy Chief of Police

### Board Report

Date of Report: February 14, 2019  
Date of Meeting: February 20, 2019

Chair Mr. D. O'Connor and members of the  
North Bay Police Services Board

**Subject: Personal Expenses**

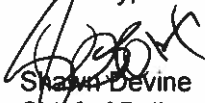
**Recommendation: That the Board hereby resolves to, "Acknowledge receipt of the Chief's personal expenses from January 15 to February 20, 2019."**

Board By-law #05/01 directs the Chief of Police to submit personal expenses to the Board on a quarterly basis. The expenses reported on should include credit card invoices and per diem expenses. Enclosed are Visa statements outlining my expenses for the dates stated. The table below breaks out these expenditures.

Date	Comments	Accommodation	Per Diem	Mileage
11-13Feb,2019	OAPC Board of Directors Meeting Waterloo		\$32.00	\$378.00

I invite any questions or comments from the Board.

Sincerely,

  
Shawn Devine  
Chief of Police



# North Bay Police Service Expense Report

**Employee Name:** Shawn Devine **Employee/Badge #** 5614  
**Details of Travel, Event or Item:** OACP Zone Directors Waterloo ON **Date(s):** 11-13Feb2019  
**Investigation Occurrence #** \_\_\_\_\_

Transportation	Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total (B)		
Total Mileage @.45 /km		\$189.00		\$189.00				\$378.00		
Fuel, Oil, Maintenance								\$0.00		
Parking & Tolls								\$0.00		
Auto Rental								\$0.00		
Taxi, Shuttle, Air, Rail, Bus								\$0.00		
<b>Transportation Total</b>	\$0.00	\$189.00	\$0.00	\$189.00	\$0.00	\$0.00	\$0.00	\$378.00		
<b>Meals &amp; Lodging</b>										
Hotel, (Including Parking, etc)								\$0.00		
Breakfast \$12 /day								\$0.00		
Lunch \$21.00 /day								\$0.00		
Dinner \$32.00 /day		\$32.00						\$32.00		
Prisoner Meals								\$0.00		
<b>Meals &amp; Lodging Total</b>	\$0.00	\$32.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$32.00		
<b>Miscellaneous</b>										
Daily Training Allowance								\$0.00		
* Miscellaneous/Other								\$0.00		
Registration								\$0.00		
*Hospitality/Other(see below)								\$0.00		
<b>Miscellaneous Total</b>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
<b>Per Day Total (A)</b>										
	\$0.00	\$221.00	\$0.00	\$189.00	\$0.00	\$0.00	\$0.00			
Column (A) & (B) must cross total							Total Expenses Above:		\$410.00	
TMAAR Issued <input type="checkbox"/>								Subtract payment advances:		
							Subtract amounts charged to Dept. Visa # _____:			
							Subtract amounts charged to Dept. Visa # _____:			
							Balance owing to member/ Refund to the North Bay Police Service(\$):		410.00	
							Item or Service/ Course Registration to be Invoiced: <input type="checkbox"/>			

\*Explanation of Hospitality/Other Charges:  
 OACP Zone Directors Waterloo ON Hotel and meals covered by OACP

Mandatory Training  Conference/Seminar  Meeting

Crown Bill Back: Y <input type="checkbox"/>		Itemized Receipts required	Additional information required for Crown Bill Back	
Prisoner Name	Location	Occurrence #	Escorting Officers	Warrant #
Departure Date	Departure Time		Return Date	Return Time
Odometer Start	Odometer Finish			

Submitted By: \_\_\_\_\_ Date: \_\_\_\_\_ Advance Request   
 Approved by Supervisor: \_\_\_\_\_ Date: \_\_\_\_\_  
 Chief's Office Approval: \_\_\_\_\_ Date: \_\_\_\_\_

2019-01-04

## NORTH BAY POLICE SERVICE CONDENSED MONTHLY STATISTICAL REPORT

MONTH OF DECEMBER

During the month of December 2018 police activity for the North Bay Police Service resulted in 2070 calls as compared to 2334 calls in 2017.

Of these calls, 122 were to investigate motor vehicle accidents. Nine of these accidents involved injuries, with 11 persons injured.

The following is a list of some of the criminal occurrences investigated during the month, with comparative figures for 2017.

