



NORTH BAY POLICE SERVICES BOARD

135 Princess Street W., P.O. Box 717, North Bay, ON P1B 8J8



OPEN SESSION AGENDA May 8, 2018 @ 10:00 hours

- | | | |
|----|---|----------------|
| 1. | Approval of Agenda | Chair |
| 2. | Approval of Minutes of Open Session meeting on March 13, 2018 | Chair |
| 3. | Business Arising: nil | Chair |
| 4. | Correspondence | Chief |
| 5. | Contingency Requests | Chief |
| 6. | Taxi Business: nil | Chief |
| 7. | Reports: | |
| | Chief/DC's Monthly Activity | Chief |
| | Chief's Expenses | Chief |
| | Stats | Deputy Chief |
| 8. | 2016/2017 Use of Force Annual Reports | Chair |
| 9. | Association Report: | NBPA Designate |



**MINUTES OF OPEN MEETING
North Bay Police Services Board
March 13, 2018**

Present:

Board Members: Dennis O'Connor, Chair, Mac Bain, Allan McDonald, Tiz Silveri

Police Service: Chief Shawn Devine, Deputy Chief Scott Tod

Board Solicitor:

Association:

Guests: Graham Wight, The Media

Regrets: William Hagborg, Vice-Chair, Peter Leckie, Association Representative

Secretary: Carol Miller

Call to Order

The Chair, Dennis O'Connor, called the meeting to order at 1005 hours.

Approval of Agenda:

Resolution: #53-2018

Moved by Allan McDonald, Seconded by Tiz Silveri

The North Bay Police Services Board hereby resolves to:

"Accept the Agenda as amended for the Open Session Meeting to be held on March 13, 2018".

Carried

Note: An amendment was made to the agenda to include the amendment to the Taxi By-law #20 Schedule "B" Changes - 2018 Tariff Rates.

Approval of Minutes:

Resolution: #54-2018

Moved by Mac Bain, Seconded by Tiz Silveri

The North Bay Police Services Board hereby resolves to:

"Adopt the Minutes of the Open Meeting held on February 13, 2018".

Carried

Business Arising

Nil

Correspondence:

Letters of thanks were received from; LIPI 23rd Annual Santa Needs Help Campaign; Ashley and Richard; and for a donation to help purchase software for the Chippewa Chess Club.

Resolution: #55-2018

Moved by Allan McDonald, Seconded by Mac Bain

The North Bay Police Services Board hereby resolves to:

"Note and file the correspondence received".

Carried

Contingency Requests**22nd Annual Law Enforcement Memorial Run from Philadelphia PA to Washington DC**

Resolution: #56-2018

Moved by Mac Bain, Seconded by Tiz Silveri

The North Bay Police Services Board hereby resolves to:

"Provide \$250.00 in support of the 22nd Annual Law Enforcement Memorial Run from Philadelphia PA to Washington DC from the contingency line of the Board's 2018 Operating Budget".

Carried

Taxi Business: Taxi Licences

Resolution: #57-2018

Moved by Mac Bain, Seconded by Tiz Silveri

The North Bay Police Services Board hereby resolves to:

"Approve the 2018 Taxi License Plate Applications as presented March 13, 2018 and dated March 1, 2018".

Carried

Taxi By-law #20 - Schedule B Changes - 2018 Tariff Rates

Resolution: #58-2018

Moved by Tiz Silveri, Seconded by Mac Bain

The North Bay Police Services Board hereby resolves to:

"Enact and pass the amendment to Schedule "B" of North Bay Police Services Board By-law #20".

Carried

Reports:**Chief and Deputy Chief Monthly Activity Report**

The Chief provided an updated as to events attended by himself and or the Deputy which included: CISO meeting; Chase the Ace presentation to DARE; CYA facility review; Coldest night of the Year Walk/ École Odyssey 6th Annual B-Ball for Bullying; Gateway HUB Executive Committee meeting and the Polar Plunge

Out of town meetings included: an OACP Zone Director's meeting in London and a Moodie Knowledge Base and Learning Portal meeting in Barrie by the Chief and POA Employee conference in Richmond Hill and a Conference Board Cyber Security Conference held in Ottawa by the Deputy Chief.

Chief's Personal Expenses

Resolution: #59-2018

Moved by Mac Bain Seconded by Allan McDonald

The North Bay Police Services Board hereby resolves to:

"Acknowledge receipt of the Chief's personal expenses from February 13 to March 13, 2018".

Carried

Statistical Reports

Deputy Chief Tod presented the Condensed Monthly Statistical Reports for the month of January and January Revised. He used the Revised report to explain the monthly activity and highlighted the fact that although the number of motor vehicle accidents are down from the previous month, it is too early in the year to predict an annual trend. There have been a significant number of charges related to assaults and drugs that have been cleared as of this report.

Resolution: #60-2018

Moved by Mac Bain, Seconded by Tiz Silveri

The North Bay Police Services Board hereby resolves to:

"Accept the Condensed and Monthly Statistical and Revised Reports for the month of January 2018".

Carried

New Business:

Board Commendation - Det. Cst. Jason Long

The Chair, Dennis O'Connor presented Detective Constable Jason Long with a Board Commendation for his eight years of service as a member of the Criminal Investigation Section. He is also a fully-trained member of the Provincial Strategy which is a multi-disciplinary approach to investigating child exploitation cases and internet crimes against children. He has investigated 65 child exploitation related incidents locally which have resulted in 74 total charges being laid against 29 people over the past three years. Transitioning out of his role with the Provincial Strategy he is currently mentoring another officer to become the NPPS ICE Investigator. His dedication and professionalism in this area is commendable.

Association Report

Association President Peter Brunette was not in attendance at this meeting.

Adjournment:

Resolution: #61-2018

Moved by Tiz Silveri, Seconded by Mac Bain

The North Bay Police Services Board hereby resolves to:

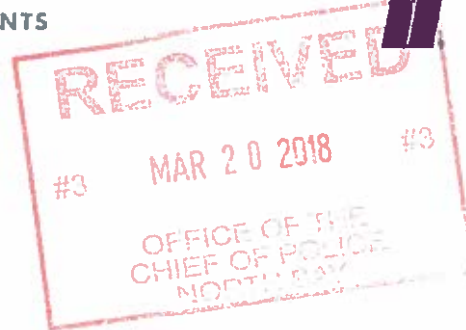
"Adjourn the Open Portion of the meeting held on March 13, 2018 at 1028 hours."

Carried

Chair

March 13, 2018

Secretary



March 9, 2018

North Bay Police Services
135 Princess Street West
North Bay, Ontario
P1B 6C2

Chief Devine,

Your participation in the 2nd Annual Plasma Car Races made all the difference!

Thank you for your participation in the 2018 Plasma Car Races. Having you at our annual event as our 'track security' was truly appreciated. Thank you for being good sports and riding a plasma car! The monies raised are helping to support our children and families with the therapy resources and equipment needed to fully participate in their daily lives. Our Loan Equipment Program helps over 275 families by loaning more than 560 items annually.

Your support is especially appreciated by those it impacts – our children and youth.

One Kids Place, in partnership with the Insurance Brokers Association of North Bay, would like to extend congratulations and bragging rights to *The Glitter Girls* for winning this year's event. As well, we would like to congratulate the Kennedy Insurance team for taking home the Spirit Award, we loved the enthusiasm they displayed-cow bells and all!

Pictures from the event can be seen on our website, onekidsplace.ca or by following us at on Twitter @onekidsplace.

We look forward to you joining us again next year and thank you once more for your continued support of One Kids Place and the Plasma Car Races.

