



NORTH BAY POLICE SERVICES BOARD

135 Princess Street W., P.O. Box 717, North Bay, ON P1B 8J8



OPEN SESSION AGENDA March 12, 2013 1100 Hours

- | | |
|---|---|
| 1. Approval of Agenda | Chair |
| 2. Approval of Minutes of Open Session Meeting of February 12, 2013 | Chair |
| 3. Business Arising:
Nil | Chair |
| 4. Presentations – Queens Diamond Jubilee Medals | Chief/Chair |
| 5. Correspondence: | Chief |
| 6. Taxi Business:
Taxi Licence Plate Applications
Taxi Licences | Chief
Chief |
| 7. Reports:
Chief's Monthly Report
Chief's Quarterly Expense Report
Stats January/January Revised
2012 Annual Reports
2013 Quarterly Budget Report | Chief
Chief
Deputy Chief
Deputy Chief
Chief |
| 8. New Business:
RIDE Grant 2012-2013
Contingency Account – YMCA Strong Kids Campaign | Chief
Chief |
| 9. Association Report: | President |



**MINUTES OF OPEN MEETING
North Bay Police Services Board
February 12, 2013**

Present:

Board Members: Dennis O'Connor, Chair, William Hagborg, Vice-Chair, Sean Lawlor,
Allan McDonald

Police Service: Chief Paul Cook

Board Solicitor:

Association: Sgt. Michael Tarini, President

Guests: The Media

Secretary: Carol Miller

Regrets: Tiziana Silveri, Peter Leckie and Deputy Chief Shawn Devine

The Chair, Dennis O'Connor, called the meeting to order at 1058 hours.

Approval of Agenda:

Resolution: #025-2013:

Moved by Allan McDonald, Seconded by William Hagborg

The North Bay Police Services Board hereby resolves to:

"Accept the Agenda as presented for the Open Meeting to be held on February 12, 2013".

Carried

Approval of Minutes:

Resolution: #026-2013:

Moved by Sean Lawlor, Seconded by Allan McDonald

The North Bay Police Services Board hereby resolves to:

"Adopt the Minutes of the Open Meeting held on January 15, 2013".

Carried

Business Arising:

Not applicable at this meeting.

Commendations – Constable Steve Chabbert:

The Chair invited Constable Chabbert to come forward and the Chief, Paul Cook, presented him with a Chief's coin. Then the Chair presented a plaque to Constable Chabbert, on behalf of the Board, to honour him for his part as a team member in saving the life of a fellow hockey player who collapsed on the bench as a result of a heart attack.

Cst. Chabbert and his wife along with Insp. Jerome, were on hand for this event. The Chief indicated that there could be further recognition as a result of this action.

Correspondence:

Correspondence included: thanks for the role of the North Bay Police Service in assisting with the lack of heat and bed bug issue at the Sands North Bay Inn; thank you to Cst. Lingley for assistance and professionalism in helping a citizen; thanks from LIPI for help with the Santa Needs Help Campaign; correspondence from Mike McParland, Head Coach Men's Hockey for the role played by Cst. Chabbert in saving a life during a hockey game; thanks from North Bay Regional Health Centre Foundation for assistance of Csts. D. Weber and A. Bedard with the "*Our Hospital Walk/Run*".

Resolution: #027-2013:

Moved by William Hagborg, Seconded by Allan McDonald

The North Bay Police Services Board hereby resolves to:

"Note and file the correspondence received".

Carried

Taxi Business:

Resolution: #028-2013:

Moved by Sean Lawlor, Seconded by Allan McDonald

The North Bay Police Services Board hereby resolves to:

"Approve the two (2) new Taxi Drivers Licence Applications and one (1) Taxi Driver Licence Application Renewal for February 2013 as recommended by the Chief of Police in his letter dated February 17, 2013".

Carried

Reports:Chief's Monthly Activity Report

The Chief outlined the monthly activities he and Deputy Chief Devine attended since the last Board meeting. The local events reported were: Amelia Rising Sexual Assault Centre Board Meeting; Domestic Violence Coordinating Committee; Prince Albert – HUB Meeting; and Community Presentation to A.C.T.

Out of town events included: National Summit on Policing held in Toronto, OACP Zone 1A Meeting held in Sudbury; Health and Safety Sector Specific Training held in Kingston; and an OACP Executive and Police Leadership Meeting held in Mississauga.

Since the last Board meeting there have been amendments made to Standard Operating Procedure on Use of Force and an existing Protocol with Probation and Parole.

Statistical Reports

The Chief presented the Condensed Monthly Statistical Reports for the month of December and December 2012 (Revised). He indicated overall, at the end of December there are increases over 2011 in Criminal Offences, Calls for Service and Police Activity.

Resolution: #029-2013:

Moved by William Hagborg, Seconded by Allan McDonald

The North Bay Police Services Board hereby resolves to:

“Accept the Condensed Monthly Statistical Reports for the month of December 2012 and December (Revised) 2012 as presented”.

Carried

2012 Annual Reports

The Chief gave a brief overview of each of the yearly annual reports and indicated that these reports will be posted to the North Bay Police website for viewing. The Chief is proud of the reports that have been presented today. He indicated that we are in the forefront in our publication of these reports to the web for general distribution. Questions for clarification were addressed by the Chief.

Included at this meeting were: Alarms; Asset Forfeiture Unit; Bicycle Patrol Unit; Communications; Community Programs and Safety Coordinator; Court Section; DARE Program; Emergency Response Team; Fraud Coordinator; Human Resources; Near North Crime Stoppers; Patrol Section; Snowmobile Patrol; Street Crime Unit; Technical Services Section; Traffic Section; Victim Services and Domestic Violence Coordinator; and Youth Office.

Thank you, from the Board, to the various authors for their excellent reports.

New Business:

Radio Maintenance Agreement – Spectrum 2000

Resolution: #030-2013:

Moved by Sean Lawlor, Seconded by William Hagborg

The North Bay Police Services Board hereby resolves to:

“Extend our existing agreement Spectrum 2000 Communications Group Inc. for maintenance to the Police Service communications equipment from January 1, to December 31, 2013”.

Carried

North Bay Police Services By-law #02/2013- Fee Schedule

Resolution: #031-2013

Moved by Sean Lawlor, Seconded by Allan McDonald

The North Bay Police Services Board hereby resolves to:

“Enact and pass North Bay Police Services Board By-law #02/2013, which is a by-law specific to Fee Schedule”.

Read the First Time

Resolution: #029-2013

Moved by Sean Lawlor , Seconded by William Hagborg

The North Bay Police Services Board hereby resolves to:

“Enact and pass North Bay Police Services Board By-law #02/2013, which is a by-law specific to Fee Schedule”.

Read the Second Time

Resolution: #030-2013

Moved by Allan McDonald, Seconded by William Hagborg

The North Bay Police Services Board hereby resolves to:
"Enact and pass North Bay Police Services Board By-law #02/2013, which is a by-law specific to Fee Schedule".

Read the Third Time and Approved
Carried

2013 AGM & Spring Conference - OAPSB

Information on the Spring OAPSB Conference to be held from May 29 to June 1, 2013 at the Marriott Eaton Centre, Toronto was presented. Board members wishing to attend are requested to communicate their wishes to the Chief as soon as possible.

Association Update:

President Mike Tarini reported to the Board that there are now 12 teams registered for the upcoming hockey tournament. Members will be attending the Labour Conference. The Association is looking forward to the upcoming liaison meeting with the Chief. The President shared that we are one of few Associations who meet on a regular basis with the Chief to solve issues. He thanked the Chief for his open door policy.

Adjournment:

Resolution: #031-2013:

Moved by William Hagborg, Seconded by Sean Lawlor

The North Bay Police Services Board hereby resolves to:

"Adjourn the Open Portion of the meeting held on February 12, 2013 at 1147 hours".

Carried

Chair

February 12, 2013

Secretary



North Bay Police Service

P.O. Box 717, 135 Princess Street West, North Bay, ON P1B 8J8

705-497-5555 FAX 705-497-5591

Website: www.northbaypolice.on.ca

Paul D. Cook
Chief of Police

Alan Williams
Deputy Chief of Police

Board Report

Date of Report: March 8, 2013
Date of Meeting: March 12, 2013

Mr. D. O'Connor, Chairman
and Members of the
North Bay Police Services Board

Subject: Queens Diamond Jubilee Medals

Recommendation: Information Item

This year is the sixtieth year of the reign of Queen Elizabeth II. In recognition of this significant milestone the Queen Elizabeth II Diamond Jubilee Medal was created. In Canada 60,000 deserving individuals will be recognized with this medal.

The purpose of the medal is two-fold; first it honours Her Majesty for her service to this country and second it honours significant contributions and achievements by Canadians.

Today we will be recognizing Sergeant Coulas, Constable Shantz, Ms. Major and Mr. Ryman with this Medal for their contributions to the North Bay Police Association and service to our community.

These members join Chief Cook, Retired Deputy Chief Williams, Deputy Chief Devine, Staff Sergeant Tarini, Sergeant Hunter, Sergeant Warren, Sergeant Rice, Constable D. Robertson, Constable DeHaas, Constable Northrup and Ms. Pendergast as previous recipients of this Medal.

Sincerely,

Paul D. Cook
Chief of Police



North Bay Police Service

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705-497-5555 FAX 705-497-5591
Website: www.northbaypolice.on.ca

Paul D. Cook
Chief of Police

Alan Williams
Deputy Chief of Police

March 5, 2013

Mr. Paul Condon, Assistant Crown Attorney
Ministry of the Attorney General
360 Plouffe Street
North Bay, ON P1B 9L5

Dear Mr. Condon:

Re: Recognition of Detective Constable D. Levasseur

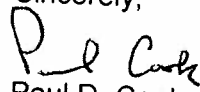
Thank you for taking the time and effort to recognize Detective Constable Levasseur of our Investigative Support Section for his dedication and professionalism in relation to the assistance he provided to your office specific the Howe investigation and prosecution.

One of the core values of our Police Service is, "Pride in Professionalism." After reading your letter it is obvious to me that Detective Constable Levasseur carried out this investigation in keeping with our Mission Statement and Values. I was not surprised to read your kind words regarding this particular officer as he has shown himself to be a dedicated professional throughout his policing career.

As Chief of Police it is always refreshing to receive a letter such as the one you wrote commending one of our members as it reflects positively upon our entire organization.

A copy of your letter has been forwarded to Detective Constable Levasseur and a second copy will be added to his Personnel File.

Sincerely,


Paul D. Cook
Chief of Police

C: Deputy Chief S. Devine

Ministry of the Attorney General
Ministère du Procureur général
Crown Attorney
Procureur de la Couronne
360 Plouffe Street
360 rue, Plouffe
NORTH BAY, ON P1B 9L5
Tel. (705) 495-8313
Fax. (705) 495-8363

DIC Dennis
Please pass on my thanks to D. At.
Levasseur for his dedication and professionalism.
Mar. 5, 2013 PC
C: HR + PSB



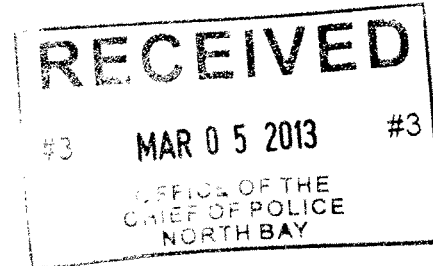
28 February 2013.

North Bay Police Service
135 Princess Street West,
North Bay, ON P1B 6C2

Attention: Chief Paul Cook

Dear Sir:

Re: Regina v. Kimberly Howe.
Charge(s): Fraud; etc.
Regina v. Douglas Howe.
Charge(s): Possess Proceeds of Crime; etc.
Last Court: 27 February 2013



Yesterday these matters were concluded in the Ontario Court of Justice at North Bay. Ms. Howe entered pleas of guilty and was sentence to 2 years of custody (to be served conditionally within the community). In addition, restitution, in the sum of \$200,000.00, was made to the aggrieved parties, Paul Lamont Automotive Ltd. and the Aviva Insurance Company, by a combination of direct payments from the Accused and the forfeiture of funds seized or restrained by the Crown Law Office of the Ministry of the Attorney General.

I report this to you because none of it would have occurred without the diligent and professional work of Detective Constable Dennis Levasseur.

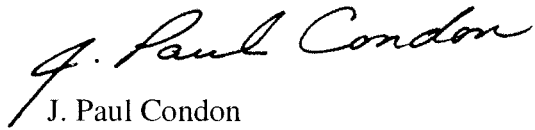
Detective Constable Levasseur not only conducted a thorough investigation of the reported incident but he also took additional investigative steps that disclosed that Ms. Howe had suffered considerable gambling losses at Casino Rama. These losses could not be explained based on her income and, I believe, this and the balance of the extensive investigation caused her to realize that moving the matter forward to a Trial was not a reasonable proposition.

In addition, the proactive efforts of Detective Constable Levasseur, assisted the Crown Law Office to either seize or restrain almost \$170,000.00, which might have otherwise been dissipated and unavailable to the injured parties.

While the charges against Mr. Howe were withdrawn, this is a reflection only upon the thrust and parry between the Crown and Defence counsel as part of the resolution negotiations. Those negotiations would have been much more difficult had it not been for the high quality of the investigative work of Detective Constable Levasseur.

I thought that you would want to know about the solid, diligent and professional work of Detective Constable Levasseur of the North Bay Police Service in this matter.

Yours truly,

A handwritten signature in black ink that reads "J. Paul Condon". The signature is written in a cursive, flowing style with a large initial "J".

J. Paul Condon
Assistant Crown Attorney

JPC/jpc

House of Commons

Room 310, Justice Building
House of Commons
Ottawa, ON K1A 0A6
Tel.: 613-992-7148
Fax.: 613-996-9125
Email: joy.smith@parl.gc.ca



Constituency Office

1795 Henderson Highway
Unit 13-C, McIvor Mall
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Tel.: 204-984-6322
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Email: joy@joysmith.ca

Joy Smith, B.Ed., M.Ed.

Member of Parliament of Kildonan—St. Paul

O T T A W A, February 12, 2012

Mr. Paul Cook, Chief of Police
North Bay Police
135 Princess Street W
North Bay, P1B 8J8

RE: Human trafficking case in North Bay, ON

Dear Chief Cook,

Congratulations to you and your unit for your efforts in laying charges in the recent human trafficking case in North Bay, ON, reported by CBC News. Efforts like those of your detachment make a significant difference in increasing the security of our communities and keeping our youth safe. Human trafficking is a heinous crime that we can and must prevent. By taking action, you are joining abolitionists from around the globe who are committed to standing up to traffickers, preventing exploitation and rescuing victims.

