



## **NORTH BAY POLICE SERVICES BOARD**

135 Princess Street W., P.O. Box 717, North Bay, ON P1B 8J8



### **OPEN SESSION AGENDA November 21, 2017 @ 10:00 hours**

- |    |   |                |
|----|---|----------------|
| 1. | Approval of Agenda  | Chair          |
| 2. | Approval of Minutes of Open Session meeting of October 10, 2017 | Chair          |
| 3. | Business Arising: nil   | Chair          |
| 4. | Correspondence  | Chief          |
| 5. | Contingency Request   | Chief          |
| 6. | Taxi Business: Taxi Driver License Applications                 | Chief          |
| 7. | Reports:  |                |
|    | Chief's Monthly Activity  | Chief          |
|    | Chief's Expenses  | Chief          |
|    | Statistical Report September 2017                               | Chief          |
|    | 2017 Budget - Quarterly Report                                  | Chief          |
|    | Building Facility Condition Assessment & Suitability Analysis   | Chief          |
|    | Ministry Strategy for a Safer Ontario                           | Chief          |
|    | 2016 Annual Report on Policing in North Bay and Callander       | Chief          |
| 8. | Association Report:   | NBPA Designate |



**MINUTES OF OPEN MEETING  
North Bay Police Services Board  
October 10, 2017**

**Present:**

**Board Members:** Dennis O'Connor, Chair, William Hagborg, Vice-Chair, Mac Bain, Allan McDonald, Tiziana Silveri

**Police Service:** Chief Shawn Devine, Deputy Chief Scott Tod

**Board Solicitor:** Peter Leckie

**Association:** Peter Brunette

**Guests:** The Media

**Regrets:**

**Secretary:** Carol Miller

**Call to Order**

The Chair, Dennis O'Connor, called the meeting to order at 1000 hours.

**Approval of Agenda:**

Resolution: #134-2017

Moved by William Hagborg, Seconded by Allan McDonald

The North Bay Police Services Board hereby resolves to:

"Accept the Agenda as amended for the Open Session Meeting to be held on October 10, 2017".

Carried

**Note:** the Chair added Building Facility and Condition Assessment to the Agenda

**Approval of Minutes:**

Resolution: #135-2017

Moved by Allan McDonald, Seconded by William Hagborg

The North Bay Police Services Board hereby resolves to:

"Adopt the Minutes of the Open Meeting held on September 12, 2017".

Carried

**Business Arising from Previous Meeting**

There was no business brought forward from the previous meeting.

**Correspondence:**

There was no correspondence presented at this meeting

**Contingency Request:**

There were no contingency requests presented at this meeting

**Taxi Business:**

There was no taxi business item presented at this meeting.

**Reports:****Chief's Monthly Activity Report – September 12 – October 9, 2017**

Monthly activities attended by the Chief and / or the Deputy Chief since the last Board meeting included - Local events: meeting with Nipissing / Canadore representatives regarding Off-Campus Student Housing issues; attendance at the Mayor's James Bond themed Fundraiser; presentation on One Pledge to firefighters at #1 Station; hosted a luncheon meeting for CAO K. Robicheau and Lt.Col. E. Cyr of CFB North Bay; HANDS meeting; announcement at the Child & Youth Centre Community Grant announcement; NBPA Golf Committee Cheque presentation to Sofia Glass and family; meeting with J. Bradbury, CAO of DNSSAB regarding Community Partner Update; liaison meeting with NBPA; John Howard Society Caring Dads Program; meeting with OIPRD Investigators; Amelia Rising for site inspection for Sexual Assault the Road Show Display; meeting with City Hall Staff regarding Thibeault Terrace Off-Campus Housing; meeting with Recovery Home Drug Strategy Sub-Committee on Community Safety; a One Pledge presentation the Nipissing University's Biidaaban Community Service-Learning and Wiidooktaadwin Indigenous mentorship Initiatives Program; NBPS Environmental Committee and Nip U Students neighbourhood clean-up, clothing donation and food drive; and the opening ceremony for the Sexual Assault Road Show.

Out of town events included: Small to Midsize Police Services Meeting in London; OPTIC meeting in Toronto; Ottawa Police Memorial; Retirement of OPP D/Supt. D. Truax in Barrie; and the Zone 1A Meeting in Timmins.

**Chief's Personal Expenses**

Resolution: #136-2017

Moved by Mac Bain, Seconded by Tiziana Silveri

The North Bay Police Services Board hereby resolves to:

"Acknowledge receipt of the Chief's personal expenses from September 2017".

Carried

**Statistical Reports - August 2017**

Deputy Chief Tod presented the Condensed Monthly Statistical Report and the Revised Condensed Monthly Statistical Report for the month of August. He indicated a slight rise in calls for service from 2016. Ninety seven (97) motor vehicle accidents were investigated with 8 accidents resulting in injuries to 11 persons.

Resolution: #137-2017

Moved by Tiziana Silveri, Seconded by Mac Bain

The North Bay Police Services Board hereby resolves to:

"Accept the Condensed Monthly Statistical Report and the Revised Condensed Monthly Statistical Report for the month of August 2017 as presented".

Carried

**September Report – The Gateway HUB**

Following presentation of the report authored by Mr. Ron Whitmer, Chair of Community Mobilization North Bay and Gateway Hub, the Chief outlined that the local EMS has joined the situation table. There were 9 situations that came forward at the September meeting bringing a total to 98 discussion of acutely elevated risk being brought to the table since the beginning of the year.

**Building Facility and Condition Assessment**

The Chief highlighted the recommendations from the report prepared by consultants on the Building Facility and Condition Assessment. The Executive Summary will be posted to the NBPS website. A copy of the full report (in excess of 200 pages) will be available in-house through the Office of the Chief

**Association Update:**

The President, Peter Brunette reported that he had attended a meeting of the Police Associations of Ontario and the mental health statistics were of mutual concern. The Police Associations of Ontario will be collectively requesting support from the province to address this growing issue. He also answered a query regarding participation in the Annual Police Run.

**Adjournment:**

Resolution: #137-2017

Moved by Allan McDonald, Seconded by William Hagborg

The North Bay Police Services Board hereby resolves to:

"Adjourn the Open Portion of the meeting held on October 10, 2017 at 1021 hours."

Carried

\_\_\_\_\_  
Chair

\_\_\_\_\_  
October 10, 2017

\_\_\_\_\_  
Secretary

Image Arts

Constance Beeson

My family and I would like to thank you  
for your lecture when Dan Kennedy (a spouse,  
my dad, and grandfather) passed away

July 4/17.

It was an extremely difficult time for us  
and we are grateful for your compassion.

Christine, Jennifer  
& family.

Thank You

North Bay Police:

A thank-you  
to let you know  
how very much  
your thoughtfulness  
meant.

Thank you for being part of Home Depot  
Kids Workshop. It was very much  
appreciated to help educate our children  
about safety. Home Depot Sue Panger

North Bay Police Chief Shawn Devine

135 Princess St West

North Bay, ON

P1B 6C2

Chief Shawn Devine,

Please excuse the type written thank you to you and all of your officers. You can be assured you will be able to read this version as opposed to my hand writing.

Chief, I am a residence of the Thibeault Terrace sub-division. We have experienced some problems as you know with petty vandalism and violation of the municipal noise by-law from loud parties.

I want to take this opportunity to thank you and all your officers for keeping an eye on our sub-division through patrolling our streets. You ought to know the North Bay Police Services have made a difference. I am not saying the problem is resolved; what I am saying the police presence has had a settling influence which is welcome by home owners in this area of the city.

My thank you card says it all; "not everyone can do what you do" nor should they!! We are too quick to criticize and often slow to acknowledge what people like the North Bay Police Services do that make a positive difference. So I say thank you and I hope you will share these words with everyone under your command.



## North Bay Police Service

P.O. Box 717, 135 Princess Street West, North Bay, ON P1B 8J8

705-497-5555 FAX 705-497-5591

Website: [www.northbaypolice.on.ca](http://www.northbaypolice.on.ca)

Shawn Devine  
Chief of Police

Scott Tod  
Deputy Chief of Police

### Board Report

Date of Report: November 16, 2017

Date of Meeting: November 21, 2017

Mr. D. O'Connor, Chair and members of  
The North Bay Police Services Board

**Subject: Contingency Account – "2017 Families First Celebrations"**

**Recommendation: That the Board hereby resolves, "to donate \$250.00 from the contingency line in the 2017 Operating Budget to assist with the 2017 Families First Celebrations."**

Please find attached a request for financial support from Erin Vaughn, Community Event Facilitator for the City of North Bay. They would like our service to become a 2017 sponsor for this year's festivities.

The current balance in the contingency account is \$662.81.

I am recommending a donation of \$250.00 from the contingency account to support worthwhile community event.

If the Board is in agreement I would request the above noted resolution be passed.

I invite any comments or questions from the Board.

Sincerely,

  
Shawn Devine  
Chief of Police





Parks, Recreation & Leisure Services  
Direct Line: (705) 474-0626, Ext. 2312  
Fax Line: (705) 474-9782  
E-mail: [Erin.vaughan@cityofnorthbay.ca](mailto:Erin.vaughan@cityofnorthbay.ca)

October 2, 2017

Chair Person  
North Bay Police Board  
135 Princess Street West  
North Bay, ON P1B 6C2

Dear Chair Person:

**Re: 2017 Families First Celebrations**

Our twenty-fourth annual Families First New Year's Eve Celebration hosted by the City of North Bay is scheduled to take place at Thomson Park, Memorial Gardens and the YMCA on December 31, 2017. New Year's Eve will be here before we know it so plans are already underway to create a fun, safe, action-packed and alcohol-free celebration for all families.

On behalf of the Families First Committee, I would like to encourage your involvement by inviting you to become a 2017 sponsor for this year's festivities. Every year it gets larger and better, and this year will be no exception. It is the generosity of our sponsors that allows us the opportunity to offer the families of North Bay a New Year's Eve to remember in a happy and safe environment. Through donations from local sponsors, we provide this event to the public free of charge.

The North Bay Police Board has donated in the past and we are hoping it will be able to help us with a donation this year. We look forward to your involvement in this fantastic community celebration! A committee member will be in touch with you in the near future. If you have any questions, please do not hesitate to call me.

Thank you in advance for your consideration.

Sincerely,

Erin Vaughan  
Community Event Facilitator



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Shawn Devine  
Chief of Police

Scott Tod  
Deputy Chief of Police

November 1, 2017

### CHAIR AND MEMBERS

North Bay Police Service Board

### Re: Taxi Driver Licence Applications – October 2017

Dear Sir:

The following three (3) individuals were issued with a Taxi License. It is recommended that these License Application be approved.

BADGE #	DRIVER NAME	TAXI STAND
87	Corinne Bidgood	UNAC
89	Earl Lebeau	5-0 Cab
90	Kevin Dionne	Union

Sincerely,

  
Shawn Devine  
Chief of Police

/kp



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Shawn Devine  
Chief of Police

Scott Tod  
Deputy Chief of Police

### **Board Report**

Date of Report: November 16, 2017  
Date of Meeting: November 21, 2017

Chair Mr. D. O'Connor and members of the  
North Bay Police Services Board

**Subject: Chief and Deputy Chief Monthly Activity Report – October 10,  
2017 to November 18, 2017.**

### **Recommendation: Information Item**

The following are items of interest and special events that Deputy Chief Scott Tod and I represented the North Bay Police Service at since our last Board meeting that does not merit separate reporting:

- 10Oct2017 – Chief – Town and Gown meeting Thibeault Terrace, Home Owners Group
- 11Oct2017 – Chief/Deputy – OACP presentation in Toronto, dinner with OIPRD Director Gerry McNeely
- 12Oct2017 – Chief – OACP CEO training base
- 12Oct2017 – Deputy – Information Access and Privacy Form meeting in Toronto
- 16Oct2017 – Chief – Meeting at Canadore/Nipissing Off Campus Housing, Good Neighbor Working Group
- 18Oct2017 - Chief/Deputy – Gateway HUB discussion
- 18Oct2017 - Deputy – CYAC Committee meeting
- 19Oct2017 - Chief – Gateway HUB Executive meeting
- 20Oct2017 - Chief – OPTIC Board meeting in Toronto
- 25Oct2017 - Chief/Deputy – North Bay Fire and Rescue discussion on Dispatching
- 26Oct2017 - Chief – Amelia Rising Take Back The Night

**Subject: Chief and Deputy Chief Monthly Activity Report – October 10, 2017 to November 18, 2017.**

26Oct2017 - Deputy – ECC Committee planning and invitation DEN information session

28Oct2017 - Deputy – Board of Directors Gathering Place meeting

01Nov2017 - Chief – Bring Your Kids to Work

01Nov2017 - Deputy – CISO Governing Body meeting in Toronto

01Nov2017 - Deputy – E-Crime meeting in Toronto and first APP Advisory Committee meeting in Toronto

02Nov2017 - Deputy – CISO meeting in Toronto

17/18Nov2017 – Chief – Survivor Sexual Violence Review training

I invite any comments or questions from the Board.

Sincerely,

  
Shawn Devine  
Chief of Police



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Shawn Devine  
Chief of Police

Scott Tod  
Deputy Chief of Police

### Board Report

Date of Report: November 16, 2017  
Date of Meeting: November 21, 2017

Chair Mr. D. O'Connor and members of the  
North Bay Police Services Board

**Subject:** Personal Expenses

**Recommendation:** That the Board hereby resolves to, "Acknowledge receipt of the  
Chief's personal expenses from October, 2017."

