



NORTH BAY POLICE SERVICES BOARD

135 Princess Street W., P.O. Box 717, North Bay, ON P1B 8J8



OPEN SESSION AGENDA January 14, 2014 1100 Hours

- | | |
|--|----------------------------------|
| 1. Approval of Agenda | Chair |
| 2. Election of Chair and Vice-chair | Chief |
| 3. Approval of Minutes of Open Session meeting of December 10, 2013 | Chair |
| 4. Business Arising:
Nil | Chair |
| 5. Correspondence: | Chief |
| 6. Taxi Business:
Taxi Licences | Chief |
| 7. Reports:
Chief's Monthly Report
Stats November/November Revised
Annual Report – Public Complaints | Chief
Deputy
Chief |
| 8. New Business:
2014 Organizational Chart
Contingency Account – Deposit
Contingency Account – Support the Troops Hockey Game
Contingency Account - Coldest Night of the Year Campaign | Chief
Chief
Chief
Chief |
| 9. Association Report: | President |



**MINUTES OF OPEN MEETING
North Bay Police Services Board
December 10, 2013**

Present:

Board Members: Dennis O'Connor, Chair, William Hagborg, Vice-Chair, Allan McDonald, Tiziana Silveri, Tanya Vrebosch

Police Service: Chief Paul Cook and Deputy Chief Shawn Devine

Board Solicitor: Peter Leckie

Association: D. Lavasseur, Vice-President

Guests: The Media

Secretary: Carol Miller

Regrets:

The Chair, Dennis O'Connor, called the meeting to order at 1110 hours.

Approval of Agenda:

Resolution: #182-2013:

Moved by Allan McDonald, Seconded by Tiziana Silveri

The North Bay Police Services Board hereby resolves to:

"Accept the Agenda as presented for the Open Meeting to be held on December 10, 2013".

Carried

Approval of Minutes:

Resolution: #183-2013:

Moved by William Hagborg, Seconded by Allan McDonald

The North Bay Police Services Board hereby resolves to:

"Adopt the Minutes of the Open Meeting held on November 12, 2013".

Carried

Business Arising:

No business was brought forward from the previous meeting.

Swearing In Deputy Mayor Tanya Vrebosch

City Solicitor, Peter Leckie administered the Oath to Deputy Mayor, Tanya Vrebosch. Tanya is replacing Sean Lawlor who resigned recently from Council. The Chair welcomed Tanya as the newest member of the Board.

Presentation 2013 "MADD Officer of the Year"

Jackie McLeod, Vice-President and Erin Celebre, President made a presentation on behalf of Mothers Against Drunk Drivers (MADD) to Cst. Steve Brown who led the way with six impaired driving arrests. Honourable mention was made to Csts. Dix and Weber with five arrests each. When presenting the award, President Erin congratulated Cst. Brown for being one of the heroes of this organization. With 64 charges laid this past year compared to 80 the previous year, progress is being made by individuals to choose not to drive when they are drinking. Erin thanked Cst. Brown not only on behalf of Nipissing but the entire MADD organization.

Correspondence:

Correspondence presented included letters from: Andre Marin, Ontario Ombudsman; praise for Cst. Steve Chabbert from George Couchie; thank you from Nancy Potvin to members for arranging a ball hockey game; thank you and acceptance of an invitation from Julang Pujianto, Consul General of the Republic of Indonesia, Toronto; and a congratulatory letter to Chief Cook from Madeleine Meilleur, Minister of Community Safety and Correctional Services

Resolution: #184-2013:

Moved by William Hagborg, Seconded by Tiziana Silveri
The North Bay Police Services Board hereby resolves to:
"Note and file the correspondence received".

Carried

Taxi Business:

Resolution: #185-2013:

Moved by William Hagborg, Seconded by Tanya Vrebosch
The North Bay Police Services Board hereby resolves to:

"Approve the two (2) New Taxi Driver Licence Applications for December 2013 as recommended by the Chief of Police in his letter dated December 5, 2013".

Carried

Reports:**Chief's Monthly Activity Report – November/December**

The Chief outlined the monthly activities either he or the Deputy Chief attended since the last Board meeting.

The local events included: Meeting with City Official and OFM regarding Medical Marijuana Grows; MADD Red Ribbon Launch; DIA Annual Christmas Walk; Coach4Food Practice; One Pledge Campaign Launch; 2014 Operating Budget Presentation to Mayor and City Council; AIDS Awareness Red Scarf Campaign Launch; One Pledge Launch for our Police Service Staff; Coach4Food 22 Wing Roadblock; Drug Signing Protocol Physicians/Pharmacists; Media Launch Special Olympics Winter Games; and Federal Government Grant Announcement WRC.

Out of town commitments included: CISO Governing Body Meeting; Police/Fire Bravery Medal Ceremony; and Police Funeral for Cst. John Zivcic all held in Toronto; Guest

Speaker at Police Adjudicators Conference in Orillia; OACP Board Meeting in London; OPC Graduation Ceremony in Aylmer; OACP "Leadership" Speaker Series in Vaughn; and Retirement Open House for Chief Elsner in Sudbury.

Since the last Board meeting there have been amendments made to Standing Operating Procedures in relation to Use of Cellular Phones, Service Fee Schedule, Use of Actin Computer, Fleet Vehicles, Secure Holsters, Police Response to High Risk individuals and police Response to Persons who are Emotionally Disturbed or have a Mental Illness or a Developmental Disability. An existing MOU with the NDSSAB and Probation and Parole has been replaced and a new Protocol with Christian Horizons has been established.

Statistical Reports

The Deputy Chief presented the Condensed Monthly Statistical and Revised Reports for October 2013. He spoke of an increase in the number of calls for service over the previous year.