Sincerely,



Denis Filiatrault
Executive Director, One Kids Place



Jamie Martyn
President, Insurance Brokers Association



North Bay Police Service

P.O. Box 717, 135 Princess Street West, North Bay, ON P1B 8J8

705-497-5555 FAX 705-497-5591

Website: www.northbaypolice.on.ca

Shawn Devine
Chief of Police

Scott Tod
Deputy Chief of Police

Board Report

Date of Report: May 2, 2018

Date of Meeting: May 8, 2018

Mr. D. O'Connor, Board Chair
and members of the North Bay Police Services Board

Subject: Contingency Account

Recommendation: That the Board hereby resolves to, "Provide \$250.00 in support of the 2018 Annual Ride For Dad from the contingency line of the Board's 2018 Operating Budget."

Please find attached a letter from Parade Captain Noel Coulas regarding the 10th Annual Ride for Dad in support of prostate cancer. This annual trek will take place on June 16th, 2018. The Board has graciously supported this community fundraiser which has raised more than \$300,000 since its inaugural event in 2008.

I am requesting the Board provide support through our contingency account in the amount of \$250.00.

I invite any comments or questions from the Board.

Sincerely,

Shawn Devine
Chief of Police



16 May 2018

Mr. Denis O'Connor
Chair - North Bay Police Services Board
135 Princess Street West,
North Bay, ON
P1B 8J8

Dear Mr. O'Connor;

As you are probably well aware, the Nipissing Ride for Dad will be celebrating its 10th Anniversary in 2018 and we are once again asking for your support. Raising more than \$300,000 since its inaugural event in 2008, the local ride continues to be successful due to the generosity of caring, community-oriented organizations such as the NBPSB.

Unfortunately, one in six Canadian men will be diagnosed with prostate cancer in their lifetime and twelve perish daily. Initiative such as the Nipissing Ride for Dad, and the generosity of the NBPSB, allow for much needed cancer research and awareness and assist in saving lives. It is due to caring individuals that much progress is being realized and, on the 16th of June 2018, we are once again asking for your generous support.

Thank you for your continued funding of this great initiative.

Sincerely,

A handwritten signature in black ink, appearing to read 'Noel Coulas', with a long horizontal flourish extending to the right.

Noel Coulas
Parade Captain

Raymond Yelle
Co-Chair



North Bay Police Service

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Shawn Devine
Chief of Police

Scott Tod
Deputy Chief of Police

Board Report

Date of Report: May 2, 2018

Date of Meeting: May 8, 2018

Mr. D. O'Connor, Board Chair
and members of the North Bay Police Services Board

Subject: Contingency Account

Recommendation: That the Board hereby resolves to, "Provide \$250.00 in support of World Autism Day from the contingency line of the Board's 2018 Operating Budget."

Please find attached a request to support the 3rd Annual World Autism Awareness Day which was held on Monday April 2nd, 2018.

I am requesting the Board provide support through our contingency account in the amount of \$250.00.

I invite any comments or questions from the Board.

Sincerely,


Shawn Devine
Chief of Police



NORTH BAY POLICE SERVICES BOARD
REQUEST FOR FINANCIAL ASSISTANCE
FROM BOARD CONTINGENCY FUNDS

Date of submission: 3/27/2018

Request for support for: World Autism Awareness Day
(Organization name)

Donation requested: \$250.00 Board Choice: ☐

Person making this request: Mark Lyons

Cheque Payable to: Mark Lyons
(must be person(s), organization name on bank account)

Address to mail cheque to: c/o Light it up Blue 2018

OR

Hold cheque for pickup ☐

Contact phone number: 705-471-5852 Contact email:

For further information or inquires regarding Board donations, please contact the secretary by email at nbpsb@northbaypolice.on.ca.

Submit this form via email to nbpolicy@northbaypolice.on.ca or print this form and submit to:
North Bay Police Service
Office of the Chief of Police
PO Box 717
North Bay, ON P1B 8J8

PSB office use only

Date of PSB meeting:

Approved ☐ Denied ☐

Resolution Number:

Date request was submitted for payout:

3RD ANNUAL
LIGHT IT UP BLUE 2018

World Autism Awareness Day

Monday April 2nd 6:00-8:00 pm

North Bay City Hall

Live entertainment by "Maple Hill Project"

Information/ merchandise booth by P.L.A.Y.S.

Free popcorn provided by Carry All Home Building Centre on Seymour Street

Face painting by Hands theFamilyHelpNetwork.ca and One Kids Place

Freshments and much more!

**EVERYONE IS WELCOME! DON'T FORGET TO
WEAR BLUE!**

Want to "Light it up Blue" at your home?

*All Building Centre on Seymour Street is your headquarters to find the lights
you need!*

For more information contact Mark Lyons 705-471-5852



North Bay Police Service

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Shawn Devine
Chief of Police

Scott Tod
Deputy Chief of Police

Board Report

Date of Report: May 2, 2018

Date of Meeting: May 8, 2018

Mr. D. O'Connor, Board Chair
and members of the North Bay Police Services Board

Subject: Contingency Account

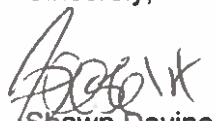
Recommendation: That the Board hereby resolves to, "Provide \$250.00 in support of the 2018 Annual Maamwi Kindaaswin Pow Wow from the contingency line of the Board's 2018 Operating Budget."

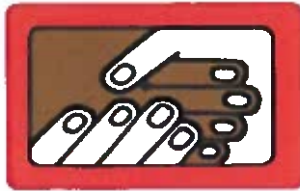
Please find attached a letter from the Executive Director of the Indigenous Friendship Centre Kathy Fortin with respect to their Annual Pow Wow which will be held once again at Lee Park on June 9th and June 10th, 2018. The Board has graciously supported this spectacular cultural event in the past.

I am requesting the Board provide support through our contingency account in the amount of \$250.00.

I invite any comments or questions from the Board.

Sincerely,


Shawn Devine
Chief of Police

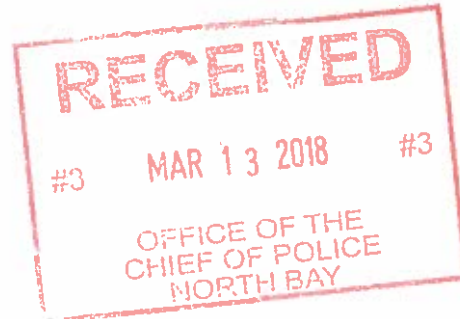


**NORTH BAY
INDIGENOUS
FRIENDSHIP
CENTRE**

980 Cassells Street
North Bay, ON, P1B 4A8
☎ (705) 472-2811
☎ (705) 472-5251
🌐 www.nbifc.org

March 8th, 2018

NORTH BAY POLICE SERVICES
Attn: Chief Sean Devine
135 Princess Street West
North Bay, ON
P1B 6C2



Dear Mr. Devine,


It has been another successful year with the help of you...Our generous Community partner!!

We would like to take a moment to "Thank you" for the donation we received last year towards our Annual 2017 Maamwi Kindaaswin Pow Wow. Without your support and generosity each year this event would not be possible, as a non-profit organization we depend highly on you our community partners.

This year our Pow Wow will be held once again at *Lee Park* on June 9th and June 10th, 2018. It is with humbleness that we are asking to you to be a sponsor once again this year. We will prominently display your business logo and announce your business for the entirety of our Pow Wow, we will also provide you with a donation receipt should you choose to donate.

All of us here at the NBIFC thank you in advance for your time and attention and look forward to your continued support.