Board By-law #05/01 directs the Chief of Police to submit personal expenses to the Board on a quarterly basis. The expenses reported on should include credit card invoices and per diem expenses. Enclosed are Visa statements outlining my expenses for the dates stated. The table below breaks out these expenditures.

Date	Comments	Accommodation	Per Diem	Mileage
11/12 Oct 2017	OACP CEO Training Days Toronto	\$224.97	\$33.00	\$290.70
22/23 Oct 2017	OPTIC Board Meeting Toronto (\$500.05 recoverable from OPTIC)	\$192.26	\$44.00	307.80

I invite any questions or comments from the Board.

Sincerely,

  
Shawn Devine  
Chief of Police

# North Bay Police Service Expense Report

Employee Name: Shawn Devine

Employee/Badge # 5614

Details of Travel, Event or Item: OACP CEO Training Day

Date(s): 11/12OC12017

Investigation Occurrence #

Transportation	Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total (B)
Total Mileage @ 45 /km								\$0 00
Fuel, Oil, Maintenance				\$145 35	\$145 35			\$290 70
Parking & Tolls								\$0 00
Auto Rental								\$0 00
Taxi, Shuttle, Air, Rail, Bus								\$0 00
Transportation Total	\$0 00	\$0 00	\$0 00	\$145 35	\$145 35	\$0 00	\$0 00	\$290 70
<b>Meals &amp; Lodging</b>								
Hotel, (Including Parking, etc)					\$224 87			\$224 87
Breakfast \$12 /day					\$12 00			\$12 00
Lunch \$21.00 /day				\$21 00				\$21 00
Dinner \$32 00 /day								\$0 00
Prisoner Meals								\$0 00
Meals & Lodging Total	\$0 00	\$0 00	\$0 00	\$21 00	\$236 87	\$0 00	\$0 00	\$257 87
<b>Miscellaneous</b>								
Daily Training Allowance								\$0 00
Miscellaneous/Other								\$0 00
Registration								\$0 00
*Hospitality/Other(see below)								\$0 00
Miscellaneous Total	\$0 00	\$0 00	\$0 00	\$0 00	\$0 00	\$0 00	\$0 00	\$0 00
<b>Per Day Total (A)</b>								
	\$0 00	\$0 00	\$0 00	\$166 35	\$382 22	\$0 00	\$0 00	
Column (A) & (B) must cross total							Total Expenses Above:	
							\$548.57	
TMAAR Issued							Subtract payment advances:	
Subtract amounts charged to Dept. Visa #								
Subtract amounts charged to Dept. Visa #								
Balance owing to member/ Refund to the North Bay Police Service(\$):							548.57	
Course Registration to be Invoiced:								

\*Explanation of Hospitality/Other Charges:

OACP CEO Training Day Hilton Garden Inn

Crown Bill Back: Y <input type="checkbox"/>		Itemized Receipts required		Additional information required for Crown Bill Back	
Prisoner Name	Location	Occurrence #	Escorting Officers	Warrant #	
Departure Date	Departure Time		Return Date	Return Time	
Odometer Start	Odometer Finish				

Submitted By: \_\_\_\_\_

Date: \_\_\_\_\_

Advance Request ☐

Approved by Supervisor: \_\_\_\_\_

Date: \_\_\_\_\_

Chief's Office Approval: \_\_\_\_\_

Date: \_\_\_\_\_

Revised : 2015-05-23



# North Bay Police Service Expense Report

Employee Name: Shawn Devine

Employee/Badge # 5614

Details of Travel, Event or Item: OPTIC Board Meeting Toronto

Date(s): 22/23Oct2017

Investigation Occurrence # \_\_\_\_\_

Transportation	Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total (B)
Total Mileage @ 45 /km								\$0.00
Fuel, Oil, Maintenance								\$0.00
Parking & Tolls								\$0.00
Auto Rental								\$0.00
Taxi, Shuttle, Air, Rail, Bus								\$0.00
<b>Transportation Total</b>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Meals &amp; Lodging</b>								
Hotel, (including Parking, etc)								\$0.00
Breakfast \$12 /day		\$12.00						\$12.00
Lunch \$21.00 /day								\$0.00
Dinner \$32.00 /day	\$32.00							\$32.00
Prisoner Meals								\$0.00
<b>Meals &amp; Lodging Total</b>	\$32.00	\$12.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$44.00
<b>Miscellaneous</b>								
Daily Training Allowance								\$0.00
Miscellaneous/Other								\$0.00
Registration								\$0.00
*Hospitality/Other(see below)								\$0.00
<b>Miscellaneous Total</b>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Per Day Total (A)</b>	\$32.00	\$12.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Column (A) & (B) must cross total								<b>Total Expenses Above:</b> \$44.00
TMAAR Issued								Subtract payment advances:
Subtract amounts charged to Dept. Visa # _____ :								
Subtract amounts charged to Dept. Visa # _____ :								
<b>Balance owing to member/ Refund to the North Bay Police Service(\$):</b>								<b>44.00</b>
<b>Course Registration to be Invoiced: _____</b>								

\*Explanation of Hospitality/Other Charges:  
OPTIC Board Meeting Toronto

**RECEIVED**

#3 OCT 30 2017 #3

Crown Bill Back: Y <input type="checkbox"/>		Itemized Receipts required		Additional Information required for Crown Bill Back	
Prisoner Name	Location	Occurrence	Escorting Officers	Warrant #	
Departure Date	Departure Time		Return Date	Return Time	
Odometer Start	Odometer Finish				

Submitted By: Shawn Devine

Date: 27Oct2017 Advance Request ☐

Approved by Supervisor: [Signature]

Date: \_\_\_\_\_

Chief's Office Approval: [Signature]

Date: \_\_\_\_\_

Revised : 2015-05-23



# North Bay Police Service Expense Report

Employee Name: Shawn Devine

Employee/Badge # 5814

Details of Travel, Event or Item: OPTIC Board Meeting Toronto

Date(s): 22/23 Oct 2017

Investigation Occurrence # \_\_\_\_\_

Transportation	Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total (B)							
Total Mileage @ .45 /km	\$153.90	\$153.90						\$307.80							
Fuel, Oil, Maintenance								\$0.00							
Parking & Tolls								\$0.00							
Auto Rental								\$0.00							
Taxi, Shuttle, Air, Rail, Bus								\$0.00							
Transportation Total	\$153.90	\$153.90	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$307.80							
<b>Meals &amp; Lodging</b>															
Hotel, (including Parking, etc)		\$192.28						\$192.28							
Breakfast \$12 /day								\$0.00							
Lunch \$21.00 /day								\$0.00							
Dinner \$32.00 /day								\$0.00							
Prisoner Meals								\$0.00							
Meals & Lodging Total	\$0.00	\$192.28	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$192.28							
<b>Miscellaneous</b>															
Daily Training Allowance								\$0.00							
Miscellaneous/Other								\$0.00							
Registration								\$0.00							
*Hospitality/Other(see below)								\$0.00							
Miscellaneous Total	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00							
<b>Per Day Total (A)</b>	<b>\$153.90</b>	<b>\$346.16</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>								
Column (A) & (B) must cross total	Total Expenses Above:							\$500.08							
TMAAR Issued	Subtract payment advances:														
Subtract amounts charged to Dept. Visa # _____:															
Subtract amounts charged to Dept. Visa # _____:															
Balance owing to member/ Refund to the North Bay Police Service(\$):								500.08							
Course Registration to be Invoiced: _____															

\*Explanation of Hospitality/Other Charges:  
OPTIC Board Meeting Toronto Bill Back to OPTIC

RECEIVED

#3 OCT 30 2017 #3

Crown Bill Back: Y <input type="checkbox"/>		Additional information required for Crown Bill Back		
Prisoner Name	Location	Occurrence #	Escorting Officers	Warrant #
Departure Date	Departure Time		Return Date	Return Time
Odometer Start	Odometer Finish			

Submitted By: Shawn Devine

Date: 27 Oct 2017

Advance Request ☐

Approved by Supervisor: \_\_\_\_\_

Date: \_\_\_\_\_

Chief's Office Approval: [Signature]

Date: \_\_\_\_\_

Revised : 2015-05-23



2017-10-26

\*\*\* REVISED \*\*\*

# NORTH BAY POLICE SERVICE CONDENSED MONTHLY STATISTICAL REPORT

## MONTH OF SEPTEMBER

During the month of September 2017, police activity for the North Bay Police Service resulted in 2934 calls as compared to 2677 calls in 2016.

Of these calls, 84 were to investigate motor vehicle accidents. Seventeen of these accidents involved injuries, with 22 persons injured.

The following is a list of some of the criminal occurrences investigated during the month, with comparative figures for 2016.

	Year to Date		Cleared to Date	
	2017	2016	2017	2016
Homicide	-	-	-	-
Sexual Offences	1	4	54	71
Assault	22	34	281	335
Robbery	-	-	9	16
Break, Enter & Theft	20	37	145	152
Stolen Vehicles	7	4	26	23
Stolen Bicycles	12	15	90	84
Recovered Bicycles	16	13	55	63
Theft Under	83	110	742	755
Theft Over	-	1	12	4
Wilful Damage	15	26	230	250
Drug Charges	8	12	95	131
Criminal Offences Total			2289	2644
Calls for Service			20041	19865
Police Activity			21852	22903

Additional detailed statistics are available through the Office of the Chief of Police.

\*Note - Year to Date statistics will change due to adjustments.

Shawn Devine  
Chief of Police

2017-10-04

**NORTH BAY POLICE SERVICE  
CONDENSED MONTHLY STATISTICAL REPORT**

**MONTH OF SEPTEMBER**

During the month of September 2017, police activity for the North Bay Police Service resulted in 2894 calls as compared to 2677 calls in 2016.

Of these calls, 84 were to investigate motor vehicle accidents. Seventeen of these accidents involved injuries, with 22 persons injured.

The following is a list of some of the criminal occurrences investigated during the month, with comparative figures for 2016.

		Year to Date		Cleared to Date		
	2017	2016	2017	2016	2017	2016
Homicide	-	-	-	-	-	-
Sexual Offences	1	4	54	71	40	41
Assault	16	34	275	335	255	274
Robbery	-	-	9	16	8	7
Break, Enter & Theft	15	37	140	152	27	17
Stolen Vehicles	6	4	25	23	3	5
Stolen Bicycles	9	15	87	84	4	5
Recovered Bicycles	15	13	54	63	2	3
Theft Under	62	110	721	755	102	120
Theft Over	-	1	12	4	2	1
Wilful Damage	11	26	226	250	54	59
Drug Charges	6	12	93	131	99	135
Criminal Offences Total			2235	2644		
Calls for Service			20007	19865		
Police Activity			21812	22903		

Additional detailed statistics are available through the Office of the Chief of Police.

\*Note - Year to Date statistics will change due to adjustments.

Shawn Devine  
Chief of Police



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Website: [www.northbaypolice.on.ca](http://www.northbaypolice.on.ca)

Shawn Devine  
Chief of Police

Scott Tod  
Deputy Chief of Police

### Board Report

Date of Report: November 14, 2017

Date of Meeting: November 21, 2017

Chair Mr. D. O'Connor and members of the  
North Bay Police Services Board

**Subject: Quarterly Report - 2017 Budget**

**Recommendation: Information Item**

During the Board meeting held on December 14, 2004 the Board resolved to, "Submit updated accurate budgets on a quarterly basis for information purposes to City Council commencing with the 2005 fiscal year."

Please find attached a report prepared by Mr. Lalande, which outlines the status of the Board's 2017 Operating Budget as of September 30, 2017. The areas of concern at this time are Overtime Pay, Acting Rank Pay, NEER Surcharge, Legal Fees and Training.

If the Board is satisfied with this report, a copy of it will be forwarded to City Council as per the Board's Resolution.

I invite any comments or questions from the Board.

