



# NORTH BAY POLICE SERVICES BOARD

135 Princess Street W., P.O. Box 717, North Bay, ON P1B 8J8



## ADDENDUM OPEN SESSION AGENDA March 12, 2019 @ 10:00 hours

- |  |          |
|--|----------|
| 1. Approval of Agenda                                      | Chair    |
| 2. Approval of Minutes of Open Session – February 20, 2019 | Chair    |
| 3. Business Arising  | Chief    |
| 4. Correspondence  | Chief    |
| 5. Contingency Request                                     | Chief    |
| 6. Taxi Business   | Chief    |
| 7. Reports   | Chief    |
| • Chief and Deputy Chief Monthly Activity                  | Chief    |
| • Personal Expenses – Chief of Police                      | Chief    |
| • Statistical Report for Month of January                  | Chief    |
| 8. Association Report                                      | NBPA Rep |
| 9. Adjournment   | Chair    |



**MINUTES OF OPEN MEETING  
North Bay Police Services Board  
February 20, 2019**

**Present:**

**Board Members:** Dennis O'Connor, Chair, William Hagborg, Vice-Chair,  
Allan McDonald, Johanne Brousseau,  
**Police Service:** Chief Shawn Devine, Deputy Chief Scott Tod

**Guests:** Shawn Chorney, Canadore College  
Jessica Charette, Canadore College  
Syd Gravel  
Brad McKay  
Media

**Regrets:** Tiziana Silveri  
Peter Leckie  
Ivan Ryman, Association Rep

**Secretary:** Tina Chapman

**Call to Order**

The Chair, Dennis O'Connor, called the meeting to order at 1005 hours.

**Approval of Amended Agenda:**

Resolution: #41-2019

Moved by: Allan McDonald, Seconded by: William Hagborg

The North Bay Police Services Board hereby resolves to:

"Accept the Amended Agenda as presented for the Open Meeting held on  
February 20, 2019".

Carried

**Approval of Minutes:**

Resolution: #42-2019

Moved by: William Hagborg, Seconded by: Allan McDonald

The North Bay Police Services Board hereby resolves to:

"Adopt the minutes of the Open Meeting held on January 15, 2019".

Carried

**Business Arising**

Nil

## **Presentation**

Ms. Amy Duchesne and Sgt. Jody deHaas made a presentation on "A *Competency-Based Approach to Police Human Resources Management for Sworn and Civilian Members*". They briefly explained what Competency Based Management is and outlined the CMB process roadmap; what has been accomplished to date, steps that are currently in the process and the steps still to be done.

Chief Shawn Devine thanked the two for their efforts with this process and noted that they have accomplished a great deal in a very short period of time. He also noted that Competency Based Management is a fairer way of management for all involved.

## **Memorandum of Agreement**

Canadore College and the North Bay Police Service have formed a strategic alliance to enhance and support Anishinabek members and communities. Shawn Chorney and Jessica Charette were in attendance at the NBPS meeting and thanked the NBPS for their support and looked forward to working with them on this important initiative.

## **Peer Support Group**

Syd Gravel and Brad McKay, retired police officers with 55+ combined years of experience and knowledge, are travelling nationwide speaking on police trauma survival. They both have been giving lectures and speeches on peer support and trauma management and have put all their knowledge into a Guide called "*Walk the Talk First Responder Peer Support*". The NBPS has been fortunate to have them here for three days to speak to the front line employees, sharing information and emphasizing the importance of enhanced wellness for the employee and his/her family.

## **Correspondence:**

Resolution: #43-2019

Moved by: Allan McDonald, Seconded by: William Hagborg

The North Bay Police Services Board hereby resolves to:

"Note and file the correspondence received".

Carried

Resolution: #44-2019

Moved by: Johanne Brousseau, Seconded by: William Hagborg

The North Bay Police Services Board hereby resolves to:

"Support \$150.00 sponsorship to the Nipissing Lakers "Support the Troops" hockey game vs RMC from the contingency line of the Board's 2019 Operating Budget".