In Friendship,


Kathy Fortin,
Executive Director



North Bay Police Service

P.O. Box 717, 135 Princess Street West, North Bay, ON P1B 8J8

705-497-5555 FAX 705-497-5591

Website: www.northbaypolice.on.ca

Shawn Devine
Chief of Police

Scott Tod
Deputy Chief of Police

Board Report

Date of Report: May 2, 2018

Date of Meeting: May 8, 2018

Mr. D. O'Connor, Board Chair
and members of the North Bay Police Services Board

Subject: Contingency Account

Recommendation: That the Board hereby resolves to, "Provide \$250.00 in support of the 2018 Annual Brain Tumour Walk from the contingency line of the Board's 2018 Operating Budget."

Please find attached a request to support the 5th Annual Brain Tumour Walk to be held on Sunday June 3rd, 2018. The event starts at the Discovery North Bay Museum and will venture out to the Kate Pace Way for a 2.5 km or 5 km walk in support of the movement to end brain tumours.

I am requesting the Board provide support through our contingency account in the amount of \$250.00.

I invite any comments or questions from the Board.

Sincerely,


Shawn Devine
Chief of Police



NORTH BAY POLICE SERVICES BOARD
REQUEST FOR FINANCIAL ASSISTANCE
FROM BOARD CONTINGENCY FUNDS

Date of submission: 5/1/2018

Request for support for: Brain Tumor Walk - North Bay
(Organization name)

Donation requested: \$250.00 Board Choice: ☐

Person making this request: annual email

Cheque Payable to:
(must be person(s), organization name on bank account) Brain Tumor Foundation of Canada

Address to mail cheque to: 205 Horton Street East, Suite 203

OR London, ON N6B 1K7

Hold cheque for pickup ☐

Contact phone number: Contact email:

For further information or inquires regarding Board donations, please contact the secretary by email at nbpsb@northbaypolice.on.ca

Submit this form via email to nbpolice@northbaypolice.on.ca or print this form and submit to:
North Bay Police Service
Office of the Chief of Police
PO Box 717
North Bay, ON P1B 8J8

PSB office use only

Date of PSB meeting:

Approved ☐ Denied ☐

Resolution Number:

Date request was submitted for payout:

Gerald Lalande

From: Shawn Devine
Sent: Tuesday, May 01, 2018 10:08 AM
To: Gerald Lalande
Subject: Re: Shawn, It's Time To Register For Your Brain Tumour Walk!

Hello Gerald

Can you advise what the balance of the contingency fund is?

Shawn

Sent from my BlackBerry 10 smartphone on the Bell network.

From: Brain Tumour Walk
Sent: Tuesday, May 1, 2018 10:03 AM
To: Shawn Devine
Reply To: Brain Tumour Walk
Subject: Shawn, It's Time To Register For Your Brain Tumour Walk!



If you are unable to view the message below, [click here to view this message on our website](#).

Dear Shawn,

Please join us at an upcoming Brain Tumour Walk event near you this May and June!

We walk ...

- To celebrate survivors
- To honour and remember those who have passed away
- To bring hope
- To raise awareness
- To find a cure

... and because we believe that those affected by a brain tumour should **never walk alone!**

Register today! It's easy!

Just reply **"Yes"** to this email. We will contact you to register you for your Brain Tumour Walk.

Or



North Bay Police Service

P.O. Box 717, 135 Princess Street West, North Bay, ON P1B 8J8
705-497-5555 FAX 705-497-5591
Website: www.northbaypolice.on.ca

Shawn Devine
Chief of Police

Scott Tod
Deputy Chief of Police

April 1, 2018

CHAIR AND MEMBERS North Bay Police Service Board

Re: Taxi Driver License Applications – March 2018

Dear Sir:

Please be advised that there were no taxi licenses issued for the month of March 2018.

Sincerely,



Shawn Devine
Chief of Police

/kp



North Bay Police Service

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Shawn Devine
Chief of Police

Scott Tod
Deputy Chief of Police

Board Report

Date of Report: May 2, 2018

Date of Meeting: May 8, 2018

Mr. D. O'Connor, Chair
and members of the North Bay Police Services Board

Subject: Chief and Deputy Chief Monthly Activity Report – March 13, 2018 to April 8, 2018

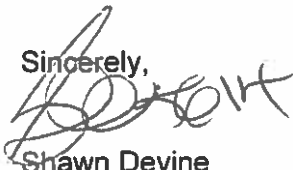
Recommendation: Information Item

The following are items of interest and special events that Deputy Chief Scott Tod and I represented the North Bay Police Service since our last Board meeting that does not merit separate reporting:

- 14MAR18 – CYAC Executive meeting - Deputy
- 19/20MAR18 – OPTIC Board Meeting - Chief
- 20MAR18 – Cybercrime Meeting - Deputy
- 28MAR18 – RMS Conference Peel Police - Deputy
- 02APR18 – Autism Awareness Light up the Night @ City Hall - Chief
- 05APR18 – Cst. Keating Award Nipissing Athletic Awards Night - Deputy
- 10APR18 – Storagehive Demo - Deputy
- 11APR18 – North Bay & District Ambulance Communications Centre - Deputy
- 13APR18 – DIA Summer YIPI Project meeting - Chief
- 14APR18 – Callander Volunteer Appreciation Night – A/Insp Webber
- 17APR18 – Nipissing Student Placement Interview - Deputy
- 23APR18 – Admin/Service Liaison Meeting – Chief & Deputy
- 23APR18 – Association/Service Liaison Meeting - Chief & Deputy
- 24APR18 – OPTIC Board Meeting - Chief
- 24APR18 – Scene/Doc Demo - Deputy
- 25APR18 – Taste For Life – Chief
- 26APR18 – One Pledge - Chief
- 26APR18 – Hands Official Opening – Chief & Deputy
- 26/27APR18 – OACP Zone Meeting Sudbury – Chief & Deputy
- 02MAY18 – Justice Tulloch Meeting – Chief & Deputy
- 03MAY18 – CYAC Meeting - Deputy

I invite any comments or questions from the Board.

Sincerely,

A handwritten signature in black ink, appearing to read "Shawn Devine". The signature is stylized with a large, sweeping initial "S" and a long, horizontal stroke extending to the right.

Shawn Devine
Chief of Police



North Bay Police Service

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705-497-5555 FAX 705-497-5591

Website: www.northbaypolice.on.ca

Shawn Devine
Chief of Police

Scott Tod
Deputy Chief of Police

Board Report

Date of Report: May 03, 2018

Date of Meeting: May 08, 2018

Chair Mr. D. O'Connor and members of the
North Bay Police Services Board

Subject: Personal Expenses

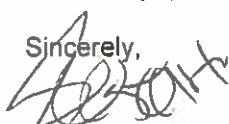
Recommendation: That the Board hereby resolves to, "Acknowledge receipt of the Chief's personal expenses from March 13 to May 08, 2018."

Board By-law #05/01 directs the Chief of Police to submit personal expenses to the Board on a quarterly basis. The expenses reported on should include credit card invoices and per diem expenses. Enclosed are NBPS Expense Reports outlining my expenses for the dates stated. The table below breaks out these expenditures.

Date	Comments	Accommodation	Per Diem	Mileage
19/20March 2018	OPTIC – Board of Directors Meeting Toronto ON	261.86 Reimbursement	44.00	304.30 Reimbursement
06April 2018	OPC Basis Training March Pass	193.37	85.00	521.15
09-11April 2018	OACP Board of Directors Meeting St. Jacobs ON		76.00	397.60
24April 2018	OPTIC – Board of Directors Meeting Toronto ON	252.99 Reimbursement	44.00	315.00 Reimbursement
27/27April 2018	OACP ZONE 1A Meeting Sudbury	138.00		

I invite any questions or comments from the Board.

