



NORTH BAY POLICE SERVICES BOARD

135 Princess Street W., P.O. Box 717, North Bay, ON P1B 8J8



OPEN SESSION AGENDA November 12, 2013 1100 Hours

- | | |
|--|--|
| 1. Approval of Agenda | Chair |
| 2. Approval of Minutes of Open Session Meeting of October 8, 2013 | Chair |
| 3. Business Arising:
Nil | Chair |
| 4. Correspondence | Chief |
| 5. Taxi Business:
Taxi Licences | Chief |
| 6. Reports:
Chief's Monthly Report
Stats September/September Revised | Chief
Deputy Chief |
| 7. New Business:
Town Hall Meetings – Business Plan
Fee Schedule By-law #04/2013
2014 Operating Budget
Contingency – International Police Hockey Tournament
Contingency – “Santa Needs Help”
Contingency – The Gathering Place
Contingency - Movember | Chief
Chief
Chief
Chief
Chief
Chief |
| 8. Association Report: | President |



**MINUTES OF OPEN MEETING
North Bay Police Services Board
October 8, 2013**

Present:

Board Members: Dennis O'Connor, Chair, William Hagborg, Vice-Chair, Sean Lawlor, Allan McDonald

Police Service: Chief Paul Cook and Deputy Chief Shawn Devine

Board Solicitor: Peter Leckie

Association: D. Lavasseur, Vice-President

Guests: The Media

Secretary: Carol Miller

Regrets: Tiziana Silveri

The Chair, Dennis O'Connor, called the meeting to order at 1100 hours.

Approval of Agenda:

Resolution: #140-2013:

Moved by Sean Lawlor, Seconded by William Hagborg

The North Bay Police Services Board hereby resolves to:

"Accept the Agenda as presented for the Open Meeting to be held on October 8, 2013".

Carried

Approval of Minutes:

Resolution: #141-2013:

Moved by Allan McDonald, Seconded by William Hagborg

The North Bay Police Services Board hereby resolves to:

"Adopt the Minutes of the Open Meeting held on September 10, 2013".

Carried

Business Arising:

Not applicable at this meeting.

Correspondance:

Correspondence presented included: a letter from Chris Lewis, Commissioner of the OPP regarding deferring any ongoing contract development or contract proposals; a thank you for resolving an issue to Sgt. Webber from the Office of the Independent Police Review Director; letter accompanying an invitation to Chief Cook to the Order of Merit of the Police Forces on October 4, 2012; letter of thanks from the Telus Walk to cure diabetes – JDRF; appreciation from the Heros in the Sky fundraiser; and

correspondence from Premier Kathleen Wynne regarding Chief Cook's Presidency and affiliation with Ontario Police Chiefs of Ontario.

Resolution: #142-2013:

Moved by William Hagborg, Seconded by Allan McDonald

The North Bay Police Services Board hereby resolves to:

"Note and file the correspondence received".

Carried

Taxi Business:

Resolution: #143-2013:

Moved by Sean Lawlor, Seconded by William Hagborg

The North Bay Police Services Board hereby resolves to:

"Approve the two (2) New Taxi Driver Licence Applications for September 2013 as recommended by the Chief of Police in his letter dated September 30, 2013".

Carried

Reports:

Chief's Monthly Activity Report – June/July/August/September

The Chief outlined the monthly activities either he or the Deputy Chief attended since the last Board meeting.

The local events included: COP Talk; Terry Fox Run; Battle of Britain Ceremony; CIBC "Think Pink" Launch of Run for the Cure; Cogeco TV New Season Launch; Flag Raising Event – CIBC Run for the Cure; 51 Squadron Meeting; "Blue Jean" Ball; Food Bank Fundraiser; Trojan Alumni Golf Tournament; Business Planning Town Hall Meetings in Callander and North Bay; 40th Anniversary Open House at Nipissing Transition House; Air Weapons Controller Graduation Ceremony; final 7 km leg of the Run to Remember; Amelia Rising Sexual Assault Centre Board Meeting; Opening Remarks at Arrive Alive Conference.

Out of town commitments included: Ontario Police College Advisory Committee Meeting, OACP and Toronto Police Association Executive Meeting; OACP Justice Committee Meeting and OACP Risk Management Committee meeting held in Brampton; OACP Board Meetings and Sudbury Police Service 40th Anniversary Gala in Sudbury; Opening Remarks OACP/PAO Police Discipline Conference in Mississauga; National Police and Peace Officers Memorial in Ottawa; and Officer of the Order of Merit Medal Ceremony in Quebec City.

Since the last Board meeting there has been an amendment made to Standard Operating Procedures for Employment Related Injuries and Sickness. Replacement has been made to the existing MOU with Northeast Mental Health Centre to a MOU with the North Bay Regional Health Centre.

Statistical Reports

The Deputy Chief presented the Condensed Monthly Statistical and Revised Reports for August 2013. He spoke of an increase in the number of sexual assaults and drug related charges. He noted that overall there is a downward trend in crime.

Resolution: #144-2013:

Moved by Allan McDonald, Seconded by Sean Lawlor

The North Bay Police Services Board hereby resolves to:

"Accept the Condensed Monthly Statistical and Revised Statistical Reports for the month of August 2013 as presented".

Carried

Firearms Audit

Resolution: #145-2013:

Moved by William Hagborg, Seconded by Allan McDonald

The North Bay Police Services Board hereby resolves to:

"Accept the Firearms Audit Report for the year 2013 as presented by the Chief of Police".

Carried

General Property Audit

Resolution: #146-2013:

Moved by Sean Lawlor, Seconded by Allan McDonald

The North Bay Police Services Board hereby resolves to:

"Accept the General Property Audit Report for the year 2013 as submitted by the Chief of Police."

Carried

Drugs Property Audit

Resolution: #147-2013:

Moved by Allan McDonald, Seconded by Sean Lawlor

The North Bay Police Services Board hereby resolves to:

"Accept the 2013 Audit Report Drugs as submitted by the Chief of Police."

Carried

New Business:

Environmental Committee Update

Vice Chair, Bill Hagborg, updated Board members on the activities of the Environmental Committee on September 28th. A section of Chippewa Creek was the first targeted area in conjunction with the Conservation Authority. Cst. Doug McIntyre, Environmental Committee Chair was on duty that day, on bike patrol, and came by and supported the group. Later the Autumn Litter cleanup was undertaken along McKeown Avenue from Algonquin Avenue to One Kid's Place. Joined by approximately 100 Nipissing University students this was an overwhelming success.

The Chief commented that it was worthy to note the impact of these students have on treating the neighbourhood with respect following the negative perception of the neighbours for students in the past.

Proposed 2014 Operating Budget

The Chief provided the Board with the proposed 2014 Operating Budget and explained the changes contained therein. The Chair reminded the Board that this will be the first look at the proposal and final approval will be sought at the November Board meeting. Several questions for clarification by Sean Lawlor were answered, by the Chief. The Mayor, Allan McDonald, requested that the PSB advocate on behalf of citizens when dealing with the approaches taken by Provincial and Federal governments in downloading additional services without compensation to police services. He also commented on the changes that will be needed to support the new mandated 911 service which comes into effect next year. Member, Bill Hagborg commented that it is his belief that this is a bare bones approach to budget and there are areas where the service needs serious updating which cannot be addressed due to financial constraints. The Chief welcomes the new approach to budget and stated that the process involves several staff members. The final budget will look differently than the first draft presented today. He further stated that there have been cuts made already to requests.

Contingency Account – 2013 Families First Celebrations

Resolution: #148-2013:

Moved by Allan McDonald, Seconded by William Hagborg

The North Bay Police Services Board hereby resolves to:

"Donate \$250.00 from the contingency line in the Board's Budget to support the 2013 Families First Celebrations".

Carried

Contingency Account - 1st Annual Easter Seals Gala Ball

Resolution: #149-2013

Moved by William Hagborg Seconded by Allan McDonald

The North Bay Police Services Board hereby resolves to:

"Donate \$500.00 from the contingency line in the Board's Budget to support the 1st Annual Easter Seals Gala Ball".

Carried

Contingency Account – CIBC Run for the Cure

Resolution: #150-2013:

Moved by Sean Lawlor, Seconded by William Hagborg

The North Bay Police Services Board hereby resolves to:

"Donate \$250.00 from the contingency line of the Board's Budget to support the CIBC Run for the Cure".

Carried

Association Update:

Vice-President D/Cst. Lavasseur informed the Board that President Tarini, along with Sgt. Hunter and Ms. Wolfe were away attending a Civilian Conference in Sarnia and later in the month, D/Cst. Lavasseur and Sgt. M. Tarini would be attending a function in York Region.

Adjournment:

Resolution: #151-2013:

Moved by Allan McDonald, Seconded by William Hagborg

The North Bay Police Services Board hereby resolves to:

"Adjourn the Open Portion of the meeting held on October 8, 2013 at 1210 hours".

Carried

Chair

October 8, 2013

Secretary



November 1, 2013

Chief Paul Cook
North Bay Police Service
135 Princess Street West
North Bay, ON P1B 6C2

Dear Chief,

On behalf of the Ontario Law Enforcement Torch Run for Special Olympics (OLETR), we would like to offer our sincere gratitude for your continued support and commitment to the OLETR program. Your support truly does change lives of those living with intellectual disabilities in this Province.

Sgt. Mike Hunter and Sgt. Ken Rice recently participated in the Truck Convoy (14 September 2013) in a marked cruiser thanks to your approval and represented your Service with the utmost professionalism and class.

We are proud to announce that the Truck Convoy raised an astonishing **\$80,000** for the Charity bringing the nine year total of this event to over \$420,000! This success does not happen without the support of men and women in Law Enforcement. The OLETR cherishes the relationship between its Officers and Special Olympics Athletes and are extremely proud of events like this that allow us to contribute such important dollars to the Special Olympics movement. Please accept the 'Proud Supporter' plaque as a small token of our appreciation for your commitment to the Truck Convoy.

Thank you once again for your support and please continue to be a **GUARDIAN OF THE FLAME!**

Should you have any questions or concerns regarding this letter, please contact Cody Jansma, Manager OLETR at: (416) 447-8326 ext 260, codyj@torchrunontario.com

Yours truly,

A handwritten signature in black ink, appearing to read "Albert Frederick".

Chief Al Frederick
Windsor Police Service
Chair, OACP Torch Run Executive Committee

CC – Sgt. Mike Hunter and Sgt. Ken Rice

Ontario Law Enforcement Torch Run
65 Overlea Boulevard, Suite 200, Toronto, Ontario, M4H 1P1
Tel (416) 447-8326 / 1-888-333-5515 Fax (416) 447-6336
www.torchrunontario.com Twitter: @torchrunontario

Recognized as the official charity of choice of the Ontario Association of Chiefs of Police. All funds direct benefit Special Olympics Ontario.

October 25, 2013

Mr. Dennis O'Connor
Chair
North Bay Police Services Board
135 Princess Street West, P.O. Box 717
North Bay, Ontario
P1B 8J8

Dear Mr. O'Connor:

Subject: Mediation for Public Complaints Program

I am writing to introduce a new initiative at the Office of the Independent Police Review Director (OIPRD). The OIPRD Mediation for Public Complaints program will be launched in November 2013. The mediation program will predominately be available for informal resolution under Part V of the *Police Services Act*. It is a voluntary, alternative dispute resolution process designed to encourage communication and problem solving between a complainant and a police officer.

Mediation has been requested by numerous police services and Justice LeSage, in his review of the public complaints system, recognized that the involvement of mediation would improve the public complaints process. Under the *Police Services Act*, informal resolution can be attempted any time after a conduct complaint is referred for investigation and prior to going to a hearing, where the complainant and the respondent officer agree. Informal resolution can also be recommended at the conclusion of an investigation that is substantiated less serious. As a result, the OIPRD is offering mediation services throughout these stages of the complaint process.

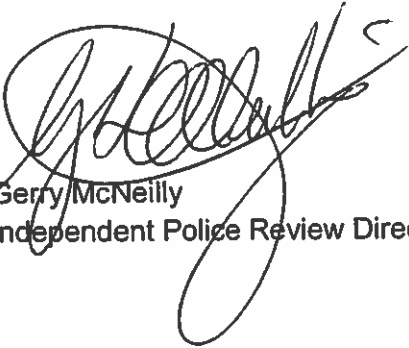
We have contracted mediation services to provide mediation throughout the province. We encourage mediators to use the community mediation model of mediation. This is a facilitative and transformative model where the complainant and the respondent officer meet together with the assistance of a neutral mediator to resolve the complaint. It gives both parties the opportunity to work together to develop a mutually agreeable resolution.