First and foremost, we must tell others about the slavery that occurs in its many forms in Canada and around the world. Education is our greatest weapon. In order to assist you in your advocacy, I am pleased to forward a resource kit that will provide you with a number of helpful tools. The kit includes a copy of *Connecting the Dots*, RCMP Human Trafficking awareness materials and information about my latest Private Members' Bill C-310. Most importantly, I have created a Human Trafficking Resource CD, where you will find the following:

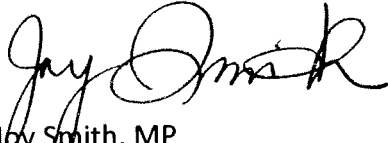
- Human Trafficking PowerPoint Presentation
- Canadian Human Trafficking Reports
- International Human Trafficking Reports
- Federal Human Trafficking Legislation
- National Action Plan to Combat Human Trafficking
- Media clips and articles on Human Trafficking in Canada
- Teachers Resource Booklet on Slavery

I trust that this kit will empower you to bring awareness to your community, school, workplace, or place of worship. Each and every one of us has the ability to make a difference and help end modern day slavery.

Please do not hesitate to contact me if there is anything else I can do to help you. I invite you to make as many copies of the Human Trafficking Resource CD as you need. To order more '*It's happening here*' or '*I'm not for sale*' brochures, please contact the RCMP Human Trafficking Coordination Centre at 613-993-2325 or email htncc-cnctp@rcmp-grc.gc.ca.

Again, thank you for taking action!

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Joy Smith', with a stylized flourish at the end.

Joy Smith, MP
Kildonan – St. Paul

jp: /JS

Enclosure: Human Trafficking Resource Kit
"Joy Smith's Year to Remember", Embassy Newspaper, Jan. 9, 2013

Dear Sgt. Hunter:

Thank you for taking the
time from your busy
schedule to come to our
class and present fascinating
information. We really
appreciated it.

Ryan Norman

Joseph Boiret

Camille

Grandmont

Karen

Quelchame

Nolan Desjardins

Thank you!

Nicole Forget
Thank you! ☺

Shelvin Boissoneault

Brandon
Whissell

Katie Vaillancourt

Celine Tessier
Thank you for
coming :) ☺

Vanessa Gagnon

Thanks ☺

Thank you ☺

Mia Beauchamp

Thank you! ☺

Thank you so much!
Michelle Cloutier

Yacelle Thibault

Thank you ☺

Celine Rochefort
Thank you! ☺

Jim Heagy
Thanks!

Vanessa
Guerlin

Thank you
very interesting
T. King

Samantha Eric Gauthier
Lin

Sarah Pigeau
Thank you!

Dear Constable Bédard:

Thank you for taking the
time from your busy schedule
to come to our class and
present fascinating information.
We really appreciated it.

Ryan Norman

Karen Ducharme

Joseph Bézinet
Camille
Grandmont

Samantha P. Thank you! it was very interesting!

Nicole Forget
Thank you! :)

Brunion
Whissell

Katie Vaillancourt

Celine Tessier
Thank you for
coming :) Eric

Vanessa Gagnon
Thanks :)

Mia

Beauchamp

Thank you!

Celine Rochefort
Thank you! :)

Eric

Gauthier

Yacelle Thibault

Thank you :)

Vanessa
Gauthier

Thank you
very interesting
- Tiffany
Astaire

Sheldon Boissonneault

Sarah Piquet
Thank you!

Karla-Leigh Lafleche

Th...



North Bay Police Service

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705-497-5555 FAX 705-497-5591

Website: www.northbaypolice.on.ca

Paul D. Cook
Chief of Police

Alan Williams
Deputy Chief of Police

March 4, 2013

CHAIR AND MEMBERS

North Bay Police Service Board

RE: TAXI DRIVER LICENCE PLATE APPLICATIONS – 2013 RENEWALS

Dear Sir:

The attached list of eighty-seven Taxi Licence Plate Renewals is submitted for the approval of the Board.

It is recommended that these Licence Applications be approved.

Yours truly,

P.D. Cook
Chief of Police

/wl

2013 TAXI OWNER PLATE RENEWALS

No	Name	Company
1	Bart Krouse	Union
2	578441 Ontario Ltd. Lessee: Robbie Lauren	5-0
3	996472 Ontario Inc.	UNAC
4	578441 Ontario Ltd.	5-0
5	578441 Ontario Ltd. Lessee: Paul Lanouette	5-0
6	578441 Ontario Ltd.	5-0
7	578441 Ontario Ltd.	5-0
8	578441 Ontario Ltd. Lessee: Chad Lavery	5-0
9	578441 Ontario Ltd.	5-0
10	578441 Ontario Ltd. Lessee: Cary Lafontaine	5-0
11	578441 Ontario Ltd. Lessee: Cary Lafontaine	5-0
12	996472 Ontario Ltd. Lessee: Bill Symons	UNAC
13	996472 Ontario Inc. Lessee: John Bridges	UNAC
14	Brian Start	Union
15	1025963 Ontario Inc.	Union
16	996472 Ontario Inc. Lessee: Charles Sullivan	UNAC

No	Name	Company
17	996472 Ontario Ltd. Lessee: Nicholas Hintze	UNAC
18	Dale Robarts Lessee: 996472 Ontario Inc. (UNAC) Lessee: Luc Guillemette	Union
19	578441 Ontario Ltd.	5-0
20	Denis Daoust	5-0
21	1025963 Ontario Inc.	Union
22	996472 Ontario Inc. Lessee: Charles Sullivan	UNAC
23	Edward Hook	Union
24	Barbara & Jarvis Pankratz	Union
25	Richard Turgeon	UNAC
26	Dale Robarts Lessee: Marion Lebeau	Union
27	996472 Ontario Inc. Lessee : Jean-Paul Turgeon	UNAC
28	Dale Robarts	Union
29	Ken Ayres	5-0
30	Kelly Fenton-Beckett	Union
31	578441 Ontario Ltd.	5-0
32	578441 Ontario Ltd.	5-0
33	Wilfred McLean Lessee: Wayne Lagassie	UNAC
34	578441 Ontario Ltd.	5-0
35	996472 Ontario Ltd.	UNAC
36	996472 Ontario Inc. Lessee Frank Salesio	UNAC

No	Name	Company
37	996472 Ontario Inc.	UNAC
38	996472 Ontario Inc.	UNAC
39	996472 Ontario Inc.	UNAC
40	996472 Ontario Inc. Lessee: Charles Sullivan	UNAC
41	996472 Ontario Inc. Lessee: Jim Hue	UNAC
42	996472 Ontario Inc.	5-0
43	Dale Robarts Lessee: Bart Krouse	Union
44	578441 Ontario Ltd.	5-0
45	996472 Ontario Inc. Lessee: Terry Lovell	UNAC
46	996472 Ontario Inc. Lessee: John Rabin	UNAC
47	578441 Ontario Ltd. Lessee: Rick Byrd	5-0
48	John Domonkos	UNAC
49	996472 Ontario Inc.	UNAC
50	996472 Ontario Ltd.	UNAC
51	996472 Ontario Inc.	UNAC
52	578441 Ontario Ltd.	5-0
53	996472 Ontario Inc.	UNAC
54	996472 Ontario Inc. Lessee: Larry Chadbourn	UNAC
55	996472 Ontario Inc.	UNAC
56	996472 Ontario Inc.	UNAC
57	996472 Ontario Inc.	UNAC

No	Name	Company
58	996472 Ontario Inc.	UNAC
59	996472 Ontario Inc.	UNAC
60	996472 Ontario Inc.	UNAC
61	996472 Ontario Inc. Lessee: William Elliot	UNAC
62	Brian McLean Lessee: 996472 Ontario Inc. Lessee: Leigh Ridenour	UNAC
63	578441 Ontario Ltd.	5-0
64	578441 Ontario Ltd.	5-0
65	578441 Ontario Ltd.	5-0
66	578441 Ontario Ltd.	5-0
67	578441 Ontario Ltd.	5-0
68	578441 Ontario Ltd.	5-0
69	578441 Ontario Ltd. Lessee: Paul Lanouette	5-0
70	578841 Ontario Ltd. Lessee: Marcel Gagne	5-0
71	578441 Ontario Ltd.	5-0
72	578441 Ontario Ltd.	5-0
73	578441 Ontario Ltd.	5-0
74	578441 Ontario Ltd. Lessee: Daniel Villeneuve	5-0
75	578441 Ontario Ltd.	5-0
76	578441 Ontario Ltd.	5-0
77	996472 Ontario Inc.	UNAC
78	996472 Ontario Inc.	UNAC

No	Name	Company
79	Terry Racicot	Union
80	Terry Racicot	Union
81	996472 Ontario Inc. Lessee: Scott Haig	UNAC
82	Dale Robarts Lessee: Zafar Azeem Lessee: 996472 Ontario Ltd.	UNAC
83	881725 Ontario Inc.	Co-Op
84	996472 Ontario Inc. Lessee: Perry Reid	UNAC
85	996472 Ontario Inc.	UNAC
86	Dale Robarts Lessee: Daniel Listman	Union
87	996472 Ontario Inc.	UNAC



North Bay Police Service

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Paul D. Cook
Chief of Police

Alan Williams
Deputy Chief of Police

March 4, 2013

CHAIR AND MEMBERS

North Bay Police Service Board

Re: Taxi Driver Licence Application Renewals – February 2013

Dear Sir:

Attached is a list of three New Taxi Driver Licence Applicants submitted for the approval of the Board. It is recommended that these Licence Applications be approved.

Sincerely,

P.D. Cook
Chief of Police

/am

Taxi - February 2013

No	Name	Company	New / Renewal
4	Barry Tremblay	UNAC	NEW
8	Kenneth Brown	5-0 Cab	NEW
9	Daniel Davey	UNAC	NEW



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Chief of Police

Alan Williams
Deputy Chief of Police

Board Report

Date of Report: March 8, 2013
Date of Meeting: March 12, 2013

Chair Mr. D. O'Connor and members of the
North Bay Police Services Board

Subject: Chief's Monthly Activities Report – February/March

Recommendation: Information Item

The following are items of interest and/or special events that Deputy Chief Devine and I have represented the Police Service at since the last Board meeting that does not merit separate reporting:

February 12

- Cop Talk

February 14

- CF Appreciation Day Meeting

February 15

- Basketball Fundraiser at Silver Birches

February 18 & 19

- CTIG Operational Planners and Management of Public Events Workshop - Toronto

February 21

- Domestic Violence Investigation Liaison Meeting with North Bay Regional Health Centre
- North Bay Police association Hockey Tournament

February 26

- Change of Appointment H. Col. Clark and H. Col. Burton at 22 Wing

February 27

- Anti-Bullying Basketball Game at Odyssee School

February 28

- City Camera Committee Meeting

March 4

- OLG Presentation
- PAO Labour Conference - Toronto

March 5

- Youth Fest
- PAO Labour Conference – Toronto

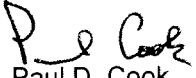
March 8

- Join me on the Bridge – International Women's Day

Since the last Board meeting we have amended our Standard Operating Procedures relating to Arrest.

I invite any comments or questions from the Board.

Sincerely,


Paul D. Cook
Chief of Police



North Bay Police Service

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Paul D. Cook
Chief of Police

Alan Williams
Deputy Chief of Police

Board Report

Date of Report: March 5, 2013
Date of Meeting: March 12, 2013

Chair Mr. D. O'Connor and members of the
North Bay Police Services Board

Subject: Personal Expenses

Recommendation: That the Board hereby resolves to, "acknowledge receipt of the Chief's personal expenses from November 16, 2012 to February 6, 2013."

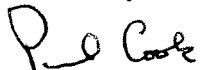
Board By-law #05/01 directs the Chief of Police to submit personal expenses to the Board on a quarterly basis. The expenses reported on should include credit card invoices and per diem expenses. Enclosed are Visa statements outlining my expenses for the dates stated. The table below breaks out these expenditures.

#	Date	Visa Amount	Per Diem	Comments
1	November 22 & 23	\$70.01		CISO Governing Body Meetings in Toronto - Fuel
2	November 22 & 23	\$163.85		As Above - Accommodations
3	November 22 & 23		\$55.00	As Above
4	November 27 & 28	\$77.25 \$86.00		OACP Board Meetings in Ottawa - Fuel
5	November 27 & 28	\$28.25		As Above - Parking
6	November 27 & 28		\$55.00	As Above
7	December 5	\$201.14		OACP Queens Jubilee Committee Meeting in Toronto - Accommodations
8	December 5		\$55.00	As Above

9	December 17	\$68.00		RCMP Awards Presentation in Toronto - Fuel
10	January 16 & 17	\$65.00		Economics of Policing Summit in Ottawa - Fuel
11	January 16 & 17	\$372.24		As Above - Accommodations
12	January 16 & 17		\$110.00	As Above
13	February 6	\$134.47		OACP Meeting in Toronto - Accommodations
14	February 6	\$69.01		As Above - Fuel
15	February 6		\$55.00	As Above

I invite any questions or comments from the Board.

Sincerely,



Paul D. Cook
Chief of Police



Canada
CORPORATE PAYMENT SYSTEMS
120 Adelaide St W, P.O. Box 2300
Toronto, Ontario M5H 1T1



ACCOUNT NUMBER

AMOUNT DUE

\$0.00

"MEMO STATEMENT ONLY"
DO NOT REMIT PAYMENT

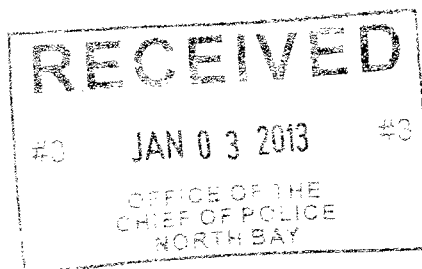
PAUL COOK
NORTH BAY POLICE
135 PRINCESS ST. W.
PO BOX 717
NORTH BAY ON P1B 8J8

12379000

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MESSAGES:

TRAN DATE	POST DATE	MCC CODE	TRANSACTION DESCRIPTION	REFERENCE #	AMOUNT
11-22	11-26	5541	ESSO R.R. #3, HWY #11 NOR ORILLIA ON	74064492328920116953762	M70.01
11-22	11-26	3513	WESTIN BRISTOL PLACE TORONTO ON	74450772328072000241685	M163.85
11-26	11-27	5541	ULTRAMAR #32693 GRAVENHURST ON	74500012331570161012270	M77.25
11-27	11-29	5541	FUELCO #01174 MALLORYTOWN ON	74064492333920116703830	M86.00
11-29	11-30	7011	LORD ELGIN HOTEL OTTAWA ON	74064492334820104675173	M28.25
12-05	12-10	3581	DELTA CHELSEA INN HOTEL TORONTO ON	74479322342072000257304	M201.14
12-17	12-19	5541	ESSO (GREEN #) 11200 HWY MAPLE ON	74064492353920116118232	M68.00



General Customer Inquiries 800-588-8065 Outside North America, collect 416-306-3630 Lost or Stolen Cards 800-588-8067 Outside North America, collect 416-306-3636	ACCOUNT NUMBER	ACCOUNT SUMMARY	
		PURCHASES, FEES & ADJUSTMENTS	\$694.50
	STATEMENT DATE	CASH ADVANCES	\$0.00
	12/20/12	DISPUTE AMOUNT	\$0.00
		CREDITS	\$0.00
		STATEMENT TOTAL	\$694.50

Trademark of U.S. Bank National Association.