	Year to Date		Cleared to Date	
	2018	2017	2018	2017
Homicide	1	-	1	-
Sexual Offences	1	6	71	95
Assault	12	37	454	455
Robbery	-	3	23	23
Break, Enter & Theft	5	10	244	221
Stolen Vehicles	5	5	51	50
Stolen Bicycles	1	2	96	150
Recovered Bicycles	1	1	56	78
Theft Under	35	40	1138	1106
Theft Over	-	1	15	19
Mischief	7	19	352	341
Drug Charges	4	6	109	154
<b>Criminal Offences Total</b>			<b>3831</b>	<b>3905</b>
<b>Calls for Service</b>			<b>27680</b>	<b>26825</b>
<b>Police Activity</b>			<b>29898</b>	<b>29354</b>

Additional detailed statistics are available through the Office of the Chief of Police.  
\*Note - Year to Date statistics will change due to adjustments.

Shawn Devine  
Chief of Police

/sc

2019-01-30

**\*\*\* REVISED \*\*\***  
**NORTH BAY POLICE SERVICE**  
**CONDENSED MONTHLY STATISTICAL REPORT**

MONTH OF DECEMBER

During the month of December 2018 police activity for the North Bay Police Service resulted in 2073 calls as compared to 2334 calls in 2017.

Of these calls, 122 were to investigate motor vehicle accidents. Nine of these accidents involved injuries, with 11 persons injured.

The following is a list of some of the criminal occurrences investigated during the month, with comparative figures for 2017.

	Year to Date		Cleared to Date			
	2018	2017	2018	2017		
Homicide	1	-	1	-	1	-
Sexual Offences	3	6	76	95	53	65
Assault	26	37	466	455	422	383
Robbery	-	3	24	23	16	17
Break, Enter & Theft	17	10	265	221	63	45
Stolen Vehicles	7	5	53	50	11	9
Stolen Bicycles	1	2	150	150	8	4
Recovered Bicycles	1	1	71	78	6	5
Theft Under	55	40	1107	1106	209	148
Theft Over	-	1	15	19	2	4
Mischief	9	19	370	341	75	73
Drug Charges	6	6	116	154	120	152
<b>Criminal Offences Total</b>			<b>3957</b>	<b>3905</b>		
<b>Calls for Service</b>			<b>27671</b>	<b>26825</b>		
<b>Police Activity</b>			<b>29901</b>	<b>29354</b>		

Additional detailed statistics are available through the Office of the Chief of Police.

\*Note - Year to Date statistics will change due to adjustments.

Shawn Devine  
 Chief of Police



# **A Competency-Based Approach to Police Human Resources Management for Sworn and Civilian Members**

Ms. Amy Duchesne  
Sgt. Jody deHaas







## **North Bay Police Service**

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northbaypolice.ca

Shawn Devine  
Chief of Police

Scott Tod  
Deputy Chief of Police

### **Board Report**

Date of Report: January 22, 2019  
Date of Meeting: February 20, 2019

Chair Mr. D. O'Connor and members of the North Bay Police Services Board

**Subject: Memorandum of Agreement**

**Recommendation: Information Item**

Please find attached a copy of a Memorandum of Agreement between Canadore College and the North Bay Police Service. This document lays the foundation of a strategic alliance between the two organizations. This partnership has been formed to enhance opportunities for Anishinabek students, families and communities to support those actively leaning to achieve success and wellbeing.

The North Bay Police Service will collaborate with and learn from the First Peoples' Centre about Indigenous cultures in Canada and the positive effects that the Police Service can provide. Positive effects to the community include increasing their effectiveness and understanding of police responses to the needs of Indigenous persons in North Bay.

Canadore College will provide the North Bay Police Service with knowledge and training to accomplish the immediate goal of developing a better understanding and awareness of Indigenous cultures in Canada. Training will address the principle points of interest identified in the Truth and Reconciliation Report.

The North Bay Police Service will assist Canadore College by offering police expertise and knowledge. The goal is to support students of Canadore College in their pursuit of developing a working perspective of policing in Canada and the associative

knowledge, skills and ability required to become a police service employee.

I wish to thank Shawn Chorney, the VP of enrolment management, Indigenous and student services, Patty Chabbert, the business and Indigenous relations manager and Communications Officer Jessica Charette, from Canadore College, and from the North Bay Police Service, Deputy Scott Tod, Inspector Kirk Kelusky, Sergeant Jody Dehass and Community Safety Coordinator John Shultz for their work in developing this partnership of learning.

I invite any comments or questions from the Board.

Sincerely,

  
Shawn Devine  
Chief of Police