Sincerely,


Shawn Devine
Chief of Police



North Bay Police Service Expense Report

Employee Name: Shawn Devine

Employee/Badge # 5614

Details of Travel, Event or Item: OPTIC Board Meeting

Date(s): 19/20 March 2018

Investigation Occurrence # _____

Transportation	Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total (B)
Total Mileage @ .45 /km								\$0.00
Fuel, Oil, Maintenance								\$0.00
Parking & Tolls								\$0.00
Auto Rental								\$0.00
Taxi, Shuttle, Air, Rail, Bus								\$0.00
Transportation Total	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Meals & Lodging								
Hotel, (Including Parking, etc)								\$0.00
Breakfast \$12 /day			\$12.00					\$12.00
Lunch \$21.00 /day								\$0.00
Dinner \$32.00 /day		\$32.00						\$32.00
Prisoner Meals								\$0.00
Meals & Lodging Total	\$0.00	\$32.00	\$12.00	\$0.00	\$0.00	\$0.00	\$0.00	\$44.00
Miscellaneous								
Daily Training Allowance								\$0.00
Miscellaneous/Other								\$0.00
Registration								\$0.00
*Hospitality/Other(see below)								\$0.00
Miscellaneous Total	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Per Day Total (A)	\$0.00	\$32.00	\$12.00	\$0.00	\$0.00	\$0.00	\$0.00	
Column (A) & (B) must cross total							Total Expenses Above: \$44.00	
TMAAR Issued							Subtract payment advances:	
Subtract amounts charged to Dept. Visa # _____:								
Subtract amounts charged to Dept. Visa # _____:								
Balance owing to member/ Refund to the North Bay Police Service(\$):							44.00	
Course Registration to be Invoiced:								

*Explanation of Hospitality/Other Charges:

Crown Bill Back: Y <input type="checkbox"/>	Itemized Receipts required		Additional information required for Crown Bill Back	
Prisoner Name	Location	Occurrence #	Escorting Officers	Warrant #
Departure Date	Departure Time		Return Date	Return Time
Odometer Start	Odometer Finish			

Submitted By: Shawn Devine

Date: _____

Advance Request ☐

Approved by Supervisor: [Signature]

Date: _____

Chief's Office Approval: [Signature]

Date: 03 April 2018

Revised : 2015-05-23



North Bay Police Service Expense Report

Employee Name: Shawn Devine

Employee/Badge # 5614

Details of Travel, Event or Item: OPTIC Board Meeting

Date(s): 19/20 March 2018

Investigation Occurrence #

Transportation	Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total (B)
Total Mileage @ .45 /km		\$150.75	\$153.55					\$304.30
Fuel, Oil, Maintenance								\$0.00
Parking & Tolls								\$0.00
Auto Rental								\$0.00
Taxi, Shuttle, Air, Rail, Bus								\$0.00
Transportation Total	\$0.00	\$150.75	\$153.55	\$0.00	\$0.00	\$0.00	\$0.00	\$304.30
Meals & Lodging								
Hotel, (Including Parking, etc)			\$261.86					\$261.86
Breakfast \$12 /day								\$0.00
Lunch \$21.00 /day								\$0.00
Dinner \$32.00 /day								\$0.00
Prisoner Meals								\$0.00
Meals & Lodging Total	\$0.00	\$0.00	\$261.86	\$0.00	\$0.00	\$0.00	\$0.00	\$261.86
Miscellaneous								
Daily Training Allowance								\$0.00
Miscellaneous/Other								\$0.00
Registration								\$0.00
*Hospitality/Other(see below)								\$0.00
Miscellaneous Total	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Per Day Total (A)	\$0.00	\$150.75	\$415.41	\$0.00	\$0.00	\$0.00	\$0.00	
Column (A) & (B) must cross total	Total Expenses Above:							\$566.16
TMAAR Issued	Subtract payment advances:							
Subtract amounts charged to Dept. Visa #								
Subtract amounts charged to Dept. Visa #								
Balance owing to member/ Refund to the North Bay Police Service(\$):								566.16
Course Registration to be Invoiced:								

***Explanation of Hospitality/Other Charges:**

Holiday Inn Airport Mileage Travel to meeting was on the 19 March 2019 return to North Bay was on the 29 March 2018 following A/L

Submitted to OPTIC for reimbursement

Crown Bill Back: Y <input type="checkbox"/>		Itemized Receipts required	Additional information required for Crown Bill Back	
Prisoner Name	Location	Occurrence #	Escorting Officers	Warrant #
Departure Date	Departure Time		Return Date	Return Time
Odometer Start	Odometer Finish			

Submitted By: Shawn Devine

Date: _____

Advance Request ☐

Approved by Supervisor: _____

Date: _____

Chief's Office Approval: _____

Date: 03 April 2018

Revised : 2015-05-23



North Bay Police Service Expense Report

Employee Name: OPC March Pass

Employee/Badge # 5614

Details of Travel, Event or Item: Cadets Graduation from OPC Basic Training

Date(s): 06April2018

Investigation Occurrence # _____

Transportation	Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total (B)
Total Mileage @ 45 /km					\$244.80	\$226.35		\$471.15
Fuel, Oil, Maintenance								\$0.00
Parking & Tolls					\$25.00	\$25.00		\$50.00
Auto Rental								\$0.00
Taxi, Shuttle, Air, Rail, Bus								\$0.00
Transportation Total	\$0.00	\$0.00	\$0.00	\$0.00	\$269.80	\$251.35	\$0.00	\$521.15
Meals & Lodging								
Hotel, (Including Parking, etc)						\$193.37		\$193.37
Breakfast \$12 /day						\$12.00		\$12.00
Lunch \$21.00 /day								\$0.00
Dinner \$32.00 /day					\$32.00	\$32.00		\$64.00
Prisoner Meals								\$0.00
Meals & Lodging Total	\$0.00	\$0.00	\$0.00	\$0.00	\$32.00	\$237.37	\$0.00	\$269.37
Miscellaneous								
Daily Training Allowance								\$0.00
Miscellaneous/Other								\$0.00
Registration								\$0.00
*Hospitality/Other(see below)								\$0.00
Miscellaneous Total	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Per Day Total (A)	\$0.00	\$0.00	\$0.00	\$0.00	\$301.80	\$488.72	\$0.00	
Column (A) & (B) must cross total							Total Expenses Above:	\$790.52
TMAAR Issued							Subtract payment advances:	
Subtract amounts charged to Dept. Visa # _____:								
Subtract amounts charged to Dept. Visa # _____:								
Balance owing to member/ Refund to the North Bay Police Service(\$):								790.52
Course Registration to be Invoiced: _____								

*Explanation of Hospitality/Other Charges:

Delta Hotel London

Crown Bill Back: Y <input type="checkbox"/>		Itemized Receipts required		Additional Information required for Crown Bill Back	
Prisoner Name	Location	Occurrence #	Escorting Officers	Warrant #	
Departure Date	Departure Time		Return Date	Return Time	
Odometer Start	Odometer Finish				

Submitted By: _____

Date: _____

Advance Request ☐

Approved by Supervisor: _____

Date: _____

Chief's Office Approval: _____

Date: _____

Revised : 2015-05-23



North Bay Police Service Expense Report

Employee Name: Shawn Devine **Employee/Badge #** 5614
Details of Travel, Event or Item: OACP Board of Directors Meeting St Jacobs ON **Date(s):** 09-11 April 2018
Investigation Occurrence # _____