**Taxi Business: Taxi License Applications**

Resolution: #45-2019

Moved by: Allan McDonald, Seconded by: Johanne Brousseau

The North Bay Police Services Board hereby resolves to:

"Approve three (3) taxi license applications for January 2019 as recommended by the Chief of Police in his letter dated February 1, 2019".

Carried

**Reports:**

**Personal Expenses**

Resolution: #46-2019

Moved by: William Hagborg, Seconded by: Allan McDonald

The North Bay Police Services Board hereby resolves to:

"Acknowledge receipt of the Chief's personal expenses from January 15 to February 20, 2019".

Carried

**Statistical Reports**

Deputy Chief Tod presented the Condensed Monthly Statistical Reports for the month of December and December Revised.

Resolution: #47-2019

Moved by: Allan McDonald, Seconded by: Johanne Brousseau

The North Bay Police Services Board hereby resolves to:

"Accept the Condensed Monthly Statistical and Revised Reports for the month of December 2018".

Carried

**North Bay Police Association Report**

Nothing to report.

**Adjournment:**

Resolution: #48-2019

Moved by: William Hagborg, Seconded by: Allan McDonald

The North Bay Police Services Board hereby resolves to:

"Adjourn the Open Portion of the meeting held on February 20, 2019 at 1108 hours."

Carried

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Chair

February 20, 2019

Secretary



## North Bay Police Service

P.O. Box 717, 135 Princess Street West, North Bay, ON P1B 8J8  
705-497-5555 FAX 705-497-5591  
northbaypolice.ca

Shawn Devine  
Chief of Police

Scott Tod  
Deputy Chief of Police

### Board Report

Date of Report: March 07, 2019  
Date of Meeting: March 12, 2019

Mr. D. O'Connor, Board Chair  
and members of the North Bay Police Services Board

**Subject: Contingency Account**

**Recommendation: That the Board hereby resolves to, "Provide \$250.00 in support of the 23<sup>rd</sup> Annual Law Enforcement Memorial Run from Philadelphia PA to Washington DC from the contingency line of the Board's 2019 Operating Budget."**

Please find attached a letter from Aline Major. She is participating in the above mentioned event on behalf of the NBPS on May 14-16, 2019. The Law Enforcement Memorial Run is a three-day, 150 mile relay run which culminates in a candle light vigil at the National Law Enforcement Officers Memorial in Washington DC.

I am requesting the Board provide support through our contingency account in the amount of \$250.00.

I invite any comments or questions from the Board.

Sincerely,



Shawn Devine  
Chief of Police

**MEMORANDUM**



**DATE:** March 4, 2019  
**TO:** North Bay Police Services Board  
**FROM:** Aline Major  
**RE:** 23<sup>rd</sup> ANNUAL LAW ENFORCEMENT MEMORIAL RUN  
Philadelphia, PA to Washington, DC

Last year I had the privilege to attend the Law Enforcement Memorial Run, from Philadelphia to Washington. I have already registered to attend this event again this year in May 2019. This is a three-day, 150 mile relay run from Philadelphia to Washington, concluding with a memorial service.

I am seeking any assistance the NBPSB can provide, as my estimated expenses to attend are \$1320. I have already requested support from our Police Association as well.

Respectfully,

A handwritten signature in black ink that reads "Aline Major". The signature is written in a cursive, flowing style.

Aline Major

[www.LEMR.US](http://www.LEMR.US)



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Shawn Devine  
Chief of Police

Scott Tod  
Deputy Chief of Police

March 1, 2019

### CHAIR AND MEMBERS

North Bay Police Service Board

### Re: Taxi Driver License Applications – February 2019

Dear Sir:

The following three individuals were issued with a Taxi License. It is recommended that these License Applications be approved.