Sincerely,



Shawn Devine  
Chief of Police

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ADJUSTED BUDGET	Y-T-D ACTUALS	CURRENT ENCUMBRANCES	TOTAL ACTUALS	LEFT TO SPEND	% SPENT TO DATE
100-7001-362.04-05	TAXI LICENSE	31,400-	30,029-	0	30,029-	1,371-	.96
100-7001-362.04-20	COURT FINES	34,000-	0	0	0	34,000-	.00
100-7001-362.04-50	SALE OF SURPLUS EQUIPMENT	0	941-	0	941-	941-	.00
100-7001-362.04-70	TSE FROM RESERVE FUND	0	97,222-	0	97,222-	97,222-	.00
100-7001-362.04-79	REIMBURSEMENT OF EXPENSES	46,000-	57,500-	0	57,500-	11,500-	1.25
100-7001-362.04-80	SUNDRY REVENUE	0	127-	0	127-	127-	.00
100-7001-362.05-24	SAFER COMMUNITIES GRANT	280,000-	0	0	0	280,000-	.00
100-7001-362.05-29	COURT SECURITY UPLOAD	485,456-	485,456-	0	485,456-	0	1.00
100-7001-362.05-36	R.I.D.E. PROGRAM	15,500-	0	0	0	15,500-	.00
100-7001-362.05-38	COMMUNITY POLICING GRANT	270,000-	0	0	0	270,000-	.00
100-7001-362.07-04	MUNICIPAL LEVY	17,986,598-	17,986,598-	0	17,986,598-	0	1.00
100-7001-362.08-47	OFFICE SPACE LEASE/RENT	1,935-	1,941-	0	1,941-	6	1.00
100-7001-362.08-50	ADMINISTRATION FEES	80,000-	88,502-	0	88,502-	8,502	1.11
100-7001-362.08-56	RETURN CHEQUE CHARGE	0	45-	0	45-	45	.00
100-7001-362.08-69	OTHER ADMINISTRATION FEES	163,700-	129,074-	0	129,074-	34,626-	.79
100-7001-362.09-67	RECOVERY OF WAGE COSTS	133,665-	100,077-	0	100,077-	33,588-	.75
100-7001-362.09-92	CONTRACT POLICING	509,755-	382,316-	0	382,316-	127,439-	.75
REVENUE		20,038,003-	19,359,828-	0	19,359,828-	678,181-	.97
..	POLICE REVENUES	20,038,003-	19,359,828-	0	19,359,828-	678,181-	.97

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ADJUSTED BUDGET	Y-T-D ACTUALS	CURRENT ENCUMBRANCES	TOTAL ACTUALS	LEFT TO SPEND	\$ SPENT TO DATE
100-7002-472.10-01	REGULAR SALARIES	12,186,129	9,242,327	0	9,242,327	2,943,802	.76
100-7002-472.10-02	TEMPORARY SALARIES	995,038	761,253	0	761,253	233,785	.77
100-7002-472.10-03	SHIFT PREMIUM	5,000	0	0	0	5,000	.00
100-7002-472.11-01	OVERTIME CIVILIAN P/T	45,000	32,715	0	32,715	12,285	.73
100-7002-472.11-02	OVERTIME - CIVILIAN P/T	55,000	72,845	0	72,845	17,845	1.32
100-7002-472.11-03	SWORN FULLTIME	400,000	489,010	0	489,010	89,010	1.22
100-7002-472.12-02	VACATION	53,732	45,252	0	45,252	8,480	.84
100-7002-472.12-05	STATUTORY SHORN	265,000	176,908	0	176,908	88,092	.67
100-7002-472.12-06	STATUTORY CIVILIAN	4,000	831	0	831	3,169	.21
100-7002-472.12-98	RETIREMENT PAYOUTS	0	97,222	0	97,222	97,222	.00
100-7002-472.14-03	SERVICE PAY CIVILIAN	0	15,600	0	15,600	15,600	.00
100-7002-472.14-05	INCENTIVE PAY	6,000	7,100	0	7,100	1,100	1.18
100-7002-472.14-06	BREATHALYZER PAY	5,000	0	0	0	5,000	.00
100-7002-472.14-07	ACTING RANK PAY	30,000	31,525	0	31,525	1,525	1.05
100-7002-472.14-08	COACH OFFICER PAY	10,000	8,334	0	8,334	1,666	.83
100-7002-472.14-09	OFF DUTY PAY	80,000	90,513	0	90,513	10,513	1.13
100-7002-472.14-11	COMMISSIONER OF OATHS	3,250	0	0	0	3,250	.00
100-7002-472.14-12	EMERG. RESPONSE TEAM	4,800	0	0	0	4,800	.00
100-7002-472.14-13	NEGOTIATOR	3,000	0	0	0	3,000	.00
100-7002-472.14-14	CIVILIAN COACH TRAINING	3,000	1,938	0	1,938	1,062	.65
100-7002-472.14-18	DRE ALLOWANCE	1,000	0	0	0	1,000	.00
100-7002-472.14-19	INCIDENT CORR. ALLOWANCE	2,000	0	0	0	2,000	.00
100-7002-472.14-20	VEHICLE ALLOWANCE	16,000	16,427	0	16,427	427	1.03
100-7002-472.14-99	OTHER EMP ALLOWANCES	24,000	15,570	0	15,570	8,430	.65
100-7002-472.18-01	FRINGE BENEFITS-FULLTIME	3,467,506	3,302,975	0	3,302,975	164,531	.95
100-7002-472.18-02	FRINGE BENEFITS-PARTTIME	207,999	182,215	0	182,215	25,784	.88
EXPENDITURE		17,872,454	14,590,560	0	14,590,560	3,281,894	.82
..	ADMINISTRATION	17,872,454	14,590,560	0	14,590,560	3,281,894	.82

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ADJUSTED BUDGET	Y-T-D ACTUALS	CURRENT ENCUMBRANCES	TOTAL ACTUALS	LEFT TO SPEND	\$ SPENT TO DATE
100-7004-362.04-10	SEIZED FUNDS/BIKE AUCTION	0	3,613-	0	3,613-	3,613	.00
*	REVENUE	0	3,613-	0	3,613-	3,613	.00
100-7004-472.10-04	HONOURARIUMS	5,190	3,271	0	3,271	1,919	.63
100-7004-472.18-04	FRINGE BEN-HONOURARIUMS	112	216	0	216	96	.69
100-7004-472.26-01	OFFICE SUPPLIES	150	0	0	0	150	.00
100-7004-472.30-12	CELLULAR SERVICE	550	247	0	247	303	.45
100-7004-472.30-55	MEETING COSTS	510	415	0	415	95	.81
100-7004-472.30-65	MEMBERSHIPS	2,874	3,179	0	3,179	305-	1.11
100-7004-472.30-70	TRAINING	13,800	9,696	0	9,696	3,904	.71
100-7004-472.30-80	ADVERTISING & PROMOTION	500	0	0	0	500	.00
100-7004-472.30-83	BOARD CONTINGENCY	0	2,950	0	2,950	2,950-	.00
100-7004-472.31-05	LEGAL FEES	60,000	96,782	0	96,782	36,782-	1.61
100-7004-472.31-30	CONSULTANT FEES	160,000	86,362	0	86,362	73,638	.54
100-7004-472.36-55	POLICE DEPT DEDUCTIBLES	0	3,845	0	3,845	3,845-	.00
100-7004-472.39-99	MISC SERVICES & RENTS	2,000	5,248	0	5,248	3,248-	2.62
*	EXPENDITURE	245,686	212,211	0	212,211	33,475	.86
**	POLICE BOARD OF COMM	245,686	208,598	0	208,598	37,088	.85

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ADJUSTED BUDGET	Y.T.D ACTUALS	CURRENT ENCUMBRANCES	TOTAL ACTUALS	LEFT TO SPEND	% SPENT TO DATE
100-7005-472.26-01	OFFICE SUPPLIES	26,000	24,127	0	24,127	1,873	.93
100-7005-472.26-85	PHOTOCOPY SUPPLIES	9,900	3,871	0	3,871	6,029	.39
100-7005-472.30-05	COURIER, DELIVERY, POSTAGE	10,360	7,397	0	7,397	2,963	.71
100-7005-472.30-25	PHOTOCOPY EXPENSES	12,200	9,206	2,995	12,201	1	1.00
100-7005-472.30-27	INTERVIEW EXPENSES	7,500	6,464	0	6,464	1,036	.86
100-7005-472.30-55	MEMBERSHIPS	5,900	5,534	0	5,534	366	.94
100-7005-472.30-80	ADVERTISING & PROMOTION	500	821	0	821	321	1.64
100-7005-472.30-99	MISC ADMIN EXPENSES	14,200	9,748	0	9,748	4,452	.69
100-7005-472.31-01	AUDIT & ACCOUNTING FEES	90,215	90,215	0	90,215	0	1.00
100-7005-472.31-37	PUBLIC RELATIONS	3,250	1,370	0	1,370	1,880	.42
100-7005-472.32-10	OFFICE EQUIPMENT LEASE	540	846	0	846	306	1.57
100-7005-472.34-60	BRINKS COURIER	1,700	1,459	0	1,459	241	.86
100-7005-472.36-01	INSURANCE PREMIUMS	67,660	54,192	0	54,192	13,468	.80
100-7005-472.39-61	HEALTH & WELLNESS	8,050	5,678	0	5,678	2,372	.71
100-7005-472.41-01	BANK CHARGES	350	320	0	320	30	.91
100-7005-472.41-10	CASH OVER / SHORT	0	3	0	3	0	.00
100-7005-472.41-15	FOREIGN EXCHANGE	3,000	500	0	500	2,500	.17
100-7005-472.50-15	OFFICE FURNITURE/EQUIPMENT	15,000	6,598	6,646	13,244	1,556	.89
EXPENDITURE		276,325	228,443	9,641	238,084	38,241	.86
ADMINISTRATION		276,325	228,443	9,641	238,084	38,241	.86

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ADJUSTED BUDGET	Y-T-D ACTUALS	CURRENT ENCUMBRANCES	TOTAL ACTUALS	LEFT TO SPEND	% SPENT TO DATE
100-7006-162.04-79	REIMBURSEMENT OF EXPENSES	0	4,134-	0	4,134-	4,134	-00
.	REVENUE	0	4,134-	0	4,134-	4,134	-00
100-7006-472.30-60	MEALS	7,500	6,713	0	6,713	787	.90
100-7006-472.31-30	CONSULTANT FEES	10,000	10,000	0	10,000	0	1.00
100-7006-472.31-60	WITNESS FEES	25,000	12,500	0	12,500	12,500	-50
100-7006-472.31-80	INVESTIGATION EXPENSES	20,000	8,984	0	8,984	11,016	.45
100-7006-472.32-05	VEHICLE LEASE/RENTAL	20,300	16,374	0	16,374	3,926	.81
100-7006-472.33-07	EQUIPMENT MAINTENANCE	3,100	2,018	1,198	3,216	116-	1.04
100-7006-472.39-99	MISC SERVICES & RENTS	22,180	16,379	0	16,379	5,801	.74
100-7006-472.50-77	EQUIPMENT - OPERATIONS	4,900	2,819	0	2,819	2,081	.58
.	EXPENDITURE	112,980	75,787	1,198	76,985	35,995	.68
**	EMERG LAW ENFORCEMENT	112,980	71,653	1,198	72,851	40,129	.64



ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ADJUSTED BUDGET	Y-T-D ACTUALS	CURRENT ENCUMBRANCES	TOTAL ACTUALS	LEFT TO SPEND	% SPENT TO DATE
100-7007-472.26-01	OFFICE SUPPLIES	200	177	0	177	23	.89
100-7007-472.26-35	BOOK & RESOURCE MATERIAL	800	0	0	0	800	.00
100-7007-472.29-10	POLICE SUPPLIES	1,400	97	650	747	653	.53
100-7007-472.33-15	VEHICLE MAINTENANCE	300	0	0	0	300	.00
100-7007-472.33-23	POLICE RADAR/BREATH EQUIP	2,200	1,224	0	1,224	976	.56
.	EXPENDITURE	4,900	1,498	650	2,148	2,752	.44
..	TRAFFIC SECTION	4,900	1,498	650	2,148	2,752	.44

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ADJUSTED BUDGET	Y-T-D ACTUALS	CURRENT ENCUMBRANCES	TOTAL ACTUALS	LEFT TO SPEND	% SPENT TO DATE
100-7008-362.04-79	REIMBURSEMENT OF EXPENSES	0	69-	0	69-	69	.00
.	REVENUE	0	69-	0	69	69	.00
100-7008-472.30-10	TELEPHONE	45,000	30,549	7,209	37,758	7,242	.84
100-7008-472.30-12	CELLULAR SERVICE	40,000	18,058	935	18,993	21,007	.47
100-7008-472.33-01	RADIO MAINTENANCE	2,000	1,749	0	1,749	251	.87
100-7008-472.33-07	EQUIPMENT MAINTENANCE	36,460	38,243	0	38,243	1,783	1.05
100-7008-472.34-99	MISC CONTRACTS	7,020	5,851	1,300	7,151	131	1.02
.	EXPENDITURE	130,480	94,450	9,444	103,894	26,586	.80
..	TELE-COMMUNICATIONS	130,480	94,381	9,444	103,825	26,655	.80

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ADJUSTED BUDGET	Y-T-D ACTUALS	CURRENT ENCUMBRANCES	TOTAL ACTUALS	LEFT TO SPEND	% SPENT TO DATE
100-7010-472.26-15	JANITORIAL SUPPLIES	16,790	13,246	1,614	14,860	1,930	.89
100-7010-472.27-01	HYDRO	140,500	86,447	0	86,447	54,053	.62
100-7010-472.27-05	NATURAL GAS	14,600	9,165	0	9,165	5,435	.63
100-7010-472.27-15	WATER	13,800	8,134	0	8,134	5,666	.59
100-7010-472.27-30	CABLE/FIBRE OPTICS	817	635	0	635	182	.78
100-7010-472.33-05	BUILDING MAINTENANCE	52,500	31,306	6,517	37,823	14,677	.72
100-7010-472.34-01	GARBAGE CONTRACT	5,600	3,878	949	4,827	773	.86
100-7010-472.34-45	SNOW REMOVAL CONTRACT	10,000	6,918	0	6,918	3,082	.69
100-7010-472.50-10	MACHINERY & EQUIPMENT	5,200	0	0	0	5,200	.00
EXPENDITURE		259,807	159,729	9,080	168,809	90,998	.65
..	MAINTENANCE OF QUARTERS	259,807	159,729	9,080	168,809	90,998	.65