Resolution: #186-2013:

Moved by Tanya Vrebosch, Seconded by Allan McDonald

The North Bay Police Services Board hereby resolves to:

"Accept the Revised Statistical Reports for the month of October 2013 as presented".

Carried

Chief's Expenses Report

Resolution: #187-2013:

Moved by Tiziana Silveri, Seconded by William Hagborg

The North Bay Police Services Board hereby resolves to:

"Acknowledge receipt of the Chief's personal expenses from August 18, 2013 to November 2, 2013".

Carried

Quarterly 2013 Budget Report – Fourth Quarter

The Chief provided the Board with the fourth quarterly budget report for this year. This method of presentation dates back to a resolution in 2004 which requires quarterly updated accurate budgets be presented as information to City Council. The Chief is confident that there will be an overall year end surplus.

New Business:

Re-appointment to Board 2013-2016

Correspondence from Geraldine Tai, A/Appointment Officer of the Ministry of Community Safety and Correctional Services confirming the Order in Council No. 1722/2013 to re-appoint Tiziana Silveri as a member of the North Bay Police Services Board for a period of three years, effective December 8, 2013. The Board welcomed Tiz on her further three year appointment.

Provision of Training to External Agencies - By-law #05/2013

Resolution: #188-2013

Moved by Tanya Vrebosch, Seconded by William Hagborg

The North Bay Police Services Board hereby resolves to:

"Enact and pass North Bay Police Services Board By-law #05/2013, which is a by-law specific to Provision of Training to External Agencies".

Read the First Time

Resolution: #189-2013

Moved by Allan McDonald, Seconded by Tiziana Silveri

The North Bay Police Services Board hereby resolves to:

"Enact and pass North Bay Police Services Board By-law #05/2013, which is a by-law specific to Provision of Training to External Agencies".

Read the Second Time

Resolution: #190-2013

Moved by William Hagborg, Seconded by Allan McDonald

The North Bay Police Services Board hereby resolves to:

"Enact and pass North Bay Police Services Board By-law #05/2013, which is a by-law specific to Provision of Training to External Agencies".

Read the Third Time and Approved
Carried

Use of Force - By-law #06/2013

Resolution: #191-2013

Moved by Tiziana Silveri, Seconded by Tanya Vrebosch

The North Bay Police Services Board hereby resolves to:

"Enact and pass North Bay Police Services Board By-law #06/2013, which is a by-law specific to Use of Force".

Read the First Time

Resolution: #192-2013

Moved by Allan McDonald, Seconded by William Hagborg

The North Bay Police Services Board hereby resolves to:

"Enact and pass North Bay Police Services Board By-law #06/2013, which is a by-law specific to Use of Force".

Read the Second Time

Resolution: #193-2013

Moved by William Hagborg, Seconded by Tanya Vrebosch

The North Bay Police Services Board hereby resolves to:

"Enact and pass North Bay Police Services Board By-law #06/2013, which is a by-law specific to Fee Schedule".

Read the Third Time and Approved
Carried

Retention of Found Property

Resolution: #194-2013:

Moved by William Hagborg, Seconded by Allan McDonald

The North Bay Police Services Board hereby resolves to:

"Authorize the Police Service to retain and utilize a wheelchair that was turned into our service as found property".

Carried

Contingency Account – Transfer of Balance

Resolution: #195-2013:

Moved by Tanya Vrebosch, Seconded by Allan McDonald

The North Bay Police Services Board hereby resolves to:

"Transfer the balance in the contingency line in the Board's 2013 Operating Budget to the contingency line in the Board's 2014 Operating Budget before year-end".

Carried

Contingency Account - North Bay Santa Fund

Resolution: #196-2013

Moved by William Hagborg, Seconded by Tiziana Silveri

The North Bay Police Services Board hereby resolves to:

"Donate \$250.00 from the contingency line in the Board's Budget to support the annual North Bay Santa Fund".

Carried

Contingency Account – Coach4Food Fundraiser

Resolution: #197-2013:

Moved by Tanya Vrebosch, Seconded by William Hagborg

The North Bay Police Services Board hereby resolves to:

"Pay \$250.00 from the contingency line of the Board's 2014 Budget to support this year's Coach4Food campaign".

Carried

Contingency Account – Lions Christmas Telethon

Resolution: #198-2013:

Moved by William Hagborg, Seconded by Allan McDonald

The North Bay Police Services Board hereby resolves to:

"Donate \$250.00 from the contingency line of the Board's Budget to support the annual Lions Christmas Telethon".

Carried

Association Update:

Vice-President, Denis Lavasseur, informed the Board that members of the North Bay Police Association recently travelled to Toronto for a PAO meeting as had the opportunity to speak directly to the Premier, Andrea Horvath and Minister Meilleur about issues. The Deputy Chief took the opportunity to personally thank Denis for his

assistance and role as Fraud Coordinator. Denis will be returning as A/Sgt to patrol in January 2013.

Adjournment:

Resolution: #199-2013:

Moved by Tanya Vrebosch, Seconded by William Hagborg

The North Bay Police Services Board hereby resolves to:

"Adjourn the Open Portion of the meeting held on December 10, 2013 at 1140 hours".

Carried

Chair

December 10, 2013

Secretary

December 31, 2013

[REDACTED]
[REDACTED]
North Bay, ON
[REDACTED]
[REDACTED]

Dear Chief of Police,

My name is [REDACTED] my wife's name was [REDACTED] On March 27, 2013 [REDACTED] was struck and killed by hit and run driver on Wild Street.

Because of all the hard work from the North Bay Police Force [REDACTED] was apprehended the same evening. The first shift returned to assist the second shift to locate and apprehend [REDACTED] The support and help these officers gave me resulted in my wife's personal items returned to me and this person found and captured the same day.