Canada

CORPORATE PAYMENT SYSTEMS
120 Adelaide St W, P.O. Box 2300
Toronto, Ontario M5H 1T1

ACCOUNT NUMBER

AMOUNT DUE

\$0.00

"MEMO STATEMENT ONLY"
DO NOT REMIT PAYMENT

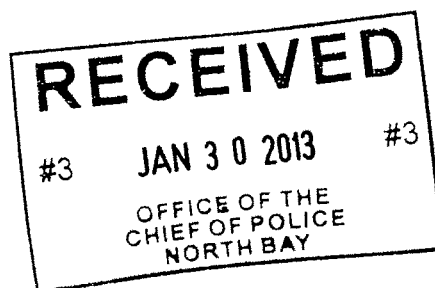
PAUL COOK
NORTH BAY POLICE
135 PRINCESS ST. W.
PO BOX 717
NORTH BAY ON P1B 8J8

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MESSAGES:

TRAN DATE	POST DATE	MCC CODE	TRANSACTION DESCRIPTION	REFERENCE #	AMOUNT
01-17	01-21	5541	PETROCAN-185 HWY 17 W B87 DEEP RIVER ON	74064493018920119410904	M65.00



General Customer Inquiries 800-588-8065 Outside North America, collect 416-306-3630 Lost or Stolen Cards 800-588-8067 Outside North America, collect 416-306-3636	ACCOUNT NUMBER	ACCOUNT SUMMARY	
	STATEMENT DATE		
	01/21/13	PURCHASES, FEES & ADJUSTMENTS	\$65.00
		CASH ADVANCES	\$0.00
		DISPUTE AMOUNT	\$0.00
		CREDITS	\$0.00
		STATEMENT TOTAL	\$65.00

Trademark of U.S. Bank National Association.



Canada

CORPORATE PAYMENT SYSTEMS
120 Adelaide St W, P.O. Box 2300
Toronto, Ontario M5H 1T1



ACCOUNT NUMBER

AMOUNT DUE

\$0.00

PAUL COOK
NORTH BAY POLICE
135 PRINCESS ST. W.
PO BOX 717
NORTH BAY ON P1B 8J8

RECEIVED

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OFFICE OF THE
CHIEF OF POLICE
NORTH BAY

"MEMO STATEMENT ONLY"
DO NOT REMIT PAYMENT

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MESSAGES:

TRAN DATE	POST DATE	MCC CODE	TRANSACTION DESCRIPTION	REFERENCE #	AMOUNT
01-18	01-24	3581	DELTA OTTAWA CITY CENTRE OTTAWA ON	74064493023820109437961	M372.24
02-06	02-08	3649	RADISSON PLAZA MISSISSAUG MISSISSAUGA ON	74064493038820103704971	M134.47
02-06	02-08	5541	ESSO 480 DERRY RD EAST MISSISSAUGA ON	74064493038920113599625	M69.01

<p>General Customer Inquiries 800-588-8065 Outside North America, collect 416-306-3630</p> <p>Lost or Stolen Cards 800-588-8067 Outside North America, collect 416-306-3636</p>	ACCOUNT NUMBER	ACCOUNT SUMMARY	
		PURCHASES, FEES & ADJUSTMENTS	\$575.72
	STATEMENT DATE	CASH ADVANCES	\$0.00
	02/20/13	DISPUTE AMOUNT	\$0.00
		CREDITS	\$0.00
		STATEMENT TOTAL	\$575.72

Trademark of U.S. Bank National Association.



North Bay Police Service

P.O. Box 717, 135 Princess Street West, North Bay, ON P1B 8J8

705-497-5555 FAX 705-497-5591

Website: www.northbaypolice.on.ca

Paul D. Cook
Chief of Police

Alan Williams
Deputy Chief of Police

Board Report

Date of Report: March 4, 2013
Date of Meeting: March 12, 2013

Mr. D. O'Connor, Chair
and members of the
North Bay Police Services Board

Subject: Statistical Reports

Recommendation: The Board resolves to, "Accept the Condensed Monthly Statistical and Revised Statistical Reports for the month of January 2013 as presented."

Find attached the Condensed Monthly and Revised Monthly Reports for January 2013.

I invite any questions or comments from the Board.

Sincerely,

Paul D. Cook
Chief of Police

2013-02-04

NORTH BAY POLICE SERVICE
CONDENSED MONTHLY STATISTICAL REPORT

MONTH OF JANUARY

During the month of January 2013, police activity for the North Bay Police Service resulted in 1955 calls as compared to 1849 calls in 2012.

Of these calls, 140 were to investigate motor vehicle accidents. Twelve of these accidents involved injuries, with 17 persons injured.

The following is a list of some of the criminal occurrences investigated during the month, with comparative figures for 2012.

With comparative figures for 2012.

	Year to Date				Cleared to Date	
	2013	2012	2013	2012	2013	2012
Homicide	-	-	-	-	-	-
Sexual Offences	2	2	2	2	1	2
Assault	29	39	29	39	39	28
Robbery	-	1	-	1	-	2
Break, Enter & Theft	5	15	5	15	1	1
Stolen Vehicles	8	3	8	3	1	2
Stolen Bicycles	1	1	1	1	-	-
Recovered Bicycles	-	1	-	1	-	-
Theft Under	57	72	57	72	29	28
Theft Over	-	2	-	2	-	-
Wilful Damage	23	58	23	58	8	3
Drug Charges	10	13	10	13	21	18
Criminal Offences Total			182	271		
Calls for Service			1671	1575		
Police Activity			1955	1849		

Additional detailed statistics are available through the Office of the Chief of Police.

*Note - Year to Date statistics will change due to adjustments.



P.D. Cook
Chief of Police

/sc

2013-03-04

*** REVISED ***

NORTH BAY POLICE SERVICE CONDENSED MONTHLY STATISTICAL REPORT

MONTH OF JANUARY

During the month of January 2013, police activity for the North Bay Police Service resulted in 1956 calls as compared to 1849 calls in 2012.

Of these calls, 140 were to investigate motor vehicle accidents. Twelve of these accidents involved injuries, with 17 persons injured.

The following is a list of some of the criminal occurrences investigated during the month, with comparative figures for 2012.

	Year to Date				Cleared to Date	
	2013	2012	2013	2012	2013	2012
Homicide	-	-	-	-	-	-
Sexual Offences	4	2	4	2	3	2
Assault	32	39	32	39	40	28
Robbery	-	1	-	1	-	2
Break, Enter & Theft	8	15	8	15	1	1
Stolen Vehicles	9	3	9	3	1	2
Stolen Bicycles	1	1	1	1	-	-
Recovered Bicycles	-	1	-	1	-	-
Theft Under	66	72	66	72	23	28
Theft Over	-	2	-	2	-	-
Wilful Damage	30	58	30	58	8	3
Drug Charges	12	13	12	13	22	18
Criminal Offences Total			221	271		
Calls for Service			1666	1575		
Police Activity			1956	1849		

Additional detailed statistics are available through the Office of the Chief of Police.

*Note - Year to Date statistics will change due to adjustments.


P.D. Cook
Chief of Police

/sc



North Bay Police Service

P.O. Box 717, 135 Princess Street West, North Bay, ON P1B 8J8
705-497-5555 FAX 705-497-5591
Website: www.northbaypolice.on.ca

Paul D. Cook
Chief of Police

Alan Williams
Deputy Chief of Police

Board Report

Date of Report: March 4, 2013
Date of Meeting: March 12, 2013

Mr. D. O'Connor, Chairman
and Members of the
North Bay Police Services Board

Subject: 2012 Annual Reports

Recommendation: Information Item

Find attached a number of Annual Reports for 2012, which were prepared by various members within our Police Service. The Board will be provided with the highlights of these reports.

Once presented to the Board all of our 2012 Annual Reports will be added to our website and our Intranet so that they are available to the community and our members.

I invite any questions or comments from the Board in relation to any or all of these annual reports.

Sincerely,

Paul D. Cook
Chief of Police



NORTH BAY POLICE SERVICE

2012 Annual Report Building

Report Date: 2012/01/30
Author: David Yee

A. Mandate of the Unit

To ensure our Police Administration Building meets the needs of our members, the community and complies with legislative requirements.

B. Executive Summary

As the Police Service building continues to age, issues attributed to electrical, mechanical, and plumbing continue to increase. Heating, ventilation and air conditioning (HVAC) units are failing and the cost associated to repair them is prohibitive based on their age. Some electrical heaters have past their life expectancy and the repairs are accumulating.

Our humidification system was inspected and a few humidification valves were worn out and would not operate properly. The parts for the old units cost almost as much as new more modern units, so we will be changing all the humidification valves in the near future at a cost of approximately \$15,000.00

The sand traps in the lower garage had rusted out. They were constructed out of tin, and would no longer hold water. The traps were replaced with new stainless steel traps, which will last for many years. The cost for the sand traps was \$7,000.00

C. Activities

This year four (4) old HVAC units on the roof were replaced. They were over 30 years old and were costly to maintain. The expenditure to replace the units was approximately \$60,000.00.

Efforts to conserve energy and resources were implemented in the form of converting most of the manual toilet flush valves to automatic toilet flush valves and replacing many of the light switches to automatic sensor switches. The cost attributed to both changes was approximately \$6,000.00.

New electrical outlets were installed to accommodate the new work stations in the Investigative Support and the Forensic Identification Sections at a cost of \$1,200.00

Exhaust fan motor was replaced in the Server Room, as well as new receptacles installed to accommodate more servers that were installed at a cost of \$900.00

Cell block thermostat was relocated in cell area in order the register the air temperature in the cell area. This was a trial test to see if the HVAC unit could produce enough heat to heat the cell area without the aid of the three wall

heaters. Unfortunately the unit does not supply enough heat therefore three wall units must still be utilized. The cost to have this done was \$900.00

D. Performance Indicators

There have been few complaints from the public and staff concerning the building. At various times throughout the year members from the Health and Safety Committee interview employees and conduct visual inspections of the building to ensure that any identified health and safety issues are addressed promptly.

E. Anticipated Issues for the Future

The following repairs and replacement of materials associated to the building are anticipated in the near future:

- Ceiling tiles on main floor and lower floor.
- New carpet in many areas of the building to be replaced.
- Repairs to cracks in the asphalt in the parking lot and 3 curbs.
- Replace the flooring in the lower report room.
- Ongoing repairs to aging mechanical and electrical items.

F. Performance Objectives for the Next Year

To maintain and upgrade our existing building infrastructure to provide a safe, comfortable and professional environment for our members and the citizens we serve

G. Other

H. Appendices



NORTH BAY POLICE SERVICE

2012 Annual Report Community Resource Officer

**Report Date: 2013/02/12
Author: Cst. A. Bedard**

A. Mandate of the Community Resource Officer Section

This mandate of Community Resource Officer (CRO) is intended to develop, implement, coordinate and maintain community safety and crime prevention initiatives. This achieved by:

- a. Facilitating joint community problem identification, analysis and mobilization;
- b. Strengthening relationships with community partners;
- c. Consulting with community groups to assess opportunities for community safety improvements;
- d. Evaluating effectiveness of programs;
- e. Liaising with various sections of the North Bay Police Service to identify crime trends;
- f. Developing community safety and crime prevention initiatives to enhance service delivery;
- g. Acting as liaison officer for community groups;
- h. Providing resource material, written, oral and video, to the community;
- i. Preparing and coordinating media releases, as required;
- j. Preparing and coordinating communications to the public on Service activities;
- k. Monitoring crime prevention and community policing trends; and
- l. Attending and performing residential and business security checks, as required.

B. Executive Summary

This program is in its second year and the demands continue to be varied and broad. In addition to community group meetings and presentations, the CRO has been able to focus on implementing Ontario's Community Mobilization and Engagement Plan. Members of the Patrol Section are becoming more familiar with the C.R.O. position and more referrals are being handled than in the previous year.

In 2013, each platoon will be receiving in-service training regarding Ontario's Community Mobilization and Engagement Model. The training will address how it could be utilized and help to avoid unwarranted referrals. The CRO will remain available to provide assistance and guidance for the officers. The goal is to have all police officers utilizing the same approach to various calls.

C. Activities

The CRO position was created in February 2011 to address concerns regarding repeat calls for service and situations of growing crime, disorder, and conflict where early police intervention may have effectiveness. In addition to these

responsibilities the CRO provides presentations and sits on various community boards. The CRO primarily focuses on finding long term solutions that resolve conflict and minimize future police involvement through dialogue and mediation. As such, there tends to be an investment on the front end with respect to time involved notably the frequency and duration of police contact.

Community awareness is also a high priority area. The CRO is a direct informational resource and bridge. Lastly the CRO helps evaluate initiatives. Once an initiative is conducted, the CRO then must analyze its effectiveness in order to either continue the same initiative or implement a new initiative to similar issues.

As a representative for the police service, the CRO is to continue to liaise with various community groups and partners. In the programme's first year, the CRO sat on 11 various committees. These included:

- a. OACP Diversity Steering committee;
- b. MADD (Mothers against Drunk Driving) committee;
- c. Road Safety Action committee;
- d. Risk Watch committee;
- e. Seniors' at Risk committee;
- f. Drug Strategy committee;
- g. Wrap Around committee;
- h. Multi-Cultural Centre committee; and
- i. Temporary committees: Cops for Cancer committee (every second year), Torch Run committee, Website Review committee, NIPPN (Northern Injury Prevention Practitioners Network) committee, Wiiding (weeding)Out Drugs committee.

In the past year, the CRO participated on other temporary committees such as the Torch Run committee and the Cops for Cancer committee. The CRO has since taken a position on a sub-committee of the Senior's at Risk committee. In 2012 the MADD committee and Road Safety Action committee were turned over to Traffic Section personnel.

Many demands continue to be placed on the CRO for community presentations to schools, businesses, sporting clubs, community partners and organizations on various topics such as: elder safety, drug awareness, bullying, cyber-bullying, internet safety/social media, and alcohol abuse.

D. Performance Indicators

One of the means available for gauging the CRO's performance is to review inter-organizational and community committee and board participation.

Mothers Against Drunk Driving (M.A.D.D.)

This committee is represented by sworn members of the Traffic Section of the Service.

Road Safety Action Committee

This committee is represented by sworn members of the Traffic Section of the Service.

O.A.C.P. Diversity Steering Committee

The main function of this committee is planning an annual symposium presented to police services on a chosen topic with guest speakers. In 2012 the topic was hate crime, with 2013 likely to focus on the Youth Generation.

Risk Watch Committee

Monthly meetings focus on developing a safety village in North Bay. The North Bay Police Service recognizes that should such a structure be built the Service would play a vital role in the educational component of the Village with youth on various topics.