The potential benefits of mediation for police services include officers gaining a better understanding of their interactions with civilians and having an opportunity to explain their actions and learn from their behaviour. Complainants can benefit from a better understanding of policing and having the opportunity to express their views. The potential benefits for the public complaints system include greater efficiency and cost savings through avoiding lengthy investigations.

You can find more information about the mediation program on our website at: www.oiprd.on.ca. I believe that this new initiative can greatly benefit all parties involved, lead to a more effective and

efficient public complaint system and contribute to the trust and confidence the public has in Ontario's police services.

Sincerely,



Gerry McNeilly
Independent Police Review Director



Office of the Commissioner

*Mr. Paul D. Cook
Chief of Police
North Bay Police Service
135 Princess Street West
PO Box 717
North Bay ON P1B 8J8*

Dear Chief Cook:

Paul

As Commissioner of the Ontario Provincial Police (OPP), and on behalf of our 9,000 members, I congratulate you on your being invested as an Officer of the Order of Merit of the Police Forces on October 4, 2013.

The Order of Merit of the Police Forces recognizes your meritorious contributions to policing, as well as your professional achievements and dedicated service to your community. Your demonstrated abilities and values as a police officer have earned you this honour.

You deserve to be very proud of your accomplishments. Once again, congratulations.

Yours truly,

Chris D. Lewis

*October 22, 2013
Orillia, Ontario
/lb*

Ted, Geoff, Joel & Ray,

Thank you so much for
donating your time and appetizer.
"Man with a Pan" was a huge
success raising \$12,000.00 Thanks
to your generosity!

Thank you - Deleene & Lillian

Hallmark

Paul Cook

From: [REDACTED]
Sent: Friday, November 01, 2013 1:51 PM
To: Paul Cook
Subject: Thank you Cst.D.Wall

Good Afternoon Sir:

As per our conversation earlier this week I am writing to you concerning my mother's car accident on [REDACTED]

We were able to say thank you to the other constable that attended the accident, but not Cst. Wall. He ensured that my mother was taken care of post accident and brought home. He would have contacted myself had my mother allowed him too. He offered compassion to her when she was distraught. He parked her car prior to bringing her home. His actions ensured my mom got home safe.

Thank you from a grateful daughter.

[REDACTED]

October 16, 2013

Dear Paul,

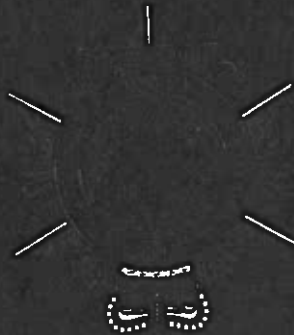
Hearty congratulations on your promotion to an officer in the Order of Merit.

You are very deserving of this recognition for your many years of public service and strong contributions on national issues.

With warm regards,



Peter M. German



Deputy Commissioner
Pacific Region

Sous-commissaire
Région du Pacifique

To: Ted Whittle
Geoff Whittle
Dan Weber
Darcy Wall
Christian Elia

On Behalf of Habit for Humanity & myself,
we would like to express our sincere appreciation
for your time & "masterful efforts on the runway."

Thank you very much.

We hope this small token will help provide
you with "healthy" snacks for your next
modelling adventure!

With sincere appreciation,

Judy Pizzola & Abbi McMullen



October 18, 2013

North Bay Police Service
135 Princess Street West
North Bay, ON P1B 6C2
ATT: Police Chief Paul Cook

Chief Cook,

RE: Officer of Merit of the Police Forces honours

Congratulations on being a recipient of this prestigious award! You are among a handful of police officers who excel at their respective positions and have been recognized federally for their dedication and devotion to policing in Canada.

As the new President of the Ontario Association of Chiefs of Police, I am sure that you will affect changes in a very positive and community-oriented way.

North Bay is fortunate to have you lead our men and women who have sworn to protect and serve.

Again, congratulations on your latest honour.

I have attached a small token – to remind you of the first badge you wore!

Sincerely,

Francine Quinn #16224
Border Services Officer

CANADA BORDER SERVICES AGENCY/AGENCE DES SERVICES FRONTALIERS DU CANADA
JACK GARLAND AIRPORT
50 TERMINAL STREET, SUITE 4
NORTH BAY, ON P1B 8G2
(705) 472-8008

Canada

29 Sperling Drive
Barrie, Ontario L4M 6K9

Telephone (705) 725-7025
Fax (705) 728-2396
e-mail info@barriepolice.ca
Web site www.barriepolice.ca

Kimberley Greenwood
Chief Of Police

Bruce E. Carlson
Deputy Chief

BARRIE POLICE SERVICE



*committed to
our community*

October 9, 2013

Chief Paul Cook
North Bay Police Service
135 Princess Street West
North Bay, ON P1B 6C2



Dear Chief Cook:

On behalf of the Barrie Police Service I congratulate you on your distinguished award within the Order of Merit of the Police Forces.

Your dedicated and outstanding service for the community has been duly recognized. May your future efforts be equally successful.

Again, please accept my sincere best wishes on your medal.

Sincerely,

Kimberley Greenwood
Chief of Police



TO BE THE BEST

VISION

To be the best,
progressive police service.

VISION SUMMARY

"To be the best"

MISSION

To serve and protect
in partnership with
our communities.

VALUES & ETHICS

In pursuit of our mission,
we believe in:

- Relentless pursuit of offenders
- Education and innovation
- Sensitivity to victims of crime
- Performing with integrity
- Equitable treatment
- Commitment to quality service
- Teamwork

GLENN DE CAIRE
CHIEF OF POLICE

KENNETH LEENDERTSE
DEPUTY CHIEF OF POLICE

ERIC GIRT
DEPUTY CHIEF OF POLICE

HAMILTON POLICE SERVICE

October 7, 2013

Chief Paul Douglas Cook
135 Princess Street
North Bay, Ontario
P1B 6C2

Dear Chief Cook:

I would like to take this opportunity to congratulate you on your Investiture as an Officer of the Order of Merit of Police Forces (O.O.M.), which took place on October 4, 2013. The honour was bestowed upon you by the Governor General of Canada. Your service, dedication, and leadership have been fittingly recognized and you have been awarded with the highest honour that a police officer in Canada can receive.

I also wish to recognize your family for the continued support they provide to you and in turn in helping to carry out our mission, vision and values through your leadership. Without the assistance of our families, our work would not be possible.

I wish you continued success, health and safety.

Sincerely,

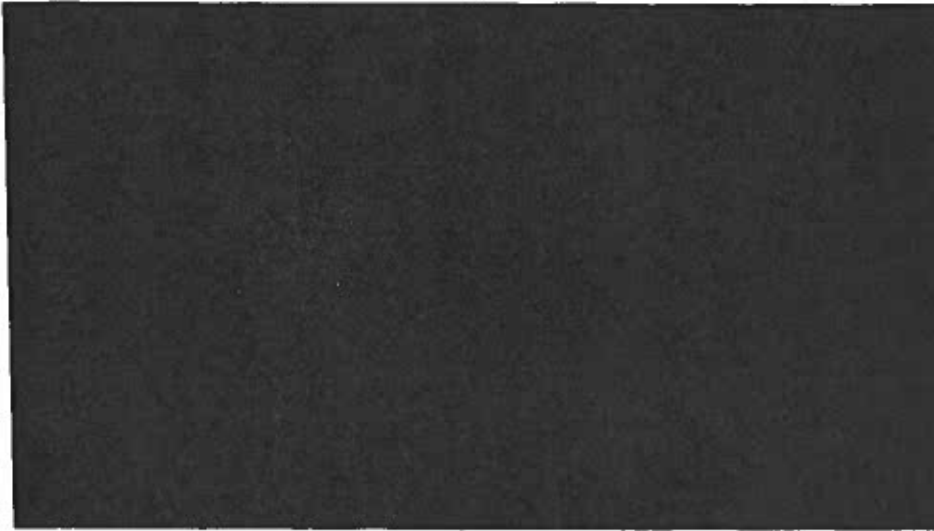
Glenn De Caire
Chief of Police

GD:nu



5th Annual Maamwi Kindaaswin Festival

Learning Together



We appreciate and are grateful for
your contribution and support.

On behalf of the committee,
Thank you!

A handwritten signature in black ink, appearing to be 'Mary Plu' or similar, written in a cursive style.



YMCA of North Bay

186 Chippewa Street West
North Bay, ON, P1B 6G2
T: 705-497-9622
F: 705-474-5116
ymcanorthbay.com

September 19, 2013

North Bay Police Services Board
135 Princess St. W.
North Bay, Ontario
P1B 8J8

Att: Paul Cook

Dear Paul,

On behalf of the North Bay YMCA we extend sincere appreciation for your support of the 2013 Strong Kids Campaign.

Fundraising efforts assist with programs, sponsoring kids so they have the ability to participate in swimming, basketball, squash and so much more. With your help we will ensure no family is denied a YMCA experience due to lack of financial resources. Your contribution is helping to make a difference in our community.

Wishing you every success and thanking you once again for supporting the YMCA through your donation.

Sincerely,

A handwritten signature in blue ink that reads "Mike Croghan".

Mike Croghan
Committee Chair, Strong Kids Campaign

A handwritten signature in blue ink that reads "Kim Kanmacher".

Kim Kanmacher
CEO, YMCA North Bay

Building healthy
communities



North Bay Police Service

P.O. Box 717, 135 Princess Street West, North Bay, ON P1B 8J8

705-497-5555 FAX 705-497-5591

Website: www.northbaypolice.on.ca

Paul D. Cook
Chief of Police

Shawn E. Devine
Deputy Chief of Police

November 4, 2013

CHAIR AND MEMBERS

North Bay Police Service Board

Re: Taxi Driver Licence Applications – October 2013

Dear Sir:

No new taxi drivers were approved last month. Two individuals applied for taxi licences however were refused due to criminal activity.

Sincerely,

P.D. Cook
Chief of Police

/am



North Bay Police Service

P.O. Box 717, 135 Princess Street West, North Bay, ON P1B 8J8

705-497-5555 FAX 705-497-5591

Website: www.northbaypolice.on.ca

Paul D. Cook
Chief of Police

Shawn E. Devine
Deputy Chief of Police

Board Report

Date of Report: November 7, 2013

Date of Meeting: November 12, 2013

Chair Mr. D. O'Connor and members of the
North Bay Police Services Board

Subject: Chief's Monthly Activities Report – October/November

Recommendation: Information Item

The following are items of interest and/or special events that Deputy Chief Devine and I have represented the Police Service at since the last Board meeting that does not merit separate reporting:

October 8

- "Cop Talk"

Oct. 9

- Opening Remarks – Canadore Police Mentorship Program
- Grand Opening of Medicine Wheel Clinic at the Indian Friendship Centre
- Northern Points Needle Meeting
- OPP Commissioned Officers Gala - Barrie

Oct. 10

- Amelia Rising Sexual Assault Centre Board Meeting
- OACP/OAPSB Zone 1 Meeting – Thunder Bay

Oct. 15

- Nipissing Transition House Board Meeting

Oct. 16

- EOC Mock Disaster Training Exercise
- Amelia Rising Sexual Assault Centre Board Meeting
- OACP CEO Meeting – Vaughan

Oct. 17

- OACP Trade Show - Vaughan

Oct. 18

- Leadership Presentation at 22 Wing
- Meeting with Consulate General of Indonesia
- Paul Harris Awards Rotary Supper

Oct. 19

- NHL Alumni Law Enforcement Hockey Game for Special Olympics

Oct. 21


- OHL Special Olympics Hockey Game Committee Meeting

- Oct. 22
 - Opening Remarks Take Down Briefing for Project Hope
 - OACP SIU Conference - Orillia
- Oct. 23
 - OACP SIU Conference - Orillia
- Oct. 24
 - Opening Remarks OACP Constable Selection System Symposium – Toronto
 - North Bay Drug Strategy Committee Meeting
- Oct. 25
 - 23rd Anniversary Celebrations for PEP
- Oct. 26
 - Near North Crime Stoppers Gala
- Oct. 28
 - Ontario Torch Run for Special Olympics Winter Games Presentation
- Oct. 29
 - Opening Remarks Orientation Canadore and Nipissing University Mentorship Programs
 - C4F Board Meeting
- Oct. 31
 - OACP Executive Meeting with Minister Meilleur and Staff – Toronto
 - OACP Substance Abuse Committee Meeting – Toronto
 - OACP/Provincial Associations Suspension with Pay Meeting - Toronto
- Nov. 1
 - OACP Meetings with Ministry of the Attorney General's Office – Toronto
 - Tour and Meeting with Executive Director of Gateway House - Toronto
- Nov. 2
 - Funeral Ms. Jamie Lynn Humphreys - Ajax
- Nov. 4
 - Youth Advisory Committee (YAC) Video Launch at City Hall
- Nov. 5
 - YAC Video Launch at Scollard Hall
 - Launch of LGBTQ Best Practices Guideline for Police – Toronto
- Nov. 6
 - Opening Remarks for "Take Your Kids to Work Day"
 - Presentation by Stan French on Pilot for OSI Survey
- Nov. 8
 - Remembrance Day Service and Presentation at Scollard Hall
 - YAC Video Launch at Widdifield, Algonquin and West Ferris Secondary Schools
- Nov. 11
 - Remembrance Day Services in North Bay and Callander

Since the last Board meeting we have amended an existing Protocol with the North Bay District Jail.