I would also like to say a special thank you to Detectives Roger Drolet and Peter Brunette. They were present at the court hearings to sentencing. After the sentencing they kept in touch with me offering support and any assistance they could give. The North Bay Police Force is to be commended in all areas. In closing I would like to say thank you for everything you have done for myself and [REDACTED]

Sincerely,

[REDACTED]
[REDACTED]
[REDACTED]
DLC Demme

I have copied Board + H.R. Please
pass on my thanks to both officers
for their professionalism + compassion.
Jan 9, 2014 PC



North Bay Police Service

P.O. Box 717, 135 Princess Street West, North Bay, ON P1B 8J8

705-497-5555 FAX 705-497-5591

Website: www.northbaypolice.on.ca

Paul D. Cook
Chief of Police

Shawn E. Devine
Deputy Chief of Police

January 9, 2014

[REDACTED]
[REDACTED]
[REDACTED]

Dear [REDACTED]

Re: Recognition of Detective Constables Drolet and Brunette

Thank you for your letter recognizing Detective Constables Drolet and Brunette of our Police Service in relation to their involvement in the investigation relating to the death of your wife. Also on behalf of the men and women of our police service my sincere condolences on your loss.

Two of our core values are, "pride in professionalism" and 'compassion for those in need". Based on your letter and my knowledge of this investigation and subsequent prosecution both officers carried out their duties in keeping with the values of our police service and the high standards we expect from our members. This does not come as a surprise to me as both Detective Constables Drolet and Brunette are very dedicated, professional and compassionate officers and have been throughout their policing careers.

Thank you again for taking the time and effort to recognize these officers for their efforts. As Chief of Police it is always refreshing to receive a letter such as the one you wrote commending our members as it reflects positively upon our entire Police Service.

A copy of your letter has been forwarded to both officers and a copy will be also added to their Personnel Files.

Sincerely,

Paul D. Cook, O.O.M.
Chief of Police

December 18, 2013

Dear Ted,

Thank you for your participation in the Spanish Film Festival at Nipissing University. The students and audience appreciated your expert point of view with regard to bullying. The film After Lucia had an impact on all of us. Your lecture added scope and depth to the conversation.

I wish you well in your retirement. Your years of dedication to the North Bay Service have been appreciated by your community!

Sincerest regards,

Catherine



December 5, 2013

North Bay Police Service
Attn: Shawn Devine
P.O. Box 717
North Bay, ON P1B 8J8

Deputy Chief Devine:

On behalf of the North Bay Municipal Heritage Committee (MHC), I would like to extend my sincere appreciation for your generous donation to the MHC's Scavenger Hunt as part of Summer in the Park.

We had more than 3 dozen entrants who successfully completed the Hunt. All participants said they had a great time and certainly all learned a little about North Bay's history, which was our goal in operating this event in the first place.

The winner was a young man from the Toronto area who was visiting to commemorate the one year anniversary of his aunt's passing. His mother expressed her appreciation and said that winning the bike changed the nature of his visit to North Bay. We have attached photos of the happy winner.

We included your logo on all material associated with the event. Enclosed you will also find a copy of the Scavenger Hunt map, which was the primary piece of information.

Once again, thank you for your support of the 2013 Municipal Heritage Committee Scavenger Hunt.

Sincerely,

Peter Handley
Chair, North Bay Municipal Heritage Committee





Ontario Branch
1599 Hurontario St., Suite 201
Mississauga, ON L5G 4S1
T. 905-278-3003 / 800-387-4474
F. 905-271-4990

Supporter

December 16, 2013

Police Service Board
135 Princess W PO Box 717 Stn Main
North Bay ON P1B 8J8

Re: 2013 Kidney Walk

Dear Supporter,

The Kidney Foundation of Canada's **Kidney Walk** was held this fall in 43 communities across Ontario. This year, the kidney community united together to increase kidney-health and organ donation awareness and in the process raised over \$760,000 to support leading kidney research and programs.

The Walks are a special occasion for dialysis patients, organ transplant recipients, donor families, living donors, the medical and business communities to join together and take steps to celebrate new beginnings, to remember loved ones, and to honour those who face kidney failure every day. Each step is part of our collective passion to create a better future for people affected by kidney disease.

As I am sure you can imagine a diagnosis of kidney disease can be a frightening experience. To help patients and their families adapt to the challenges of living with kidney disease, The Kidney Foundation of Canada offers comprehensive programs, including educational, financial and emotional support.

Thank you for your support by making a pledge in honour of a family member, friend or colleague. Your support of The Kidney Foundation's **Kidney Walk** truly made a difference in the lives of those affected by kidney disease in your community.

In honour of Ontario Board President Terry Young's 40 km journey through several walk sites to mark 40 years with his kidney transplant, please help us spread the word about organ and tissue donation to your friends and colleagues by encouraging them to consider registering their wishes online at beadonor.ca/kidneyfoundationofcanada.

Sincerely,

Jim O'Brien

Executive Director, Ontario Branch

The Kidney Foundation of Canada, Ontario Branch - www.kidney.on.ca

1-800-387-4474



The New Challenge Campaign
www.kidneycampaign.ca

African Caribbean Kidney Association
Ext. 4140

Brampton
Ext. 4120

Brant County
Ext. 4130

Chinese Renal Association
Ext. 4977

Greater Toronto Area
Ext. 4971

Hamilton & Niagara
Ext. 4969

Kingston
Ext. 4400

Kitchener-London-Guelph
Ext. 4800

North Bay
Ext. 4110

Ottawa
Ext. 4500

Sarnia-Lambton
Ext. 4700

Sault Ste. Marie
Ext. 4300

Thunder Bay
Ext. 4200

Timmins-Porcupine
Ext. 4100

Windsor
Ext. 4600



November 28, 2013

Dennis O'Connor, Chairperson
North Bay Police Services Board, Box 717
North Bay, ON P1B 8J8

Dear Chairperson O'Connor,

Our 10th annual Gala Evening was another successful one! Over \$6,700 was raised for the operation of this vital crime fighting program.