BADGE #	DRIVER NAME	TAXI STAND
10	Patrick Lamarche	5-0 Cab
90	Gregory Gray	5-0 Cab
141	Mario Heroux	UNION

Sincerely,

  
Shawn Devine  
Chief of Police

/kp



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Shawn Devine  
Chief of Police

Scott Tod  
Deputy Chief of Police

### Board Report

Date of Report: March 07, 2019  
Date of Meeting: March 12, 2019

Chair Mr. D. O'Connor and members of the  
North Bay Police Services Board

**Subject: Chief and Deputy Chief Monthly Activity Report – January 03,  
2019 to March 12, 2019.**

### Recommendation: Information Item

The following are items of interest and special events that Deputy Chief Scott Tod and I represented the North Bay Police Service at since our last Board meeting that does not merit separate reporting:

- 03JAN2019 Deputy –Presentation on Community Mobilization and engagement to Rotary Club of Nipissing
- 14JAN2019 Deputy –Attend The Gathering Place Board of Directors meeting
- 22JAN2019 Deputy –Attend the Innovation in Public Safety Discussions – Police Leaders Discussion in Toronto
- 23JAN2019 Deputy –Meeting with A/C/Supt. Marc Bedard, OPP Regional Commander NER
- 29, 30,31JAN2019 Deputy- Meeting OACP Zone 1A in Sault Ste. Marie
- 31JAN2019 Deputy –attend opening ceremonies for the Ontario Special Olympics Winter Games in Sault Ste. Marie
- 11FEB2019 - attend promotional panel for Greater Sudbury Police Service – Sudbury
- 12FEB2019 - attend meeting with the Child and Youth Advocacy Centre executive committee partners – North Bay



19FEB2019 - attend presentation by IMHealth and Prof Hoffman on Mental Health Screener – North Bay Parry Sound District Health Unit

22FEB2019 - attend meeting with Dr. J Chirico, Mr. G Fay – Community Well-Being, North Bay

27FEB2019 - attend Northern Strategy Session hosted by the Children's Aid Society of North Bay and Parry Sound districts- facilitated by Mr. David Barnes, Best Western North Bay

28FEB2019 - attend meeting with Prof. J. Kovacs, Nipissing University – Master's Student project on Public Safety and GIS


28 FEB2019 – Chief – Retirement Reception for Peel Police Deputy Chief Dave Jarvis in Mississauga

05MARCH2019 – Chief – Sudbury Opening remarks at a Human Trafficking Conference

07MARCH2019 – Chief – Speaking engagement Living Fit Women's Club

I invite any comments or questions from the Board.

Sincerely,

  
Shawn Devine  
Chief of Police



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Shawn Devine  
Chief of Police

Scott Tod  
Deputy Chief of Police

### Board Report

Date of Report: March 07, 2019

Date of Meeting: March 12, 2019

Chair Mr. D. O'Connor and members of the  
North Bay Police Services Board

**Subject: Personal Expenses**


**Recommendation: That the Board hereby resolves to, "Acknowledge receipt of the Chief's personal expenses from February 20 to March 12, 2019."**

Board By-law #05/01 directs the Chief of Police to submit personal expenses to the Board on a quarterly basis. The expenses reported on should include credit card invoices and per diem expenses. Enclosed are Visa statements outlining my expenses for the dates stated. The table below breaks out these expenditures.

Date	Comments	Accommodation	Per Diem	Mileage
28Feb to 01March, 2019	Retirement Pell Police Deputy Chief David Jarvis	\$163.36	\$32.00	\$282.60
05March, 2019	Sudbury Human Trafficking Conference			118.80

I invite any questions or comments from the Board.

Sincerely,

  
Shawn Devine  
Chief of Police



# North Bay Police Service Expense Report

**Employee Name:** Shawn Devine **Employee/Badge #** 5614  
**Details of Travel, Event or Item:** Attended Human Trafficking Conference **Date(s):** 05March2019  
**Investigation Occurrence #** \_\_\_\_\_