Transportation	Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total (B)	
Total Mileage @ .45 /km		\$191.25		\$181.35				\$372.60	
Fuel, Oil, Maintenance								\$0.00	
Parking & Tolls		\$25.00						\$25.00	
Auto Rental								\$0.00	
Taxi,Shuttle,Air,Rail,Bus								\$0.00	
Transportation Total	\$0.00	\$216.25	\$0.00	\$181.35	\$0.00	\$0.00	\$0.00	\$397.60	
Meals & Lodging									
Hotel, (Including Parking, etc)								\$0.00	
Breakfast \$12 /day								\$0.00	
Lunch \$21.00 /day				\$21.00				\$21.00	
Dinner \$32.00 /day		\$32.00		\$32.00				\$64.00	
Prisoner Meals								\$0.00	
Meals & Lodging Total	\$0.00	\$32.00	\$0.00	\$53.00	\$0.00	\$0.00	\$0.00	\$85.00	
Miscellaneous									
Daily Training Allowance								\$0.00	
Miscellaneous/Other								\$0.00	
Registration								\$0.00	
*Hospitality/Other(see below)								\$0.00	
Miscellaneous Total	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Per Day Total (A)	\$0.00	\$248.25	\$0.00	\$234.35	\$0.00	\$0.00	\$0.00		
Column (A) & (B) must cross total							Total Expenses Above:		\$482.60
TMAAR Issued		Subtract payment advances:							
Subtract amounts charged to Dept. Visa # _____:									
Subtract amounts charged to Dept. Visa # _____:									
Balance owing to member/ Refund to the North Bay Police Service(\$):							482.60		
Course Registration to be Invoiced:									

***Explanation of Hospitality/Other Charges:**

OACP Board of Directors Meeting St Jacobs ON Homewood Suites Hotel accommodations covered by OACP

Travel to St Jacobs via 407 ERT charge, return travel via Orangeville no 407 ERT charge

Crown Bill Back: Y <input type="checkbox"/>		Itemized Receipts required		Additional information required for Crown Bill Back	
Prisoner Name	Location	Occurrence #	Escorting Officers	Warrant #	
Departure Date	Departure Time		Return Date	Return Time	
Odometer Start	Odometer Finish				

Submitted By: _____

Date: _____

Advance Request ☐

Approved by Supervisor: _____

Date: _____

Chief's Office Approval: _____

Date: _____

Revised : 2015-05-23



North Bay Police Service Expense Report

Employee Name: Shawn Devine Employee/Badge # 5614
 Details of Travel, Event or Item: OPTIC Board Meeting Date(s): 24April2018
 Investigation Occurrence # _____

Transportation	Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total (B)
Total Mileage @ .45 /km								\$0.00
Fuel, Oil, Maintenance								\$0.00
Parking & Tolls								\$0.00
Auto Rental								\$0.00
Taxi, Shuttle, Air, Rail, Bus								\$0.00
Transportation Total	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Meals & Lodging								
Hotel, (Including Parking, etc)								\$0.00
Breakfast \$12 /day			\$12.00					\$12.00
Lunch \$21.00 /day								\$0.00
Dinner \$32.00 /day		\$32.00						\$32.00
Prisoner Meals								\$0.00
Meals & Lodging Total	\$0.00	\$32.00	\$12.00	\$0.00	\$0.00	\$0.00	\$0.00	\$44.00
Miscellaneous								
Daily Training Allowance								\$0.00
Miscellaneous/Other								\$0.00
Registration								\$0.00
*Hospitality/Other(see below)								\$0.00
Miscellaneous Total	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Per Day Total (A)	\$0.00	\$32.00	\$12.00	\$0.00	\$0.00	\$0.00	\$0.00	
Column (A) & (B) must cross total							Total Expenses Above:	
							\$44.00	
TMAAR Issued							Subtract payment advances:	
Subtract amounts charged to Dept. Visa # _____:								
Subtract amounts charged to Dept. Visa # _____:								
Balance owing to member/ Refund to the North Bay Police Service(\$):							44.00	
Course Registration to be Invoiced:								

*Explanation of Hospitality/Other Charges:

OPTIC Board Meeting Holiday Inn 970 Dixon Rd

Crown Bill Back: Y <input type="checkbox"/>		Itemized Receipts required		Additional information required for Crown Bill Back	
Prisoner Name	Location	Occurrence #	Escorting Officers	Warrant #	
Departure Date	Departure Time		Return Date	Return Time	
Odometer Start	Odometer Finish				

Submitted By: _____

Date: _____

Advance Request ☐

Approved by Supervisor: _____

Date: _____

Chief's Office Approval: _____

Date: _____

Revised : 2015-05-23



North Bay Police Service Expense Report

3759

Employee Name: Shawn Devine Employee/Badge # 5614
Details of Travel, Event or Item: OPTIC Board Meeting Date(s): 24 April 2018
Investigation Occurrence # _____

Transportation	Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total (B)
Total Mileage @ .45 /km		\$157.50	\$157.50					\$315.00
Fuel, Oil, Maintenance								\$0.00
Parking & Tolls								\$0.00
Auto Rental								\$0.00
Taxi, Shuttle, Air, Rail, Bus								\$0.00
Transportation Total	\$0.00	\$157.50	\$157.50	\$0.00	\$0.00	\$0.00	\$0.00	\$315.00
Meals & Lodging								
Hotel, (Including Parking, etc)			\$252.99					\$252.99
Breakfast \$12 /day								\$0.00
Lunch \$21.00 /day								\$0.00
Dinner \$32.00 /day								\$0.00
Prisoner Meals								\$0.00
Meals & Lodging Total	\$0.00	\$0.00	\$252.99	\$0.00	\$0.00	\$0.00	\$0.00	\$252.99
Miscellaneous								
Daily Training Allowance								\$0.00
Miscellaneous/Other								\$0.00
Registration								\$0.00
*Hospitality/Other(see below)								\$0.00
Miscellaneous Total	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Per Day Total (A)	\$0.00	\$157.50	\$410.49	\$0.00	\$0.00	\$0.00	\$0.00	
Column (A) & (B) must cross total							Total Expenses Above:	\$567.99
TMAAR Issued							Subtract payment advances:	
Subtract amounts charged to Dept. Visa # _____								
Subtract amounts charged to Dept. Visa # _____								
Balance owing to member/ Refund to the North Bay Police Service(\$):								567.99
Course Registration to be Invoiced: _____								

*Explanation of Hospitality/Other Charges:
OPTIC Board Meeting Holiday Inn 970 Dixon Rd

RECEIVED

APR 25 2018 #3

Prisoner Name	Location	Occurrence #	Warrant #
Departure Date	Departure Time	Return Date	Return Time
Odometer Start	Odometer Finish		

Submitted By: Shawn Devine Date: 23 April 2018 Advance Request ☐
Approved by Supervisor: [Signature] Date:
Chief's Office Approval: [Signature] Date: 25 April 2018 Revised: 2015-05-23



North Bay Police Service Expense Report

Employee Name: Shawn Devine Employee/Badge # 5614
 Details of Travel, Event or Item: OACP Zone Meeting in Sudbury Date(s): 26/27 April 2018
 Investigation Occurrence # _____