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ADJUSTED BUDGET	Y-T-D ACTUALS	CURRENT ENCUMBRANCES	TOTAL ACTUALS	LEFT TO SPEND	% SPENT TO DATE
100-7012-472.26-50	CLOTHING / UNIFORM	80,000	54,160	16,510	70,670	9,330	.88
100-7012-472.29-10	POLICE SUPPLIES	30,500	16,506	9,053	25,559	4,941	.84
100-7012-472.29-15	GUN SUPPLIES	66,400	60,441	2,281	62,722	3,678	.94
100-7012-472.29-20	POLICE TECH SERVICE SUPP	10,000	4,586	0	4,586	5,414	.46
100-7012-472.33-50	DRY CLEANING/MAINT	15,000	12,265	0	12,265	2,735	.82
100-7012-472.50-45	EXT	13,095	7,650	5,115	12,765	330	.97
.	EXPENDITURE	214,995	155,608	32,959	188,567	26,428	.88
**	UNIFORMS/EQUIPMENT/MISC	214,995	155,608	32,959	188,567	26,428	.88

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ADJUSTED BUDGET	Y-T-D ACTUALS	CURRENT ENCUMBRANCES	TOTAL ACTUALS	LEFT TO SPEND	% SPENT TO DATE
100-7014-362.04-79	REIMBURSEMENT OF EXPENSES	0	8,010-	0	8,010-	8,010	.00
.	REVENUE	0	8,010-	0	8,010-	8,010	.00
100-7014-472.24-01	GAS	135,000	98,332	0	98,332	36,668	.73
100-7014-472.24-20	TIRES	26,400	10,156	0	10,156	16,244	.38
100-7014-472.30-03	LICENSING FEES	4,800	114	0	114	4,686	.02
100-7014-472.32-05	VEHICLE LEASE/RENTAL	0	4,896	0	4,896	4,896	.00
100-7014-472.33-07	EQUIPMENT MAINTENANCE	118,500	57,532	46,886	104,418	14,082	.88
100-7014-472.33-15	VEHICLE MAINTENANCE	125,200	50,669	33,900	84,569	40,631	.68
100-7014-472.33-55	CAR WASHES	1,200	610	0	610	590	.51
100-7014-472.36-01	INSURANCE PREMIUMS	77,800	67,381	0	67,381	10,419	.87
100-7014-472.36-55	POLICE DEPT DEDUCTIBLES	20,000	9,005	11,295	20,300	300-	1.02
.	EXPENDITURE	508,900	298,695	92,081	390,776	118,124	.77
..	MOBILE EQUIPMENT	508,900	290,685	92,081	382,766	126,134	.75

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ADJUSTED BUDGET	Y-T-D ACTUALS	CURRENT ENCUMBRANCES	TOTAL ACTUALS	LEFT TO SPEND	% SPENT TO DATE
100-7018-362.04-79	REIMBURSEMENT OF EXPENSES	0	5,369-	0	5,369-	5,369	.00
.	REVENUE	0	5,369-	0	5,369-	5,369	.00
100-7018-472.30-70	TRAINING	90,550	88,062	11,610	99,672	9,122-	1.10
.	EXPENDITURE	90,550	88,062	11,610	99,672	9,122-	1.10
..	TRAINING	90,550	82,693	11,610	94,303	3,753-	1.04

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ADJUSTED BUDGET	Y-T-D ACTUALS	CURRENT ENCUMBRANCES	TOTAL ACTUALS	LEFT TO SPEND	% SPENT TO DATE
100-7020-362.04-79 REVENUE	REIMBURSEMENT OF EXPENSES	0	346-	0	346-	346	.00
		0	346-	0	346-	346	.00
100-7020-472.26-99	MISC GENERAL SUPPLIES	24,000	23,611	1,024	24,635	635-	1.03
100-7020-472.32-20	COMPUTER EQUIPMENT LEASE	21,000	19,205	0	19,205	1,795	.91
100-7020-472.33-07	EQUIPMENT MAINTENANCE	3,560	102	873	975	2,585	.27
100-7020-472.33-70	INTERNET SERVICE FEES	12,200	12,971	0	12,971	771-	1.06
100-7020-472.34-30	SERVICE CONTRACT	4,672	1,526	0	1,526	3,146	.33
100-7020-472.39-99	MISC SERVICES & RENTS	118,400	63,501	0	63,501	54,899	.54
100-7020-472.50-30	COMPUTER H/WARE	34,500	25,204	2,565	27,769	6,731	.80
100-7020-472.50-33	SOFTWARE UPGRADING	102,600	96,935	2,430	99,365	3,235	.97
	EXPENDITURE	320,932	243,055	6,892	249,947	70,985	.78
..	COMPUTER SYSTEM	320,932	242,709	6,892	249,601	71,331	.78
...	POLICE	0	3,233,271-	173,555	3,059,716-	3,059,716	.00
		0	3,233,271-	173,555	3,059,716-	3,059,716	.00



## North Bay Police Service

P.O. Box 717, 135 Princess Street West, North Bay, ON P1B 8J8

705-497-5555 FAX 705-497-5591

Website: [www.northbaypolice.on.ca](http://www.northbaypolice.on.ca)

Shawn Devine  
Chief of Police

Scott Tod  
Deputy Chief of Police

### Board Report

Date of Report: November 15, 2017

Date of Meeting: November 21, 2017

Mr. D. O'Connor, Chairman and Members of  
the North Bay Police Services Board

**Subject: Building Facility Condition Assessment & Suitability Analysis**

**Recommendation: Information Item**

In 2015, Jerry Knox, CAO for the City of North Bay, urged the North Bay Police Services Board to include \$50,000 in a Capital Budget Request for a facility assessment of police headquarters. At that time, the city was in the process of evaluating future needs.

Prior to 2015, the NBPS HQ had incurred several costly upgrades in order to maintain its viability. In 2010, a water main ruptured under the lower level of the building. While repairing the water damage, other issues pertaining to the building were identified. The concrete slab was bearing on very unsatisfactory organically contaminated soil. It also became clear that the settlement of the reinforced concrete floor slab had not ceased and would continue to settle for many years to come.

In 2013, Capital Funds were utilized to repair the cement core slab in the security bay that had been decaying for years.

In 2014, the HVAC units were in dire need of repairs and had to be replaced.

In our 2014-2016 Business Plan, one of the major priorities was to have our police facilities assessed and evaluated. As outlined in Inspector Kelusky's memo, the evaluation and assessment was provided by Rebanks Pepper and Littlewood architects. Their report outlined three (3) key reasons why our building was not suitable to meet the ongoing needs of the NBPS.

They also provide three options: 1. Repair, 2. Expand, or 3. Construct a new facility. Given the relative capital cost differences, they recommend construction of a new building. The cost is estimated to be \$17 million dollars, excluding land acquisition for a new building and furnishings.



I fully support this recommendation and believe the Board should request Capital Funds for the construction of a new building to house the North Bay Police Service.  
I invite any questions or comments.

Sincerely,

  
Shawin Devine  
Chief of Police



## **NORTH BAY POLICE SERVICE**

### **MEMORANDUM**

**DATE:** November 8, 2017  
**TO:** Chief Shawn Devine  
**FROM:** Inspector. Kirk Kelusky  
**SUBJECT:** New Police Building Recommendation

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The North Bay Police Service commissioned a Building Facility Condition Assessment & Suitability Analysis conducted by Rebanks Pepper and Littlewood architects, who have extensive experience in renovating and constructing police facilities across Canada. Detailed analysis and conclusions are included in the report prepared by the consultant.

In summary, the report identifies several areas that require repair or enhancements for current police operations and maintenance. Given the relative capital cost differences between repairing, expanding or construction of a new facility, the long term return on investment of new construction is recommended to meet the needs of the North Bay Police.

There are three key reasons why the existing building at 135 Princess Street W. Service is not suitable to meet the ongoing needs of the Police Service:

1. The building is too small – there is insufficient space to accommodate police operations, and what space there is isn't used effectively. Many areas are cramped and poorly configured.
2. There are a number of areas where the layout of the building or other factors negatively impact police operations, fail to meet best practices, and present risks.
3. The costs to rectify faults with the building, address structural issues, and upgrade building systems would be high – and would cause considerable disruption. Without expanding the building renovation costs would only go a small way to improving working conditions and better supporting police operations.

The existing facility lacks many of the features required for a modern police service considering current practices in exhibit management, forensic identification, public services, training and other aspects that have become normal today.

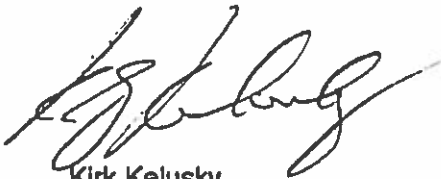
The existing building would not meet the standards of the Ontario Provincial Police. Under a scenario where contracted policing may be considered, the costs to construct a new building meeting OPP detachment standards, or to carry out major renovations (as identified in this report) must be considered.

In addition the study recommends new construction for the following reasons:

- Better cost certainty for capital and project soft costs
- Less disruption compared to expansion/renovation options
- More efficient and operationally-supportive design
- Lower ongoing building operating, energy use and repair costs
- Ability to plan for future expansion and/or change

Similar sized police agencies in Ontario have invested in new facilities and based on those recent builds, the cost is estimated to be \$17 million dollars, excluding land acquisition for a new building and furnishings. The minimum land area required is 2 acres and an estimate of \$1 million dollars for this and another \$2 million for furnishing and other specialized equipment to support modern police operations is required.

Using an estimated consumer price index inflation rate of 1.8 %, the estimated future value required to acquire land, commence construction and furnish the building in 2023 is \$22 million dollars.



Kirk Kelusky  
Inspector



## North Bay Police Service

P.O. Box 717, 135 Princess Street West, North Bay, ON P1B 8J8

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Website: [www.northbaypolice.on.ca](http://www.northbaypolice.on.ca)

Shawn Devine  
Chief of Police

Scott Tod  
Deputy Chief of Police

### Board Report

Date of Report: November 14, 2017

Date of Meeting: November 21, 2017

Chair Mr. D. O'Connor and members of the  
North Bay Police Services Board

**Subject: MCSCS – Strategy for a Safer Ontario**

**Recommendation: Information Item**

The Ministry of Community Safety and Correctional Services through its Strategy for a Safer Ontario aims to modernize the legislative framework to align police service delivery across the province by: strengthening partnerships between policed and the communities they serve; enhancing consistent oversight and accountability and by ensuring police services meet the needs of the community.

The strategy is going to mandate community safety and wellbeing (CSWB) planning at the local level, clarify core police responsibilities, enhance education and training, enhance governance and oversight of police services as well as a more active role by the Ministry.

Municipalities will be accountable for the CSWB planning process. Police Services Boards will be mandated to develop the new plans and align their Strategic Plans with the new CSWB plan. Funding with respect to 1,000 Officers and CPP will also be diverted toward CSWB initiatives. While the NBPS is well positioned for these changes, the municipality may not as prepared.

Training and legal costs associated with these upcoming changes are likely to rise. Civilian oversight is going to expand which would in turn increase legal expenses. The MCSCS is also considering updating the current requirement for all board members to complete training as well as enhance capacity and address board composition. Please see the attached for further details.

I invite any comments or questions from the Board.

Sincerely,

  
Shawn Devine  
Chief of Police

**Introduction to the *Safer Ontario Act, 2017***  
**Michael Duffy – Counsel, Police Association of Ontario**

On November 2, 2017 the Minister of Community Safety and Correctional Services, Marie-France Lalonde introduced Bill 175 the *Safer Ontario Act* [the “Bill”] the Bill is a piece of omnibus legislation meaning that it contains a number of pieces of legislation within it. The Bill contains a number of schedules, all of which will likely be debated on and eventually voted on together:

- The *Police Services Act, 2017*
- The *Police Oversight Act, 2017*
- The *Ontario Special Investigations Unit Act*
- The *Ontario Policing Discipline Tribunal Act*
- The *Coroners Act* (amendments to current Act)
- The *Missing Persons Act, 2017*
- The *Forensic Laboratories Act, 2017*

This communication is intended to allow Association members to become familiar with the contents of the *PSA 2017* the *Oversight Act* and the *SIU Act*. Once passed and in force, these Acts will replace the existing *Police Services Act*. The following information relates primarily to the major changes contained in the Bill.

**Note:** This document refers to the version of the Bill that was introduced on November 2, 2017. The final version of the Bill will likely include a number of amendments both technical and substantive. Association leaders should be aware that some of the items described below will not carry through to the final version of the Bill. In addition, while the Bill will be likely passed by the legislature in the near future, the provisions will not come into force until they are “proclaimed” by the Lieutenant Governor of Ontario. It is anticipated that the provisions related to the Special Investigations Unit will be proclaimed in short order, while the rest of the Bill will not be in force until some time in the future.