Concerned citizens are one of the key ingredients needed to maintain the quality of life in our communities. Thank you for showing your support by being part of this important event.

We look forward to seeing you at the 11th annual Gala Evening on October 25, 2014.

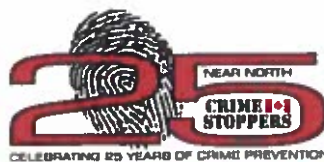
Sincerely,

A handwritten signature in cursive script, reading "Tracy Balen".

Tracy Balen
Executive Director

A handwritten signature in cursive script, reading "Kim Watkins".

Kim Watkins
Gala Chairperson



Paul Cook

From: Gerald Lalande
Sent: Thursday, December 12, 2013 8:45 AM
To: Paul Cook
Cc: Mike Tarini
Subject: FW: Thanks: Attn Staff Sargent Tarini

From: [redacted]
Sent: December 11, 2013 7:41 PM
To: nbps
Subject: Thanks: Attn Staff Sargent Tarini

Today (Dec. 11th) one of my neighbours called the police as my door was open, I live at [redacted] Cst. Scott Berry responded to the call. I commend you on your officer as he was very professional, thorough, and easy to talk to, it is comforting that not only do I live in on a street where people care about their neighbours but the police respond to such calls and the officer responding was outstanding. Just wanted you to know for what its worth that I appreciate such great service. Cst Berry went above and beyond for what turned out to be the wind blowing open the door, I trully hope you know what a great officer you have on your force/service.

Thanks sincerely,

[redacted]



North Bay's Community Soup Kitchen

December 3, 2013

North Bay Police Services Board
Attention: Chief Paul Cook
135 Princess Street West
North Bay, ON P1B 8J8



Dear Friends:

Please accept our thanks for your recent donation of \$250.00.

These funds will be used to ensure that we can continue our mission to *provide a hot meal in a warm environment to people in need.*

As we receive no operational funding from any level of government, we depend on the generosity of many people in our community to help us provide over 35,000 hot, nutritious meals each year.

On behalf of our Board of Directors, staff, volunteers and, most importantly, our neighbours in need, please accept our heartfelt thanks for your support and our best wishes for a Merry Christmas and a Happy New Year.

Yours sincerely

Jill Clark, Executive Director



North Bay Police Service

P.O. Box 717, 135 Princess Street West, North Bay, ON P1B 8J8

705-497-5555 FAX 705-497-5591

Website: www.northbaypolice.on.ca

Paul D. Cook
Chief of Police

Shawn E. Devine
Deputy Chief of Police

January 7, 2013

CHAIR AND MEMBERS

North Bay Police Service Board

Re: Taxi Driver Licence Applications – December 2013

Dear Sir:

The following two individuals were issued with Taxi Licences. It is recommended that these Licence Applications be approved.

No	Name	Company
167	CLARK, Michael	Union
168	GAUTHIER, Alain	UNAC

Sincerely,

P.D. Cook
Chief of Police

/am



North Bay Police Service

P.O. Box 717, 135 Princess Street West, North Bay, ON P1B 8J8

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Paul D. Cook
Chief of Police

Shawn E. Devine
Deputy Chief of Police

Board Report

Date of Report: January 9, 2014
Date of Meeting: January 14, 2014

Chair Mr. D. O'Connor and members of the
North Bay Police Services Board

Subject: Chief's Monthly Activities Report – December/January

Recommendation: Information Item

The following are items of interest and/or special events that Deputy Chief Devine and I have represented the Police Service at since the last Board meeting that does not merit separate reporting:

Dec. 10

- Cop Talk

Dec. 12

- Canadian Anti-Fraud Centre Volunteer Appreciation Lunch

Dec. 15

- C4F Practice

Dec. 16

- "Patch for Patch" Launch in West Nipissing

Dec. 17

- Nipissing Transition House Board Meeting

Dec. 18

- WFSS Volleyball for Food Bank

Dec. 20

- Carman's Christmas Santa Fund Fundraiser
- Retirement Lunch for Cathy Seguin

Dec. 22

- Santa Fund Baskets at Troy Armouries

Dec. 23

- Santa Fund Basket Deliveries

Jan. 1

- New Year's Day Levees

Jan. 7

- OACP Justice Committee Meetings in Brampton

Jan. 8

- Tri-Association Chief's Meetings on NG911 and Interoperability in Mississauga

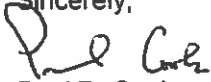
Jan. 9

- One Pledge Meeting

Since the last Board meeting we have amended our Standard Operating Procedures in relation to Training Outside Agencies.

I invite any comments or questions from the Board.

Sincerely,

A handwritten signature in black ink, appearing to read "Paul Cook", written in a cursive style.

Paul D. Cook
Chief of Police



North Bay Police Service

P.O. Box 717, 135 Princess Street West, North Bay, ON P1B 8J8

705-497-5555 FAX 705-497-5591

Website: www.northbaypolice.on.ca

Paul D. Cook
Chief of Police

Shawn E. Devine
Deputy Chief of Police

Board Report

Date of Report: January 2, 2014
Date of Meeting: January 14, 2014

Mr. D. O'Connor, Chair
and members of the
North Bay Police Services Board

Subject: Statistical Reports

Recommendation: The Board resolves to, "Accept the Condensed Monthly Statistical and Revised Statistical Reports for the month of November 2013 as presented."