Transportation	Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total (B)
Total Mileage @ 45 /km								\$0.00
Fuel, Oil, Maintenance								\$0.00
Parking & Tolls								\$0.00
Auto Rental								\$0.00
Taxi, Shuttle, Air, Rail, Bus								\$0.00
Transportation Total	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Meals & Lodging								
Hotel, (including Parking, etc)						\$138.00		\$138.00
Breakfast \$12 /day								\$0.00
Lunch \$21.00 /day								\$0.00
Dinner \$32.00 /day								\$0.00
Prisoner Meals								\$0.00
Meals & Lodging Total	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$138.00	\$0.00	\$138.00
Miscellaneous								
Daily Training Allowance								\$0.00
Miscellaneous/Other								\$0.00
Registration								\$0.00
*Hospitality/Other(see below)								\$0.00
Miscellaneous Total	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Per Day Total (A)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$138.00	\$0.00	
Column (A) & (B) must cross total							Total Expenses Above:	\$138.00
TMAAR Issued							Subtract payment advances:	
Subtract amounts charged to Dept. Visa # _____:								
Subtract amounts charged to Dept. Visa # _____:								
Balance owing to member/ Refund to the North Bay Police Service(\$):								138.00
Course Registration to be Invoiced:								

*Explanation of Hospitality/Other Charges:
OACP Zone Meeting in Sudbury Hampton Inn

Crown Bill Back: Y <input type="checkbox"/>		Itemized Receipts required	Additional information required for Crown Bill Back	
Prisoner Name	Location	Occurrence #	Escorting Officers	Warrant #
Departure Date	Departure Time		Return Date	Return Time
Odometer Start	Odometer Finish			

Submitted By: Shawn Devine Date: 1 May 2018 Advance Request ☐
 Approved by Supervisor: _____ Date: _____
 Chief's Office Approval: [Signature] Date: 1 May 2018 Revised: 2015-05-23

2018-03-01

NORTH BAY POLICE SERVICE CONDENSED MONTHLY STATISTICAL REPORT

MONTH OF FEBRUARY

During the month of February 2018, police activity for the North Bay Police Service resulted in 2157 calls as compared to 1905 calls in 2017.

Of these calls, 132 were to investigate motor vehicle accidents. Nine of these accidents involved injuries, with 11 persons injured.

The following is a list of some of the criminal occurrences investigated during the month, with comparative figures for 2017.

	Year to Date				Cleared to Date	
	2018	2017	2018	2017	2018	2017
Homicide	-	-	-	-	-	-
Sexual Offences	3	5	4	15	6	9
Assault	29	31	62	62	79	57
Robbery	1	-	2	1	3	2
Break, Enter & Theft	14	20	39	45	14	7
Stolen Vehicles	1	1	2	2	3	1
Stolen Bicycles	-	2	-	4	-	1
Recovered Bicycles	-	2	1	2	-	-
Theft Under	32	68	85	127	37	29
Theft Over	1	1	3	2	1	-
Mischief	9	12	30	32	8	14
Drug Charges	4	13	15	29	22	29
Criminal Offences Total			349	487		
Calls for Service			4358	3716		
Police Activity			4693	4106		

Additional detailed statistics are available through the Office of the Chief of Police.

*Note - Year to Date statistics will change due to adjustments.

Shawn Devine
Chief of Police

/sc

2018-03-27

*** R E V I S E D ***

**NORTH BAY POLICE SERVICE
CONDENSED MONTHLY STATISTICAL REPORT**

MONTH OF FEBRUARY

During the month of February 2018, police activity for the North Bay Police Service resulted in 2156 calls as compared to 1905 calls in 2017.

Of these calls, 132 were to investigate motor vehicle accidents. Nine of these accidents involved injuries, with 11 persons injured.

The following is a list of some of the criminal occurrences investigated during the month, with comparative figures for 2017.

	Year to Date				Cleared to Date	
	2018	2017	2018	2017	2018	2017
Homicide	-	-	-	-	-	-
Sexual Offences	4	5	5	15	6	9
Assault	37	31	73	62	84	57
Robbery	1	-	4	1	3	2
Break, Enter & Theft	16	20	43	45	14	7
Stolen Vehicles	2	1	5	2	3	1
Stolen Bicycles	-	2	-	4	-	1
Recovered Bicycles	-	2	1	2	-	-
Theft Under	50	68	117	127	41	29
Theft Over	1	1	3	2	1	-
Mischief	15	12	39	32	8	14
Drug Charges	4	13	16	29	22	29
Criminal Offences Total			448	487		
Calls for Service			4346	3716		
Police Activity			4692	4106		

Additional detailed statistics are available through the Office of the Chief of Police.

*Note - Year to Date statistics will change due to adjustments.

Shawn Devine
Chief of Police

/sc

2018-04-09

**NORTH BAY POLICE SERVICE
CONDENSED MONTHLY STATISTICAL REPORT**

MONTH OF MARCH

During the month of March 2018, police activity for the North Bay Police Service resulted in 2448 calls as compared to 2152 calls in 2017.

Of these calls, 75 were to investigate motor vehicle accidents. Ten of these accidents involved injuries, with 13 persons injured.

The following is a list of some of the criminal occurrences investigated during the month, with comparative figures for 2017.

	Year to Date		Cleared to Date	
	2018	2017	2018	2017
Homicide	-	-	-	-
Sexual Offences	10	9	15	24
Assault	24	39	97	101
Robbery	1	2	5	3
Break, Enter & Theft	9	6	52	51
Stolen Vehicles	1	-	6	2
Stolen Bicycles	3	1	3	5
Recovered Bicycles	1	1	2	3
Theft Under	55	72	172	198
Theft Over	1	1	4	3
Mischief	18	21	57	53
Drug Charges	5	20	21	49
Criminal Offences Total			629	763
Calls for Service			6615	5687
Police Activity			7140	6258

Additional detailed statistics are available through the Office of the Chief of Police.

*Note - Year to Date statistics will change due to adjustments.

Shawn Devine
Chief of Police

2018-04-27

*** R E V I S E D ***

**NORTH BAY POLICE SERVICE
CONDENSED MONTHLY STATISTICAL REPORT
MONTH OF MARCH**

During the month of March 2018, police activity for the North Bay Police Service resulted in 2462 calls as compared to 2152 calls in 2017.

Of these calls, 75 were to investigate motor vehicle accidents. Ten of these accidents involved injuries, with 13 persons injured.

The following is a list of some of the criminal occurrences investigated during the month, with comparative figures for 2017.

	Year to Date				Cleared to Date	
	2018	2017	2018	2017	2018	2017
Homicide	-	-	-	-	-	-
Sexual Offences	10	9	15	24	14	12
Assault	31	39	107	101	109	87
Robbery	1	2	5	3	4	4
Break, Enter & Theft	13	6	58	51	19	7
Stolen Vehicles	1	-	6	2	4	1
Stolen Bicycles	4	1	4	5	-	1
Recovered Bicycles	1	1	2	3	-	-
Theft Under	69	72	193	198	52	37
Theft Over	1	1	4	3	1	1
Mischief	21	21	63	53	14	22
Drug Charges	6	20	23	49	30	47
Criminal Offences Total			696	763		
Calls for Service			6623	5687		
Police Activity			7154	6258		

Additional detailed statistics are available through the Office of the Chief of Police.

*Note - Year to Date statistics will change due to adjustments.