Transportation	Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total (B)	
Total Mileage @ .45 /km			\$118.80					\$118.80	
Fuel, Oil, Maintenance								\$0.00	
Parking & Tolls								\$0.00	
Auto Rental								\$0.00	
Taxi, Shuttle, Air, Rail, Bus								\$0.00	
<b>Transportation Total</b>	\$0.00	\$0.00	\$118.80	\$0.00	\$0.00	\$0.00	\$0.00	\$118.80	
<b>Meals &amp; Lodging</b>									
Hotel, (Including Parking, etc)								\$0.00	
Breakfast \$12 /day								\$0.00	
Lunch \$21.00 /day								\$0.00	
Dinner \$32.00 /day								\$0.00	
Prisoner Meals								\$0.00	
<b>Meals &amp; Lodging Total</b>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
<b>Miscellaneous</b>									
Daily Training Allowance								\$0.00	
* Miscellaneous/Other								\$0.00	
Registration								\$0.00	
*Hospitality/Other(see below)								\$0.00	
<b>Miscellaneous Total</b>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
<b>Per Day Total (A)</b>	\$0.00	\$0.00	\$118.80	\$0.00	\$0.00	\$0.00	\$0.00		
Column (A) & (B) must cross total							Total Expenses Above:		\$118.80
TMAAR Issued	<input type="checkbox"/>	Subtract payment advances:							
Subtract amounts charged to Dept. Visa # _____:									
Subtract amounts charged to Dept. Visa # _____:									
Balance owing to member/ <b>Refund to the North Bay Police Service(\$):</b>							118.80		
Item or Service/ Course Registration to be Invoiced: <input type="checkbox"/>									

**\*Explanation of Hospitality/Other Charges:**

Attended Human Trafficking Conference Opening regards NBPS Co Hosting

Mandatory Training  Conference/Seminar  Meeting

Crown Bill Back: Y <input type="checkbox"/>		Itemized Receipts required		Additional information required for Crown Bill Back	
Prisoner Name	Location	Occurrence #	Escorting Officers		Warrant #
Departure Date	Departure Time		Return Date	Return Time	
Odometer Start	Odometer Finish				

Submitted By: \_\_\_\_\_

Date: \_\_\_\_\_

Advance Request

Approved by Supervisor: \_\_\_\_\_

Date: \_\_\_\_\_

Chief's Office Approval: \_\_\_\_\_

Date: \_\_\_\_\_



# North Bay Police Service Expense Report

**Employee Name:** Shawn Devine **Employee/Badge #** 5614  
**Details of Travel, Event or Item:** Retirement Peel Police Deputy Chief Dave Jarvis **Date(s):** 28Feb-01March 2019  
**Investigation Occurrence #** \_\_\_\_\_

Transportation	Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total (B)	
Total Mileage @.45 /km					\$141.30	\$141.30		\$282.60	
Fuel, Oil, Maintenance								\$0.00	
Parking & Tolls								\$0.00	
Auto Rental								\$0.00	
Taxi, Shuttle, Air, Rail, Bus								\$0.00	
<b>Transportation Total</b>	\$0.00	\$0.00	\$0.00	\$0.00	\$141.30	\$141.30	\$0.00	\$282.60	
<b>Meals &amp; Lodging</b>									
Hotel, (Including Parking, etc)							\$163.36	\$163.36	
Breakfast \$12 /day								\$0.00	
Lunch \$21.00 /day								\$0.00	
Dinner \$32.00 /day					\$32.00			\$32.00	
Prisoner Meals								\$0.00	
<b>Meals &amp; Lodging Total</b>	\$0.00	\$0.00	\$0.00	\$0.00	\$32.00	\$0.00	\$163.36	\$195.36	
<b>Miscellaneous</b>									
Daily Training Allowance								\$0.00	
* Miscellaneous/Other								\$0.00	
Registration								\$0.00	
*Hospitality/Other(see below)								\$0.00	
<b>Miscellaneous Total</b>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
<b>Per Day Total (A)</b>	\$0.00	\$0.00	\$0.00	\$0.00	\$173.30	\$141.30	\$163.36		
Column (A) & (B) must cross total							Total Expenses Above:		\$477.96
TMAAR Issued		Subtract payment advances:							
Subtract amounts charged to Dept. Visa # _____:									
Subtract amounts charged to Dept. Visa # _____:									
Balance owing to member/ Refund to the North Bay Police Service(\$):							477.96		
Item or Service/ Course Registration to be Invoiced: _____									