Find attached the Condensed Monthly and Revised Monthly Reports for the month of November 2013.

I invite any questions or comments from the Board.

Sincerely,

Paul D. Cook
Chief of Police

2013-12-31

*** R E V I S E D ***

NORTH BAY POLICE SERVICE CONDENSED MONTHLY STATISTICAL REPORT

MONTH OF NOVEMBER

During the month of November 2013, police activity for the North Bay Police Service resulted in 1934 calls as compared to 2229 calls in 2012.


Of these calls, 75 were to investigate motor vehicle accidents. Nine of these accidents involved injuries, with 14 persons injured.

The following is a list of some of the criminal occurrences investigated during the month, with comparative figures for 2012.

	Year to Date		Cleared to Date	
	2013	2012	2013	2012
Homicide	1	-	2	-
Sexual Offences	2	5	52	56
Assault	36	32	393	399
Robbery	-	3	24	23
Break, Enter & Theft	6	33	179	276
Stolen Vehicles	1	4	33	45
Stolen Bicycles	3	10	59	115
Recovered Bicycles	9	8	57	87
Theft Under	41	78	832	1111
Theft Over	1	1	10	9
Mischief	18	43	354	596
Drug Charges	12	19	183	154
Criminal Offences Total			2826	3524
Calls for Service			20452	20678
Police Activity			23834	24635

Additional detailed statistics are available through the Office of the Chief of Police.

*Note - Year to Date statistics will change due to adjustments.


P.D. Cook
Chief of Police

/sc

NORTH BAY POLICE SERVICE CONDENSED MONTHLY STATISTICAL REPORT

MONTH OF NOVEMBER

During the month of November 2013, police activity for the North Bay Police Service resulted in 1934 calls as compared to 2229 calls in 2012.

Of these calls, 75 were to investigate motor vehicle accidents. Nine of these accidents involved injuries, with 14 persons injured.


The following is a list of some of the criminal occurrences investigated during the month, with comparative figures for 2012.

With comparative figures for 2012.

	Year to Date				Cleared to Date	
	2013	2012	2013	2012	2013	2012
Homicide	1	-	2	-	2	-
Sexual Offences	2	5	48	56	37	40
Assault	33	32	390	399	370	355
Robbery	-	3	23	23	14	9
Break, Enter & Theft	4	33	176	276	35	41
Stolen Vehicles	1	4	34	45	8	15
Stolen Bicycles	3	10	59	115	7	7
Recovered Bicycles	9	8	57	87	3	4
Theft Under	39	78	824	1111	249	266
Theft Over	1	1	10	9	1	1
Mischief	13	43	348	596	70	87
Drug Charges	12	19	180	154	189	152
Criminal Offences Total			2786	3524		
Calls for Service			20453	20678		
Police Activity			23834	24635		

Additional detailed statistics are available through the Office of the Chief of Police.

*Note - Year to Date statistics will change due to adjustments.


P.D. Cook
Chief of Police



NORTH BAY POLICE SERVICE

Board Report

Date of Report: January 6, 2014
Date of Meeting: January 14, 2014

Mr. D. O'Connor, Chair
and members of the
North Bay Police Services Board

Subject: *Annual Report - Public Complaints*

Recommendation: That the Board hereby resolves to, "accept the report regarding Public Complaints for 2013 as presented by the Chief of Police."

Board By-laws #08/2010 & #09/2010 directs me to report to the Board on an annual basis regarding complaints made about the conduct of our members and/or the service and policies of the police service.

The Board will see from the attached report prepared by our Quality Assurance Officer, Sergeant Webber that during this reporting period there were a total of twenty six complaints against police officers investigated. Nine (9) were in the form of Public Complaints received through the Office of the Independent Police Review Director (OIPRD). In 2012, four (4) Public Complaints were made while in 2010 & 2011 there were a total of eight (8) public complaints were reported in each year.

Of these, none related to the service or policies of our police service. Every complaint received last year was in fact a conduct complaint. In relation to the complaints submitted to the OIPRD, investigations revealed two (2) complaints were substantiated, two (2) were unsubstantiated, four (4) were withdrawn and one (1) is on-going. In two (2) of the investigations, the complainants requested a review of my determination of the investigation. My decision has been upheld in one (1) investigation while the other is still under review. In some instances the review process has taken up to nine (9) months.

In 2013 the OIPRD received a Public Complaint and retained it for its own investigators. They later deemed the complaint to be unsubstantiated. They received three (3) complaints that were screened out for reasons such as the complaint was frivolous, vexatious, made in bad faith, the complainant was not affected, the complaint was made prior to October 19, 2009, more than six months old, the Director was of the opinion that the complaint could be best dealt with under another law other than the *Police Services Act* or it was not in the public's interest. Although these complaints are not assigned for investigation, the officers who had been the subject of an allegation of misconduct are required by the *Police Services Act* to be notified that a complaint had been lodged and that the Director declined to accept the complaint.

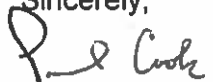
During this same reporting period there were seventeen (17) Chief's Complaints compared to eight (8) in 2012, four (4) in 2011 and eight (8) in 2010. Eleven (11) of the Chief's Complaints were dealt with under the *Police Services Act* through Informal Resolutions and/or documentation to files, one

(1) is on-going as a result criminal charges laid against one of our officers this may result in a hearing that would commence post criminal proceedings. Three (3) Chief's Complaints were unsubstantiated and two (2) were withdrawn

When the Board considers the number of times that our members interact with the public on a day-to-day basis throughout the year the number of Public Complaints we receive is minimal and something we should be very proud of.

I invite any questions or comments from the Board regarding this report.