Shawn Devine
Chief of Police



North Bay Police Service

P.O. Box 717, 135 Princess Street West, North Bay, ON P1B 8J8

705-497-5555 FAX 705-497-5591

Website: www.northbaypolice.on.ca

Shawn Devine
Chief of Police

Scott Tod
Deputy Chief of Police

Board Report

Date of Report: April 3, 2018

Date of Meeting: May 8, 2018

Chair Mr. D. O'Connor
and Members of the North Bay Police Services Board

Subject: Use of Force - 2016 and 2017 Annual Reports

Recommendation: Information Item

Please find attached the 2016 and 2017 Use of Force Annual Reports as completed by Cst. Sproule of our Training Section and approved by Inspector Kelusky. In 2016, the total number of occurrences that required the submission of a Use of Force Report was sixty (60). Four (4) of these occurrences were in relation to destroying a wounded animal. Two (2) reports involved the use of aerosol or impact weapons, eight (8) involve the deployment/firing of a Conducted Energy Weapon (CEW) and thirteen (13) involve the use of empty hand techniques. One (1) Officer received injuries while two (2) subjects were injured.

In 2017, the total number of occurrences that required the submission of a Use of Force Report was eighty-five (85). Seven (7) of these occurrences were in relation to destroying a wounded animal. Three (3) reports involved the use of aerosol or impact weapons, fourteen (14) involve the deployment/firing of a Conducted Energy Weapon (CEW) and ten (10) involve the use of empty hand techniques. Two (2) Officers received injuries while eleven (11) subjects were injured.

I invite any questions or comments from the Board.

Sincerely,


Shawn Devine
Chief of Police



NORTH BAY POLICE SERVICE

2016 Annual Report Use of Force

Report Date: January 4th, 2017
Author: Cst. Steven Sproule

A handwritten signature in black ink, which appears to be "S. Sproule", followed by the number "5555" written vertically.

A. Overview and Mandate

The proper completion and analysis of the Ministry of Community Safety and Correctional Services "Use of Force Report" or more commonly identified as a "Form 1" assists police services in instituting or adapting training to best prepare its officers and ultimately to serve their communities.

The reports contain information that assists management in addressing scheduling and equipment issues; for example: times of the week when it would be beneficial to have more officers working or whether a certain use of force option (weapon) is or isn't effective. The *Police Services Act* and North Bay Police Standard Operating Procedures dictate when a police officer is to submit a Use of Force Report.

Mandatory police officer submission for a Use of Force Report occurs in the following situations:

- a. Draws a handgun in the presence of a member of the public, excluding a member of the Service, while on duty;
- b. Points a firearm at a person;
- c. Discharges a firearm;
- d. Uses a weapon other than a firearm on another person;
- e. Uses a conducted energy weapon, in the probe mode, drive stun mode or demonstrative mode on another person; and/or
- f. Uses physical force on another person that results in an injury requiring medical attention

In addition to ensuring that the training received by the members of the North Bay Police Service meet Ministry Standards, the Service's Training Unit conducts an analysis of all Use of Force Reports submitted to identify any trends that may require further investigation.

B. Executive Summary

The terms "occurrence" and "report" will be referred to throughout this report. For clarification, an "occurrence" is the actual call for service that resulted in officers having attended a scene. "Report" shall refer to the approved Ministry of Community Safety and Correctional Services "Use of Force Report" or "Form 1".

It is important to distinguish between the number of occurrences and the number of reports generated by the occurrences because the figures may be misleading. For each reportable Use of Force occurrence (criteria listed above) a Use of Force Report (Form 1) must be submitted. However in some instances several officers may have had to utilize force in the same occurrence, which requires a separate

or additional report(s) to be generated. For the purpose of this report the number of occurrences is perhaps the more important figure.

Officers of the Service responded to a variety of calls in 2016 that required the Use of Force on members of the public. Robberies, domestic disputes, attempted suicides, other *Mental Health Act* apprehensions, high risk search warrant executions, and licensed establishment disturbances are just a few examples.

In 2016 the total number of occurrences that required the submission of a Use of Force Report was 60. This is a decrease of 13 from 2015's total of 73. 4 of these occurrences were in relation to officers utilizing a firearm to euthanize wounded animals leaving 56 occurrences that involved the use of force on a member of the public that required a Use of Force Report (Form 1).

The following chart depicts the number of occurrences when Use of Force was used in 2016. Please note how the number of reports is significantly higher than the occurrences. This was due to the fact in some instances two or more officers had to submit a Use of Force report for the same occurrence.

The following chart illustrates the Use of Force Reports by type for the past six years.

REPORT TYPE	2011	2012	2013	2014	2015	2016
Total Reports	50	55	74	51	73	60
Reports submitted to euthanize animals			16	9	12	4
Reports involving firearms (public only)	19	23	39	18	22	32
Reports involving Aerosol or Impact Weapons	2	3	8	3	3	2
Reports involving Empty Hand Techniques	2	1	0	3	1	13
Reports involving C.E.W. (demonstrative only)	16	11	12	18	35	24
Reports involving C.E.W. (fired/deployed only)	5	3	4	6	11	8

UOF Reports for 2016

USE OF FORCE REPORTS – 2016											
Month	Firearm Pointed	Handgun Drawn	Firearm Discharged	Intermediate Weapons/ Empty Hands	CEW Demo	CEW Deployed	Subject Injuries	Officer Injuries	Day Shift	Night Shift	Animals Dispatched
January	4	1		0/2	2	1		1	6	1	
February	1	1		0/1	3				2	2	
March	1	1		0/1		1			2	1	
April	2	2	1		3				3	3	1
May				1/2	1	3	1		1	4	
June	2			0/1	2				2	2	
July		1	1							2	1
August		1	1		1				1	2	1
September	2	2		0/1	2					4	
October	6			0/1	3				2	7	
November				1/1	3					4	
December		1	1	0/3	4	3	1		7	2	1
Totals	18	10	4	2/13	24	8	2	1	26	34	4
TOTAL # of UOF REPORTS	60										

Each number reflects the escalation of force for each UOF report. (ie one UOF report may show handgun drawn and Firearm pointed). However, subject injuries and officer injuries are only reflected once per incident, NOT per number of UOF reports submitted.

The number of "Firearm pointed" reflects that of the ERT and Street Crime CDSA warrant executions where 4-6 members on the same incident had firearms pointed at various subjects.

C. Injuries

Based on the information from the Form 1 reports there was one injury to an officer when Use of Force had been necessary. In 2016 two subjects received minor injuries during the course of their arrest. According to the 2016 reports, no third-party individuals received any injuries. These statistics do not include injuries to either the subject or to a third party that was sustained prior to police involvement.

For the purposes of this report, an injury is listed when it is depicted on the Form 1 as an injury regardless of medical treatment or not was required.

PERSON INJURED	2011	2012	2013	2014	2015	2016
Police Officer	5	2	1	1	0	1
Subject	3	3	5	1	1	2
Third Party	0	0	0	0	0	0

D. Analysis of Occurrences by Time of Day for 2016

The Form 1 report also details the date and time that the occurrence transpired. This information is important as it assists managers in determining personnel deployment requirements or equipment needs. As previously explained, this report will focus on occurrences that involve the Use of Force on members of the public rather than the destruction of injured animals.

TIME	OCCURRENCES INVOLVING USE OF FORCE ON PEOPLE		
	2014	2015	2016
0700-1900	15	12	26
1900-0700	16	36	34

E. Analysis of Occurrences by Day of the Week for 2016

In years prior, it was often perceived that the police were more likely to become involved in a violent encounter on a weekend (parties, increased consumption of

alcohol). Recent review of the Use of Force reports is now showing that there is no one day or evening that is standing out as being more likely to promote violent encounters.