\*Explanation of Hospitality/Other Charges:  
 Retirement Peel Police Deputy Chief Dave Jarvis

Mandatory Training  Conference/Seminar  Meeting

Crown Bill Back: Y <input type="checkbox"/>		Itemized Receipts required		Additional information required for Crown Bill Back	
Prisoner Name	Location	Occurrence #	Escorting Officers	Warrant #	
Departure Date	Departure Time		Return Date	Return Time	
Odometer Start	Odometer Finish				

Submitted By: \_\_\_\_\_ Date: \_\_\_\_\_ Advance Request   
 Approved by Supervisor: \_\_\_\_\_ Date: \_\_\_\_\_  
 Chief's Office Approval: \_\_\_\_\_ Date: \_\_\_\_\_

2019-02-12

## NORTH BAY POLICE SERVICE CONDENSED MONTHLY STATISTICAL REPORT

MONTH OF JANUARY

During the month of January 2019, police activity for the North Bay Police Service resulted in 2395 calls as compared to 2273 calls in 2018.

Of these calls, 180 were to investigate motor vehicle accidents. Ten of these accidents involved injuries, with 14 persons injured.

The following is a list of some of the criminal occurrences investigated during the month, with comparative figures for 2018.

	Year to Date		Cleared to Date	
	2019	2018	2019	2018
Homicide	-	-	-	-
Sexual Offences	4	6	4	3
Assault	27	42	27	49
Robbery	1	3	1	2
Break, Enter & Theft	12	29	12	5
Stolen Vehicles	2	3	2	2
Stolen Bicycles	1	-	1	-
Recovered Bicycles	-	1	-	-
Theft Under	54	76	54	26
Theft Over	2	2	2	-
Mischief	11	29	11	5
Drug Charges	7	14	7	17
<b>Criminal Offences Total</b>			<b>204</b>	<b>198</b>
<b>Calls for Service</b>			<b>2241</b>	<b>2351</b>
<b>Police Activity</b>			<b>2395</b>	<b>2536</b>

Additional detailed statistics are available through the Office of the Chief of Police.

\*Note - Year to Date statistics will change due to adjustments.

Shawn Devine  
Chief of Police

2019-03-05

\*\*\* R E V I S E D \*\*\*

**NORTH BAY POLICE SERVICE  
CONDENSED MONTHLY STATISTICAL REPORT**

**MONTH OF JANUARY**

During the month of January 2019, police activity for the North Bay Police Service resulted in 2413 calls as compared to 2273 calls in 2018.

Of these calls, 180 were to investigate motor vehicle accidents. Ten of these accidents involved injuries, with 14 persons injured.

The following is a list of some of the criminal occurrences investigated during the month, with comparative figures for 2018.

	Year to Date		Cleared to Date			
	2019	2018	2019	2018		
Homicide	-	-	-	-	5	-
Sexual Offences	7	6	7	6	33	3
Assault	34	42	34	42	28	49
Robbery	1	3	1	3	1	2
Break, Enter & Theft	16	29	16	29	7	5
Stolen Vehicles	3	3	3	3	-	2
Stolen Bicycles	1	-	1	-	-	-
Recovered Bicycles	-	1	-	1	-	-
Theft Under	66	76	66	76	28	26
Theft Over	4	2	4	2	-	-
Mischief	16	29	16	29	6	5
Drug Charges	8	14	8	14	12	17
<b>Criminal Offences Total</b>			<b>256</b>	<b>198</b>		
<b>Calls for Service</b>			<b>2257</b>	<b>2351</b>		
<b>Police Activity</b>			<b>2413</b>	<b>2536</b>		

Additional detailed statistics are available through the Office of the Chief of Police.

\*Note - Year to Date statistics will change due to adjustments.

Shawn Devine  
Chief of Police