## ***Police Services Act, 2017***

The *PSA, 2017* is, like the current *PSA*, divided into a number of Parts:

- I. Principles and Interpretation
- II. Minister’s Duties and Powers
- III. Provision of Policing
- IV. Municipal Policing and Police Services Boards
- V. Ontario Provincial Police
- VI. Inspector General of Policing
- VII. Police Officers and Other Policing Personnel
- VIII. Right to Report Professional Misconduct
- IX. Discipline and Dismissal
- X. Labour Relations
- XI. Transfer of Assets between Pension Plans
- XII. Court Security
- XIII. Community Safety and Well-Being Plans
- XIV. Regulations and Miscellaneous

You will note that the parts of the current PSA dealing with oversight bodies have been mostly removed. These bodies are dealt with in the *Oversight Act*, discussed below. In addition, there are a number of new elements, including the creation of a new oversight position, the Inspector General of Policing. These new elements will be discussed in detail later in this document. For the most part, you will find discussion of the key elements of the *PSA, 2017* that will have a significant impact on association members discussed here in the order they appear in the legislation.

## 1. Ministerial Powers

The Minister of Community Safety and Correctional Services (currently Marie-France Lalonde) has a number of new responsibilities under the *PSA, 2017*. Many of these responsibilities have been transferred from the former structure of OCPC to the Minister's office. Other responsibilities have been transferred from the Ministry to the Inspector General. Of the thirteen responsibilities specifically enumerated in section 3(1), most are new. By and large, the Minister will be responsible for consulting and advising policing stakeholders on all manners of policing policy and will eventually become a repository for statistical information and best practice research. The Ministry will continue to run the Ontario Police College.

In order to facilitate this new role, the Minister has broad information collection powers to allow the Ministry to undertake research and analysis in order to develop best practices. With this being said, the Act goes into great detail to discuss how the collection and use of personal information is to be limited.

## 2. Provision of Policing

This section will be receiving a great deal of attention over the coming weeks. The section describes how police service boards may use their resources to provide services in the community. As with the current Act, services provided must be "adequate and effective" this means, at a minimum:

- Crime prevention
- Law enforcement
- Maintaining the public peace
- Emergency response
- Assistance to victims of crime
- Any other prescribed function (these would be contained in Regulations)

Notably, "adequate and effective" policing specifically *excludes* the enforcement of municipal bylaws. This means that a municipality need not use the police service to enforce its bylaws.

The section deals with *how* police services boards are to provide services to the public in their jurisdiction. The services outlined above are designated as "core functions" and boards must provide them. Boards may also provide additional functions. The way that boards provide these functions is described in broad terms in the legislation. The forthcoming regulation will more accurately define the way in which these services are eventually provided.

### *Prescribed Policing Providers*

Prescribed Policing Providers are entities that the regulations dictate shall provide a policing service in an area. There are currently no prescribed policing providers. In the event that such a provider is created or provided for in a regulation, that provider will take over responsibility for policing in a given area. The area could be one municipality or the whole province of Ontario.

For example, if the Ontario government awarded a dispatch contract to a public or private provider of dispatch services, police services boards would no longer be responsible for providing dispatch services. The Bill defines prescribed policing providers very broadly; any limits on who could be such a provider will be left to the language of the regulation.

#### *Authorized Policing Providers*

Additional policing functions may be provided by third parties (the OPP, other services, or "other entities") if the regulation provides that contracts may be entered into with such a provider. The Act specifically states that these entities must be "non-profit" unless the contract is for a specific listed function related to investigation, victim support and other services. Much of this language is adapted from the current regulation that allows some additional privatization but has not been used in this way by police service boards to date.

It must be noted that the core functions are only protected as long as there is not a regulation that takes items out of the core functions and deems them additional functions.

The regulations will dictate a great deal of the lengths to which services may be privatized in this way.

#### *Use of members*

The Act calls for police services boards to use members or people under the direction of members to provide police services unless the regulations provide otherwise (see "Authorized policing providers"). It is unclear to whom "people acting under direction of members" refers. This may be another avenue to expanded privatization. The section dealing with the use of members also allows the mandatory use of members to be altered by regulation. "Member" is defined as any police service employee.

What this means that, under the current language, employees of the PSB must be used to provide at least the core policing functions provided by a police service. The regulations may change this, however.

A police officer need only be used where the function requires the exercise of the powers of a police officer. Otherwise, another member may perform the function. This could mean expanded use of Special Constables or other civilians into roles that were previously assigned to sworn officers.

### **3. Inspector General**

The *PSA, 2017* creates a new oversight position, the Inspector General of Policing. This office will take on a number of functions that are currently handled by the OCPC or the Minister. Broadly speaking, the Inspector General will be responsible for overseeing police services, police service boards and internal and external police policies. Like other oversight bodies, the Inspector General will be able to conduct investigations into services and boards upon receipt of a complaint or referral or on his or her own accord. The Inspector General can make orders requiring response to his or her inquiries. Once the Inspector General has conducted an investigation, he or she may issue directions to the Board or other

employer or make recommendations to the Minister. The Minister, after receiving a report or recommendation has broad powers to reprimand, suspend, or remove members of PSBs or chiefs of police.

The Inspector General has no authority to investigate individual members for misconduct though, if in the course of an investigation information arises that may constitute misconduct, the Inspector General will report such findings to the Complaints Director.

The Inspector General is also a complaint body of last resort for members and associations (see section on whistleblowing)

#### **4. Police Officers**

Under the *PSA, 2017* a number of duties have been added to the current list in the *PSA*. One key duty has been removed – the duty to enforce municipal bylaws.

Added are specific duties to comply with oversight, the code of professional conduct and a provision to perform other duties that may be assigned by the Act or any other Act.

In order to become qualified as a police officer, recruits will have to have a degree of formal education. In addition to the current qualifications, individuals may not be appointed as officers unless they have:

- A) a university or college degree,
- B) a college diploma (at least 4 semesters course work) or,
- C) another document that, according to the regulations, is equivalent to A) or B)

In addition, there is a new power under the discipline model for the Tribunal to suspend or revoke an officer's appointment. An order revoking an appointment may indicate that the officer cannot be granted a new appointment by a new employer.

#### ***Accommodation***

Of the many sections in the *PSA, 2017*, this section is one that continues to be the focus of significant discussion between police stakeholders and the Ministry. This section should be considered a work-in-progress.

When a police officer becomes disabled and cannot perform the "essential duties" of an officer, the *PSA, 2017* requires the services to accommodate the officer to the level required by the *Human Rights Code*. If, after being accommodated or where the officer refuses accommodation and the condition persists such that the officer continues to be able to perform the "essential duties", the service has a number of options:

- a) Assign the officer to a civilian position after suspending their appointment as a police officer
- b) If the officer is unable to fulfill the requirements of the civilian position or refuses to be assigned, the service may terminate or retire the officer.



If the service seeks to proceed under option b), the officer has the right to take the case to an arbitrator in order to determine whether the requirements have been met. The termination or retirement would be stayed until the arbitrator's decision.

## **5. Special Constables**

Currently, special constables are appointed by the Minister after notification from the Police Services Board. Under the *PSA, 2017*, special constables will be appointed directly by the PSB. The appointment certificate will lay out the purposes for which a person may act as a special constable and what police powers are conferred on the person. The certificate may also indicate what weapons the special constable is entitled to carry, though the Minister must approve the issuance of firearms.

The time-limit on appointments will be contained in regulation, though appointments will be renewable.

Individuals who employ special constables who are not police services (currently bodies such as transit agencies and universities) will be required to apply for "special constable employer" status. Special constable employers will have similar duties when it comes to cooperation with oversight and other regulatory requirements that are placed on all police employers.

Special constable employers may not hold themselves out as police services and special constables may not hold themselves out as police officers. The use of the word "police" may not be applied to special constables in any manner.

## **6. Discipline**

While there are some familiar elements in the discipline model laid out in *PSA, 2017* the changes are extremely broad and will apply to both sworn officers and special constables. In effect, there will be two distinct discipline streams. For matters arising out of the public complaints, the Ontario Police Complaints Agency will be the investigator with the Ontario Police Discipline Tribunal being the adjudicator (see comments on the *Policing Oversight Act*).

For matters that arise in the workplace or otherwise come to the attention of the Chief, the Chief is the investigator and the adjudicator, if any, is the same Discipline Tribunal.

The Chief will be able to conduct investigations into both "professional misconduct" as well as "workplace misconduct" with the same penalties available as under the current Act. In cases of professional misconduct, the Chief must notify the complaints agency of his or her investigation. Both professional and workplace misconduct will be defined by regulation.

Once an investigation is concluded, the Chief informs the Member of the discipline being taken. If the discipline is something other than demotion or dismissal, the member has the option to consent or require a hearing at the Tribunal. The penalty is enacted before the Tribunal hears the case and determines whether to undo the penalty. If the Chief is seeking demotion or dismissal, a hearing must occur (unless the member consents) and the penalty is not enforced until the hearing is concluded.

In cases where the officer consents to the penalty and the matter does not proceed to the Tribunal, there are no provisions that call for the employment record of the officer to be expunged.

At the hearing the Chief or his designate acts a prosecutor against the member. The burden is on the chief to show, on a balance of probabilities, that the discipline enacted was appropriate. In cases of dismissal and demotion the Chief must show that the conduct constituted misconduct and that the appropriate penalty is dismissal or demotion. The Chief and member are the only parties, though the Tribunal has the authority to add parties or hear from intervenors.

At the conclusion of the hearing, either party may appeal the ruling of the Tribunal to Divisional Court.

Further details about the Tribunal process are discussed below.

### *Suspension Without Pay*

Chiefs of police will have the ability to suspend officers (not special constables) without pay in certain circumstances:

- A) Where the officer has been convicted of an offence and sentenced to a term of imprisonment
- B) Where the officer is in custody or subject to conditions of judicial release and said conditions prevent the officer from performing the usual duties of an officer
- C) Where the officer has been charged with a serious federal offence and,
  - i) the alleged offence was not committed in relation to the performance of the officers duties
  - ii) the Chief has commenced termination proceedings against the officer or intends to do so but is unable to commence proceedings due to SIU or OPCA involvement
  - iii) the outcome of the proceedings would be, if the charges are proven, that the officer would be terminated, and
  - iv) not suspending the officer would discredit the police service

If the Chief is seeking to suspend under C), the suspension commences 60 days after the Chief gives notice to the officer otherwise, the suspension is immediate. In any case, the member may apply to the Tribunal if he or she believes that the conditions for suspension without pay have not been met. It is up to the Chief to show that the conditions in A), B), or C) (all four conditions) have been met.

## **7. Whistleblowing**

The *PSA, 2017* contains provisions that force chiefs and boards to create procedures surrounding the reporting of professional misconduct. The Chief must have procedures to allow members to report other members if they believe they have committed professional misconduct. The Board must have procedures to allow members to report alleged professional misconduct on the part of the Chief or Deputy Chief. In cases where a member has followed those procedures and feels like the concerns have not been adequately addressed or feels that it would be inappropriate to follow the procedures, a report may be made directly to the Inspector General.

## **8. Other provisions**

The Act contains a great deal of change on other aspects of policing that are not as centrally focussed on police officers or other association members. These provisions include such things as the creation of "community safety and well being plans", training and standards for police service board appointees,

the relationship between the Chief and the Board. Further, some sections have been transferred out of the old PSA verbatim including court Security, pension provisions etc..

## ***Policing Oversight Act, 2017***

As you know, this Act came about as a result of the independent review of police oversight conducted by Justice Michael H. Tulloch (the "Tulloch Report"). The POA, 2017 enacts much of the Tulloch Report with some key changes, described here.

The POA and the accompanying oversight acts (the *Ontario Special Investigations Unit Act, 2017* and the *Ontario Policing Discipline Tribunal Act, 2017*) will create the overall oversight scheme in Ontario. As mentioned, the Tribunal will adjudicate all conduct matters be they based in the workplace or a public complaint. In that sense, the Tribunal has as much to do with the *PSA, 2017* as the oversight scheme. Below are the major matters contained in the oversight scheme and how they will change oversight in Ontario

### **1. Ontario Special Investigations Unit**

#### ***Mandate***

The SIU mandate will expand in a number of significant ways. While today, the SIU can investigate where an individual is seriously injured or killed and the injury or death *may have been caused by criminal conduct*, the new threshold is that the injury occurs and that it *may have resulted from the conduct of an official*. "Official" refers to a police officer or special constable. An allegation of sexual assault is included in the definition of serious injury as well as a codification of the "Osler definition".

"[R]esulting from the conduct" is a term that is left undefined and it may be the case that this new mandate seeks to eliminate investigations where it is obvious that the police conduct did not cause the injury or death (e.g. falling cases or self-inflicted injuries). However, the elimination of the need for the possibility of criminality will likely expand, rather than reduce the number of cases.

The SIU mandate will also be invoked where a firearm is discharged "at a person" regardless of the result.

As to off-duty conduct, the SIU mandate reaches all officers or special constables when they are on-duty, but also when they are off-duty in cases where they are purporting to exercise their powers as an official (such as making an arrest).

The Tulloch Report also recommended that the SIU be able to launch investigations in the public interest without the injury or causation threshold being met. That recommendation is one of the few not present in the Act. However the SIU does have expanded powers to investigate and charge non-officials if, in the course of the investigation, the SIU determines that another person may have contributed to the injury or death that anchors the investigation.

#### ***Notification***

The obligation to notify the SIU is clearer in the new regime. Services are to notify the SIU if they become aware of a qualifying injury or death. If the seriousness of an injury cannot be determined the obligation to call arises immediately. Services will not be permitted to "wait and see" if an injury is serious or not.