Sincerely,


Paul D. Cook
Chief of Police



North Bay Police Service
Summary of Complaints
January 1 to December 31, 2013

Complaint number for 2013	Type of Complaint	Allegations made by complainant and Officer(s) identified	Date Complaint received	Investigated by North Bay Police Quality Assurance Section	Chief's decision of investigation 1. Unsubstantiated 2. Substantiated 3. Withdrawn by Complainant 4. On-going	Hearing directed by Chief of Police or OIPRD	Informal Resolution	Penalties or actions imposed by the Chief of Police	Initiated through OIPRD	OIPRD - Review sought by complainant and results.
1	Conduct	Chief Cook	January 15, 2013	Greater Sudbury Police Service	1				No	
2	Conduct	Public	February 1, 2013	Yes	3				Yes	No review sought
3	Conduct	Chief Cook	February 13, 2013	Yes	3		Yes	Quality Assurance Officer provided Court Section with in-service	No	
4	Conduct	Public Officer # 1 & 2	March 13, 2103	Yes	3				Yes	No review sought
5	Conduct	Chief Cook	March 15, 2013	Yes	3				No	
6	Conduct	Chief Cook	March 22, 2013	Yes	2	No	Yes	Reprimand for each officer	No	
7	Conduct	Public Officers # 1, 2 & 3	March 28, 2013	Yes	1				Yes	Chief's decision upheld after review
8	Conduct	Public Officers # 1 & 2	April 22, 2013	Yes	3				Yes	No review sought
9	Conduct	Chief Cook	May 16, 2013	Yes	2	No	Yes	Reprimand and 12 hours	No	
10	Conduct	Chief Cook	May 28, 2013	Yes	1				No	
11	Conduct	Public	June 24, 2013	OIPRD	1	No			Yes	No review sought

Complaint number for 2013	Type of Complaint	Allegations made by complainant and Officer(s) identified	Date Complaint received	Investigated by North Bay Police Quality Assurance Section	Chief's decision of investigation 1. Unsubstantiated 2. Substantiated 3. Withdrawn by 4. On-going	Hearing directed by Chief of Police or OIPRD	Informal Resolution	Penalties or actions imposed by the Chief of Police	Initiated through OIPRD	OIPRD - Review sought by complainant and results.
12	Conduct	Chief Cook	July 2, 2013	Yes	2	No	Yes	Reprimand and 24 hours	No	
13	Conduct	Chief Cook	July 2, 2013	Yes	2	No	Yes	Reprimand	No	
14	Conduct	Chief Cook	July 3, 2013	Yes	2	No	Yes	Reprimand	No	
15	Conduct	Chief Cook	July 3, 213	Yes	1				No	
16	Conduct	Chief Cook	July 3, 2103	Yes	2	No	Yes	Reprimand	No	
17	Conduct	Chief Cook	July 3, 2013	Yes	2	No	Yes	Reprimand	No	
18	Conduct	Chief Cook	July 17, 2013	Yes	2	No	Yes	Reprimand & 8 Hours	No	
19	Conduct	Chief Cook Officer # 1 & 2	July 23, 2013	Yes	2		Yes	Officer # 1 - 24 Hours Officer # 2 - 36 Hours	No	
20	Conduct	Public	July 23, 2013	Yes	3		Yes	Informal Resolution Agreement	Yes	No review sought
21	Conduct	Chief Cook	July 24, 2013	Yes	2	No	Yes	24 Hours	No	
22	Conduct	Public	September 23, 2013	Yes	3		Yes	Letter to personnel file	Yes	No review sought
23	Conduct	Chief Cook	October 2, 2013	Yes	2	No	Yes	Reprimand	No	
24	Conduct	Public	September 10, 2013	Yes	1				Yes	Decision of Chief currently under review
25	Conduct	Chief Cook	November 4, 2013	Yes	4				No	

Complaint number for 2013	Type of Complaint	Allegations made by complainant and Officer(s) Identified	Date Complaint received	Investigated by North Bay Police Quality Assurance Section	Chief's decision of investigation 1. Unsubstantiated 2. Substantiated 3. Withdrawn by Complaint 4. On-going	Hearing directed by Chief of Police or OIPRD	Informal Resolution	Penalties or actions imposed by the Chief of Police	Initiated through OIPRD	OIPRD - Review sought by complainant and results.
26	Conduct	Public	December 19, 2013	Yes	3		Yes		Yes	No review sought



North Bay Police Service

P.O. Box 717, 135 Princess Street West, North Bay, ON P1B 8J8

705-497-5555 FAX 705-497-5591

Website: www.northbaypolice.on.ca

Paul D. Cook
Chief of Police

Shawn E. Devine
Deputy Chief of Police

Board Report

Date of Report: January 6, 2014
Date of Meeting: January 14, 2014

Mr. D. O'Connor, Chair
and members of the
North Bay Police Services Board

Subject: Organizational Chart Year 2014

Recommendation: The Board resolves to, "acknowledge receipt of the North Bay Police Service Organizational Chart for the year 2014."


The Rules and Regulations of the Police Service, which are in the form of a by-law direct me to provide the Board with an updated Organizational Chart on an annual basis.

This chart for the year 2014 depicts a sworn strength of 94, with 37 full-time and 27 part-time civilians. There are no changes to our sworn strength from last year's Organizational Chart. We have however reduced staffing by three full-time civilian positions, (two special constables and one forensic identification officer) and increased by one part-time position (dispatcher).

Other changes include the secondment of one officer to coordinate our involvement in The Ontario Special Olympics Winter Games and the addition of a part-time position of Corporate Communications Coordinator to replace the existing position of part-time Community Safety Coordinator.