Drug Strategy Committee (Enforcement Pillar sub-committee)

This committee is in the planning phase of the implementation of a Community Drug Strategy for North Bay and area in order to better address alcohol and drug addictions issues. This past year, the committee received funding to hire a consultant to coordinate and direct the committee on this implementation.

Welcoming Committee with the Multicultural Centre

Newly formed in 2012, the CRO's position on this committee is to act as liaison between the Multicultural Centre and the Service and to provide support for events or functions that take place in our communities.

Wrap Around Committee

The CRO assists in finding solutions and other community contacts to help those families in need. Families who have participated in the program have shown to have great success, with the majority of them no longer needing financial and social assistance.

Temporary committees with representation by the CRO include:

Website Review Committee

In 2012, the North Bay Police Service formed a Website Review Committee formed by members in various sections within the Service to offer input and help create the new North Bay Police Service website. The website is now updated and running.

Torch Run Committee

The event in 2012 took place on May 2nd and was again well attended by members of the Service and the community and was a huge success. The CRO also participated in the Wear Red Laces Appreciation to Special Olympians night at Memorial Gardens.

Cops for Cancer Committee

Every two years, this very important fundraising event is held and was once again held in 2012. The CRO along with Mr. Ted Whittle of the Service sat on this committee and assisted in the planning and coordinating of this event, which took place at the Northgate Square Shopping Centre on May 16th.

Tim Horton's Earn-A-Bike Campaign

2012 was a huge success with fifteen (15) youths receiving new bicycles, helmets and locks. Each recipient has preformed approximately thirty (30) hours of community work such as cleaning up of parks, streets, and parking lots. The CRO was the organizer, host and master of ceremony for this event.

Prevent Alcohol and Risk-Related Trauma in Youth (P.A.R.T.Y.) program

This program is an initiative to reduce the incidents of risk related trauma in youth, to empower youth to recognize risk and make informed, safe choices, to increase awareness of personal responsibility for choices, to increase knowledge of the impact of personal responsibility for choices, to increase knowledge of the impact of serious injury on quality of life for the individual and community and to promote injury prevention initiatives. The P.A.R.T.Y. program has been scheduled and will be taking place again in 2013; therefore, this will continue to be a monthly duty for the CRO.

School and Community Presentations

In 2012, the CRO has continued to deliver numerous presentations within North Bay and Callander schools. The presentations were on topics such as bullying, cyber-bullying, drug awareness, social media, and personal safety. Community

presentations included topics such as drug awareness, social media and internet safety, seniors' safety tips, work place bullying/harassment and personal safety.

Police Initiatives

Lock It or Lose It Initiative

This year, the Lock It or Lose It Initiative took place in two different areas within the city of North Bay. Officers focused on insecure vehicles associated to retail parking in the following areas: North Bay Mall, Lakeshore Plaza and the Northgate Shopping Centre.

The second area included parking in residential areas in the vicinity of Cassells Street, Wyld Street, Sixth Avenue West and First Avenue West. The Lock It or Lose It Initiative continues to be very effective in reminding motorists and residents on securing their assets and reducing the risk of becoming a victim of crime.

Graffiti Initiative

In July of 2012, the CRO addressed inappropriate graffiti and litter in a highly visible area to motorists in the Trout Lake Road overpass area. In partnership with the City, this two-day initiative involved City of North Bay staff, summer students, the C.R.O., and custodial staff from the North Bay Police Service. The project was well received by the media and community.

Social Media Initiative

In February of 2012, the North Bay Police Service received a Proceeds of Crime grant towards launching an initiative towards educating the public on Internet Crimes. The main focus of this initiative was to educate and create awareness in our schools regarding social media and the risks associated to the inappropriate use of the internet.

The inappropriate use of social media through social networking sites such as Facebook and Twitter, and other issues involving Internet usage such as sexting and distribution of child pornography continues to be of great concern for police and has now become the number one call for service for our School Liaison Officer.

Community Events

In addition to regular duties in 2012, the CRO. attended numerous community events including:

- Emergency Vehicles Media Launch;
- February 1st, Environmental Clean-up Day

- Wrap Around Program Staff Appreciation Night;
- Volleyball Game vs. Torch Run Event
- Sunset School students
- Cops for Cancer
- No Regrets Buckle Up Challenge
- Armed Forces' Day
- Tim Horton's Camp Day
- Early Years 11th Annual Safety Day
- 15th Annual Elder Abuse Day
- Tim Horton's Earn-A-Bike Event
- CFB Wing Welcome Event
- No Regrets Seat Belt campaign
- Home Depot Emergency Vehicle Display for kids
- Touch-A-Truck Event with ERT display
- Casselhome Annual Mock Evacuation
- Dedication Service for fallen officers Slater and Lefebvre

Community Issues

In May of 2012 the CRO handled an on-going neighbour dispute on an undisclosed street in North Bay. A meeting was set up with both parties to open communication, followed by weekly mediation sessions. A reduction in Patrol calls for service was immediately noticed. Subsequent calls were re-directed to the C.R.O.'s office who would address all minor complaints during the scheduled mediation session. After approximately eight meetings with the parties, however the talks broke down as both were discouraged and frustrated that very little progress had been made to regain relationship as neighbours.

In 2012, the CRO met with the Manager of the Petro-Canada Service Stations in North Bay to help develop guidelines for employees to help with Loss Prevention. There had been an increase in thefts of gasoline and the staff were becoming increasingly frustrated. With new guidelines and procedures for employees, it is anticipated that there will be fewer calls involving non-payment occurrences.

E. Anticipated Issues for the Future

School and Community presentations are a constant demand and will remain one of the main functions of this position. Consideration should be given to provide the CRO with the Effective Presentation Course. The CRO has also become responsible for media releases whenever the Community Safety Coordinator is unavailable. As such the Media Relations Course should also be considered.

With the in-service training regarding Ontario's Community Mobilization and Engagement Model it is anticipated that the CRO may receive more volume of calls. Patrol officers simply do not have the time to spend on these types of calls and they should be able to rely on the assistance of the CRO.

F. Performance Objectives for the Next Year

The CRO position should be re-evaluated in 2013. The Service is presently examining a community mobilization program called the 'HUB' which was developed and initiated by the Prince Albert Police Service in Saskatchewan. Should such a program be implemented by the North Bay Police Service, the CRO would be expected to be highly involved with this program as it outlines exactly what the CRO position's intended purpose.

G. Other

The CRO has been utilized in the Court Section to fill in as Court Liaison Officer during some Annual Leave and Bicycle Patrol during the summer months. In 2012, the CRO was assigned to Bicycle Patrol for the summer months and will again be re-assigned to the Bicycle Patrol in 2013 implementing the CAN/BIKE program. Other commitments held by the CRO include E.R.T. obligations in addition to Crime Prevention Week and Police Week.



NORTH BAY POLICE SERVICE

2012 Annual Report Information Technology

**Report Date: 2013/02/20
Author: A. Andrews**

A. Mandate of the Unit

Using a secure network environment, the Information Technology Section provides necessary hardware, software, technical support and training to members of the North Bay Police Service.

B. Executive Summary

The Information Technology Section consists of an Information Systems Coordinator and an Information Systems Technician who support and maintain police and in-house systems for 158 employees. This Section liaises with federal and provincial agencies, municipal governments, police services and City of North Bay, in order to deliver information systems.

The North Bay Police Service (NBPS) is a member of the Ontario Police Technology Information Cooperative (OPTIC), which uses the Niche Records Management and Intergraph dispatching systems and has a membership of over 45 agencies in Ontario.

C. Activities

In 2010 the RCMP made changes to their screening process where applicants whose gender, name or date of date matching that of a pardoned sex offender are required to be fingerprinted. The paper fingerprint submission to the RCMP delayed the process considerably and affected our community volunteers and those requiring the check for employment purposes.

In order to alleviate the delay, the RCMP began accepting electronic "Vulnerable Sector Check" submissions using an approved Real Time Identification (RTID) device. A Cogent LiveScan system was implemented and electronic checks are now processed in 2 weeks as opposed to the previous wait of 3 months.

Intergraph's i/Tracker was implemented and interfaces with the i/Dispatch system to display real time global positioning of our cruisers. With this system dispatchers and supervisors can monitor and track a cruiser's location. This system increases officer safety and displays a graphical view of an officer's location in relationship to an occurrence.

In 2012 we had to upgrade our telephone system software as it had become obsolete. Maintaining hardware and software is an ongoing task that has resulted in upgrades and changes to various workstations and servers.

D. Performance Indicators

System availability is critical and proper monitoring and maintenance of systems reduce outage times. Downtime within our 24x7 hour department is very low.

E. Anticipated Issues for the Future

- Fiscal constraints
- Responding to help desk requests in a timely manner
- Training and increasing the use of social media to share and receive information with the community
- Replacement of cruiser mobile workstations with an approved cost effective solution
- Replacement of security devices reaching end-of-life
- Text to 911 (T9-1-1)

F. Performance Objectives for the Next Year

In addition to maintaining our secure network, the following tasks will be the focus for 2013

- Completion of an IT inventory system
- Explore use of mobile solutions for officers
- Completion of LiveScan rollout for criminal prints
- CAD Map Upgrade
- Begin implementation plan of upgrading network security devices and switches



NORTH BAY POLICE SERVICE

2012 Annual Report

School Liaison Officer

Report Date: 2013/01/30

Author: Det. Cst. Chris Johnson

A. Mandate

1. Liaise with students, teachers, principals and administration associated to all primary, elementary and secondary schools in North Bay and Callander.
2. Investigate youth crime, lay charges and initiate extra-judicial measures pursuant to the *Youth Criminal Justice Act*.
3. Liaise with the Youth Criminal Justice Committee in relation to diverted young offenders.
4. Provide information and presentations to students and staff on school safety issues.
5. Liaise with other community-based organizations to promote safe schools.

B. Executive Summary

The School Liaison is a single officer assigned to the Investigative Support Section. The School Liaison Officer (SLO) provides a police presence in the schools intended to foster and maintain a safe and non-threatening environment for students, staff and community members. The SLO also provides a visible and positive image of law enforcement in the schools and encourages students to have more direct and personal contact with police.

The SLO responded to a variety of school calls and conducted a wide range of investigations. Enforcement action was taken in more serious matters and minor offences resulted in youth cautions or diversions. The SLO also provided advice and direction to school administration and students on school safety and behaviour issues.

Progressive methods such as Restorative Justice and Internal Resolutions were used to deal with negative youth behaviour in the school system.

Restorative Justice was used as a form of school discipline where the offending student(s) agreed to participate in meetings with the involved students, parents and school staff. With the SLO involved, the incident, the impact and appropriate resolutions were discussed.

Internal Resolution was used when the SLO and the school administration determined that it was appropriate to deal with the situation at the school level. The options available included apologies, in-school suspensions, external

suspensions and other consequences. This form of resolution was generally implemented for minor or non-criminal offences.

The SLO continued to work with the schools to ensure that proper reporting procedures for violent and more serious offences were followed.

C. Activities

In 2012, the SLO continued to investigate occurrences such as assaults, threatening, criminal harassment (bullying), drug possession and trafficking, thefts, property damage, weapons possession and probation/bail violations. The action taken by the SLO was dependant on the circumstances of the situation and the seriousness of the offence and resulted in one of the following outcomes:

- Advice or information
- Internal resolution
- Pre-charge diversion (referral / caution)
- Restorative justice (Youth Criminal Justice Program)
- Criminal or *Provincial Offences Act* charge(s)

The majority of occurrences did not involve criminal charges. Informal resolutions, referrals, diversions and cautions were the most common and effective option exercised by the SLO as well as other officers responding to school related calls. Youth referrals involved an interview by the North Bay Police Youth Officer to assess the entire situation and consider a referral to the Youth Criminal Justice Program for further assessment and consequences. It should be noted that the option of a criminal charge is maintained throughout the process, should other measures prove to be insufficient.

In 2012, there were two hundred and twenty-one (221) school related calls for service. Although not all of these calls were handled by the SLO, they fell within the mandate of the School Liaison Program. These calls involved either the SLO or patrol officers that resulted in thirty-three (33) criminal charges, eighty-two (82) verbal cautions/warnings and thirty-four (34) youth referrals.

Occurrences that resulted in Youth Referrals, included drug possession, assault, possession of stolen property, theft and mischief.

There was only one drug-trafficking charge laid in 2012 but there were fourteen Youth Referrals served for drug possession and several charges laid for drug possession. A number of drug occurrences were dealt with at the school level by the administration with suspensions or other school consequences. The SLO recovered illegal drugs from school officials for destruction where there were no suspects.

The SLO also responded to many calls for service to the schools for a variety of non-enforcement matters including advice and direction to school staff and meetings with students to discuss behavioural issues. Various school safety issues were the subject of educational presentations by the SLO, on topics such as cyber bullying, criminal harassment, drug and alcohol abuse, internet safety and school emergency lockdowns procedures.

An extensive survey on school safety issues and the role of police in the schools was completed in 2012. This project was initiated by our Service and conducted by Nipissing University, Criminal Justice Program. The results clearly confirmed the importance of the SLO program and the need to enhance the police presence in our schools.

D. Performance Indicators

(see Appendices A, B and C)

E. Anticipated Issues for the Future

Assaults

Assaults and other associated violent acts will continue to be a concern for the SLO in 2013 as they comprised the largest number of investigations in the previous year. The Restorative Justice Process will continue to play an important role in addressing youth criminal behaviour and the outcomes.

Recently, the school/police protocol was revised and updated, clearly outlining the schools' position and responsibility when dealing with assaults. It is anticipated that these changes will result in an increase in the number of assault reports from the schools to police.

The SLO will continue to monitor this trend to assess the need for future presentations on school based violence.

Drugs

Drug offences appeared to be on the rise in 2012. The SLO noted an increase in the use, possession and trafficking of illicit drugs in the schools, sometimes involving students as young as in grade seven.

The protocol revisions also addressed school procedures when dealing with drug offences. It is anticipated the changes to the school/police protocol will result in an increase in the number of drug reports to police.

Drug awareness presentations to educate students on the harmful effects of substance abuse, including the health risks and the legal consequences, will continue in 2013.

Cyber Bullying/ Internet Harassment

The number of calls relating to cyber bullying and harassment through forms of electronic communication continues to be problematic in the schools today. The increased use of social media has provided bullies an opportunity an avenue to harass others. Tragic events where cyber bullying has lead to suicide, has resulted in extensive media coverage and the issue is now a high profile topic of discussion.

Changes to the *Education Act* has increased the responsibility of school administrators to deal strictly with occurrences of harassment and bullying, specifically those involving social media.

In response to the expected increase in cyberbullying, the SLO will to engage in proactive policing with continued information sharing with school staff and education of students.

School Safety Survey

With the assistance of the results of the School Safety Survey, a complete re-examination of the SLO Program and the role of the North Bay Police Service in the schools has commenced. In collaboration with school administrators, staff and students, police management will be reviewing the current program and seeking strategies to effectively enhance the role of police in the schools.