I invite any comments or questions from the Board.

Sincerely,


 Paul D. Cook
 Chief of Police



North Bay Police Service

P.O. Box 717, 135 Princess Street West, North Bay, ON P1B 8J8

705-497-5555 FAX 705-497-5591

Website: www.northbaypolice.on.ca

Paul D. Cook
Chief of Police

Shawn E. Devine
Deputy Chief of Police

Board Report

Date of Report: November 6, 2013
Date of Meeting: November 12, 2013

Mr. D. O'Connor, Chair
and members of the
North Bay Police Services Board

Subject: Statistical Reports

Recommendation: The Board resolves to, "Accept the Condensed Monthly Statistical and Revised Statistical Reports for the month of September 2013 as presented."

Find attached the Condensed Monthly and Revised Monthly Reports for September 2013.

I invite any questions or comments from the Board.

Sincerely,

Paul D. Cook
Chief of Police

2013-10-01

**NORTH BAY POLICE SERVICE
CONDENSED MONTHLY STATISTICAL REPORT**

MONTH OF SEPTEMBER

During the month of September 2013, police activity for the North Bay Police Service resulted in 2198 calls as compared to 2397 calls in 2012.

Of these calls, 67 were to investigate motor vehicle accidents. Twelve of these accidents involved injuries, with 13 persons injured.

The following is a list of some of the criminal occurrences investigated during the month, with comparative figures for 2012.

	Year to Date				Cleared to Date	
	2013	2012	2013	2012	2013	2012
Homicide	-	-	1	-	1	-
Sexual Offences	3	4	36	41	28	32
Assault	33	47	299	345	285	308
Robbery	-	2	22	19	13	9
Break, Enter & Theft	15	20	139	206	28	28
Stolen Vehicles	4	5	26	35	7	12
Stolen Bicycles	4	6	49	100	4	6
Recovered Bicycles	3	13	40	73	2	3
Theft Under	67	75	721	960	204	222
Theft Over	-	-	8	10	-	1
Wilful Damage	22	59	305	510	59	73
Drug Charges	6	23	123	120	132	122
Criminal Offences Total			2218	2957		
Calls for Service			17055	16995		
Police Activity			19725	20184		

Additional detailed statistics are available through the Office of the Chief of Police.

*Note - Year to Date statistics will change due to adjustments.



P.D. Cook
Chief of Police

/sc

NORTH BAY POLICE SERVICE CONDENSED MONTHLY STATISTICAL REPORT

MONTH OF SEPTEMBER

During the month of September 2013, police activity for the North Bay Police Service resulted in 2207 calls as compared to 2397 calls in 2012.

Of these calls, 67 were to investigate motor vehicle accidents. Twelve of these accidents involved injuries, with 13 persons injured.

The following is a list of some of the criminal occurrences investigated during the month, with comparative figures for 2012.

	Year to Date				Cleared to Date	
	2013	2012	2013	2012	2013	2012
Homicide	-	-	1	-	1	-
Sexual Offences	4	4	41	41	31	32
Assault	37	47	312	345	290	308
Robbery	-	2	22	19	13	9
Break, Enter & Theft	21	20	151	206	30	28
Stolen Vehicles	4	5	26	35	6	12
Stolen Bicycles	7	6	52	100	4	6
Recovered Bicycles	5	13	42	73	2	3
Theft Under	75	75	690	960	199	222
Theft Over	-	-	9	10	-	1
Wilful Damage	25	59	311	510	59	73
Drug Charges	17	23	135	120	143	122
Criminal Offences Total			2330	2957		
Calls for Service			16998	16995		
Police Activity			19734	20184		

Additional detailed statistics are available through the Office of the Chief of Police.

*Note - Year to Date statistics will change due to adjustments.



P.D. Cook
Chief of Police



North Bay Police Service

P.O. Box 717, 135 Princess Street West, North Bay, ON P1B 8J8

705-497-5555 FAX 705-497-5591

Website: www.northbaypolice.on.ca

Paul D. Cook
Chief of Police

Shawn E. Devine
Deputy Chief of Police

Board Report

Date of Report: October 21, 2013
Date of Meeting: November 12, 2013

Mr. D. O'Connor, Chair
and members of the
North Bay Police Services Board

Subject: Town Hall Meetings – Business Plan

Recommendation: Information Item

As the Board is aware our current Business Plan expires at the end of this year and we have formed a committee to draft a new three-year plan. As part of the planning process we have been seeking input from our community through a number of surveys and more recently Town Hall meetings.

During these Town Hall meetings we also took the opportunity to educate our community regarding Conducted Energy Weapons (CEWs) or TASERS and to solicit feedback from them regarding the expanded use of CEWs.

Find attached a report prepared by OraclePoll in relation to the three Town Hall meetings we hosted in Callander and North Bay on September 23 and 24, 2013. Some of the information contained in this report will be utilized by our Business Planning Committee in relation to our new plan.

I invite any comments or questions from the Board.

Sincerely,

Paul D. Cook
Chief of Police

Town Hall Meetings Report

Prepared for

The North Bay Police Services



By



October 2013

Overview

The North Bay Police Service held a total of three town hall meeting open to residents of the communities of Callander and North Bay Ontario. The sessions were held on September 23rd and September 24th at Canadian Legion Halls in each community.

- Session 1: Callander on September 23rd at 5:30pm
- Session 2: North Bay on September 23rd at 8pm
- Session 3: North Bay on September 24th at 7pm

Each of the sessions was structured in the following manner.

- Opening remarks from Chief Cook & Police Board Chair
- A presentation by Constable Cook on CEW
- Oraclepoll Research presentation of survey results by Dr. Paul Seccaspina
- Open discussion or question and answer period
- Closing remarks from Chief Cook

The sessions were audio recorded for report writing purposes and participants were advised of the recording process. Participants were also assured that all individual responses would be kept in strict confidence and that the recordings would be deleted / destroyed after the completion of the reports.

Summary of Sessions

SESSION 1 CALLANDER RESIDENTS – SEPTEMBER 23RD 5:30 PM

The session was lightly attended but included the Mayor and three members of Council. The overall tone of participant feedback was positive and constructive. This town hall meeting was the briefest of the three and questions from the group focused primarily on the survey results.

The first set asked about the methodology of the survey including how the indicators were developed and if the sample was representative of the geography and demographic makeup of the community. The consultative process of the questionnaire development was mentioned along with the fact that the indicators were also based on other similar policing surveys that have been conducted in the province since 2002. The fact that there was a representative geographic breakdown of respondents and that the sample mapped on the Census data was stated. These answers appeared to have pleased the audience.

Interest was taken on the comparative nature of the survey results presentation and the group was pleased with the identifying of key crime issues and seemed to be in agreement with the findings. Positive comments also reinforced the fact that the police service rating areas were high and that they lauded the force in their work and efforts in the community.

Other mentions included a clarification on the tax increase question which involved an explanation of the wording. The group was told that tax increases would be tolerated if the monies went directly to line item areas such as maintaining existing police services.

In all, Council was supportive of the survey process and were pleased with the results and especially the sharing of the information with the public.

SESSION 2 NORTH BAY RESIDENTS – SEPTEMBER 23RD AT 8PM

This town hall meeting was the most well attended of all the sessions with over 20 residents. Meeting participants included a contingent from the North Bay Taxpayers Association. After the CEW presentation several questions were asked by Association members, which started with the costing model. Constable Cook addressed this concisely and to the satisfaction of the person posing the query. This response included information on the provincial initiative and what the cost would be to the local Police Service.

The second set of questions revolved around the use of CEW's and specifically under what circumstances the device would be drawn. For example, would it be used as a first use tool or an alternative to a firearm? The reply aptly addressed the issue stating under what conditions each weapon would be used, stressing that the CEW was but another tool to be used to subdue persons posing a risk to themselves or public safety. Also mentioned was the statistical fact that when the CEW is simply drawn by an Officer on an offender there is a high level of compliance without ever having to use the weapon.

The final set of questions about CEW's related to their safety and what impact they would have upon those tasered. This included queries about the safety of the CEW in relation to being pepper sprayed or shot by a firearm. An in depth response followed involving the training that Police undergo prior to using the device, including the fact that many officers themselves experience the effects of pepper spray and the CEW. In addition, it was stressed that the CEW was a safer option when used compared to a firearm and the effects less uncomfortable than pepper spray.

The opinion survey elicited comment and feedback and the questioning started with the cost of the poll, a point that Chief Cook addressed. The next question focused on methodology including the sample size and the geographical and demographical representation of the survey. Dr Seccaspina described the sample size as being robust in relation to the population and the fact that the sample was inclusive of all residents and reflective of Census data for the area.

When then asked how the North Bay Police Service satisfaction numbers rated in relation to other forces, the answer stressed that the results were strong and high in comparison. It was also mentioned that the numbers were benchmark indicators that the Service should compare against itself and measure in future tracking surveys. Clarification was then asked about the tax increase question and the response involved explaining how residents want current services maintained and would be willing to tolerate tax increases if these resources went to specific line item areas such as policing and not to general revenues.

When asked about why social media had a low response as a tool by which respondents obtain information about the Police Service, the Chief responded that social media has not been a priority of the Service but that it will be one that will be expanded upon. In addition, Dr. Seccaspina illustrated that while traditional media which is still the primary means to get information, it is nonetheless decreasing as a favoured tool. He also explained that when it comes to issues related to government services, in general social media plays a small role in the process of citizen information gathering.

The end of the discussion was directed primarily at Chief Cook and for the most part related to the future plans of the Police Service. A question about the possible expansion of the Police Service to other area such as Sturgeon Falls was asked. The response from the Chief included the fact that this would require a resolution of Council, that no request had been made and that

it would not be a feasible option if it were only a zero sum or simple flow through costing initiative.

The final set of questions related to budget issues including bargaining, staffing issues and salaries. Related to this was the broader and related topic of what the force would look like in the future, its financial feasibility and ultimately how affordable it would be to City budgets and taxpayers. Chief Cook had a well constructed and in depth response that began with the challenges that policing is facing across the board and what is being undertaken provincially and nationally. With declining crime rates and limited resources available, it was stated that most police work is now related to dealing with non-crime related issues including marginalized persons, those with mental health issues and quality of life concerns. The community involvement of the Service was highlighted and the high satisfaction numbers were also stressed as a vindication of these efforts. Balancing budget with the needs of community safety and policing were named in the context that initiatives are being launched on a wider scale that involve bringing various policing organizations to the table to discuss options. In addition, it was stated that the larger strategy also includes bringing local community partners together to debate challenges and identify opportunities. Early intervention is seen as one of the ways to deal with potential persons at risk to get them on track and intervene before they fall into the legal system. Working with other government ministries and agencies such as the MNR in dealing with nuisance bears is another method by which resources can be leveraged to the benefit of taxpayers.