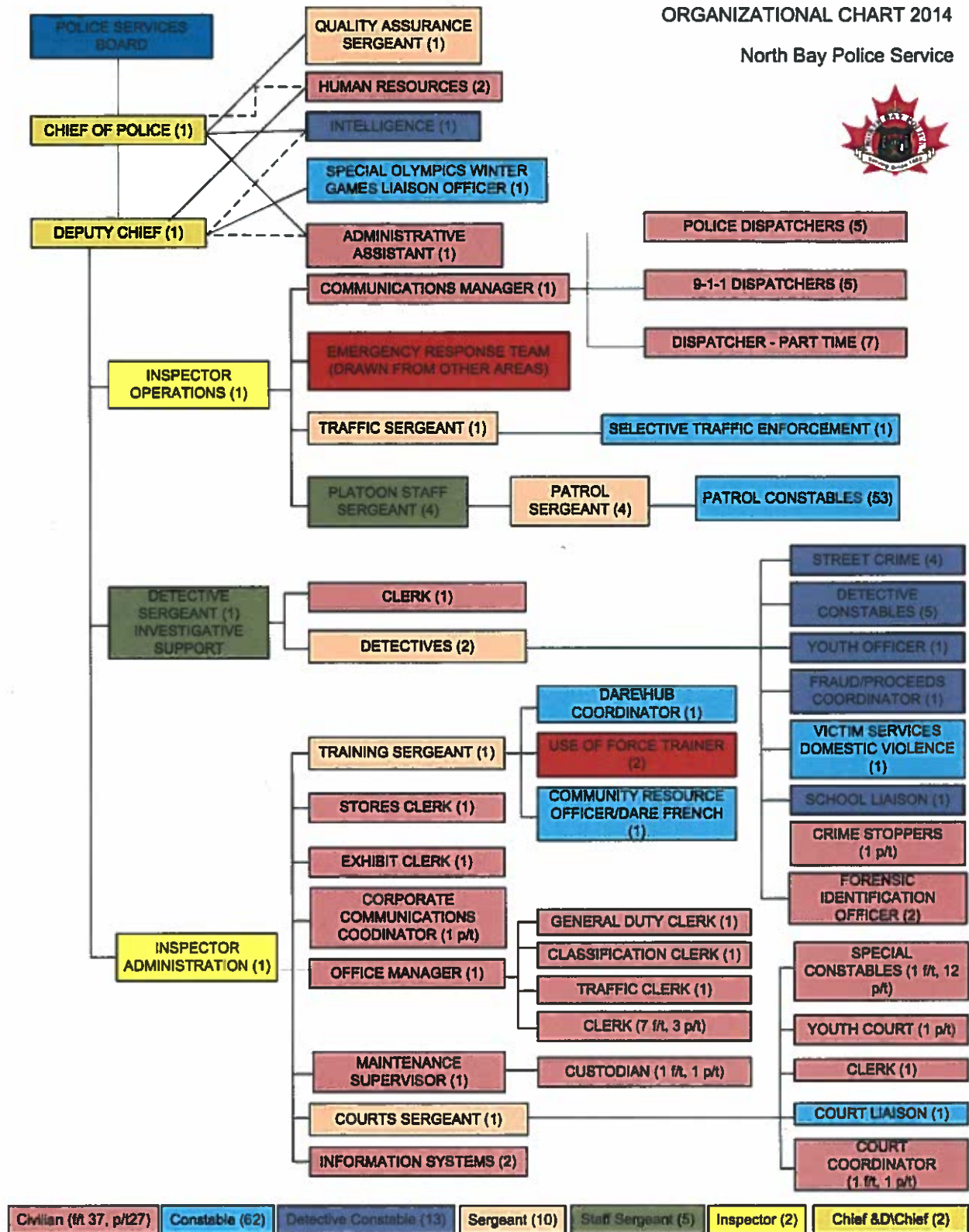
I invite any questions or comments from the Board.

Sincerely,


Paul D. Cook
Chief of Police

ORGANIZATIONAL CHART 2014

North Bay Police Service





North Bay Police Service

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Paul D. Cook
Chief of Police

Shawn E. Devine
Deputy Chief of Police

Board Report

Date of Report: January 6, 2014
Date of Meeting: January 14, 2014

Mr. D. O'Connor, Chair
and members of the
North Bay Police Services Board

Subject: Contingency Account Deposit

Recommendation: That the Board hereby resolves, "to deposit \$1,374.74 into the contingency line in the 2014 Operating Budget as per the report presented by the Chief of Police."

Find attached a report prepared by our Exhibit Clerk Ms. Brogan and Inspector Kelusky in relation to funds that have come into the possession of our Police Service that are eligible to be turned over to the Board.

In keeping with the legislative authority in the *Police Services Act* and our past practice I am recommending these monies (\$1,374.74) be deposited into the contingency line in the Board's 2014 operating Budget.

The current balance in the contingency account is \$1,534.94.

I invite any comments or questions from the Board.

Sincerely,

Paul D. Cook
Chief of Police



North Bay Police Service Police Service Board Cash Report

Date: 11/20/2013

In conjunction with the Police Services Act Section 133(1) these funds have come into the possession of the Police Service under the circumstances described in paragraph 1 or 2 of sub section 132(1).

In Section 133 it further explains under 'Accounting' (2) 'the money shall be accounted for according to the prescribed method'. Under 'Use of Money' (3) 'if 3 months have elapsed after the day the money came into the possession of the Police Force (Service) and the owner has not claimed it, the Board may use it for any purpose that it considers in the public interest. R.S.O. 1990, c.P.15, s.133.

The funds listed have not been forfeited as per court order and no claim has been made to collect the funds to date. The three (3) month waiting period has passed for each occurrence.