F. Performance Objectives for the Next Year

1. Conduct education and awareness presentations on drug and alcohol abuse, criminal harassment, violence, lockdown procedures, cyber bullying and other relevant school safety topics.
2. Continue to work with students and staff on internal resolutions for non-criminal conduct issues within the schools.
3. Ensure referrals to the Youth Officer and the Youth Criminal Justice Program continue in an effective and efficient manner.

4. Take enforcement action by making arrests and laying charges when necessary to enhance school safety and ensure that students are held accountable for their actions.

G. Appendices

Appendix "A" – School Liaison Performance Indicators

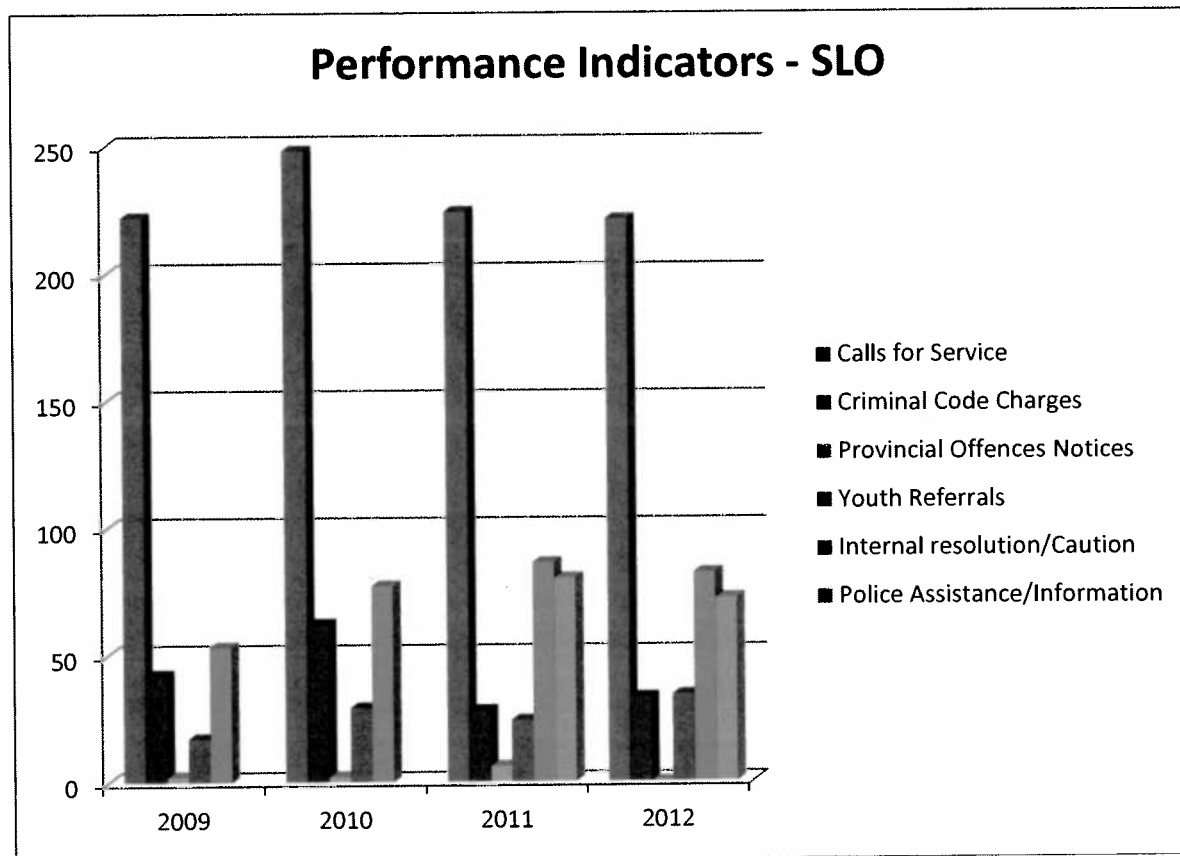
Appendix "B" – Case Load Analysis

Appendix "C" – Charge / Diversion Breakdown

APPENDIX "A"

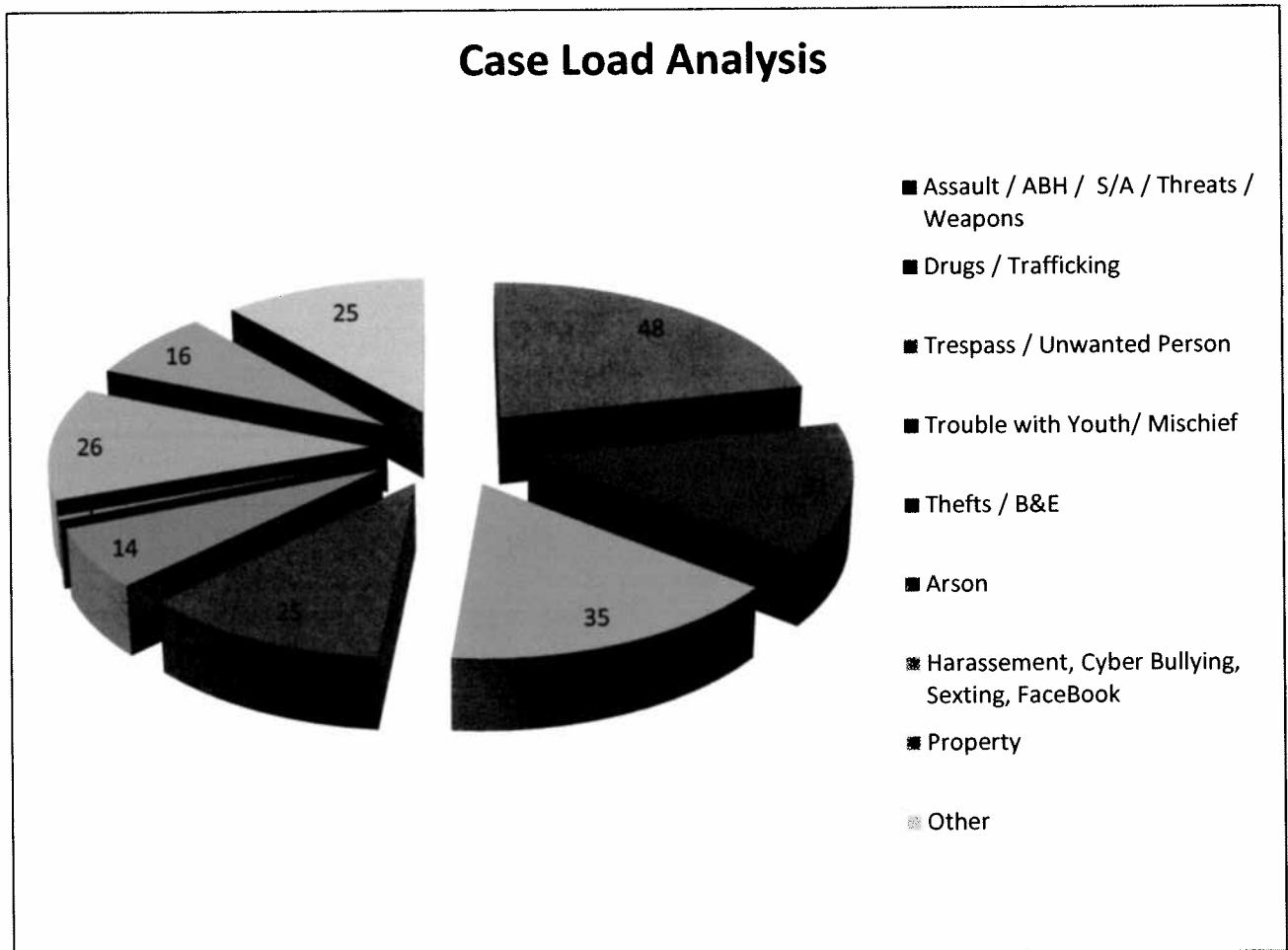
SCHOOL LIAISON PERFORMANCE INDICATORS

	2009	2010	2011	2012
Calls for Service	222	248	224	221
Criminal Code Charges	42	62	28	33
Provincial Offences Notices	2	2	6	0
Youth Referrals	17	29	24	34
Internal resolution/Caution	53	77	86	82
Police Assistance/Information			80	72



APPENDIX "B"

CASE LOAD ANALYSIS





NORTH BAY POLICE SERVICE

2012 Annual Report Training

Report Date: 2013/03/01
Author: Acting Sergeant Jim Kilroy

A. Mandate of the Training Section

The North Bay Police Service is committed to creating and maintaining a positive learning environment in which employees continually develop their knowledge, skills and abilities to facilitate the highest quality of service to the citizens of North Bay and Callander.

B. Executive Summary

The continuum of training our members enter, both sworn and civilian, begins upon hire and continues throughout their careers. Training can be either mandatory, as prescribed by the Ministry or necessary training for effective delivery of service. A lack of adequate training or training records can have a negative impact on the Police Service.

C. Activities

In 2012 North Bay Police Service members attended many locations throughout the province to receive training. 2012 training included, but is not limited to the topics of:

- Advanced communications
- General investigation
- Basic constable training
- Police complaint resolution
- Search warrant
- Managing investigation using Power Case
- Domestic violence coordinator
- Drug investigation
- Sexual assault
- Youth officer conference
- Business writing
- Homicide investigation
- Labour conference
- Biker enforcement
- Health and Safety
- Distracted Driving
- Mechanical Breaching course
- Interviewing course
- Mobile surveillance course
- Rotman School of Management Police Leadership
- Fraud investigation
- Death investigation
- Child exploitation investigation
- Hate crime investigation

In 2012, both sworn and civilian members also received training through our own Service. In-service training included, but was not limited to:

- Emergency Response Team training
- Use of force training
- Note taking/preparation for court
- Crisis Negotiator training
- Domestic Violence investigation training

A partnership with the Canadian Police Knowledge Network (CPKN) allows for e-learning and this avenue of training is used at every opportunity. An example of on-line learning in 2012 was the Emergency Management System course taken by all sworn members.

The North Bay Police Service provides educational subsidies for employees who undertake training or educational initiatives on their own volition. In 2012 educational subsidies amounted to \$8,417.27.

In total, \$104, 091.90 was paid out of the training budget in 2012 for training of our members.

D. Performance Indicators

The standards that police services must meet are set out in the *Police Services Act* and regulations such as the Adequacy and Effectiveness of Police Services Regulation.

The ministry's Policing Standards Manual contains these guidelines to help municipalities and police services understand and know how to follow the *Police Services Act* and regulations. Included in the manual is a component entitled Skills, Development and Learning. This is a template of minimum training criteria that must be provided to police officers. The main qualitative performance indicator is adherence to the guideline.

E-learning has quickly developed into a viable avenue of training that permits members to receive information at times that are conducive to their schedule. In 2012 all sworn members acquired the provincially mandated Incident Management Systems Level 100 through e-learning. Also in 2012, three officers acquired Canadian Police Knowledge Network (CPKN) training, through their own initiatives, in six areas of study such as Frontline Supervisor Organizational Skills and Frontline Supervisor Performance management. The CPKN provides the opportunity to facilitate police learning on line and being integrated into part of course curriculum for OPC police courses.

E. Anticipated Issues for the Future

The greatest anticipated issue for the Training Section in 2013 is the mounting financial pressure. The Ontario Police College (OPC) is presently attempting to transform its delivery of police knowledge to include a blended approach of on-line and face-to-face learning.

It must be remembered that a decrease in training can result in a decrease in the level of public satisfaction with police services delivered.

F. Performance Objectives for the Next Year

We must maintain the provincially mandated level of training of our members. Ultimately we must learn how to provide training to our members in a more efficient and effective manner.



NORTH BAY POLICE SERVICE

2012 Annual Report Quality Assurance

**Report Date: 2013/02/05
Author: Sgt D. Webber**

A. Mandate of the Unit

The Quality Assurance Officer (Q.A.O.) performs many functions within the Service. Listed below are the primary functions:

1. Conduct research, evaluate, report, and provide recommendations on Service policy, needs, operation, or administrative matters;
2. Formulate and present draft policies, plans, and procedures, which comply with established policing standards, and address Service needs;
3. Conduct audits of inventories of general property, seized drugs and alcohol, protected firearms, and other Service systems;
4. Arrange disposal of drugs, drug paraphernalia, alcohol, and firearms pursuant to Service procedures;
5. Perform the duties of head of the Complaints Bureau, in accordance with the *Police Services Act (P.S.A.)*;
6. Investigate public and internal complaints;
7. Prepare annual reports for the Chief of Police in relation to public complaints and policing in North Bay and Callander; and
8. Liaison Officer between North Bay Police Service (N.B.P.S.) and the Office of the Independent Police Review Director (O.I.P.R.D.).

B. Executive Summary

The Quality Assurance Office fulfilled its mandate in 2012 in relation to the above primary functions. Validating and evaluating information in current Standard Operating Procedures, Memorandums of Understanding, Protocols and working Agreements is a time consuming but vital component of the function of the Q.A.O. Maintaining accurate and current information in these documents ensures compliance with Ministry Standards and identifies operational issues that provide guidance in our day to day duties.

Auditing a public business has two primary principles. First, auditing should be conducted in a way that makes the best possible use of public funds and second, those who conduct public business should be accountable for the prudent and effective management of the resources entrusted to them. Both of these principles are achieved by means of providing unbiased assessments of findings. In 2012 the Q.A.O. was responsible for conducting audits on general property, drugs, firearms, and alcohol in the possession of the N.B.P.S. The results of all these audits were reported to the North Bay Police Services Board by Chief Cook.

An equally vital component of the duties of the Q.A.O. is to conduct thorough investigations into Public and Chief's Complaints. In 2009 the O.I.P.R.D. was created. Its mandate was to act as an independent and antonymous entity that receives and reviews all public complaints determining if investigation is warranted. This organization has the capability of conducting their own

investigations, directing investigations to another police service or to the Office of the Chief of Police of the North Bay Police Service for a thorough investigation. It is predominantly the duty of the Q.A.O. to investigate all complaints and report findings to the Chief.

C. Activities

In 2012 four (4) Public Complaints were received by the N.B.P.S. through the O.I.P.R.D. These, along with eight (8) complaints initiated by Chief Cook, were investigated by the Q.A.O. All of these investigations were in relation to conduct complaints and none were related to the service or the policies of the Service. The Q.A.O. is the Service's Liaison Officer with the OIPRD. In 2012 the OIPRD received five complaints that were screened out for reasons such as the complaint was frivolous, vexatious, made in bad faith, the complainant was not affected, the complaint was made prior to October 19, 2009, the Director was of the opinion that the complaint could be best dealt with under another law other than the *Police Services Act* or it was not in the public's interest. Although these complaints are not investigated the Q.A.O. ensures that officers are made aware of the allegation(s) made and advised of the decision of the Director.