SESSION 3 NORTH BAY RESIDENTS – SEPTEMBER 24TH AT 7PM

The third and final session was attended by a small group of citizens. It followed the same organizational structure of the first two sessions and had the fewest questions or input from the group.

Once again, a question was asked about survey selection and respondent participation and the answer highlighted the random nature of the process in addition to the fact it mapped onto geographic and demographic characteristics of the community.

When asked if there would be a survey of town hall residents, it was mentioned that the question and answer format would be the means of information gathering. A participant validated the survey results with respect to crime issues and their desire to have more downtown patrols on foot or bicycle. The Chief then went into a discussion about how crime in the downtown has decreased and described the initiatives that the Service have taken in the area. For instance, increased foot or bicycle patrols and working with community groups to deal with high risk persons such as those with mental illnesses.

Overall the group was receptive and positive and towards the end of the discussion social media was discussed as an option for future feedback gathering and information dissemination. The Chief agreed and stated that this was an opportunity area that would be developed as part of an overall strategy that would still include traditional media sources.



North Bay Police Service

P.O. Box 717, 135 Princess Street West, North Bay, ON P1B 8J8

705-497-5555 FAX 705-497-5591

Website: www.northbaypolice.on.ca

Paul D. Cook
Chief of Police

Shawn E. Devine
Deputy Chief of Police

Board Report

Date of Report: November 6, 2013
Date of Meeting: November 12, 2013

Mr. D. O'Connor, Chairman
And Members of the
North Bay Police Services Board

Subject: Fee Schedule Board By-law Review

Recommendation: That the Board resolves to, "pass Board By-law # 04/2013 specific to our Fee Schedule."

Through Resolution the Board's existing Fee Schedule By-law # 01/2013 was passed by the Board on December 21, 2013.

During this same meeting the Board passed a second Resolution authorizing an additional 3% be added to the 2014 Fee Schedule By-law to account for the increase to compensation rates for our members in 2014.

Find attached By-law # 04/2013 our Fee Schedule By-law, which has been amended to reflect the Resolution passed on December 21st. This amended By-law will come into force and effect on January 1, 2014.

We require a Resolution from the Board to pass this By-law.

I invite any questions or comments from the Board.

Sincerely,

Paul D. Cook
Chief of Police

**NORTH BAY POLICE SERVICES BOARD
BY-LAW # 04/2013
FEE SCHEDULE**

WHEREAS the North Bay Police Services Board (the Board) is responsible for the provision of adequate and effective police service and the members of the police service through the Chief of Police are subject to the government of the Board and shall obey its lawful direction; and

WHEREAS the Board recognizes the need to establish a schedule of fees to provide equitable service and allow for cost recovery.

THEREFORE the Board hereby enacts as follows:

The following fees shall be applicable for the North Bay Police Service:

Service	Cost	HST	Total
(a) Form letter for police clearance for employment (Non-criminal record check)	\$34.45	\$4.50	\$38.95
Form letter for police clearance for volunteer (Non-criminal record check)	\$19.85	\$2.60	\$22.45
Record Check copies- at original time of application	\$0.94	\$0.12	\$1.06
Form letter for police clearance (police initiated program)	No Charge		
(b) Parole Board local police records check (applicants for Pardon)	\$10.10	\$1.30	\$11.40
(c) Fingerprinting persons for civil purposes (i.e. VISA, job clearance)	\$8.00	\$1.05	\$9.05
Fingerprinting persons for police initiated program	No Charge		
(d) Photocopies of motor vehicle collision reports, complete M.T.O. form	\$7.90	\$1.05	\$8.95
Witness statement preparation (criminal, civil, traffic) – Minimum charge ^{(1) (2)}	\$25.85	\$3.35	\$29.20
Officer's Notes (per officer) – Minimum charge ^{(1) (2)}	\$10.801	\$1.40	\$12.20
(e) Form letter (Summary / Occurrence Report) – Minimum charge ⁽¹⁾	\$41.60	\$5.40	\$47.00
Response to inquiry regarding previously supplied form letter	\$7.90	\$1.05	\$8.95
(f) Search of file for requested information other than (d) to (e) – Minimum charge ^{(1) (2)}	\$17.43	\$2.27	\$19.70
(g) Photographs – Colour or Black & White			
5 x 7 or smaller (per print)	\$4.65	\$0.60	\$5.25
Larger than above	\$18.45	\$2.40	\$20.85
Proof Sets (each)	\$18.46	\$2.40	\$20.86

Service		Cost	HST	Total
(h)	Video recording DVD/CD	\$42.45	\$5.50	\$47.95
(i)	Audio recording CD	\$23.05	\$3.00	\$26.05
(j)	Interview with member of Service that is on duty (per hour or any portion thereof, members current hourly rate) ^{(1) (4)}	Contact the North Bay Police Service Office Manager for a quote.		
	Interview with member of Service that is off duty (minimum cost up to 3 hours based on members current overtime hourly rate) ^{(1) (4)}	Contact the North Bay Police Service Office Manager for a quote.		
(k)	Alarms	\$59.50	\$7.75	\$67.25
(l)	Photographic CD's / DVD's Note: \$2.00 per additional image to a maximum of \$100.00	\$31.85	\$4.15	\$36.00
<ol style="list-style-type: none"> 1. All citations in pricing indicating minimum charge shall mean that additional resources spent on accumulating information to process a request shall be billed per quarter hour of the prescribed rate. 2. Photocopies charged per copy or per page at a rate of \$0.25 plus HST (.05), for a total of \$0.30. 3. Copy of Record Check - \$1.05 4. Cost for postage and shipping of orders shall be billed in accordance with rates set by Canada Post. 5. For estimates of these services and requests for scanning of documents that can be sent as a PDF by e-mail please contact the North Bay Police Service - Office Manager @ 705 - 497 - 5587 for an estimate of additional services. 				

North Bay Police Services Board By-Law Number 01/2013 is hereby repealed.

READ a 1st time this 12th day of November 2013.

READ a 2nd time this 12th day of November 2013.

READ a 3rd time and passed this 12th day November of 2013.

This By-Law comes into force and effect January 1, 2014.

Signed: _____
Dennis O'Connor
Chair

Signed: _____
Carol Miller
Secretary



North Bay Police Service

P.O. Box 717, 135 Princess Street West, North Bay, ON P1B 8J8

705-497-5555 FAX 705-497-5591

Website: www.northbaypolice.on.ca

Paul D. Cook
Chief of Police

Shawn E. Devine
Deputy Chief of Police

Board Report

Date of Report: November 7, 2013
Date of Meeting: November 12, 2013

Mr. D. O'Connor, Chair
and members of the
North Bay Police Services Board

Subject: 2014 Operating Budget

Recommendation: that the Board resolves to, "accept the 2014 Operating Budget as presented by the Chief of Police."

Find attached the Boards' 2014 Operating Budget. This Budget totals \$16,633,162.00, which translates to a 2.2% increase from the 2013 Operating Budget.

Salary, benefits and overtime account for approximately 90% of this Budget.

The remaining 10% of the Board's Operating Budget is divided into the following categories:

- Police Services Board
- Administration
- Emergency Law Enforcement
- Traffic
- Communications
- Maintenance of Quarters
- Uniforms and Equipment
- Fleet
- Training
- Information Services

The percentage of the 2014 Operating Budget for each of these categories is detailed in the pie chart found on page 2 of the proposed budget.

For the most part we have attempted to maintain or decrease individual budget lines at the 2013 Operating Budget amount. Any increases to individual budget lines are easily

explainable and relate to mission critical items, some of which have been deferred in previous Operating Budgets or increases to contracts.

As the Board is aware the compensation rates have increased for both our sworn and civilian members by 3% this year and this increase has had a significant impact on a number of lines within this budget.

This budget is \$180,811.00 less than the proposed 2014 Operating Budget that was discussed during the October Board meeting.

Although a number of individual budget lines have been adjusted the most significant changes resulting in savings on the expenses side relate to the following:

- Deferred hiring of sworn officer approximately \$34,000.00
- Revised Greenshield Rates Sworn \$25,462.00
- Revised Greenshield Rates Retired \$21,925.00
- Revised Green Shield Rates Part-time \$19,999.00
- Revised Green Shield Rates Civilian \$5,495.00
- Fuel Adjustment Based on three year analysis \$21,000.00
- Phone Consultant Review \$13,800.00
- OPTIC User Review and Adjustments \$8,750.00

The total changes to our expenses between this budget and the previous one presented in October is \$145,811.00.

The most significant changes on the revenues side relate to the following:

- POA Court Fees based on Actual Cost Review \$25,000.00
- 10% Administration Fees Paid Duty \$10,000.00

Once approved through Resolution by the Board arrangements will be made to present the 2014 Operating Budget on November 25th to the Mayor and Municipal Council for final approval.

I invite any comments or questions from the Board.

Sincerely,



Paul D. Cook
Chief of Police



BOARD APPROVED-
COUNCIL APPROVED-

RECAP OF BUDGET SUBMISSION:

	OPERATING BUDGET AMOUNTS			S INCREASE / (DECREASE) VS 13 BUDGET	13 (Surplus) / Deficit
	EXPENDITURES	REVENUES	NET		
2013					
	\$18,109,044	(\$1,838,314)	(\$16,270,730)		
2013					
	\$15,249,978	(\$1,339,651)	(\$13,910,327)		(\$2,360,403)
2014					
	\$18,627,590	(\$1,994,428)	(\$16,633,162)	\$362,431	
% CHANGE OVER 2013 BUDGET	2.9%	8.5%	2.2%		

SUMMARY OF BUDGET SUBMISSION:

	2013 Budget	2013 Actual	2014 Budget
Police Services Board	\$98,820	\$64,524	\$76,531
Full-Time & Part-Time Salary/Benefits	\$15,400,157	\$12,904,042	\$15,751,346
Overtime	\$450,000	\$409,217	\$450,000
City of North Bay 911 & Fire Dispatch	\$482,383	\$441,861	\$604,711
Administration	\$182,891	\$179,696	\$272,658
Emergency Law Enforcement	\$60,277	\$62,769	\$54,560
Traffic	\$18,114	\$11,995	\$16,411
Communications	\$144,625	\$134,893	\$143,875
Maintenance of Quarters	\$198,711	\$162,624	\$206,882
Uniforms & Equipment	\$154,800	\$136,923	\$153,600
Fleet	\$535,050	\$424,315	\$521,650
Training	\$85,000	\$51,067	\$85,000
Information Services	\$298,216	\$266,052	\$290,366
Revenue	(\$1,838,314)	(\$1,339,651)	(\$1,994,428)
Budget Totals ----->	\$16,270,730	\$13,910,327	\$16,633,162