### *Investigations*

At the outset of the incident, an obligation on all involved officials to make notes arises. Notes are to be completed by the conclusion of the official's shift though the employer may extend the deadline to 24 hours. If the employer wishes to further extend the deadline, the SIU must consent. As with current practice, notes prepared by a witness officer are to be delivered to the SIU on request.

Subject officer's notes (notebook notes and scribe notes) are not disclosable to the SIU, however other notes made by the subject officer (e.g. use-of-force report), can be disclosed. In addition, subject officers notes are only protected if the SIU investigation begins within 24 hours of the incident and the notes are made after the incident occurs. This 24 hour period may be altered by regulation.

The duty to cooperate is vastly expanded. All police employees are compelled to comply with "any request in relation to the investigation" immediately, unless it is impracticable to do so. This means that the SIU may be able to request any information from any police employee so long as it can be said that the request relates to the investigation. The SIU may lay provincial offences charges against individuals who do not comply. The penalty for such an offence is a fine of up to \$50,000 or a term of imprisonment of up to one year. The same duty applies to investigations by the Ontario Policing Complaints Agency.

### *Charges*

At the conclusion of an investigation, the SIU may lay any criminal or provincial charge against the subject officer or related individual. This includes charges under the *Highway Traffic Act*. If the SIU feels that an officer may have committed professional misconduct, the SIU may refer the matter to the Complaints Director who can initiate an investigation. The SIU may also elect to not proceed with charges.

### *Reporting*

In cases where the officer is not charged, the SIU must make a public report giving the details of the incident and the nature of the SIU investigation. The officers involved can not be named in this report.

In cases where the officer is charged, the SIU will only report on the fact that a charge was laid and information concerning the court process. The officer will be named in these cases.

### *Timing*

The Bill indicates that SIU matters are to be concluded within 120 days of the launch of the investigation. In cases where an investigation is not concluded, the SIU must make a public statement regarding the status of the investigation every 60 days until the investigation is completed.

## **2. Ontario Policing Complaints Agency**

The Office of the Independent Police Review Director is to be renamed as the Ontario Policing Complaints Agency ("OPCA"). The OPCA will be responsible for all public complaints investigations in Ontario; no cases will be referred back to the service from where the complaint initiated.

### *Complaints*

The OPCA may initiate an investigation as a result of:

- a) a public complaint about an officer or special constable
- b) a perceived systemic issue
- c) a perceived matter of public interest

These public interest matters may include scenarios where the OPCA has received a referral from a chief of police, the SIU or the Inspector General. In these cases, the referring body is not a complainant. Individuals associated with a police service or special constable employer may not complain to the OPCA about matters in their own service or place of employment. The Director of OPCA may still screen out complaints.

### *Investigations*

The OPCA will have the same investigative powers as the OIPRD does currently. However, investigations may continue in the absence of a complainant if the Director believes it to be in the public interest to continue. Further, the OPCA is not time limited when it comes to completing an investigation. An investigation may continue for as long as necessary as long as public updates are provided after one year. The officer will receive direct notice from the OPCA as to the substance of the complaint, as will the service/employer.

In cases where a criminal investigation is ongoing (SIU or against the complainant) the OPCA may suspend their investigation until the criminal matter is concluded. As mentioned above, the duty to comply with the OPCA is as robust as with the SIU and the penalties are the same. During the investigative stage, the OPCA may "settle" the matter informally as between the officer, the complainant and the OPCA. If the settlement involves the acceptance of employment sanctions by the officer, the OPCA would direct the Chief to enforce those sanctions. The Chief is a non-participant in this process.

## **3. Ontario Policing Discipline Tribunal**

In cases where informal resolution is not possible and the OPCA is of the opinion that the officer in question has committed professional misconduct the matter is forwarded to the Ontario Policing Discipline Tribunal (formerly Ontario Civilian Police Commission) for a hearing. At this stage the OPCA and the complainant are removed from the process unless the Tribunal grants a request to allow them back into the process. The matter is prosecuted by the Ministry of the Attorney General against the officer. The Attorney General and officer may also elect to resolve the matter informally or the Attorney General may elect to withdraw the matter entirely. In both cases, the matter is concluded at this stage and no details are published through the Tribunal.

In cases that proceed to hearing, the Tribunal may allow intervenors such as the OPCA, the complainant or other advocacy groups to make submissions. In cases where penalty is being contested, the Chief may be added as a party to make submissions on penalty. At the conclusion of the hearing the Tribunal will render a public verdict that may be appealed by any party to the Divisional Court. The Tribunal may impose any of the employment penalties open to the Chief as well as penalties relating to the officer's appointment. Fines not exceeding \$35,000 may also be levied. A decision by an individual to retire or resign does not automatically end the proceeding against him or her.

The Tribunal has the power to make its own rules and procedures surrounding the nature of hearings, disclosure rules, timelines, motions, and other procedural matters. As a result, there is a great deal of unknown about the hearing process. As mentioned the process created by the Tribunal will be applicable to both matters investigated and forwarded by the OPCA and matters instigated internally by the Chief.

## **Conclusion**

Obviously there is a great deal contained in the Bill that is not discussed here. This introduction to the Bill's major elements is intended to aid Association representatives in gaining a familiarity with the Bill. Questions about this document or other aspects of the Bill not covered here may be directed to the PAO.



## **North Bay Police Service**

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Website: [www.northbaypolice.on.ca](http://www.northbaypolice.on.ca)

Shawn Devine  
Chief of Police

Scott Tod  
Deputy Chief of Police

### **Board Report**

Date of Report: November 15, 2017  
Date of Meeting: November 21, 2017

Mr. D. O'Connor, Chairman and Members of  
the North Bay Police Services Board

**Subject: 2016 Annual Report on Policing in North Bay and Callander**

**Recommendation: Information Item**

Pease find attached a copy of the North Bay Police Service 2016 Annual Report. The report highlights last year's statistics including calls for service, the Crime Severity Index, violent crime, drug crime, property crime and traffic. The report also highlights the collaborative work being done by the Gateway Hub and our Mobile Crisis Team.

The 2016 Annual Report will be made available in booklet form and will be posted on our website for public consumption.

I invite any questions or comments.

Sincerely,

  
Shawn Devine  
Chief of Police



# 2016

## ANNUAL REPORT



**NORTH BAY POLICE SERVICE**  
A Safe, Engaged and Inclusive  
Community



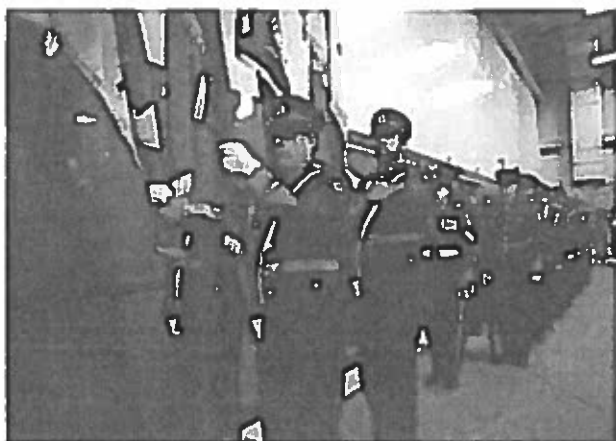
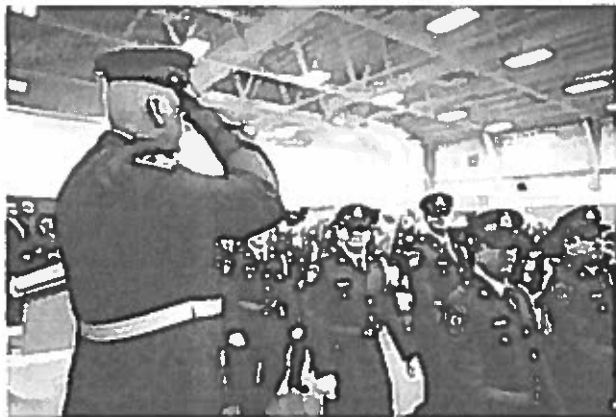
# 2016 ANNUAL REPORT

## on Policing in North Bay and Callander

### FEATURES

- 5 Calls for Service
- 6 Crime Severity Index
- 7 Violent Crime
- 7 Drug Crime
- 8 Property Crime
- 9 Motor Vehicle Collisions
- 11 Calls for Service in Callander
- 12 The Mobile Crisis Team
- 12 Domestic Violence
- 13 The Gateway Hub
- 14 Court Section
- 14 Use of Force
- 15 Actual Cost of Policing

### CHANGE OF COMMAND



January 2016 saw the NBPS swearing in Shawn Devine as our new Chief of Police and Scott Tod as our new Deputy Chief.



In February, members of the NBPS joined the YMCA for their annual morning breakfast in support of Strong Kids Campaign.



NBPS was awarded the Highest Grossing Agency for Zone 1A for fundraising efforts for Special Olympics. This was due, in part, to hosting the Special Olympics Winter Games in 2015.



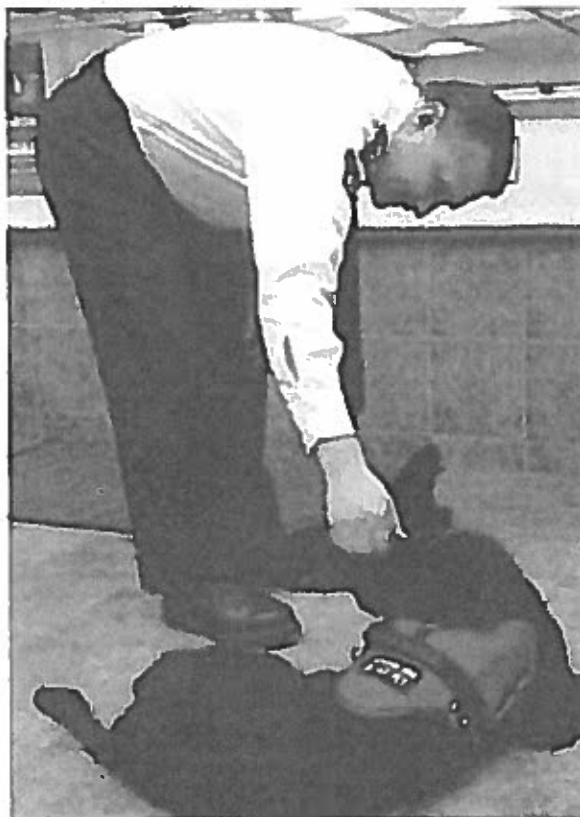
In support of Big Brothers and Big Sisters, Team NBPS raised the most money of any for the Bowl for Kids Sake fundraisers, collecting close to \$800.



March 20 – first day of spring AND our Polar Plunge fundraiser for Special Olympics. Over \$20,000 was raised in support of Special Olympics Ontario.



Mike Ballagh from the Nipissing Lakers volleyball team was awarded the Cst. Andrew Keating Memorial Award.



Keats, a PTSD Service Dog in training, sponsored by the NBPS, stopped in for a visit. Keats is named in the memory of Constable Andrew Keating.



The NBPS assisted with bringing the Tour for Humanity bus to North Bay schools. This educational initiative, presented by the Friends of Simon Wiesenthal Center for Holocaust Studies (FSWC) is a fully self-contained mobile classroom designed to inspire and empower students to raise their voices and take action against hate to help make the world a better place.



Annual Law Enforcement Torch Run and BBQ fundraiser for Special Olympics. Canadian Royal Purple Society generously donated a \$2,000 cheque.



Members of the NBPS joined the Nipissing Regional Branch of the Canadian Mental Health Association and other participants on the Cst. Fred Lefebvre Memorial overpass to offer a friendly wave to drivers while the #GetLoud for Mental Health Week was launched.



A fun community volleyball tournament at Sunset Park School with Grade 6 students. The police team battled hard but lost 2-1 against what proved to be a very athletic and enthusiastic school team.



In partnership with Stay on Your Feet Coalition, the annual Prescription Drug Dropoff Day was held and 100 pounds of unused or expired medication was turned in for safe disposal.



The joint StreetART initiative between NBPS, Mac's Crime Busters and Near North Crime Stoppers was a great success. Toronto artist Magic Finnga Wong met with media to convey the message that street artists need to work with businesses to create their work and that tagging is vandalism, not art.



Niigan Mosewak is a week-long summer leadership camp held at Spirit Point Lodge in Trout Creek. Members from the NBPS, OPP, Anishinabek PS and UCCM Anishnaabe PS attend to add to this valuable experience for Indigenous youth.



Members of the NBPS raised \$3,200 for Cops for Cancer.



Remembrance Day March, in honour of the men and women who have served and continue to serve in Canada during times of war, conflict and peace.



OPP Commissioner's Citation for Lifesaving award was presented to members of the 2016 Joint Snowmobile patrol, which included Sgt. Bishop and Cst. Bowes of the OPP, firefighters Derrick Desilets and John Lazaridis, and NBPS member Cst. Ashley St. John. Responding to a missing person complaint which ended with successfully locating the subject.



OHL Big Ticket Game was a great success for Special Olympics Ontario with over \$3,200 raised during the 2<sup>nd</sup> period bucket pass.



The 69<sup>th</sup> Annual North Bay Santa Fund, the city's largest and longest-running fundraising effort, was a success again this year. Volunteers assembled over 750 baskets of groceries and over 1,700 toys which were delivered to families in North Bay.