When an investigation pursuant to the *Police Services Act* is commenced the Q.A.O. fully investigates the complainant's allegation(s) and provides the Chief of Police a comprehensive report detailing the circumstances along with recommendations. The O.I.P.R.D. has directed police services across Ontario to follow a reporting format that is uniform across the province. The criteria in the report and its' format have increased the time required to prepare a final report. The reports are distributed to the Chief of Police, the police officer, the complainant and the Director of the O.I.P.R.D.

One of the duties of the Q.A.O. is that of an auditor. In 2012 mandated audits were conducted on articles seized as evidence or held by the Service in relation to drugs, alcohol and firearms. An annual General Property Audit was conducted on all other material goods held by the Service. These audits accurately captured statistical data and provide recommendations in the form of a report to the Chief of Police. The audits are concluded with disposition reports, which permit the disposal or return of items no longer required for evidentiary purposes.

An audit in relation to drugs and firearms identifies submissions that are no longer required as evidence or have been authorized for destruction by various means. This is a time consuming process that requires the destruction of items by means of incineration. This process is concluded by disposing the items at the Vale smelter in Sudbury.

The Service currently has one hundred and sixty four (164) S.O.P.'s and a combination of sixty one (61) protocols and Memorandums of Understanding with a variety of external agencies. Changes in legislation, best practices and

operational necessity are all factors that contribute or influence change as they relate to Standard Operating Procedures (S.O.P.). In 2012 thirty six (36) S.O.P.'s were the subject of revision and re-release, nine (9) North Bay Police Services Board By-Laws pertaining to policy were amended in 2012 and five (5) protocols, memorandums of understanding and/or agreements were amended.

The Q.A.O. is member of the Ontario Association of Law Enforcement Planners, which has representatives from over thirty (30) different police services throughout Ontario and the Quality Assurance Sub-Committee with representatives from approximately twenty-five (25) police services. Meetings are held bi-annually for the former entity and quarterly for the latter. Group discussions and presentations take place that identify policing issues facing police services throughout Ontario. This provides valuable information that can be incorporated into the Service's S.O.P.'s and policies. These multi-jurisdictional memberships facilitate transfer of information concerning policies and procedures and trends between all members of the associations and are an invaluable resource.

In 2012 the Ministry of Community Safety and Correctional Services announced a province wide audit on four (4) Ministry Standards will be conducted commencing in January 2013. The areas that will be examined are Bail and Violent Crime, Missing Persons, Police Response to High Risk Individuals and Preliminary Perimeter Control and Containment. A considerable amount of time has been attributed to ensure Board Policy and Standard Operating Procedures are current and reflective of the Ministry's Standards.

In May of 2009 the Q.A.O. along with representatives from various agencies in the area, whose primary mandate concerned assisting persons with Autism, formed a committee with a view to improving awareness. In April 2010, with the assistance of the North Bay and Area Chapter of Autism Ontario and Donna Cunningham, a School Support Program Consultant with Hands the Family Help Network, training was delivered to all our sworn personnel on how to effectively interact with autistic individuals. This also resulted in the implementation of a registry for individuals with autism on our website. In 2012 the Q.A.O. continued to share information with several police services across Ontario and New Brunswick with respect to their development of a similar registry.

The role of a Q.A.O. requires knowledge of federal, provincial and municipal legislative changes along with changes in current policing trends and making ethical decisions and acting ethically. Sharing this information is a very important component of the position. Over the past several years the Q.A.O. has provided in-service training with recruits that had recently returned from the Ontario Police College (O.P.C.). Sharing experiences and knowledge better prepares these new officers for the changes they will incur in employment, life style and expectations from our Service and the public.

D. Performance Indicators

- Standard Operating Procedures – Thirty six (36) of one hundred and sixty four (164) were reviewed and updated.
- Liaised with community partners resulted in five (5) revised protocols, memorandums of understanding and working agreements.
- Public Complaints – four (4) investigations.
- Chief's Complaints – eight (8) investigations.
- Audits – Seven (7) including firearms, liquor, drugs, general property, Informant Fund and Use of Force.
- Review twenty nine (29) Departmental Annual Reports that were incorporated in Annual Reports for North Bay and Callander.
- Initiating and delivering in-service training to existing officers and new recruits.

E. Anticipated Issues for the Future

Sources that provide or facilitate change come to the attention of the Q.A.O. in various forms or mediums. Ensuring information is received and implemented into policy, procedure, protocol or memorandum of understanding in a proficient manner will always be anticipated issues for this position.

Keeping up to date with changes at all levels of government is essential. Making the amendments to policy in a timely fashion is a challenging task given the variety of tasks associated to the position as well as time management.

With the creation of the O.I.P.R.D. and its relative short tenure, on-going changes and clarifications to the process have been made. Ensuring compliance and disseminating information to Command Staff and other sworn personnel will be conducted through memorandums, e-mail, changes to standard operating procedures, internal dialogue and/or presentations.

F. Performance Objectives for the Next Year

- Review and update scheduled S.O.P.'s and Protocols.
- Review and re-release of older S.O.P.'s.
- Conduct internal audits.
- Maintain the current audit functions pursuant to S.O.P.'s.
- Continue with in-service training as it pertains to legislative changes with existing officers and new recruits.
- Continue to liaise with existing community partners.
- Identify opportunities to develop new partnerships with different entities from within North Bay and Callander.
- Continue to liaise with other police services to gather information on best practices as they relate to the operation and delivery of the police service.



NORTH BAY POLICE SERVICE

2012 Annual Report ViCLAS Coordinator

Report Date: 2013/01/31

Author: Detective Sergeant Barry Ramsay

A. Mandate of the Unit

Identify criteria offences and make timely ViCLAS submissions to the Provincial ViCLAS Centre in compliance with the *Police Services Act* of Ontario.

B. Executive Summary

Violent Crime Linkage Analysis System (ViCLAS) is a computer system that assists specially trained investigators to identify serial crimes and criminals by focusing on the linkages that exist among crimes committed by the same offender. The system is used Canada-wide as well as in one state in the United States and nine other countries.

Police services across Canada contribute to ViCLAS by submitting information about the violent crime investigations undertaken in their jurisdiction. In Ontario and Quebec, legislation has made it mandatory for police services to submit information to ViCLAS.

Although all Canadian police services contribute information to ViCLAS, only the ViCLAS specialists analyze and interpret the information in the system to find patterns and linkages in the reports of violent crime.

The North Bay Police Service ViCLAS Coordinator monitors all reported calls to police to identify criteria offences and ensure that detailed reports are forwarded to the Provincial ViCLAS Centre for analysis. Identified linkages are reassigned for further investigation.

C. Activities

From January 1st to December 31st, 2012, a total of eighty-six (86) ViCLAS submissions were made to the Provincial ViCLAS Centre for analysis. Seventy-nine (79) related to Sexual Assault investigations and four (4) for Indecent Acts. The remaining submissions were single occurrences of Child Luring, Criminal Harassment and a Theft complaint with unusual circumstances.

During this period, eighty (80) Criteria Offences and six (6) Non-Criterion Offences were identified. In addition, fourteen (14) were forwarded to other police agencies for their follow-up.

Statistically, the number of reported Criteria Offences and the number of submissions increased significantly from 2011, when there were sixty-four (64) Criteria Offences identified. In 2010, there were even fewer submissions, with

forty-seven (47) Criteria Offences reported and a total of fifty-one (51) submissions.

In 2012, there were a number of linkages and potential linkages identified but none that contributed directly to a successful investigation.

D. Performance Indicators

(See Appendix A)

E. Anticipated Issues for the Future

Electronic filing of ViCLAS submissions has been introduced to several Ontario police agencies on a trial basis. The project is ready to move forward and it is expected that all agencies, including the North Bay Police Service, will be converted during 2013 as the electronic version is rolled out.

F. Performance Objectives for the Next Year

Full compliance with the *Police Services Act* of Ontario as it pertains to ViCLAS submissions.

Appendix A

VICLAS 2012 – Three Year Statistical Report			
Criteria Offences	2012	2011	2010
Sexual Assault	79	62	47
Child Luring	1	1	1
Missing Persons	0	1	0
Homicide	0	0	0
Attempt Homicide	0	0	0
Unidentified Remains	0	0	0
Non-Parental Abduction	0	0	0
SUB-TOTAL	80	64	48
Non-Criteria Offences			
Child Pornography	0	0	2
Criminal Harassment	1	0	0
Indecent Act	4	0	1
Other	1	0	0
TOTAL	86	64	51



North Bay Police Service

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Website: www.northbaypolice.on.ca

Paul D. Cook
Chief of Police

Alan Williams
Deputy Chief of Police

Board Report

Date of Report: March 6, 2013
Date of Meeting: March 12, 2013

Chairman D. O'Connor
and Members of the
North Bay Police Services Board

Subject: Quarterly 2013 Budget Report - First Quarter

Recommendation: Information Item

During the Board meeting held on December 14, 2004 the Board resolved to, "Submit updated accurate budgets on a quarterly basis for information purposes to City Council commencing with the 2005 fiscal year."

Find attached a report prepared by Mr. Lalonde, which outlines the status of the Board's Operating Budget as of March 6, 2013. There are no areas of concern at this time.

If the Board is satisfied with this report, a copy of it will be forwarded to City Council as per the Board's Resolution.

I invite any questions or comments from the Board in relation to this report.

Sincerely,

Paul D. Cook
Chief of Police

06/03/2013

	13 BUDGET	COLLECTED/SPENT AT ABOVE DATE	BUDGET BALANCE
REVENUE	\$ (1,838,314)	\$ (480,616)	\$ (1,357,698)
TOTAL EXPENSES	\$ 18,109,044	\$ 3,649,186	\$ 14,459,858
NET BALANCE	\$ 16,270,730	\$ 3,168,570 ***	\$ 13,102,160



*** board contingency amount removed
**** municipal levy amount removed

REVENUE	\$	(480,616)	
PAYROLL COSTS	\$	3,226,940	
BOARD COSTS	\$	7,681	*** board contingency amount removed
ADMINISTRATION	\$	41,246	
EMERGENCY LAW	\$	13,174	
TRAFFIC	\$	8,021	
COMMUNICATIONS	\$	55,523	
BUILDING MAINT	\$	50,044	
UNIFORMS & EQUIP	\$	66,514	
FLEET	\$	113,061	
TRAINING	\$	16,593	
COMPUTERS	\$	50,389	
TOTAL EXPENSES	\$	3,649,186	
NET	\$	3,168,570	

Clarification Notes on Line Items:

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2013 BUDGET	Y-T-D ACTUALS	CURRENT ENCUMBRANCES	TOTAL ACTUALS	LEFT TO SPEND	% SPENT TO DATE
100-7001-362.04-05 TAXI LICENSE		35,000-	7,623-	0	7,623-	27,377-	.22
100-7001-362.04-20 COURT FINES		33,383-	16,616-	0	16,616-	16,767-	.50
100-7001-362.04-23 COURT SECURITY UPLOAD		281,085-	70,271-	0	70,271-	210,814-	.25
100-7001-362.04-50 SALE OF SURPLUS EQUIPMENT		0	0	0	0	0	.00
100-7001-362.04-70 TSF FROM RESERVE FUND		16,616-	104,962-	0	104,962-	88,346	6.32
100-7001-362.04-74 REFUNDS		20,000-	0	0	0	20,000-	.00
100-7001-362.04-80 SUNDRY REVENUE		500-	327-	0	327-	173-	.65
100-7001-362.04-91 GEN FUND SURPLUS/DEFICIT		0	0	0	0	0	.00
100-7001-362.05-24 SAFER COMMUNITIES GRANT		280,000-	0	0	0	280,000-	.00
100-7001-362.05-36 R.I.D.E. PROGRAM		15,375-	0	0	0	15,375-	.00
100-7001-362.05-38 COMMUNITY POLICING GRANT		270,000-	0	0	0	270,000-	.00
100-7001-362.05-39 FEDERAL RECRUITMENT PROGR		0	0	0	0	0	.00
100-7001-362.07-04 MUNICIPAL LEVY		0	0	0	0	0	.00
100-7001-362.08-47 OFFICE SPACE LEASE/RENT		1,842-	1,842-	0	1,842-	0	1.00
100-7001-362.08-50 ADMINISTRATION FEES		100,000-	14,135-	0	14,135-	85,865-	.14
100-7001-362.08-56 RETURN CHEQUE CHARGE		0	0	0	0	0	.00
100-7001-362.08-69 OTHER ADMINISTRATION FEES		177,700-	21,429-	0	21,429-	156,271-	.12
100-7001-362.09-67 RECOVERY OF WAGE COSTS		134,751-	14,562-	0	14,562-	120,189-	.11
100-7001-362.09-92 CONTRACT POLICING		464,462-	228,849-	0	228,849-	235,613-	.49
100-7001-362.09-95 DONATIONS / GRANTS		7,600-	0	0	0	7,600-	.00
* REVENUE		1,838,314-	480,616-	0	480,616-	1,357,698-	.26
** POLICE REVENUES		1,838,314-	480,616-	0	480,616-	1,357,698-	.26

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2013 BUDGET	Y-T-D ACTUALS	CURRENT ENCUMBRANCES	TOTAL ACTUALS	LEFT TO SPEND	% SPENT TO DATE
100-7002-472.10-01	REGULAR SALARIES	10,775,126	1,976,980	0	1,976,980	8,798,146	.18
100-7002-472.10-02	TEMPORARY SALARIES	775,645	127,090	0	127,090	648,555	.16
100-7002-472.10-03	SHIFT PREMIUM	3,500	0	0	0	3,500	.00
100-7002-472.11-01	OVERTIME CIVILIAN F/T	12,500	5,578	0	5,578	6,922	.45
100-7002-472.11-02	OVERTIME - CIVILIAN P/T	30,000	14,805	0	14,805	15,195	.49
100-7002-472.11-03	SWORN FULLTIME	365,000	51,584	0	51,584	313,416	.14
100-7002-472.12-02	VACATION	23,917	8,465	0	8,465	15,452	.35
100-7002-472.12-05	STATUTORY SWORN	265,000	99,384	0	99,384	165,616	.38
100-7002-472.12-06	STATUTORY CIVILIAN	2,100	0	0	0	2,100	.00
100-7002-472.12-08	VESTED SICK LEAVE	0	145,686	0	145,686	0	.00
100-7002-472.12-98	RETIREMENT PAYOUTS	0	0	0	0	0	.00
100-7002-472.13-01	WSIB LEAVE	0	0	0	0	0	.00
100-7002-472.14-02	SERVICE PAY SWORN	0	975	0	975	0	.00
100-7002-472.14-03	SERVICE PAY CIVILIAN	0	0	0	0	0	.00
100-7002-472.14-05	INCENTIVE PAY	2,500	0	0	0	2,500	.00
100-7002-472.14-06	BREATHALYZER PAY	9,000	0	0	0	9,000	.00
100-7002-472.14-07	ACTING RANK PAY	35,000	2,306	0	2,306	32,694	.07
100-7002-472.14-08	COACH OFFICER PAY	9,000	517	0	517	8,483	.06
100-7002-472.14-09	OFF DUTY PAY	100,000	8,542	0	8,542	91,458	.09
100-7002-472.14-11	COMMISSIONER OF OATHS	3,250	0	0	0	3,250	.00
100-7002-472.14-12	EMERG. RESPONSE TEAM	4,800	0	0	0	4,800	.00
100-7002-472.14-13	NEGOTIATOR	3,000	0	0	0	3,000	.00
100-7002-472.14-14	CIVILIAN COACH TRAINING	1,600	469	0	469	1,131	.29
100-7002-472.14-99	OTHER EMP ALLOWANCES	17,000	4,513	0	4,513	12,487	.27
100-7002-472.18-01	FRINGE BENEFITS-FULLTIME	2,818,279	642,786	0	642,786	2,175,493	.23
100-7002-472.18-02	FRINGE BENEFITS-PARTTIME	106,904	31,178	0	31,178	75,726	.29
100-7002-472.18-10	PAST SERVICE AGREEMENTS	0	0	0	0	0	.00
100-7002-472.18-98	RETIREMENT BENEFIT PAYOUT	0	1,399	0	1,399	1,399	.00
100-7002-472.51-15	TSF TO RESERVE FUND	0	0	0	0	0	.00
* EXPENDITURE		15,363,121	3,122,257	0	3,122,257	12,240,864	.20
** ADMINISTRATION		15,363,121	3,122,257	0	3,122,257	12,240,864	.20