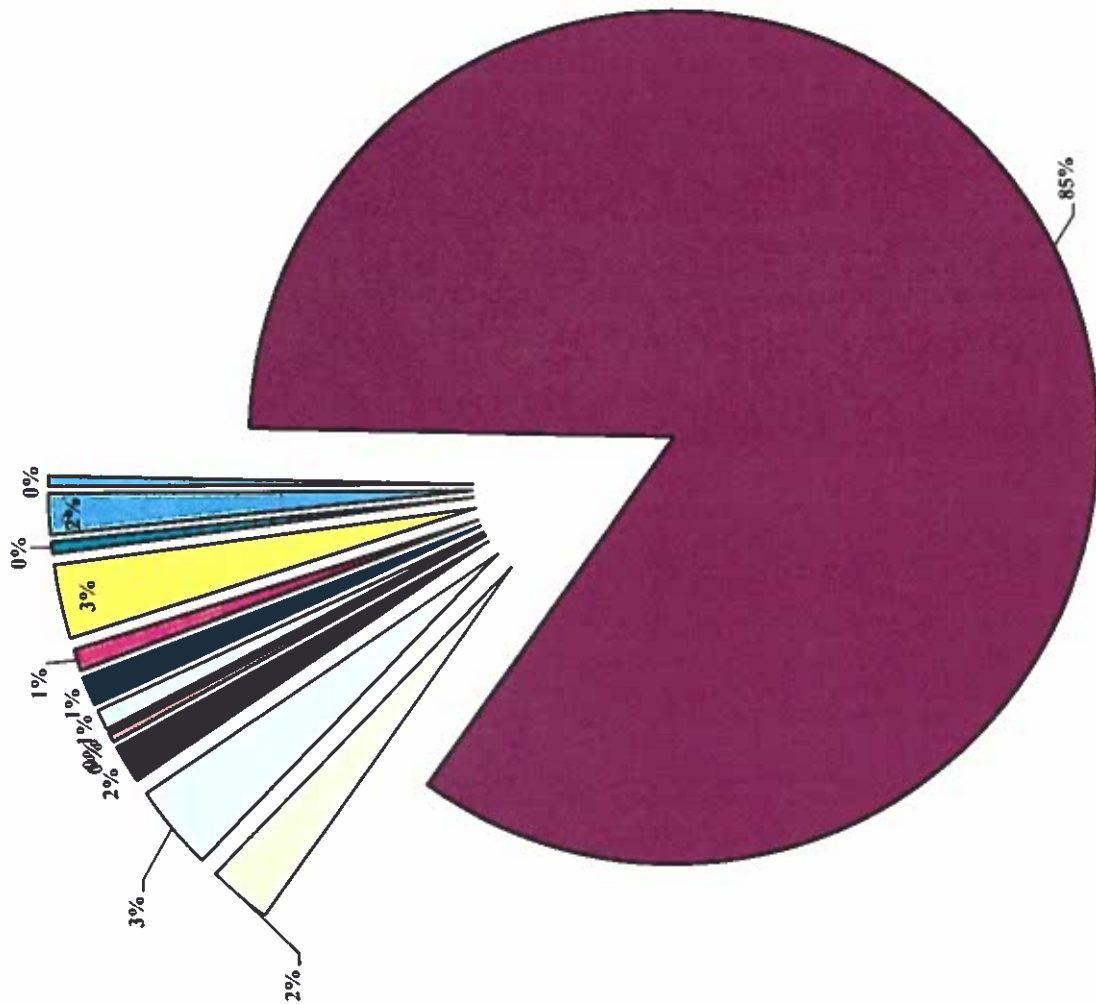
NOTE: The totals for Salaries & Benefits are shown as budgeted for separately on the pages that follow to allow the Board to see what is budgeted for each specific type of Salary & Benefit. However, the payroll section of the general ledger is maintained by the City and they charge all full time salaries to 1001 & full time benefits to 1801. Part time Salaries are charged to 1002 and Part time benefits are charged to 1802.

NOTE: This service is not mandated by the Police Services Board and is therefore the responsibility of the municipality to provide.

NOTE: Included in the Salary/Benefit calculations is HR costs related to Court Security and Prisoner transportation of approximately \$730,240

Version 9 @ 3% wage

2014 How the Money Will be Spent



- Police Services Board
- Full-Time & Part-Time Salary/Benefits
- Overtime
- City of North Bay 911 & Fire Dispatch
- Administration
- Emergency Law Enforcement
- Traffic
- Communications
- Maintenance of Quarters
- Uniforms & Equipment
- Fleet
- Training
- Information Services



NORTH BAY POLICE SERVICES BOARD
ANNUAL OPERATING BUDGET - YEAR 2014
ACTIVITY SUMMARY

DEPARTMENT: BOARD OF COMMISSION
G.L. NO: 100-7004-472

PURPOSE OF ACTIVITY:
Governing body of the Police Service

OTHER DETAILS:

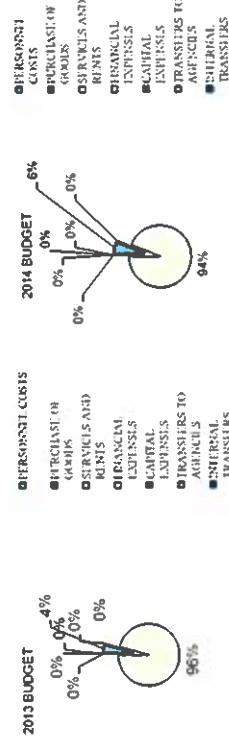
Chair: Dennis O'Connor
Mayor: Al McDonald
Provincial Appointee: Bill Hagborg (Vice Chair)
Provincial Appointee: Tiz Silver (member)
Municipal Appointee: Sean Lawlor (member)
Carol Miller (Secretary)

TAG #	ACCOUNT NAME	2013 BUDGET	2013 ACTUAL	2014 BUDGET
1004	Honourarium			
1804	Salary & Wages	\$600	\$600	\$600
1804	File-pid#200	\$257	\$212	\$270
1804	Funse Benefits	\$3,393	\$2,794	\$3,723
1804	Secretary	\$4,250	\$3,606	\$4,593
TOTAL FWD TO ACTIVITY SUMMARY				

TAG #	ACCOUNT NAME	2013 BUDGET	2013 ACTUAL	2014 BUDGET
2000	Purchase of Goods			
2601	Office Supplies	\$200	\$249	\$200
TOTAL - CARRIED FORWARD TO ACTIVITY SUMMARY				
3000	Services and Benefits			
3055	Board Meeting Supplies	\$969	\$624	\$900
3065	Memberships	\$3,612	\$3,793	\$3,800
3070	Training	\$15,000	\$15,618	\$15,000
3080-3999	City Solicitor fee	\$22,751	\$22,751	\$0
3105	Advertising/Sundry Services	\$6,038	\$7,982	\$6,038
3105	Legal Costs	\$30,000	\$9,901	\$30,000
3655	Insurance Deductibles	\$16,000	\$0	\$16,000
TOTAL - CARRIED FORWARD TO ACTIVITY SUMMARY				

SUMMARY OF EXPENDITURES AND REVENUES FOR ACTIVITY

	2013 BUDGET	2013 ACTUAL	2014 BUDGET	2014 ACTUAL	% INCREASE	% INCREASE
PERSONNEL COSTS	\$4,250	\$3,606	\$4,593	\$3,606	8.1%	8.1%
PURCHASE OF GOODS	\$200	\$249	\$200	\$249	0.0%	0.0%
SERVICES AND RENTS	\$594,370	\$600,669	\$71,738	\$522,632	-24.0%	-24.0%
FINANCIAL EXPENSES	\$0	\$0	\$0	\$0	#DIV/0!	#DIV/0!
CAPITAL EXPENSES	\$0	\$0	\$0	\$0	#DIV/0!	#DIV/0!
TRANSFERS TO AGENCIES	\$0	\$0	\$0	\$0	#DIV/0!	#DIV/0!
INTERNAL TRANSFERS	\$0	\$0	\$0	\$0	#DIV/0!	#DIV/0!
TOTAL EXPENDITURES	\$98,820	\$64,524	\$76,531	\$522,289	-23%	-23%
NET COST OF ACTIVITY	\$98,820	\$64,524	\$76,531	\$522,289	-23%	-23%





**NORTH BAY POLICE SERVICES BOARD
ANNUAL OPERATING BUDGET - YEAR 2014
PERSONNEL COSTS**

ACTIVITY: SALARIES/BENEFITS-SWORN & CIVILIAN

G.L. NO: 100-7002-472

	SWORN	FULL TIME	
		2013	2014
Staffing	Chief	1	1
	Deputy Chief	1	1
	Inspectors	2	2
	Staff Sergeants	5	6
	Sergeants	10	9
	1st Class	69	71
	2nd Class	3	1
	3rd Class	2	0
	4th Class	1	3
	Staffing Adjustment		
	TOTAL SWORN	94	94
	CIVILIAN		
	Admin. Assistant	1	1
	Technical Assistant	3	2
	Human Resources	2	2
	Info. Systems	2	2
	Stores	1	1
	Office Manager	1	1
	Custodian	1	1
	Court Coordinator	1	1
	Clerks	12	12
	Communications Superv.	1	1
	Dispatcher Police	5	5
	Dispatcher 911/Fire	5	5
	Special Constable	3	1
	Maintenance Supervisor	1	1
	Exhibit Clerk	1	1
	TOTAL CIVILIAN	40	37
	TOTAL FULLTIME		

TAG #	ACCOUNT NAME	2013 BUDGET	2013 ACTUAL	2014 BUDGET
	SWORN SALARIES			
1001	Chief	\$182,342		\$187,812
	Deputy Chief	\$149,988		\$160,853
	Inspectors	\$253,882		\$267,789
	Staff Sergeants	\$716,716		\$744,059
	Sergeants	\$970,145		\$1,004,434
	Constables	\$6,548,502		\$6,681,323
	Staffing Adjustment			
	TOTAL SWORN SALARIES	\$8,821,575	\$0	\$9,046,270
	CIVILIAN SALARIES			
1001	Admin. Assistant	\$70,088		\$72,181
	Technical Assistants x 2	\$200,578		\$136,881
	Human Resources Coord & Asst.	\$144,959		\$149,444
	Info. Systems Coord. & Technician	\$137,130		\$141,371
	Stores Clerk	\$60,195		\$55,593
	Office Manager	\$72,035		\$74,169
	Custodian	\$52,842		\$54,414
	Court Coordinator	\$59,918		\$61,693
	Clerks	\$661,606		\$661,907
	Communications Superv.	\$79,720		\$82,089
	Dispatcher Police	\$340,891		\$351,073
	Dispatcher 911/Fire	\$289,563		\$351,823
	Special Constable	\$59,618		\$61,393
	Maintenance Supervisor	\$64,977		\$66,912
	Exhibit Clerk	\$53,854		\$55,456
	TOTAL CIVILIAN SALARIES	\$2,347,974	\$0	\$2,376,399
	Contingency	(\$65,000)		
	TOTAL FULLTIME EMPLOYEES	\$11,104,549	\$9,232,547	\$11,422,669



TAG #	ACCOUNT NAME	2013 BUDGET	2013 ACTUAL	2014 BUDGET
1002				
	Special Constables	\$379,232		\$438,949
	Court Coordinators	\$51,855		\$53,311
	Dispatchers Police	\$106,112		\$118,275
	Dispatchers 9-1-1/Fire	\$113,100		\$170,799
	Clerical	\$112,441		\$114,870
	Custodial	\$43,324		\$44,625
	Community Coord/Crimestoppers	\$82,681		\$88,232
	TOTAL PART-TIME	\$888,745	\$692,601	\$1,029,061
	TOTAL PART-TIME EMPLOYEES	\$888,745	\$692,601	\$1,029,061



PURPOSE OF ACTIVITY:
 Sworn & Civilian employee benefits, including overtime, Statutory holiday pay, Health care & insurance benefits.
 Also includes Retiree benefits.

SUMMARY OF EXPENDITURES AND REVENUES FOR ACTIVITY

	2013 BUDGET	2013 ACTUAL	2014 ADMIN. RECOMMENDED		
			2014 BUDGET	'13 BUDGET vs '14 BUDGET	
				\$ INCREASE	% INCREASE
PERSONNEL COSTS	\$4,339,246	\$3,744,745	\$4,354,327	\$15,081	0.0%
PURCHASE OF GOODS	\$0	\$0	\$0	\$0	0.0%
SERVICES AND RENTS	\$0	\$0	\$0	\$0	0.0%
FINANCIAL EXPENSES	\$0	\$0	\$0	\$0	0.0%
CAPITAL EXPENSES	\$0	\$0	\$0	\$0	0.0%
TRANSFERS TO AGENCIES	\$0	\$0	\$0	\$0	0.0%
INTERNAL TRANSFERS	\$0	\$0	\$0	\$0	0.0%
TOTAL EXPENDITURES	\$4,339,246	\$3,744,745	\$4,354,327	\$15,081	0.3%
NET COST OF ACTIVITY	\$4,339,246	\$3,744,745	\$4,354,327	\$15,081	0.3%



**NORTH BAY POLICE SERVICES BOARD
ANNUAL OPERATING BUDGET - YEAR 2014
PAYROLL EXPENSES DETAIL**

ACTIVITY: BENEFITS
G.L.#: 100-7002-472

FULL TIME BENEFITS		DETAIL OF PROPOSED BUDGET		2013	2013	2014
				BUDGET	ACTUAL	BUDGET
1103	Overtime Sworn	Staff shortages, events		\$365,000	\$313,432	\$365,000
1101	Overtime Civilian	Staff shortages, events		\$25,000	\$33,126	\$25,000
1102	Overtime Part-time	Civilian		\$60,000	\$62,659	\$60,000
1205	Stat Sworn	Statutory Holidays		\$265,000	\$199,990	\$270,000
1409	Off Duty	Billed back - see corresponding revenue line		\$100,000	\$108,911	\$100,000
TOTAL CARRIED FORWARD TO ACTIVITY SUMMARY				\$815,000	\$718,118	\$820,000