F. Use of Force Equipment Purchases and Training Accomplishments

In 2016, the training unit underwent some transformation with Sgt Cook being promoted out of the unit and back to general patrol as a frontline supervisor. A competition was held and Cst. Joe Whitehead was the successful candidate for the Use of Force Assistant position and will begin to complete the necessary courses required for that role. I was able to obtain the Firearms Facilitator Course at OPC from Sep-Oct 2016 to help with my new role as the Head Instructor in training.

G. Conclusion

2016 was a growing year with Sgt Cook leaving the unit and the welcoming of Cst Joe Whitehead to the unit. Cst Whitehead and I will work hard get the training back to a direction that we want to see it go.

2017 will see the Training Unit continue to keep North Bay Police Service members at or above Ministry standards. New ideas in regards to training and equipment will be continuously explored and presented to command for further study or adoption.



NORTH BAY POLICE SERVICE

2017 Annual Report Use of Force

Report Date: March 13th, 2018
Author: Cst. Steven Sproule

[Signature] #5895

A. Overview and Mandate

The proper completion and analysis of the Ministry of Community Safety and Correctional Services "Use of Force Report" or more commonly identified as a "Form 1" assists police services in instituting or adapting training to best prepare its officers and ultimately to serve their communities.

The reports contain information that assists management in addressing scheduling and equipment issues; for example: times of the week when it would be beneficial to have more officers working or whether a certain use of force option (weapon) is or isn't effective. The *Police Services Act* and North Bay Police Standard Operating Procedures dictate when a police officer is to submit a Use of Force Report.

Mandatory police officer submission for a Use of Force Report occurs in the following situations:

- a. Draws a handgun in the presence of a member of the public, excluding a member of the Service, while on duty;
- b. Points a firearm at a person;
- c. Discharges a firearm;
- d. Uses a weapon other than a firearm on another person;
- e. Uses a conducted energy weapon, in the probe mode, drive stun mode or demonstrative mode on another person; and/or
- f. Uses physical force on another person that results in an injury requiring medical attention

In addition to ensuring that the training received by the members of the North Bay Police Service meet Ministry Standards, the Service's Training Unit conducts an analysis of all Use of Force Reports submitted to identify any trends that may require further investigation.

B. Executive Summary

The terms "occurrence" and "report" will be referred to throughout this report. For clarification, an "occurrence" is the actual call for service that resulted in officers having attended a scene. "Report" shall refer to the approved Ministry of Community Safety and Correctional Services "Use of Force Report" or "Form 1".

It is important to distinguish between the number of occurrences and the number of reports generated by the occurrences because the figures may be misleading. For each reportable Use of Force occurrence (criteria listed above) a Use of Force Report (Form 1) must be submitted. However in some instances several officers may have had to utilize force in the same occurrence, which requires a

separate or additional report(s) to be generated. For the purpose of this report the number of occurrences is perhaps the more important figure.

Officers of the Service responded to a variety of calls in 2017 that required the Use of Force on members of the public. Robberies, domestic disputes, attempted suicides, other *Mental Health Act* apprehensions, high risk search warrant executions, and licensed establishment disturbances are just a few examples.

In 2017 the total number of occurrences that required the submission of a Use of Force Report was 85. This is an increase of 25 from 2016's total of 60. 7 of these occurrences were in relation to officers utilizing a firearm to euthanize wounded animals leaving 78 occurrences that involved the use of force on a member of the public that required a Use of Force Report (Form 1).

The following chart depicts the number of occurrences when Use of Force was used in 2017.

The following chart illustrates the Use of Force Reports by type for the past six years.

REPORT TYPE	2012	2013	2014	2015	2016	2017
Total Reports	55	74	51	73	60	85
Reports submitted to euthanize animals		16	9	12	4	7
Reports involving firearms (public only)	23	39	18	22	32	54
Reports involving Aerosol or Impact Weapons	3	8	3	3	2	3
Reports involving Empty Hand Techniques	1	0	3	1	13	10
Reports involving C.E.W. (demonstrative only)	11	12	18	35	24	29
Reports involving C.E.W. (fired/deployed only)	3	4	6	11	8	14

UOF Reports for 2017

USE OF FORCE REPORTS – 2017											
Month	Firearm Pointed	Handgun Drawn	Firearm Discharged	Intermediate Weapons/ Empty Hands	CEW Demo	CEW Deployed	Subject Injuries	Officer Injuries	Day Shift	Night Shift	Animals Dispatched
January	9	5		0/1	2		1		9	7	
February	4	4			2	1		2	1	5	
March			1	0/1	2	2			4	1	1
April	2	2		0/1	3	2	1		1	5	
May	3			1/1	2	3	2		2	6	
June		2		0/1		1				3	
July			1		2	1			2	2	1
August	8	3	1	2/1	4		3		4	11	1
September	1		1	0/2	6	1	2		2	7	1
October	5	2	1	0/1	3	1			5	6	1
November		1	1		2	1	1		4		1
December	2	1	1	0/1	1	1	1		2	3	1
Totals	34	20	7	3/10	29	14	11	2	36	56	7
TOTAL # of UOF REPORTS	85										

Each number reflects the escalation of force for each UOF report. (ie one UOF report may show handgun drawn and Firearm pointed or empty hands to CEW). However, subject injuries and officer injuries are only reflected once per incident, NOT per number of UOF reports submitted.

The number of "Firearm pointed" reflects that of the ERT and Street Crime CDSA warrant executions where 4-6 members on the same incident had firearms pointed at various subjects.

C. Injuries

Based on the information from the Form 1 reports there was one injury to an officer when Use of Force had been necessary. In 2016 two subjects received minor injuries during the course of their arrest. According to the 2017 reports, no third-party individuals received any injuries. These statistics do not include injuries to either the subject or to a third party that was sustained prior to police involvement.

For the purposes of this report, an injury is listed when it is depicted on the Form 1 as an injury regardless of medical treatment or not was required.

PERSON INJURED	2012	2013	2014	2015	2016	2017
Police Officer	2	1	1	0	1	2
Subject	3	5	1	1	2	11
Third Party	0	0	0	0	0	0

D. Analysis of Occurrences by Time of Day for 2017

The Form 1 report also details the date and time that the occurrence transpired. This information is important as it assists managers in determining personnel deployment requirements or equipment needs. As previously explained, this report will focus on occurrences that involve the Use of Force on members of the public rather than the destruction of injured animals.

TIME	OCCURRENCES INVOLVING USE OF FORCE ON PEOPLE		
	2015	2016	2017
0700-1900	12	26	36
1900-0700	36	34	56

E. Analysis of Occurrences by Day of the Week for 2017

In years prior, it was often perceived that the police were more likely to become involved in a violent encounter on a weekend (parties, increased consumption of alcohol). Recent review of the Use of Force reports is now showing that there is no one day or evening that is standing out as being more likely to promote violent encounters.

F. Use of Force Equipment Purchases and Training Accomplishments

In 2017, the training unit is still "under construction" with the amount of course that Cst Whitehead and I have had to take with the transformation of the unit. Cst Whitehead and I upgraded the IARD program and both attended the Ottawa Police Service Instructor course in April/May. We also both became Arwen Instructors and armourers in April. Cst Whitehead successfully completed the following courses in 2017; UOF course at OPC, FAPL, Glock Armourer, Carbine Patrol Officer course, Carbine Instructor course, C8 Armourers course, and Shotgun Instructor course. I attended the DT Facilitators course from Sep-Dec.

G. Conclusion

2017 continued as a growing year with Cst Whitehead away on several courses.

2018 will see the Training Unit continue to keep North Bay Police Service members at or above Ministry standards. New ideas in regards to training and equipment will be continuously explored and presented to command for further study or adoption.