<u>ITEM #</u>	<u>OCCURRENCE</u>	<u>CONTROL NUMBER</u>	<u>TAG</u>	<u>AMOUNT</u>	<u>REASON</u>
1	NB08004207	P08000603	17183	\$ 100.00	NO OWNER
2	RM11000251	P11000704	23730	\$ 330.00	NO OWNER
3	NB09005665	P09001230	19482	\$ 30.34	NO OWNER
4	NB06002687	P07000900	9561	\$ 21.50	NO OWNER
5	NB05003644	P05000481	6605	\$ 28.87	NO OWNER
6	RM09000285	P09000728	15316	\$ 112.00	NO CLAIM
7	RM08000713	P08001754	18924	\$ 20.00	NO CLAIM
8	RM09000485	P09002229	15346	\$ 2.00	NO OWNER
9	RM09000751	P09002254	20296	\$ 72.07	NO OWNER
10	NB09012016	P09001581	20331	\$ 14.51	NO OWNER
11	RM09000544	P09002076	20258	\$ 123.00	NO CLAIM
12	NB09020216	P09002613	22323	\$ 11.77	NO CLAIM
13	RM10001061	P10003294	23719	\$ 55.83	NO OWNER
14	NB07020426	P07002564	17129	\$ 7.26	NO OWNER
15	RM10000945	P10002879	23710	\$ 10.00	NO CLAIM
16	RM10000633	P10002049	24648	\$ 25.00	NO OWNER
17	RM11000834	P11003178	27350	\$ 90.00	NO CLAIM
18	NB07006588	P07000907	13455	\$ 60.00	NO CLAIM
19	RM10000054	P10000423	22247	\$ 27.59	NO OWNER
20	NB10006866	P10000964	22430	\$ 14.51	NO OWNER
21	3675425	P02000110	3086	\$ 30.00	NO OWNER
22	NB11009774	P11001530	28136	\$ 28.00	NO CLAIM
23	RM11000571	P11001980	26545	\$ 7.86	NO CLAIM
24	RM11000963	P11003791	27326	\$ 61.71	NO CLAIM
25	RM11000731	P11002689	27309	\$ 50.92	NO OWNER

26	NB12024118	P12002586	29166	\$	20.00	NO OWNER
27	NB08010599	P08001529	16672	\$	20.00	NO OWNER
			<u>TOTAL</u>		<u>\$ 1,374.74</u>	

EXHIBIT CLERK:

S. Hagan

SENIOR OFFICER APPROVAL:

[Signature]

CHIEF'S AUTHORIZATION:

P. Cook

DATED:

Dec. 12, 2013



North Bay Police Service

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Paul D. Cook
Chief of Police

Shawn E. Devine
Deputy Chief of Police

Board Report

Date of Report: January 6, 2014
Date of Meeting: January 14, 2014

Mr. D. O'Connor, Chair
and members of the
North Bay Police Services Board

**Subject: Contingency Account – “Support the Troops” Nipissing
Lakers Hockey Game**

**Recommendation: That the Board hereby resolves, “to donate \$500.00 from the
contingency line in the 2014 Operating Budget towards the
“Support the Troops” Nipissing Lakers Hockey Game.**

Find attached correspondence from me in my capacity as Honourary Colonel of 51 Squadron requesting financial assistance from the Board specific to the annual, “Support the Troops” Nipissing Lakers hockey game. This game is a fundraising event to support our local Military Family Resource Centre (MFRC).

The Board has provided similar financial support for this event in past years.

The current balance in the contingency account is \$1,534.94.

I invite any comments or questions from the Board.

Sincerely,

Paul D. Cook
Chief of Police

December 19, 2013

Mr. Dennis O'Connor, Chair
North Bay Police Services Board
135 Princess Street West
North Bay ON P1B 8J8

Dear Mr. O'Connor:

Re: Nipissing Lakers vs. Royal Military College (RMC) "Support the Troops" Hockey Game

I am sending this letter to request consideration for financial assistance in relation to a special event taking place on Saturday, February 8, 2014 at 7 p.m. at Memorial Gardens to show our respect to our military.

The Nipissing Lakers varsity hockey team will be hosting RMC in the annual, "Support the Troops" hockey game. This game is being organized to show our community support for our Troops and to raise funds for the local Military Family resource Centre (MFRC).

The Lakers players will be wearing camouflage hockey sweaters, which will be auctioned off during the game with all proceeds going towards the MFRC. The cost of these sweaters is approximately \$2,000.00. This year we will have additional cost pressures associated to purchasing tickets for members of our local military to attend this game. We are hoping that the North Bay Police Services Board would consider a donation again this year to support this event.

Thank you in advance for taking the time to consider this request for assistance.

Sincerely,



Paul Cook
Honourary Colonel, 51 Squadron



North Bay Police Service

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Paul D. Cook
Chief of Police

Shawn E. Devine
Deputy Chief of Police

Board Report

Date of Report: January 10, 2014

Date of Meeting: January 14, 2014

Mr. D. O'Connor, Chair
and members of the
North Bay Police Services Board

**Subject: Contingency Account – “Coldest Night of the Year”
Fundraiser**

**Recommendation: That the Board hereby resolves, “to donate \$250.00 from the
contingency line in the 2014 Operating Budget towards the
“Coldest Night of the Year” Fundraiser**

The “Coldest Night of the Year” Fundraiser is being hosted in North Bay on Saturday, February 22, 2014. The event is a 5 KM Walk-Run in support of the Gathering Place.

Mayor McDonald has entered a team called, “Mayor McDonald's Bay City Rollers” and he has invited all city employees, including the members of our police service to join him.

I am recommending a donation of \$250.00 to support Mayor McDonald and his team in this extremely worthwhile community fundraising initiative, which supports the less fortunate in our community.

The current balance in the contingency account is \$1,534.94.

I invite any comments or questions from the Board.

Sincerely,

Paul D. Cook
Chief of Police