MISC. SWORN		DETAIL OF PROPOSED BUDGET		2013	2013	2014
				BUDGET	ACTUAL	BUDGET
1406	Intoxilyzer Pay	\$500/yr/member (16 members for 2014)		\$9,000	\$0	\$8,000
1407	Acting Rank	Filling of service rank		\$35,000	\$21,560	\$35,000
1408	Coach Officer	Premium for training new officers		\$9,000	\$2,738	\$9,000
1499	Clothing Allowance	Contract		\$17,000	\$13,140	\$17,000
1412	ERT	Contract-\$400/member/annum X 12		\$4,800	\$0	\$4,800
1413	Negotiators	Contract-\$250/annum/negotiator X 12		\$3,000	\$0	\$3,000
1405	Incentive Pay	Incentive bonus upon Promotional exams		\$2,500	\$3,925	\$3,950
TOTAL CARRIED FORWARD TO ACTIVITY SUMMARY				\$80,300	\$41,363	\$80,750

MISC. CIVILIAN		DETAIL OF PROPOSED BUDGET		2013	2013	2014
				BUDGET	ACTUAL	BUDGET
1206	Stat Pay	Contract (included in the wage figure tag 1001)		\$4,200	\$2,836	\$4,200
1403	Service Pay			\$7,000	\$13,350	\$7,000
1003	Shift Premium	Training hours allowance per contract (estimated)		\$3,200	\$1,180	\$3,200
1414	Civilian Coach Training	Contract-\$250/annum X 13		\$3,250	\$0	\$3,250
1411	Commissioner of Oath	offset by revenue line (funded by Reserve)			\$145,686	
1298	Retirement Payout			\$17,650	\$163,052	\$17,650
TOTAL CARRIED FORWARD TO ACTIVITY SUMMARY				\$17,650	\$163,052	\$17,650



**NORTH BAY POLICE SERVICES BOARD
ANNUAL OPERATING BUDGET - YEAR 2014
BENEFIT DETAIL**

G.L.#: 100-7002-472

MISC. PART TIME		DETAIL OF PROPOSED BUDGET	2013 BUDGET	2013 ACTUAL	2014 BUDGET
1802	EHT		\$19,521		\$22,140
	WSIB		\$22,423		\$25,433
	EI		\$26,282		\$29,689
	CPP		\$45,147		\$51,891
1202	5.4% Vac.		\$47,835	\$41,685	\$55,569
1802	12 % Liev of Benefits	Contract-Applicable to Part-timers	\$67,349		\$78,458
1802	Greenshield/Coop		\$11,168		\$0
TOTAL CARRIED FORWARD TO ACTIVITY SUMMARY			\$239,725	\$195,452	\$263,180

FRINGE BENEFITS-SWORN		DETAIL OF PROPOSED BUDGET	2013 BUDGET	2013 ACTUAL	2014 BUDGET
1801	WSIB		\$171,020		\$170,816
	EI		\$115,936		\$118,393
	EHT		\$173,592		\$177,796
	CPP		\$219,127		\$222,781
	OMERS		\$1,101,185		\$1,137,535
	Group Insurance		\$72,932		\$76,322
	Supplemental Health		\$489,684		\$472,814
TOTAL CARRIED FORWARD TO ACTIVITY SUMMARY			\$2,343,476	\$2,622,740	\$2,376,457

FRINGE BENEFITS-CIVILIAN		DETAIL OF PROPOSED BUDGET	2013 BUDGET	2013 ACTUAL	2014 BUDGET
1801	WSIB		\$52,952		\$53,541
	EI		\$46,520		\$46,939
	EHT		\$46,083		\$46,625
	CPP		\$87,815		\$88,482
	OMERS		\$239,927		\$238,135
	Group Insurance		\$17,931		\$17,552
	Supplemental Health		\$201,519		\$195,666
TOTAL CARRIED FORWARD TO ACTIVITY SUMMARY			\$692,747		\$686,940



<p>NORTH BAY POLICE SERVICES BOARD ANNUAL OPERATING BUDGET - YEAR 2014 BENEFIT DETAIL</p>	<p>G.L.#: 100-7002-472</p>
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FRINGE BENEFITS-RETIRES	DETAIL OF PROPOSED BUDGET	2013 BUDGET	2013 ACTUAL	2014 BUDGET
1801 Supplemental Health Group Insurance	Retirees to age 65 per contract	\$148,128		\$107,087
1810 Past Service Agreements		\$2,220	\$4,020	\$2,263
TOTAL CARRIED FORWARD TO ACTIVITY SUMMARY		\$150,348	\$4,020	\$109,350



**NORTH BAY POLICE SERVICES BOARD
ANNUAL OPERATING BUDGET - YEAR 2014
ACTIVITY SUMMARY**

**ACTIVITY: ADMINISTRATION
G.L. NO: 100-7005-472**

PURPOSE OF ACTIVITY:

To provide for office supplies, insurance premiums, City administrative fee, transfer to Vested Sick Leave Reserve, Photocopy costs, and costs related to Administrative Support.

SUMMARY OF EXPENDITURES AND REVENUES FOR ACTIVITY

	2013 BUDGET	2013 ACTUAL	2014 ADMIN. RECOMMENDED		
			2014 BUDGET	'13 BUDGET vs '14 BUDGET \$ INCREASE	% INCREASE
PERSONNEL COSTS	\$0	\$0	\$0	\$0	0.0%
PURCHASE OF GOODS	\$33,500	\$28,880	\$31,000	(\$2,500)	-7.5%
SERVICES AND RENTS	\$139,391	\$141,155	\$176,658	\$37,267	26.7%
FINANCIAL EXPENSES	\$0	\$0	\$0	\$0	N/A
CAPITAL EXPENSES	\$10,000	\$9,661	\$65,000	\$55,000	550.0%
TRANSFERS TO AGENCIES	\$0	\$0	\$0	\$0	N/A
INTERNAL TRANSFERS	\$0	\$0	\$0	\$0	N/A
TOTAL EXPENDITURES	\$182,891	\$179,696	\$272,658	\$89,767	49.1%
NET COST OF ACTIVITY	\$182,891	\$179,696	\$272,658	\$89,767	49.1%



**NORTH BAY POLICE SERVICES BOARD
ANNUAL OPERATING BUDGET - YEAR 2014
PROPOSED BUDGET DETAIL**

**ACTIVITY: ADMINISTRATION
G.L. NO: 100-7005-472**

2000	TAG #	ACCOUNT NAME	DETAIL OF PROPOSED BUDGET	2013 BUDGET	2013 ACTUAL	2014 BUDGET
Purchase of Goods	2601	Office Supplies	Envelopes, stationary, pens, pencils, printed forms, etc.	\$28,000	\$25,058	\$26,000
	2685	Copier Supplies	Copy charges on Xerox, Staples	\$5,500	\$3,822	\$5,000
TOTAL - CARRIED FORWARD TO ACTIVITY SUMMARY				\$33,500	\$28,880	\$31,000

3000	TAG #	ACCOUNT NAME	DETAIL OF PROPOSED BUDGET	2013 BUDGET	2013 ACTUAL	2014 BUDGET
Services & Rents	3025	Photocopy lease costs & Maintenance	Toners, & Lease Costs	\$12,795	\$10,511	\$11,000
	3005	Postage/Courier		\$9,000	\$7,234	\$8,500
	3601	Insurance Premiums	Property, boiler, general liability	\$39,686	\$49,456	\$49,500
	3101	Service Fee (City)		\$44,400	\$44,399	\$73,998
	3099	Misc. (subscriptions, maintenance)	subscriptions, Criminal Codes, etc	\$13,360	\$15,335	\$13,360
	3961	Health & Wellness	EFAP Quarterly payments, Flu Clinic	\$10,650	\$7,282	\$10,000
	3460	Brinks Courier	Monetary weekly bank deposits picked up for deposit	\$0	\$0	\$1,600
	3065	Memberships	IURPAO, IACP, CACP, OACP, Can. Ident, Credit Bureau, CCIS, APCO, OALP, C	\$4,000	\$4,243	\$4,200
	3080	Advertising	Job Ads and other media costs	\$500	\$606	\$500
	3027	Interview Expenses	Promotional/HR/Hiring process costs	\$5,000	\$2,089	\$4,000
				\$139,391	\$141,155	\$176,658
TOTAL - CARRIED FORWARD TO ACTIVITY SUMMARY						

5000	TAG #	ACCOUNT NAME	DETAIL OF PROPOSED BUDGET	2013 BUDGET	2013 ACTUAL	2014 BUDGET
Capital Purchases	5015	Office Furniture & Equipment	Chairs, Fax, Office Equipment	\$10,000	\$9,359	\$10,000
	5115	Transfer to Reserve	S/L Reserve Transfer for vested payouts	\$0		\$55,000
	4101-15	Bank fees/exchange/over & short		\$0	\$302	
TOTAL - CARRIED FORWARD TO ACTIVITY SUMMARY				\$10,000	\$9,661	\$65,000



**ACTIVITY: EMERGENCY
LAW ENFORCEMENT
G.L. NO: 100-7006-472**

**NORTH BAY POLICE SERVICES BOARD
ANNUAL OPERATING BUDGET - YEAR 2014
ACTIVITY SUMMARY**

PURPOSE OF ACTIVITY:

Travel related to investigations, investigative costs, prisoner costs and other miscellaneous enforcement or incident related costs.

SUMMARY OF EXPENDITURES AND REVENUES FOR ACTIVITY

	2013 BUDGET	2013 ACTUAL	2014 ADMIN. RECOMMENDED		
			2014 BUDGET	'13 BUDGET vs '14 BUDGET \$ INCREASE	% INCREASE
PERSONNEL COSTS	\$0	\$0	\$0	\$0	0.0%
PURCHASE OF GOODS	\$0	\$0	\$0	\$0	#DIV/0!
SERVICES AND RENTS	\$60,277	\$62,769	\$54,560	(\$5,717)	-9.5%
FINANCIAL EXPENSES	\$0	\$0	\$0	\$0	0.0%
CAPITAL EXPENSES	\$0	\$0	\$0	\$0	#DIV/0!
TRANSFERS TO AGENCIES	\$0	\$0	\$0	\$0	N/A
INTERNAL TRANSFERS	\$0	\$0	\$0	\$0	N/A
TOTAL EXPENDITURES	\$60,277	\$62,769	\$54,560	(\$5,717)	-9.5%
TOTAL REVENUES	\$0	\$0	\$0	\$0	0.0%
NET COST OF ACTIVITY	\$60,277	\$62,769	\$54,560	(\$5,717)	-9.5%



PURPOSE OF ACTIVITY:
Costs related to operating the Traffic Section

SUMMARY OF EXPENDITURES AND REVENUES FOR ACTIVITY

	2013 BUDGET	2013 ACTUAL	2014 ADMIN. RECOMMENDED		
			2014 BUDGET	'13 BUDGET vs '14 BUDGET \$ INCREASE	% INCREASE
PERSONNEL COSTS	\$0	\$0	\$0	\$0	0.0%
PURCHASE OF GOODS	\$0	\$0	\$0	\$0	#DIV/0!
SERVICES AND RENTS	\$18,114	\$11,995	\$16,411	(\$1,703)	-9.4%
FINANCIAL EXPENSES	\$0	\$0	\$0	\$0	0.0%
CAPITAL EXPENSES	\$0	\$0	\$0	\$0	#DIV/0!
TRANSFERS TO AGENCIES	\$0	\$0	\$0	\$0	N/A
INTERNAL TRANSFERS	\$0	\$0	\$0	\$0	N/A
TOTAL EXPENDITURES	\$18,114	\$11,995	\$16,411	(\$1,703)	-9.4%
TOTAL REVENUES	\$0	\$0	\$0	\$0	0.0%
NET COST OF ACTIVITY	\$18,114	\$11,995	\$16,411	(\$1,703)	-9.4%



**NORTH BAY POLICE SERVICES BOARD
ANNUAL OPERATING BUDGET - YEAR 2014
ACTIVITY SUMMARY**

ACTIVITY: COMMUNICATIONS

G.L. NO: 100-7008-472

PURPOSE OF ACTIVITY:

To account for telephone costs, line costs, faxes, pagers, cell phones, radio towers and upgrades to said equipment.