1908 - 1923

Chief W. Raynor

## POLICE ACTIVITY

1370 Domestic Violence calls for service  
2669 Mental Health calls for service  
16 Emergency Response Team calls  
266 Near North Crime Stopper tips assigned to NBPS

### Alarms up 4.1%

There were 1,083 alarm calls for 2016. Up from 1,040 in 2015. Down from 1,106 in 2014.

### Provincial Offences Act Summons up 7%

There were 202 summons in 2016. Up from 175 in 2015 and up from 138 in 2014.

### Dispatched Calls down 2.2%

30,738 total dispatched calls for 2016  
Down from 31,460 in 2015, 28,771 in 2014.

### 911 Calls for Police down 2.3%

17,528 calls for service in 2016, down from 17,951 in 2015 and 18,066 in 2014.

### Criminal Code Charges down 7.1%

In 2016, there were 2,648 charges laid and processed in court. Down from a total of 2,851 in 2015 and down from a total of 3,231 in 2014.

### Liquor Licence Act or Municipal Bylaws down 9.4%

There were 324 charges in 2016. Down from 352 in 2015 and down from 336 charges laid in 2014.

### Provincial Offences Act Notices down 36%

There were 1,231 tickets issued in 2016. Down from 1,974 in 2015 and down from 1,292 in 2014.

### 72 Hour Notices down 51%

660 72-hour notices were issued for equipment and documentation traffic infractions for 2016. Down from 1,327 in 2015, 1001 in 2014.

### False Alarms down 3.5%

301 false alarms calls for 2016. Down from 312 in 2015 and up from 276 in 2014.

### False Alarms to same location twice in a year down 1%

91 repeat false alarm calls to the same location in 2016. Down from 92 in 2015 and up from 52 in 2014.

### \$3,938 collected for False alarm fees in 2016

Down from \$4,842 in 2015, and up from \$3,497 in 2014.



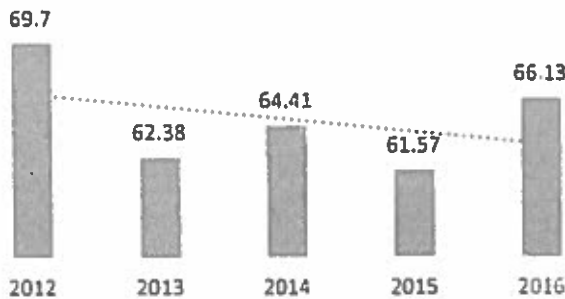
1923 - 1942

Chief W. Clark

## 2016 CRIME SEVERITY INDEX

### Crime Severity Index up 7.41%

Overall crime in Canada was up in 2016 from the previous year by 1.23%. In the City of North Bay and Municipality of Callander, our Crime Severity Index was at 66.13 for 2016, compared to 61.48 in 2015.



Every year Statistics Canada reports on the number and type of criminal incidents that come to the attention of police services across the country.

The Crime Severity Index tracks changes in the severity of police-reported crime by accounting for both the amount of crime reported in police jurisdictions and the relative seriousness of these crimes.

To achieve this measurement, each type of offence is assigned a seriousness "weight". The weights are derived from actual sentences handed down by courts in all provinces and territories.

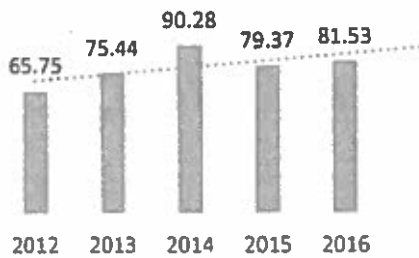
Statistics Canada updates the weights every five years to ensure that they reflect any changes in sentencing patterns or new legislation.

Examples of identified crimes weighted:

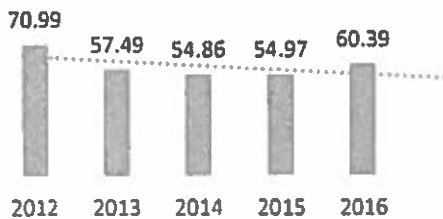
Murder is 7 555  
Level 1 Sexual Assault is 240  
Theft Under \$5000 is 37  
Impaired Driving is 13  
Possession of Marijuana is 6

Robbery is 523  
Break and Enter is 217  
Mischief is 28  
Fail to appear in court is 16

### VIOLENT CRIME up 2.72% (81.53)



### NON-VIOLENT CRIME up 9.86% (60.39)







1942 - 1947

Chief A. Forsyth

## VIOLENT CRIME

Persons charged with violent offences is down 1.9%

In 2016, 370 adults and 38 youth were charged for violent acts. This is down from 2015 when 373 adults and 43 youth charged. In 2014, 395 adults and 48 youth were charged.

Offences in 2016	Adults charged	Youth charged
Homicide	0	0
Sexual assault (weapon/bodily harm)	2	0
Sexual assault (Level 1)	17	2
Sexual violations against children	13	1
Aggravated assault	2	0
Assault (weapon/bodily harm)	83	4
Assault (level 1)	134	19
Assault against a peace officer	14	3
Assault (other)	2	0
Use of firearms	0	0
Robbery	17	2
Forcible confinement	9	0
Extortion	1	0
Criminal harassment	17	3
Utter threats	49	4
Indecent/harassing communications	0	0
Other violent violations	7	1

## DRUG CRIME

Drug Crime Charges up 1.7%

In 2016, there were 171 adults and 7 youth charged with drug crimes. Up from a total of 175 persons charged in 2015 and 123 in 2014.

Trafficking in cocaine charges down 25%

In 2016, 31 adults and 2 youth were charged with trafficking or possessing cocaine for the purpose of trafficking. This is down from 44 persons in 2015, while only 22 were charged in 2014.

Trafficking in cannabis charges down 5%

In 2016, 17 adults and 2 youth were charged with trafficking or possessing cannabis for the purpose of trafficking. This is down from 20 persons in 2015, while only 11 were charged in 2014.

Trafficking in other substance charges up 64%			Other* Controlled Drugs & Substances Act trafficking charges:		
Other* Controlled Drugs & Substances Act possession charges:					
2016	31 adults	1 youth	2016	46 adults	0 youth
2015	29 adults	0 youth	2015	26 adults	0 youth
2014	28 adults	0 youth	2014	13 adults	1 youth

\*Other drugs include Fentanyl, Crystal Meth, Heroin, MDMA (Ecstasy), Hydromorphone, Morphine, Oxycodone, Methamphetamine and Percocet.



1948 - 1965

Chief J. Pilgrim

## PROPERTY CRIME

### Reported Property Crime violations up 2%

In 2016, 1,937 property crime violations were reported with 202 adults and 14 youth charged. In 2015, there were 1,897 occurrences reported with 335 adults and 26 youth charged.

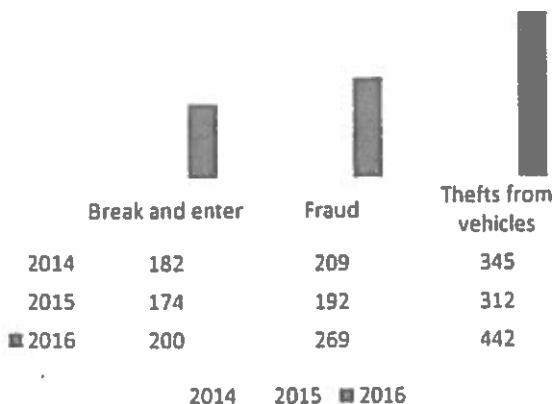
### Reported Property Crime violations climb to 1,937

In 2016, 202 adults and 14 youth were charged with property crimes. In 2015, there were 1,897 occurrences reported with 335 adults and 26 youth charged.

Offences in 2016	Adults charged	Youth charged
Break and enter	20	3
Possession of stolen property	8	2
Theft of motor vehicle	4	0
Theft over \$5000	0	0
Theft \$5000 and under	14	1
Theft \$5000 and under from a motor vehicle	5	0
Shoplifting under \$5000	70	7
Fraud	48	0
Mischief	33	1
Arson	0	0

Crime is up

Crime is down







1965 - 1967

Chief I. Thurlow



## POLICE MVC INVESTIGATIONS

### **Reported MVCs in North Bay down 7%**

A total of 464 reported motor vehicle collisions occurred in North Bay. This is down from 506 in 2015, and 514 in 2014.

### **MVCs involving pedestrians down 10%**

In 2016, 26 pedestrians were involved in motor vehicle collisions in North Bay, down from 37 in 2015 and down from 34 in 2014.

### **MVCs with reported injuries down 24.7%**

168 of the total collisions in North Bay were with injuries, down from 211 reported in 2015 and 163 in 2014.

### **MVCs involving cyclists down 5%**

In 2016, 18 cyclists were involved in motor vehicle collisions in North Bay, down from 19 in 2015 and up from 15 in 2014.

### **MVCs with reported injuries are up in Callander**

There were a total of four collisions in Callander with injuries, up from two reported in 2015 and two in 2014.

### **Reported MVCs in Callander up 36%**

A total of 26 motor vehicle collisions were reported to have occurred in Callander. Up from 19 reported in 2015 and down from 37 in 2014.

Ten of these MVCs were reported through the Collision Reporting Centre. Down from 11 reported in 2015 and 25 in 2014. Police investigated the remaining 16 collisions in 2016, up from 8 in 2015 and down from 12 in 2014.

### **FATALITIES**

One motor vehicle collision in North Bay resulted in two fatalities, while two fatalities were investigated in 2015 and 2014.

In Callander, for 2016 and 2015, there were no fatalities resulting from motor vehicle collisions, compared to one in 2014.



1968 - 1987

Chief B. Wotherspoon

## 2016 MOTOR VEHICLE COLLISIONS

### Total MVCs reported in North Bay down 4.5%

A total of 1,429 motor vehicle collisions were reported to have occurred in North Bay. This is down from 1,505 in 2015 and up from 1,404 in 2014. 965 MVCs were reported to the Collision Reporting Centre, also down from 999 in 2015 and 967 in 2014.

### MVCs occurring at intersections in North Bay down 9%

Of the total MVCs in North Bay, 460 reportedly took place at intersections, down from 508 in 2015 and slightly up from 458 in 2014.

Top 20 Intersections in North Bay where MVCs occurred in 2016

# of MVC	Intersection	Estimated value of damage	# of persons involved	# persons injured
9	Algonquin Ave & Front St	\$9,500.00	19	2
9	Fisher St & McIntyre St E	\$0.00	18	5
9	Airport Rd & O'Brien St	\$5,000.00	16	3
8	Cassells St & Main St W	\$25,000.00	16	1
8	Main St E & Oak St E	\$16,500.00	14	1
7	Laurentian Ave & Trout Lake Rd	\$10,700.00	13	2
6	Second Ave W & Cassells St	\$9,500.00	13	3
6	Judge Ave & Lakeshore Dr	\$21,700.00	13	3
6	Cassells St & Chippewa St W	\$4,600.00	11	2
6	John St & McIntyre St E	\$19,600.00	11	1
6	Lakeshore Dr & Mulligan St	\$9,750.00	11	2
6	Champlain St & McKeown Ave	\$4,400.00	10	2
6	Laurier Ave & Maher St	\$18,500.00	10	0
6	McIntyre St E & Wyld St	\$7,922.47	10	1
6	Fraser St & McIntyre St W	\$14,400.00	10	0
5	Fisher St & McGaughey Ave	\$1,000.00	9	2
5	Fisher St & Worthington St E	\$0.00	9	2
5	Algonquin Ave & McLaren St	\$3,200.00	8	0
4	Cassells St & Olive St W	\$9,000.00	8	1
4	Connaught Ave & Trout Lake Rd	\$123,200.00	8	3
127	TOTALS	\$313,472.47	236	38



1987 - 1997

Chief R. Katzmarzyk

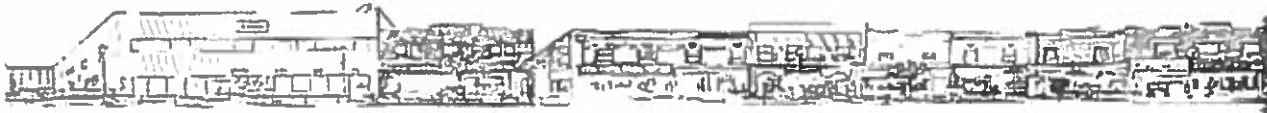
## 2016 STATISTICS FOR CALLANDER

A summary of police calls for service that took place in the Municipality of Callander.  
(some of these figures are included in the overall totals reported in the previous pages)

Incident	Number of Incidents
Assault	4
Break and Enter	2
Domestic-related	19
Drug crime	2
False alarms	42
Impaired drivers	2
Mischief	4
Noise complaints	12
Police assistance	218
Property checks	38
Robberies	0
Theft of motor vehicle	0
Thefts	8
Traffic complaints	70
Trouble with youth	37
Other	20
Total	511

*(includes motor vehicle collisions reported on page 8)*

Callander



1997 - 2000

Chief R. Nagle

## MOBILE CRISIS

## DOMESTIC VIOLENCE

### THE MOBILE CRISIS TEAM

#### Background

In 2014, with a need to respond to the growing number of mental health calls for service in a more effective, efficient and compassionate way, the NBPS partnered with the North Bay Regional Health Centre (NBRHC) to create the community-based Mobile Crisis Team (MCT). The MCT, which consists of one police officer and one registered nurse, experienced in mental health and addictions, responds to individuals and families experiencing a behavioural health crisis. The goal is to reduce the immediate risk of danger to the individual(s) in crisis and/or others.