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2013 BUDGET	Y-T-D ACTUALS	CURRENT ENCUMBRANCES	TOTAL ACTUALS	LEFT TO SPEND	% SPENT TO DATE
100-7003-472.10-01	REGULAR SALARIES	329,423	65,344	0	65,344	264,079	.20
100-7003-472.10-02	TEMPORARY SALARIES	113,100	13,887	0	13,887	99,213	.12
100-7003-472.10-03	SHIFT PREMIUM	3,500	0	0	0	3,500	.00
100-7003-472.11-01	OVERTIME CIVILIAN F/T	12,500	1,555	0	1,555	14,055	.12
100-7003-472.11-02	OVERTIME - CIVILIAN P/T	30,000	2,171	0	2,171	27,829	.07
100-7003-472.12-02	VACATION	23,918	993	0	993	22,925	.04
100-7003-472.12-06	STATUTORY CIVILIAN	2,100	0	0	0	2,100	.00
100-7003-472.14-03	SERVICE PAY CIVILIAN	0	375	0	375	375	.00
100-7003-472.14-14	CIVILIAN COACH TRAINING	1,600	32	0	32	1,568	.02
100-7003-472.18-01	FRINGE BENEFITS-FULLTIME	346,374	19,784	0	19,784	326,590	.06
100-7003-472.18-02	FRINGE BENEFITS-PARTTIME	106,904	3,652	0	3,652	103,252	.03
* EXPENDITURE		969,419	104,683	0	104,683	864,736	.11
** 911 FIRE DISPATCH		969,419	104,683	0	104,683	864,736	.11

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2013 BUDGET	Y-T-D ACTUALS	CURRENT ENCUMBRANCES	TOTAL ACTUALS	LEFT TO SPEND	\$ SPENT TO DATE
100-7004-362.04-10	REVENUE	0	89-	0	89-	89	.00
*		0	89-	0	89-	89	.00
100-7004-472.10-04	HONOURARIUMS	3,993	559	0	559	3,434	.14
100-7004-472.18-04	FRINGE BEN-HONOURARIUMS	257	42	0	42	215	.16
100-7004-472.26-01	OFFICE SUPPLIES	200	0	0	0	200	.00
100-7004-472.30-55	MEETING COSTS	969	82	0	82	887	.08
100-7004-472.30-65	MEMBERSHIPS	3,612	3,793	0	3,793	181-	1.05
100-7004-472.30-70	TRAINING	15,000	2,834	0	2,834	12,166	.19
100-7004-472.30-80	ADVERTISING & PROMOTION	500	0	0	0	500	.00
100-7004-472.30-83	BOARD CONTINGENCY	0	0	0	0	0	.00
100-7004-472.30-95	CNB ADMINISTRATIVE SERVIC	22,751	0	0	0	22,751	.00
100-7004-472.31-05	LEGAL FEES	30,000	371	0	371	29,629	.01
100-7004-472.36-55	POLICE DEPT DEDUCTIBLES	16,000	0	0	0	16,000	.00
100-7004-472.39-65	Y/E BALANCE FORWARD	0	0	0	0	0	.00
100-7004-472.39-99	MISC SERVICES & RENTS	5,538	0	0	0	5,538	.00
*	EXPENDITURE	98,820	7,681	0	7,681	91,139	.08
**	POLICE BOARD OF COMM	98,820	7,592	0	7,592	91,228	.08

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2013 BUDGET	Y-T-D ACTUALS	CURRENT ENCUMBRANCES	TOTAL ACTUALS	LEFT TO SPEND	% SPENT TO DATE
100-7005-472.26-01	OFFICE SUPPLIES	28,000	2,308	4,657	2,308	25,692	.08
100-7005-472.26-85	PHOTOCOPY SUPPLIES	5,500	570	0	570	4,930	.10
100-7005-472.30-05	COURIER, DELIVERY, POSTAGE	9,000	306	1,141	1,447	7,553	.16
100-7005-472.30-25	PHOTOCOPY EXPENSES	12,795	3,199	9,999	13,198	403-	1.03
100-7005-472.30-27	INTERVIEW EXPENSES	5,000	360	0	360	4,640	.07
100-7005-472.30-65	MEMBERSHIPS	4,000	733	0	733	3,267	.18
100-7005-472.30-80	ADVERTISING & PROMOTION	500	0	0	0	500	.00
100-7005-472.30-99	MISC ADMIN EXPENSES	13,360	1,397	0	1,397	11,963	.10
100-7005-472.31-01	AUDIT & ACCOUNTING FEES	44,400	0	0	0	44,400	.00
100-7005-472.36-01	INSURANCE PREMIUMS	39,686	9,726	0	9,726	29,960	.25
100-7005-472.39-61	HEALTH & WELLNESS	10,650	10,780	0	10,780	130-	1.01
100-7005-472.41-01	BANK CHARGES	0	0	0	0	0	.00
100-7005-472.41-10	CASH OVER / SHORT	0	10	0	10	10-	.00
100-7005-472.41-15	FOREIGN EXCHANGE	0	20	0	20	20-	.00
100-7005-472.50-15	OFFICE FURNITURE/EQUIPMEN	10,000	30-	727	697	9,303	.07
100-7005-472.51-15	TSF TO RESERVE FUND	0	0	0	0	0	.00
* EXPENDITURE		182,891	29,379	16,524	41,246	141,645	.23
** ADMINISTRATION		182,891	29,379	16,524	41,246	141,645	.23

WORKSHEET NAME POLICETD

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2013 BUDGET	Y-T-D ACTUALS	CURRENT ENCUMBRANCES	TOTAL ACTUALS	LEFT TO SPEND	% SPENT TO DATE
100-7006-472.30-30 TRAVEL		20,000	7,605	0	7,605	12,395	.38
100-7006-472.30-60 MEALS		7,565	639	0	639	6,926	.08
100-7006-472.31-60 WITNESS FEES		8,000	1,000	0	1,000	7,000	.13
100-7006-472.33-07 EQUIPMENT MAINTENANCE		8,712	569	0	569	8,143	.07
100-7006-472.39-99 MISC SERVICES & RENTS		16,000	660	2,701	3,361	12,639	.21
* EXPENDITURE		60,277	10,473	2,701	13,174	47,103	.22
** EMERG LAW ENFORCEMENT		60,277	10,473	2,701	13,174	47,103	.22

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2013 BUDGET	Y-T-D ACTUALS	CURRENT ENCUMBRANCES	TOTAL ACTUALS	LEFT TO SPEND	% SPENT TO DATE
100-7007-472.26-01	OFFICE SUPPLIES	1,170	0	0	0	1,170	.00
100-7007-472.26-35	BOOK & RESOURCE MATERIAL	1,730	128	0	128	1,602	.07
100-7007-472.26-55	SAFETY SUPPLIES	0	0	0	0	0	.00
100-7007-472.29-10	POLICE SUPPLIES	1,476	97	0	97	1,379	.07
100-7007-472.33-15	VEHICLE MAINTENANCE	2,035	0	0	0	2,035	.00
100-7007-472.33-23	POLICE RADAR/BREATH EQUIP	3,562	0	0	0	3,562	.00
100-7007-472.50-10	MACHINERY & EQUIPMENT	8,141	7,796	0	7,796	345	.96
*	EXPENDITURE	18,114	8,021	0	8,021	10,093	.44
**	TRAFFIC SECTION	18,114	8,021	0	8,021	10,093	.44

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2013 BUDGET	Y-T-D ACTUALS	CURRENT ENCUMBRANCES	TOTAL ACTUALS	LEFT TO SPEND	% SPENT TO DATE
100-7008-472.30-10	TELEPHONE	48,150	13,175	0	13,175	34,975	.27
100-7008-472.30-12	CELLULAR SERVICE	35,000	7,078	0	7,078	27,922	.20
100-7008-472.33-01	RADIO MAINTENANCE	7,500	20	0	20	7,480	.00
100-7008-472.33-07	EQUIPMENT MAINTENANCE	45,000	27,181	0	27,181	17,819	.60
100-7008-472.34-99	MISC CONTRACTS	8,975	611	7,458	8,069	906	.90
100-7008-472.50-50	RADIO UPGRADES	0	0	0	0	0	.00
*	EXPENDITURE	144,625	48,065	7,458	55,523	89,102	.38
**	COMMUNICATIONS	144,625	48,065	7,458	55,523	89,102	.38

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2013 BUDGET	Y-T-D ACTUALS	CURRENT ENCUMBRANCES	TOTAL ACTUALS	LEFT TO SPEND	% SPENT TO DATE
100-7010-362.04-70	TSF FROM RESERVE FUND	0	0	0	0	0	.00
100-7010-362.04-81	INSURANCE REVENUE	0	0	0	0	0	.00
*	REVENUE						
100-7010-472.26-15	JANITORIAL SUPPLIES	13,000	630	2,565	2,111	10,889	.16
100-7010-472.27-01	HYDRO	103,000	22,522	0	22,522	80,478	.22
100-7010-472.27-05	NATURAL GAS	13,000	4,856	0	4,856	8,144	.37
100-7010-472.27-15	WATER	5,000	364	0	364	4,636	.07
100-7010-472.27-30	CABLE/FIBRE OPTICS	794	116	0	116	678	.15
100-7010-472.33-05	BUILDING MAINTENANCE	51,200	6,791	8,342	10,877	40,323	.21
100-7010-472.34-01	GARBAGE CONTROL	5,678	698	4,888	5,586	92	.98
100-7010-472.34-17	PEST CONTROL	539	526	0	526	13	.98
100-7010-472.34-45	SNOW REMOVAL CONTRACT	6,500	3,086	0	3,086	3,414	.47
100-7010-472.50-10	MACHINERY & EQUIPMENT	0	0	0	0	0	.00
*	EXPENDITURE	198,711	39,589	15,795	50,044	148,667	.25
**	MAINTENANCE OF QUARTERS	198,711	39,589	15,795	50,044	148,667	.25

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2013 BUDGET	Y-T-D ACTUALS	CURRENT ENCUMBRANCES	TOTAL ACTUALS	LEFT TO SPEND	% SPENT TO DATE
100-7012-472.26-50	CLOTHING / UNIFORM	60,000	6,539	26,288	32,827	27,173	.55
100-7012-472.29-10	POLICE SUPPLIES	25,500	3,231	3,039	3,358	22,142	.13
100-7012-472.29-15	GUN SUPPLIES	30,000	4,313	8,014	10,741	19,259	.36
100-7012-472.29-20	POLICE TECH SERVICE SUPP	12,000	310	473	163	12,163	.01
100-7012-472.33-50	DRY CLEANING/MAINT	17,300	1,528	18,050	19,578	2,278	1.13
100-7012-472.50-45	ERT	10,000	173	0	173	9,827	.02
* EXPENDITURE		154,800	16,094	54,918	66,514	88,286	.43
** UNIFORMS/EQUIPMENT/MISC		154,800	16,094	54,918	66,514	88,286	.43

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2013 BUDGET	Y-T-D ACTUALS	CURRENT ENCUMBRANCES	TOTAL ACTUALS	LEFT TO SPEND	% SPENT TO DATE
100-7014-362.04-50	SALE OF SURPLUS EQUIPMENT	0	0	0	0	0	.00
100-7014-362.04-81	INSURANCE REVENUE	0	0	0	0	0	.00
* REVENUE							
100-7014-472.24-01	GAS	196,000	14,649	0	14,649	181,351	.07
100-7014-472.24-20	TIRES	30,500	2,261	0	2,261	28,239	.07
100-7014-472.33-07	EQUIPMENT MAINTENANCE	78,000	20,813	48,700	69,235	8,765	.89
100-7014-472.33-15	VEHICLE MAINTENANCE	145,000	19,428	0	19,428	125,572	.13
100-7014-472.33-55	CAR WASHES	3,650	1,270	0	1,270	2,380	.35
100-7014-472.36-01	INSURANCE PREMIUMS	61,900	6,218	0	6,218	55,682	.10
100-7014-472.36-55	POLICE DEPT DEDUCTIBLES	20,000	0	0	0	20,000	.00
100-7014-472.50-25	VEHICLES	0	0	0	0	0	.00
100-7014-472.51-25	TRANSFER TO CAPITAL	0	0	0	0	0	.00
* EXPENDITURE							
535,050		535,050	64,639	48,700	113,061	421,989	.21
** MOBILE EQUIPMENT							
535,050		535,050	64,639	48,700	113,061	421,989	.21

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2013 BUDGET	Y-T-D ACTUALS	CURRENT ENCUMBRANCES	TOTAL ACTUALS	LEFT TO SPEND	% SPENT TO DATE
100-7018-362.08-20	REGISTRATION FEES	0	0	0	0	0	.00
*	REVENUE	0	0	0	0	0	.00
100-7018-472.30-70	TRAINING	85,000	16,593	0	16,593	68,407	.20
*	EXPENDITURE	85,000	16,593	0	16,593	68,407	.20
**	TRAINING	85,000	16,593	0	16,593	68,407	.20

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2013 BUDGET	Y-T-D ACTUALS	CURRENT ENCUMBRANCES	TOTAL ACTUALS	LEFT TO SPEND	% SPENT TO DATE
100-7020-472.26-99	MISC GENERAL SUPPLIES	25,000		225	615	24,385	.02
100-7020-472.32-20	COMPUTER EQUIPMENT LEASE	12,700	1,743	0	1,743	10,957	.14
100-7020-472.33-07	EQUIPMENT MAINTENANCE	5,190	300	198	498	4,692	.10
100-7020-472.34-30	SERVICE CONTRACT	1,526	0	0	0	1,526	.00
100-7020-472.39-99	MISC SERVICES & RENTS	132,750	27,171	0	27,171	105,579	.20
100-7020-472.50-30	COMPUTER H/WARE	54,100	0	1,781	0	54,100	.00
100-7020-472.50-33	SOFTWARE UPGRADING	66,950	11,525	8,837	20,362	46,588	.30
* EXPENDITURE		298,216	41,129	11,041	50,389	247,827	.17
** COMPUTER SYSTEM		298,216	41,129	11,041	50,389	247,827	.17
*** POLICE		16,270,730	3,027,898	157,137	3,168,481	13,102,249	.19
		16,270,730	3,027,898	157,137	3,168,481	13,102,249	.19



North Bay Police Service

P.O. Box 717, 135 Princess Street West, North Bay, ON P1B 8J8
705-497-5555 FAX 705-497-5591
Website: www.northbaypolice.on.ca

Paul D. Cook
Chief of Police

Alan Williams
Deputy Chief of Police

Board Report

Date of Report: March 4, 2013
Date of Meeting: March 12, 2013

Mr. D. O'Connor, Chair
and members of the
North Bay Police Services Board

Subject: RIDE Grant 2012-2013

Recommendation: That the Board hereby resolves to, "authorize the Board Chair to sign Schedule C, which is the Final Report for the 2012/2013 RIDE Grant."