SUMMARY OF EXPENDITURES AND REVENUES FOR ACTIVITY

	2013 BUDGET	2013 ACTUAL	2014 ADMIN. RECOMMENDED		
			2014 BUDGET	'13 BUDGET vs '14 BUDGET \$ INCREASE	% INCREASE
PERSONNEL COSTS	\$0	\$0	\$0	\$0	#DIV/0!
PURCHASE OF GOODS	\$0	\$0	\$0	\$0	#DIV/0!
SERVICES AND RENTS	\$144,625	\$134,893	\$143,875	(\$750)	-0.5%
FINANCIAL EXPENSES	\$0	\$0	\$0	\$0	N/A
CAPITAL EXPENSES	\$0	\$0	\$0	\$0	#DIV/0!
TRANSFERS TO AGENCIES	\$0	\$0	\$0	\$0	N/A
INTERNAL TRANSFERS	\$0	\$0	\$0	\$0	N/A
TOTAL EXPENDITURES	\$144,625	\$134,893	\$143,875	(\$750)	-0.5%
TOTAL REVENUES	\$0	\$0	\$0	\$0	N/A
NET COST OF ACTIVITY	\$144,625	\$134,893	\$143,875	(\$750)	-0.5%

	NORTH BAY POLICE SERVICES BOARD ANNUAL OPERATING BUDGET - YEAR 2014 PROPOSED BUDGET DETAIL	ACTIVITY: COMMUNICATIONS G.L. NO: 100-7008-472
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3000	TAG #	ACCOUNT NAME	DETAIL OF PROPOSED BUDGET	2013 BUDGET	2013 ACTUAL	2014 BUDGET
Services & Rents	3010	Telephone	Telephone , Long Dist. Service & Fax.Megalink Contract	\$48,150	\$43,960	\$41,200
	3307	Maintenance/Services/Rents	NICE/Dictaphone, Spectrum Serv. contracts, radio licenses	\$45,000	\$47,354	\$48,700
	3301	Radio Maint.& Supplies	Mobile Radio's, Ear Pieces, Antenna's, Rentals, etc	\$7,500	\$5,392	\$7,000
	3012	Mobile Telephones	Pagers/Portable phones	\$35,000	\$30,658	\$38,000
	3499	Telephone Circuits	Wash Court Video Maint.	\$8,975	\$7,529	\$8,975
TOTAL - CARRIED FORWARD TO ACTIVITY SUMMARY				\$144,625	\$134,893	\$143,875

5000	TAG #	ACCOUNT NAME	DETAIL OF PROPOSED BUDGET	2013 BUDGET	2013 ACTUAL	2014 BUDGET
Capital Purchases	5050	Radios	MIP, HTS Radios & Mobile Radio CI, etc	\$0	\$0	\$0
TOTAL - CARRIED FORWARD TO ACTIVITY SUMMARY				\$0	\$0	\$0



**NORTH BAY POLICE SERVICES BOARD
ANNUAL OPERATING BUDGET - YEAR 2014
ACTIVITY SUMMARY**

ACTIVITY: MAINTENANCE
OF QUARTERS
G.L. NO: 100-7010-472

PURPOSE OF ACTIVITY:

Maintenance of two storey Police Administration building, and property.

SUMMARY OF EXPENDITURES AND REVENUES FOR ACTIVITY

	2013 BUDGET	2013 ACTUAL	2014 ADMIN. RECOMMENDED		
			2014 BUDGET	'13 BUDGET vs '14 BUDGET \$ INCREASE	% INCREASE
PERSONNEL COSTS	\$0	\$0	\$0	\$0	0.0%
PURCHASE OF GOODS	\$134,794	\$110,512	\$136,174	\$1,380	1.0%
SERVICES AND RENTS	\$63,917	\$61,982	\$70,708	\$6,791	10.6%
FINANCIAL EXPENSES	\$0	\$0	\$0	\$0	0.0%
CAPITAL EXPENSES	\$0	(\$9,870)	\$0	\$0	#DIV/0!
TRANSFERS TO AGENCIES	\$0	\$0	\$0	\$0	N/A
INTERNAL TRANSFERS	\$0	\$0	\$0	\$0	N/A
TOTAL EXPENDITURES	\$198,711	\$162,624	\$206,882	\$8,171	4.1%
TOTAL REVENUES	\$0	\$0	\$0	\$0	0.0%
NET COST OF ACTIVITY	\$198,711	\$162,624	\$206,882	\$8,171	4.1%

	NORTH BAY POLICE SERVICES BOARD ANNUAL OPERATING BUDGET - YEAR 2014 PROPOSED BUDGET DETAIL			ACTIVITY: MAINTENANCE OF QUARTERS G.L. NO: 100-7010-472
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2000	TAG #	ACCOUNT NAME	DETAIL OF PROPOSED BUDGET	2013 BUDGET	2013 ACTUAL	2014 BUDGET
of Goods	2615	Janitorial Supplies	Toilet paper, Tissue, Paper towel, sanitary supplies, etc	\$13,000	\$11,049	\$13,380
	2701	Hydro		\$103,000	\$84,361	\$103,000
	2705	Natural Gas		\$13,000	\$9,434	\$13,000
	2715	Water		\$5,000	\$5,074	\$6,000
	2730	Cable/Fibre Optics		\$794	\$594	\$794
TOTAL - CARRIED FORWARD TO ACTIVITY SUMMARY				\$134,794	\$110,512	\$136,174

3000	TAG #	ACCOUNT NAME	DETAIL OF PROPOSED BUDGET	2013 BUDGET	2013 ACTUAL	2014 BUDGET
Services & Rents	3305	Building Maintenance		\$51,200	\$48,548	\$56,500
	3401	Garbage Removal	Miller Waste Contract(City). Shredding. Recycling	\$5,678	\$5,802	\$5,678
	3445	Snow Removal	Snow Removal contract	\$6,500	\$7,106	\$8,000
	3417	Rodent/Pest Control	Quarterly Spraying of Cellblock and NBPS HQ cells	\$539	\$526	\$530
TOTAL - CARRIED FORWARD TO ACTIVITY SUMMARY				\$63,917	\$61,982	\$70,708

5000	TAG #	ACCOUNT NAME	DETAIL OF PROPOSED BUDGET	2013 BUDGET	2013 ACTUAL	2014 BUDGET
Capital Purchases	5010	Machinery/Equipment	Infrastructure maintenance	\$0		\$0
			Transfer from reserve 5115		(\$9,870)	
TOTAL - CARRIED FORWARD TO ACTIVITY SUMMARY				\$0	(\$9,870)	\$0



NORTH BAY POLICE SERVICES BOARD ANNUAL OPERATING BUDGET - YEAR 2014 ACTIVITY SUMMARY	ACTIVITY: UNIFORMS EQUIPMENT/MISC. G.L. NO: 100-7012-472
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PURPOSE OF ACTIVITY:

Supply of technical equipment and enforcement tools for uniformed officers

SUMMARY OF EXPENDITURES AND REVENUES FOR ACTIVITY

	2013 BUDGET	2013 ACTUAL	2014 ADMIN. RECOMMENDED		
			2014 BUDGET	'13 BUDGET vs '14 BUDGET \$ INCREASE	% INCREASE
PERSONNEL COSTS	\$0	\$0	\$0	\$0	0.0%
PURCHASE OF GOODS	\$127,500	\$109,376	\$125,500	(\$2,000)	-1.6%
SERVICES AND RENTS	\$17,300	\$17,926	\$18,100	\$800	4.6%
FINANCIAL EXPENSES	\$0	\$0	\$0	\$0	0.0%
CAPITAL EXPENSES	\$10,000	\$9,621	\$10,000	\$0	0.0%
TRANSFERS TO AGENCIES	\$0	\$0	\$0	\$0	N/A
INTERNAL TRANSFERS	\$0	\$0	\$0	\$0	N/A
TOTAL EXPENDITURES	\$154,800	\$136,923	\$153,600	(\$1,200)	-0.8%
TOTAL REVENUES	\$0	\$0	\$0	\$0	0.0%
NET COST OF ACTIVITY	\$154,800	\$136,923	\$153,600	(\$1,200)	-0.8%

	NORTH BAY POLICE SERVICES BOARD ANNUAL OPERATING BUDGET - YEAR 2014 PROPOSED BUDGET DETAIL				ACTIVITY: UNIFORMS EQUIPMENT/MISC. G.L. NO: 100-7012-472
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2000	TAG #	ACCOUNT NAME	DETAIL OF PROPOSED BUDGET	2013 BUDGET	2013 ACTUAL	2014 BUDGET
Purchase of Goods	2910	Police Supplies	Flares, Tape, Tags, cuffs, first aid, etc	\$25,500	\$16,843	\$25,500
	2915	Gun Supplies	Ammo (Practice & Street) & Maintenance, Tasers	\$30,000	\$24,897	\$30,000
	2650	Uniform Issue	Uniforms-patrol, dress, body armour, gloves, boots, etc	\$60,000	\$58,110	\$60,000
	2920	Technical Services	Forensic supplies, Digital Photo supplies, etc.	\$12,000	\$9,526	\$10,000
TOTAL - CARRIED FORWARD TO ACTIVITY SUMMARY				\$127,500	\$109,376	\$125,500

3000	TAG #	ACCOUNT NAME	DETAIL OF PROPOSED BUDGET	2013 BUDGET	2013 ACTUAL	2014 BUDGET
Services & Rents	3350	Dry Cleaning/Maintenance/Alterations		\$17,300	\$17,926	\$18,100
TOTAL - CARRIED FORWARD TO ACTIVITY SUMMARY				\$17,300	\$17,926	\$18,100

5000	TAG #	ACCOUNT NAME	DETAIL OF PROPOSED BUDGET	2013 BUDGET	2013 ACTUAL	2014 BUDGET
Capital Purchases	5045	ERT	Emergency Response Team Equipment	\$10,000	\$9,621	\$10,000
TOTAL - CARRIED FORWARD TO ACTIVITY SUMMARY				\$10,000	\$9,621	\$10,000



PURPOSE OF ACTIVITY: Police fleet costs & maintenance

SUMMARY OF EXPENDITURES AND REVENUES FOR ACTIVITY

	2013 BUDGET	2013 ACTUAL	2014 ADMIN. RECOMMENDED		
			2014 BUDGET	'13 BUDGET vs '14 BUDGET \$ INCREASE	% INCREASE
PERSONNEL COSTS	\$0	\$0	\$0	\$0	#DIV/0!
PURCHASE OF GOODS	\$226,500	\$155,684	\$205,000	(\$21,500)	-9.5%
SERVICES AND RENTS	\$308,550	\$268,631	\$316,650	\$8,100	2.6%
FINANCIAL EXPENSES	\$0	\$0	\$0	\$0	N/A
CAPITAL EXPENSES	\$0	\$0	\$0	\$0	#DIV/0!
TRANSFERS TO AGENCIES	\$0	\$0	\$0	\$0	N/A
INTERNAL TRANSFERS	\$0	\$0	\$0	\$0	N/A
TOTAL EXPENDITURES	\$535,050	\$424,315	\$521,650	(\$13,400)	-2.5%
TOTAL REVENUES	\$0	\$0	\$0	\$0	N/A
NET COST OF ACTIVITY	\$535,050	\$424,315	\$521,650	(\$13,400)	-2.5%

		NORTH BAY POLICE SERVICES BOARD ANNUAL OPERATING BUDGET - YEAR 2014 PROPOSED BUDGET DETAIL		ACTIVITY: FLEET G.L. NO: 100-7014-472
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2000	TAG #	ACCOUNT NAME	DETAIL OF PROPOSED BUDGET	2013 BUDGET	2013 ACTUAL	2014 BUDGET
Purchase of Goods	2401	Fuel	Purchased at City Yards	\$196,000	\$132,669	\$175,000
	2420	Tires	Goodyear & Michelin Contract (PCPG)	\$30,500	\$23,015	\$30,000
TOTAL - CARRIED FORWARD TO ACTIVITY SUMMARY				\$226,500	\$155,684	\$205,000