#### How it works

After police complete an initial assessment of a situation involving an emotionally-disturbed person and devise a safety plan, the MCT will either plan a follow-up visit with the individual (and family, if applicable) or solicit the assistance of other community services. In some instances, it may be necessary for patrol officers or the MCT police officer to apprehend an individual and bring him/her to the NBRHC's Emergency Department (ED) for further assessment. The MCT will also follow-up on all mental health occurrences that took place during their absence.

#### 2016 Results

Total mental health calls for service	2,669
Average mental health calls per day	8
Face to Face Meetings	451
Individuals brought to ED by MCT	51
Individuals brought to ED by police & MCT	54

#### Of note

85% of mental health and addictions crisis calls for service occur between 8 p.m. and midnight. Fridays were the busiest day of the week; and May, August and October were the busiest months of the year.

#### Emergency Department Admission Rates

Individuals assisted by the MCT at the Emergency Department resulted in an 80% admission rate, whether on a Form 1, withdrawal management bed or inpatient unit bed.

Individuals who were not brought to hospital were met with and assisted through initiating services in the community in order to properly manage their individual circumstance.



### DOMESTIC VIOLENCE

In November 2013, in response to the high number of domestic-related calls for service the NBPS receives, Chief of Police Paul Cook, City of North Bay Mayor Al McDonald and Ms. Janine Lafreniere of Nipissing Transition House joined forces to launch the OnePledge.ca campaign.

One Pledge is a community campaign aimed at encouraging local residents to make a difference. By signing the pledge, either in person or online, participants take a pledge to support safe healthy relationships at home, at work and in the community, to treat others with dignity and respect, to teach children the value of a healthy relationship, to never condone or commit acts of domestic violence, to never blame victims of domestic violence and to report domestic violence to the police. To date over 5,000 people have signed the pledge.

#### 2016 Results

Total domestic-related calls for service	1,370
Average domestic-related calls per day	3 - 4
Total people charged	272



2000 – 2004

Chief G. Berrigan

## THE GATEWAY HUB

### THE GATEWAY HUB

#### Background

In 2012, sparked by a large number of Fentanyl-overdose deaths in North Bay, as well as a rise in domestic and mental health calls for service, Chief of Police Paul Cook partnered with Dr. Jim Chirico, Medical Officer of Health, North Bay Parry Sound District Health Unit to bring community leaders together to explore an innovative way of addressing these issues.

#### Prince Albert Model

As a result of the early discussions and research, and based on the Prince Albert, Saskatchewan's Community Mobilization model, North Bay's Gateway Hub (the "Hub") was launched in December 2013.

North Bay is a provincial leader

North Bay's leadership in establishing the Hub, the first of its kind in Ontario, has proven to be instrumental in the introduction of similar situation tables in other jurisdictions in Ontario and Manitoba, after human service providers from these communities visited North Bay to see how it works.

#### Description

The Hub is a forum for a highly-structured collaboration between human service providers, including police services, health and social sector representatives, government institutions, First Nations, and other community-based organizations. Members of the Hub meet twice per week.

The intent of the Hub is to mobilize existing resources to help those in need rapidly reduce acutely-elevated risk. Acutely-elevated risk exists when a number of factors are identified that, if left unattended, would likely result in harm or lead to a situation worsening to a point where a more formal and extended intervention is required. This may include the apprehension of children, criminal charges, or prolonged medical or psychiatric inpatient hospital stays.



Before any situation is discussed at a roundtable Hub meeting, it must first be determined that the situation involves risk factors that extend beyond the scope or normal business practices of any one agency.

In most Hub discussions, three or more agencies must be involved to address the extent of the risk factors present.

How acutely-elevated risk is assessed

The Hub has a defined process for determining if an individual and/or a family is/are at acutely-elevated risk and if a multi-agency intervention is required. The process is designed to balance an individual's right to privacy with the value or necessity of addressing the elevated risk.

Risk categories that could contribute to situations of acutely-elevated risk include: mental health issues, parenting issues, crime, drug abuse, negative peers, physical violence, alcohol abuse, truancy, victims of crime, housing issues, suicide, poverty, self-harm, physical health issues, runaways, antisocial/negative behaviour, basic needs issues, sexual violence, social environment issues and unemployment.

#### 2016 Results

Since its launch in December 2013, the Hub, which consists of representatives from 17 local organizations, held 548 round table meetings to discuss acutely-elevated risk situations. In 2016, 55.9% of these situations were connected to services in the North Bay area. Parent-child conflict was reported in nearly half of the situations, followed closely by drug abuse by person and associating with negative peers. 163 people directly benefited from Hub interventions in 2016.



2004 - 2016

Chief P. Cook

## COURTS

## USE OF FORCE

### COURT SECTION

The North Bay Police Service's Court Section provides court security, a subpoena summons service and prisoner transportation. As a result of a 7% decrease in the amount of criminal charges in 2016, the number of prisoner transports decreased by 18% compared to the previous year. In September 2015, the expansion of video remand greatly contributed to the decrease in prisoner transports.

	2014	2015	2016
Weekends and Statutory Holidays (W.A.S.H.) Court	193	169	143
Video Remand	925	831	628
Prisoners escorted within City of North Bay	3,431	2,787	2,260
Prisoners escorted from out of the city	60	49	45
Prisoner meals	2,375	1,838	1,644
Documents served	940	688	678
Adult charges (Criminal Code)	3,958	2,672	2,451
Youth charges (Criminal Code)	273	179	197
Total charges	4,231	2,851	2,648

### USE OF FORCE

In August 2013, the *Ministry of Community Safety and Correctional Services* expanded the restricted use of conducted energy weapons (CEWs) to include frontline police officers. Ontario first authorized these weapons for all police services in 2002, though their use at the time was limited to frontline supervisors, tactical units, and perimeter control and containment teams.

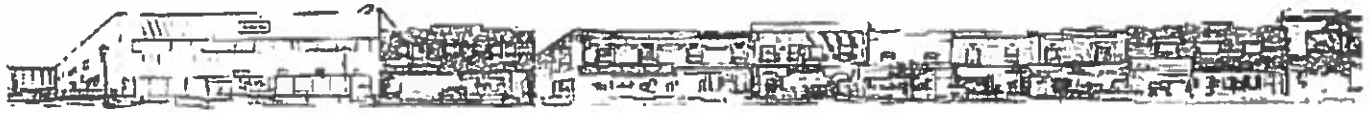
#### Use of CEWs

Trained police officers use a CEW to control individuals who pose a threat to the public, to officers, or to themselves. CEWs have proven to result in fewer significant injuries to subjects and officers than other use-of-force options.

#### New Taser X2 purchased

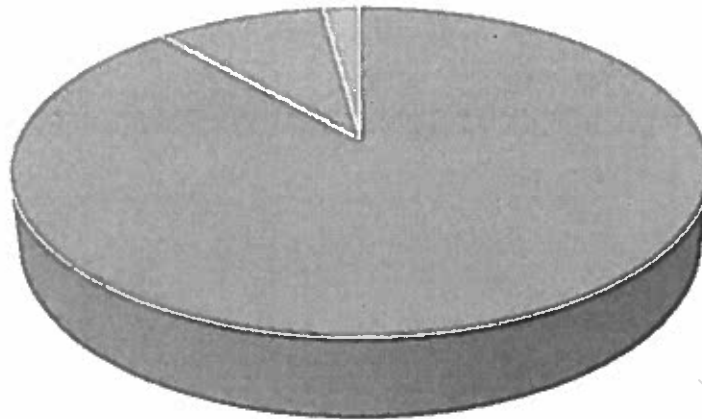
In 2015, the NBPS purchased 20 of the most advanced CEWs, the Taser X2, and provided Ministry-mandated training for police officers of all ranks. All NBPS patrol officers are now equipped with a Taser X2 while on duty.





## ACTUAL COST OF POLICING

2016 Cost of Policing



■ Salary and Benefits   ■ Operations   ■ Capital Costs

### 2016 Budget

The North Bay Police Services Board's approved 2016 Net Budget was \$17,354,902.

### Actual Cost of Policing in 2016

The actual cost of policing in 2016 was \$18,125,518 (90.4%) for salary and benefits plus \$1,919,492 (9.5%) for operations, for a total of \$20,045,010 in expenditures.

In 2016, the NBPS collected a total of \$2,330,781 in revenues, bringing the actual cost of policing to \$17,714,229.

### Capital Costs in 2016

In 2016, capital costs came to a total of \$423,000.



#### North Bay Police Service

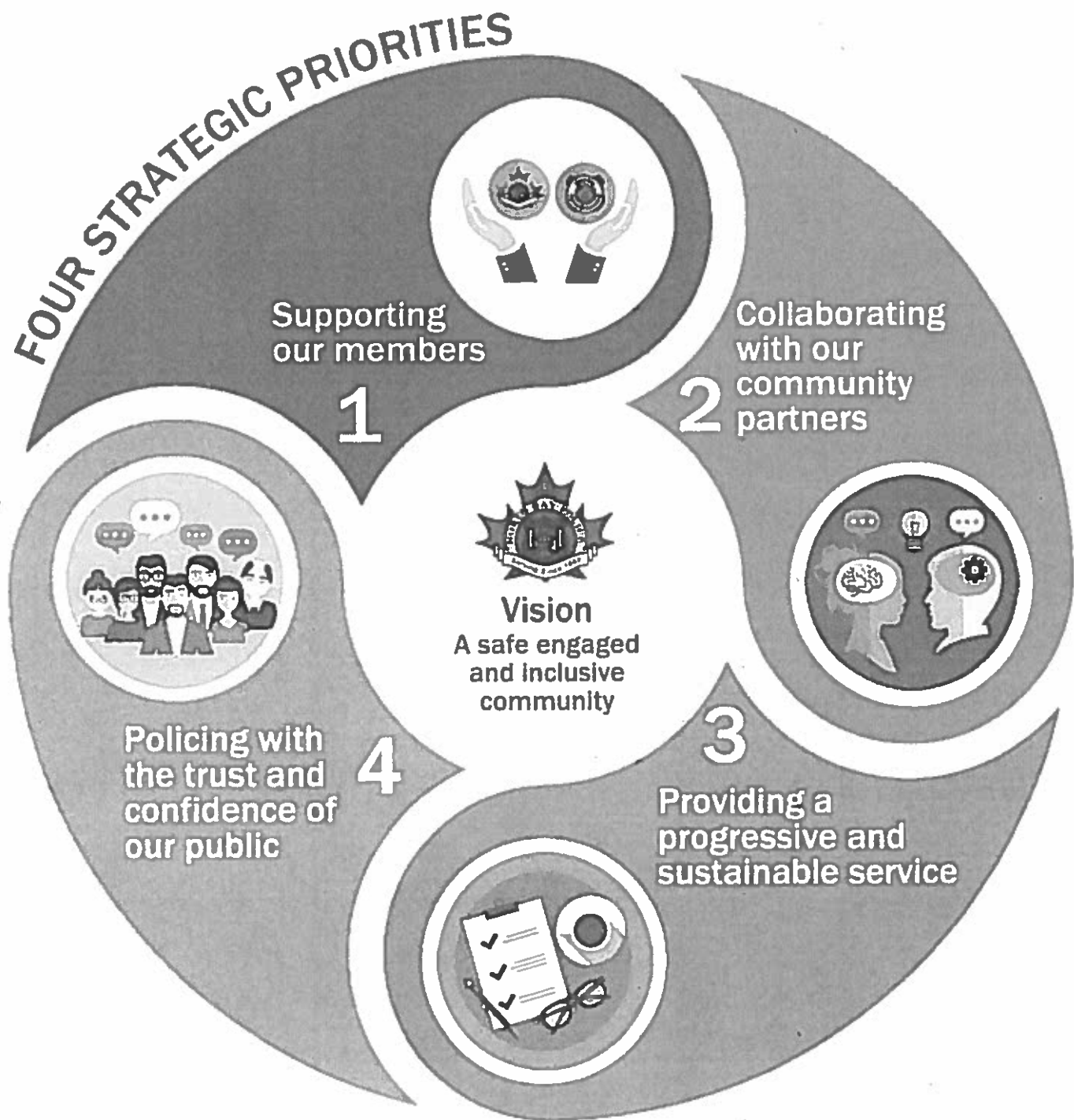
135 Princess Street West, North Bay, Ontario  
northbaypolice.ca  
Twitter @northbaypolice

Chief of Police Shawn Devine  
Deputy Chief of Police Scott Tod

#### North Bay Police Services Board

Mr. D. O'Connor, Board Chair  
Mr. B. Hagborg, Vice Chair  
Ms. T. Silveri  
Mayor A. McDonald, City of North Bay  
Deputy Mayor S. Forgette, City of North Bay

# North Bay Police Service 2017-2020



## Mission

Through strength in our members and collaboration with our community partners, the North Bay Police Service provides progressive and responsive policing to our public.





North Bay Police Service  
135 Princess Street West, North Bay, Ontario  
[northbaypolice.ca](http://northbaypolice.ca)  
Twitter @northbaypolice



*"Dedicated to service, committed to community."*