The Ministry of Community Safety and Correctional Services provides funding, to assist in the deterrence of drinking and driving on our area roadways, waterways and snowmobile trails. We have taken advantage of this funding for a number of years.

Find attached a copy of Schedule C, which, is the Final Report for our 2012/2013 Ride Grant. The Board will see from this report that our total for RIDE was \$15,392.46. This document will be sent to the Ministry on behalf of the Board once signed by the Chair. It will be forwarded prior to the March 20th deadline.

We require a Resolution authorizing the Board Chair to sign this Final Report on behalf of the Board.

I invite any questions or comments from the Board.

Sincerely,

Paul D. Cook
Chief of Police

SCHEDULE C

(Page 1 of 2)

2012/2013 FINAL REPORT ON R.I.D.E. GRANT PROGRAM

SCHEDULE "C" MUST BE SUBMITTED NO LATER THAN MARCH 20, 2013.

PLEASE REMIT TO THE ATTENTION OF:

Sandra Williams, Community Safety Analyst or Amanda Martikainen, Grant Officer

Program Development Section, Public Safety Division

25 Grosvenor Street, 12th Floor, Toronto ON M7A 2H3

For more information: Sandra Williams

Amanda Martikainen

Tel: (416) 212-1888

Tel: (416) 212-3557

E-mail: sandra.williams@ontario.ca

E-mail: amanda.martikainen@ontario.ca

SECTION A – REPORTING POLICE SERVICE

Police Service Name: (Select one)

North Bay Police Service

Grantee Contact Person/Title

City of North Bay Police Services Board

Police Services Board/Municipality/First Nation (Grantee)

Mr.

Salutation

Dennis

First Name

O'Connor

Last Name

Chair

Title

705-497-5555

Telephone Number

277

Extension


705-495-3049

Fax Number

nbpolicy@northbaypolice.on.ca

email

SECTION B – SIGNATURE OF AUTHORIZED OFFICIAL

<p>Signature</p>	<p>Dennis O'Connor</p> <p>Print Name</p>	<p>2013-03-12</p> <p>Dated</p>
<p>North Bay Police Services Board</p> <p>Police Services Board/Municipality/First Nation (Grantee)</p>		
<p>Chair</p> <p>Title/Position (Signing Official)</p>		
<p></p> <p>Witness Signature</p>	<p>Paul Cook, Chief of Police</p> <p>Print Name</p>	<p>2013-03-12</p> <p>Dated</p>

SECTION C - YEAR END SUMMARY

#	Date Worked	Officer's Badge #	Rank	Paid-Duty RIDE Hours Worked	Paid-Duty Hourly Rate	Over-Time RIDE Hours Worked	Over-Time Hourly Rate	Total RIDE Hours Worked	\$ Total Cost
0	2012-05-18	5661	Sgt	5.00	\$54.98	0.00	\$0.00	5.00	\$274.90
1	2012-05-18	5931	Cst	5.00	\$54.98	0.00	\$0.00	5.00	\$274.90
2	2012-05-19	5895	Cst	5.00	\$54.98	0.00	\$0.00	5.00	\$274.90
3	2012-05-19	5909	Cst	5.00	\$54.98	0.00	\$0.00	5.00	\$274.90
4	2012-06-29	5586	Cst	5.00	\$54.98	0.00	\$0.00	5.00	\$274.90
5	2012-06-29	5543	Cst	5.00	\$54.98	0.00	\$0.00	5.00	\$274.90
6	2012-06-30	5925	Cst	5.00	\$54.98	0.00	\$0.00	5.00	\$274.90
7	2012-06-30	5932	Cst	5.00	\$54.98	0.00	\$0.00	5.00	\$274.90
8	2012-08-03	5894	Cst	5.00	\$54.98	0.00	\$0.00	5.00	\$274.90
9	2012-08-03	5934	Cst	5.00	\$54.98	0.00	\$0.00	5.00	\$274.90
10	2012-08-04	5624	Cst	5.00	\$54.98	0.00	\$0.00	5.00	\$274.90
11	2012-08-04	5508	Cst	5.00	\$54.98	0.00	\$0.00	5.00	\$274.90
12	2012-08-31	5895	Cst	5.00	\$54.98	0.00	\$0.00	5.00	\$274.90
13	2012-08-31	5571	Cst	4.00	\$54.98	0.00	\$0.00	4.00	\$219.92
14	2012-10-05	5931	Cst	5.00	\$54.98	0.00	\$0.00	5.00	\$274.90
15	2012-10-05	5847	Cst	5.00	\$54.98	0.00	\$0.00	5.00	\$274.90
16	2012-10-06	5835	Sgt	5.00	\$54.98	0.00	\$0.00	5.00	\$274.90
17	2012-10-06	5776	D/Cst	5.00	\$54.98	0.00	\$0.00	5.00	\$274.90
18	2012-11-30	5624	Cst	6.00	\$54.98	0.00	\$0.00	6.00	\$329.88
19	2012-11-30	5824	Cst	6.00	\$54.98	0.00	\$0.00	6.00	\$329.88
20	2012-12-05	5916	Cst	5.00	\$54.98	0.00	\$0.00	5.00	\$274.90
21	2012-12-05	5927	Cst	5.00	\$54.98	0.00	\$0.00	5.00	\$274.90
22	2012-12-14	5835	Sgt	5.00	\$54.98	0.00	\$0.00	5.00	\$274.90
23	2012-12-14	5659	Cst	5.00	\$54.98	0.00	\$0.00	5.00	\$274.90
24	2012-12-18	5571	Cst	5.00	\$54.98	0.00	\$0.00	5.00	\$274.90
25	2012-12-18	5916	Cst	5.00	\$54.98	0.00	\$0.00	5.00	\$274.90
26	2012-12-20	5909	Cst	5.00	\$54.98	0.00	\$0.00	5.00	\$274.90
27	2012-12-20	5517	Cst	5.00	\$54.98	0.00	\$0.00	5.00	\$274.90
28	2012-12-21	5549	Cst	5.00	\$54.98	0.00	\$0.00	5.00	\$274.90
29	2012-12-21	5661	Sgt	5.00	\$54.98	0.00	\$0.00	5.00	\$274.90

SECTION C - YEAR END SUMMARY

#	Date Worked	Officer's Badge #	Rank	Paid-Duty RIDE Hours Worked	Paid-Duty Hourly Rate	Over-Time RIDE Hours Worked	Over-Time Hourly Rate	Total RIDE Hours Worked	\$ Total Cost
30	2012-12-22	5549	Cst	5.00	\$54.98	0.00	\$0.00	5.00	\$274.90
31	2012-12-22	5824	Cst	5.00	\$54.98	0.00	\$0.00	5.00	\$274.90
32	2012-12-31	5738	Cst	8.00	\$54.98	0.00	\$0.00	8.00	\$439.84
33	2012-12-31	5927	Cst	8.00	\$54.98	0.00	\$0.00	8.00	\$439.84
34	2013-01-18	5916	Cst	5.00	\$56.61	0.00	\$0.00	5.00	\$283.05
35	2013-01-18	5571	Cst	5.00	\$56.61	0.00	\$0.00	5.00	\$283.05
36	2013-01-25	5932	Cst	5.00	\$56.61	0.00	\$0.00	5.00	\$283.05
37	2013-01-25	5624	Cst	5.00	\$56.61	0.00	\$0.00	5.00	\$283.05
38	2013-01-26	5549	Cst	5.00	\$56.61	0.00	\$0.00	5.00	\$283.05
39	2013-01-26	5870	Cst	5.00	\$56.61	0.00	\$0.00	5.00	\$283.05
40	2013-02-01	5523	Cst	5.00	\$56.61	0.00	\$0.00	5.00	\$283.05
41	2013-02-01	5778	Cst	5.00	\$56.61	0.00	\$0.00	5.00	\$283.05
42	2013-02-02	5585	Cst	5.00	\$56.61	0.00	\$0.00	5.00	\$283.05
43	2013-02-02	5659	Cst	5.00	\$56.61	0.00	\$0.00	5.00	\$283.05
44	2013-02-08	5656	Cst	5.00	\$56.61	0.00	\$0.00	5.00	\$283.05
45	2013-02-08	5927	Cst	5.00	\$56.61	0.00	\$0.00	5.00	\$283.05
46	2013-02-09	5661	Sgt	5.00	\$56.61	0.00	\$0.00	5.00	\$283.05
47	2013-02-09	5909	Cst	5.00	\$56.61	0.00	\$0.00	5.00	\$283.05
48	2013-02-16	5847	Cst	5.00	\$56.61	0.00	\$0.00	5.00	\$283.05
49	2013-02-16	5934	Cst	5.00	\$56.61	0.00	\$0.00	5.00	\$283.05
50	2013-02-22	5778	Cst	5.00	\$56.61	0.00	\$0.00	5.00	\$283.05
51	2013-02-22	5894	Cst	5.00	\$56.61	0.00	\$0.00	5.00	\$283.05
52	2013-02-22	5596	Cst	5.00	\$56.61	0.00	\$0.00	5.00	\$283.05
53	2013-02-22	5824	Cst	5.00	\$56.61	0.00	\$0.00	5.00	\$283.05
54				0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
<div>ADD ROW</div> <div>DELETE ROW</div>		TOTAL						277.00	\$15,392.46



North Bay Police Service

P.O. Box 717, 135 Princess Street West, North Bay, ON P1B 8J8

705-497-5555 FAX 705-497-5591

Website: www.northbaypolice.on.ca

Paul D. Cook
Chief of Police

Alan Williams
Deputy Chief of Police

Board Report

Date of Report: February 22, 2013
Date of Meeting: March 12, 2013

Mr. D. O'Connor, Chair
and members of the
North Bay Police Services Board

Subject: Contingency Account – YMCA Strong Kids Campaign

Recommendation: That the Board hereby resolves, "to donate \$250.00 from the contingency line in the Board's 2013 Operating Budget to support the YMCA Strong Kids Campaign."

Find attached documentation from Acting Sergeant Kilroy in our Training Section and from Ms. Louise Goulet of the YMCA requesting financial assistance from the Police Services Board regarding this year's YMCA Strong Kids Campaign this year.

The Board has provided sponsorship to this worthwhile community initiative in the past and it is recommended that this we provide \$250.00 in financial support again this year.

The balance in the contingency account is currently \$89.38 but we anticipate that this will increase significantly after our Police Auction in May.

I invite any comments or questions from the Board.

Sincerely,

Paul D. Cook
Chief of Police



NORTH BAY POLICE SERVICE

MEMORANDUM

DATE: 19 February 2013
TO: North Bay Police Services Board Chair
FROM: Acting Sergeant Jim Kilroy
SUBJECT: North Bay YMCA Strong Kids Campaign

Mr. O'Connor,

I am currently participating in the YMCA Strong Kids Campaign Cross Canada Challenge, in efforts to raise money to help financially support North Bay's youth who cannot afford to participate in organized physical activities offered by the YMCA.

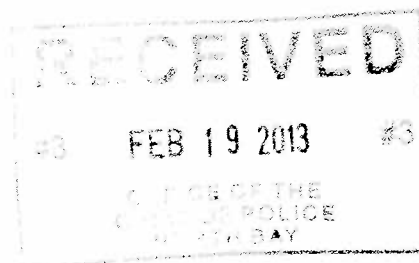
I am completing a month of scheduled physical activity 08February – 08 March 2013 and am seeking sponsorship. Possibly, if we keep a few kids busy with physical activity, that will help keep them off of our radar here at work.

Any sponsorship the Board could offer would be greatly appreciated.

Thank you,

Jim

Acting Sergeant Jim Kilroy
Training Coordinator

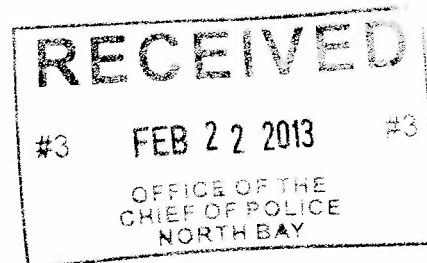




YMCA of North Bay

186 Chippewa Street West
North Bay, ON, P1B 6G2
T: 705-497-9622
F: 705-474-5116
ymcanorthbay.com

February 19, 2013



Dear Paul,

Help us by supporting the North Bay YMCA's campaign to build strong kids, strong families, and strong communities.

Each year the YMCA Strong Kids Campaign raises money to enable kids and families who need financial assistance to participate in YMCA programs to realize their full potential.

The funds ensure that the YMCA is accessible to everyone in our community.

Last year 1,634 children, teens and young adults in North Bay participated in YMCA programs. Many of them were from families struggling to meet basic needs. We want to help these kids and families again with our fundraising campaign.

Funds raised by the YMCA Strong Kids Campaign allow children and youth in our community to:

- Be cared for in a safe and nurturing environment
- Have fun, be kids and "belong"
- Stay physically active and prevent chronic diseases (e.g. Type 2 diabetes, heart disease) and acquire essential physical and social skills at the same time.
- Build necessary literacy skills to get through school or vocational skills to get a job.

At the YMCA of North Bay we believe every kid deserves a chance.

Please help us by donating online at www.ymcastrongkids.ca or contact me at the YMCA of North Bay at 705.497.9622 ex. 235.

Sincerely,

Louise Goulet
Coordinator of Relationship and
Financial Development,
YMCA of North Bay

Thank You in advance for your support!

*Building healthy
communities*