3000	TAG #	ACCOUNT NAME	DETAIL OF PROPOSED BUDGET	2013 BUDGET	2013 ACTUAL	2014 BUDGET
Services & Rents	3307	Equipment Maintenance	Decaling, Cages, Changeovers, towing, etc	\$78,000	\$71,618	\$75,000
	3315	Vehicle Maintenance	Brake Service, LOF, Inspections, etc	\$145,000	\$121,884	\$145,000
	3355	Car Washes	Esso, and Shell Touchless wash stations	\$3,650	\$2,553	\$3,650
	3601	Insurance	Fleet insurance	\$61,900	\$72,576	\$73,000
	3655	Insurance Deductible Misc	Appraisal fees	\$20,000	\$0	\$20,000
TOTAL - CARRIED FORWARD TO ACTIVITY SUMMARY				\$308,550	\$268,631	\$316,650



NORTH BAY POLICE SERVICES BOARD ANNUAL OPERATING BUDGET - YEAR 2014 ACTIVITY SUMMARY	ACTIVITY: TRAINING G.L. NO: 100-7018-472
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PURPOSE OF ACTIVITY:

Costs of all training. Sworn & Civilian

SUMMARY OF EXPENDITURES AND REVENUES FOR ACTIVITY

	2013 BUDGET	2013 ACTUAL	2014 ADMIN. RECOMMENDED		
			2014 BUDGET	'13 BUDGET vs '14 BUDGET \$ INCREASE	% INCREASE
PERSONNEL COSTS	\$0	\$0	\$0	\$0	0.0%
PURCHASE OF GOODS	\$0	\$0	\$0	\$0	#DIV/0!
SERVICES AND RENTS	\$85,000	\$51,067	\$85,000	\$0	0.0%
FINANCIAL EXPENSES	\$0	\$0	\$0	\$0	N/A
CAPITAL EXPENSES	\$0	\$0	\$0	\$0	#DIV/0!
TRANSFERS TO AGENCIES	\$0	\$0	\$0	\$0	N/A
INTERNAL TRANSFERS	\$0	\$0	\$0	\$0	N/A
TOTAL EXPENDITURES	\$85,000	\$51,067	\$85,000	\$0	0.0%
TOTAL REVENUES	\$0	\$0	\$0	\$0	0.0%
NET COST OF ACTIVITY	\$85,000	\$51,067	\$85,000	\$0	0.0%

	NORTH BAY POLICE SERVICES BOARD ANNUAL OPERATING BUDGET - YEAR 2014 PROPOSED BUDGET DETAIL	ACTIVITY: TRAINING G.L. NO: 100-7018-472
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3000	TAG #	ACCOUNT NAME	DETAIL OF PROPOSED BUDGET	2013 BUDGET	2013 ACTUAL	2014 BUDGET
Services & Rents	3070	Training	Learning Skills & Development Plan (OPC, CPC, NOPAAT IN-HOUSE, & MISC.)	\$85,000	\$51,067	\$85,000
TOTAL - CARRIED FORWARD TO ACTIVITY SUMMARY				\$85,000	\$51,067	\$85,000



NORTH BAY POLICE SERVICES BOARD ANNUAL OPERATING BUDGET - YEAR 2014 ACTIVITY SUMMARY	ACTIVITY: COMPUTERS G.L. NO: 100-7020-472
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PURPOSE OF ACTIVITY:

Site support costs for OPTIC, CPIC and all other hardware & software requirements.

SUMMARY OF EXPENDITURES AND REVENUES FOR ACTIVITY

	2013 BUDGET	2013 ACTUAL	2014 ADMIN. RECOMMENDED		
			2014 BUDGET	'13 BUDGET vs '14 BUDGET \$ INCREASE	% INCREASE
PERSONNEL COSTS	\$0	\$0	\$0	\$0	0.0%
PURCHASE OF GOODS	\$25,000	\$23,243	\$25,000	\$0	0.0%
SERVICES AND RENTS	\$152,166	\$134,843	\$143,416	(\$8,750)	-5.8%
FINANCIAL EXPENSES	\$0	\$0	\$0	\$0	N/A
CAPITAL EXPENSES	\$121,050	\$107,966	\$121,950	\$900	0.7%
TRANSFERS TO AGENCIES	\$0	\$0	\$0	\$0	N/A
INTERNAL TRANSFERS	\$0	\$0	\$0	\$0	N/A
TOTAL EXPENDITURES	\$298,216	\$266,052	\$290,366	(\$7,850)	-2.6%
TOTAL REVENUES	\$0	\$0	\$0	\$0	0.0%
NET COST OF ACTIVITY	\$298,216	\$266,052	\$290,366	(\$7,850)	-2.6%

		NORTH BAY POLICE SERVICES BOARD ANNUAL OPERATING BUDGET - YEAR 2014 PROPOSED BUDGET DETAIL			ACTIVITY: COMPUTERS G.L. NO: 100-7020-472
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2000	TAG #	ACCOUNT NAME	DETAIL OF PROPOSED BUDGET	2013 BUDGET	2013 ACTUAL	2014 BUDGET
Purchase of Goods	2699	Supplies	printer toners, inkjet cartridges, cards & fobs, etc	\$25,000	\$23,243	\$25,000
TOTAL - CARRIED FORWARD TO ACTIVITY SUMMARY				\$25,000	\$23,243	\$25,000

3000	TAG #	ACCOUNT NAME	DETAIL OF PROPOSED BUDGET	2013 BUDGET	2013 ACTUAL	2014 BUDGET
Services & Rents	3307	Misc. Maintenance & Repairs	Computer/Printer servicing, repairs, wiring etc	\$5,190	\$2,232	\$5,190
	3430	Canadian Police Information Centre	Support, CPIC Services	\$1,526	\$1,526	\$1,526
	3999	Ontario Police Technical Info. Cooperative	Annual feed R.M.S. & CAD	\$132,750	\$120,708	\$124,000
	3220	Computer Lease	Lease Contracts	\$12,700	\$10,377	\$12,700
TOTAL - CARRIED FORWARD TO ACTIVITY SUMMARY				\$152,166	\$134,843	\$143,416

5000	TAG #	ACCOUNT NAME	DETAIL OF PROPOSED BUDGET	2013 BUDGET	2013 ACTUAL	2014 BUDGET
Capital Purchases	5030	Computer Hardware	Scanners, Printers, Special Equipment, UPS, etc	\$54,100	\$51,615	\$55,000
	5033	Computer Software	Program updates, OSL, Backup, Acrobati, Firewall Updates	\$66,950	\$56,351	\$66,950
			Canada Law, Internet Site Host/Maint..etc			
TOTAL - CARRIED FORWARD TO ACTIVITY SUMMARY				\$121,050	\$107,966	\$121,950



NORTH BAY POLICE SERVICES BOARD		ACTIVITY:	REVENUES
ANNUAL OPERATING BUDGET - YEAR 2014		G.L. NO:	100-7001-362
ACTIVITY SUMMARY			

PURPOSE OF ACTIVITY:
Collection of all revenues for the Service including grants, contract policing, paid duty, sale of vehicles administrative fees, etc

CHANGES OR IMPROVEMENTS:

SUMMARY OF EXPENDITURES AND REVENUES FOR ACTIVITY			
	2013 BUDGET	2013 ACTUAL	2014 BUDGET
0000 - REVENUES	\$1,838,314	\$1,339,651	\$1,994,428

2014 REVENUE DETAIL

Category	Percentage
Taxi Licenses	0%
POA Court Fees	0%
Provincial Courthouse upload	0%
Transfer from Reserve Fund	0%
Transfer from Reserve Fund	0%
Sundry Revenue	0%
Refunds	0%
Municipal Levy	24%
Contract Policing	1%
Donations/Non-Specific Grants	1%
Ont. Specific Grant	1%
Recovery of Wages	1%
Ont. Specific Grant	1%
Ont. Specific Grant	1%
Board Bill Back-Schools	1%
Office Space Lease	1%
Other Admin. Fees	1%
Administration Fees-Paid Duty	1%
Other	21%



NORTH BAY POLICE SERVICES BOARD ANNUAL OPERATING BUDGET - YEAR 2014 ACTIVITY DETAIL		ACTIVITY:	REVENUES
		G.L. NO:	100-7001-362

TAG #	ACCOUNT NAME	DETAILS	2013 BUDGET	2013 ACTUAL	2014 BUDGET
0405	Taxi Licenses		\$35,000	\$32,805	\$33,250
0420	POA Court Fees	POA Transfer	\$33,383	\$33,383	\$35,000
	Provincial Courthouse upload	Courthouse security	\$281,085	\$281,085	\$421,627
0470	Transfer from Reserve Fund	Sick Leave		\$145,686	
0470	Transfer from Reserve Fund	General Police Purposes	\$16,616	\$16,616	
REVENUES					
0480	Sundry Revenue	Suspension Notices, etc.	\$500	\$418	\$500
0474	Refunds	NEER Rebate	\$20,000	\$0	\$0
0704	Municipal Levy	transferred from the City			
0992	Contract Policing	Callander Policing contract	\$464,462	\$348,347	\$478,400
0995	Donations/Non-Specific Grants	Safe school/CRIA/YHP	\$7,600	\$11,710	\$7,600
0536	Ont. Specific Grant	RIDE program	\$15,375	\$0	\$15,400
0967	Recovery of Wages	Secondments etc	\$134,751	\$98,528	\$138,586
0538	Ont. Specific Grant	Community Policing (CPP)	\$270,000	\$29,158	\$270,000
0524	Ont. Specific Grant	Safer Community Program	\$280,000	\$85,528	\$280,000
0869	Board Bill Back-Schools	DARE/School Liason	\$27,700	\$27,200	\$27,700
0847	Office Space Lease	Accident Reporting Centre	\$1,842	\$1,842	\$1,865
0869	Other Admin. Fees	Rec Clk. Occurs. Alarms. Etc.	\$150,000	\$119,138	\$154,500
0850	Administration Fees-Paid Duty	Paid Duty revenues + 10% recovery	\$100,000	\$108,207	\$110,000
TOTAL - CARRIED FORWARD TO ACTIVITY SUMMARY			\$1,838,314	\$1,339,651	\$1,994,428



North Bay Police Service

P.O. Box 717, 135 Princess Street West, North Bay, ON P1B 8J8

705-497-5555 FAX 705-497-5591

Website: www.northbaypolice.on.ca

Paul D. Cook
Chief of Police

Shawn E. Devine
Deputy Chief of Police

Board Report

Date of Report: October 22, 2013
Date of Meeting: November 12, 2013

Mr. D. O'Connor, Chair
and members of the
North Bay Police Services Board

Subject: Contingency Account – International Police Hockey Tournament

Recommendation: That the Board hereby resolves, "to donate \$300.00 from the contingency line in the 2013 Operating Budget to support three of our officers who will be participating in an International Police Hockey Tournament in the Czech Republic."

Find attached a memorandum that Constable Boucher has submitted on behalf of Constables Whittle and Webber and himself, requesting consideration from the Board for financial support to attend an International Police Hockey Tournament. As indicated in this memorandum, the named officers have been invited to join members of the Halton Regional Service and Hamilton Police Service on a Canadian police hockey team who will be participating in this police hockey tournament in the Czech Republic from November 4-11, 2013.

It would be my recommendation that the Board provide \$300.00 in sponsorship from the contingency account to assist our members with some of their travel costs. The Association has also provided some financial support.

The current balance in the contingency account is \$3,334.94.

I invite any comments or questions from the Board.

Sincerely,

Paul D. Cook
Chief of Police



NORTH BAY POLICE SERVICE

MEMORANDUM

DATE: 8 October, 2013
TO: Chief Cook
FROM: Cst. R. Boucher
SUBJECT: International Police Hockey Tournament- Czech Republic

Chief Cook,

As you are aware, three of our members have been asked to participate in an International Police Hockey Tournament in the Czech Republic. Cst. Dan Weber, Cst. Geoff Whittle and Cst. Robin Boucher will be joining members of the Halton Police Service as well as several other members from the Hamilton Police Service in a police tournament in the Czech Republic from November 4, 2013 to November 11, 2013. The tournament consists of 10 teams in total with our team being the only Canadian entry to go along with nine police teams from the Czech Republic. The Halton Police with our assistance did some fundraising by selling raffle tickets and they have also received some sponsorship money to cover some of the fees. We are wondering if the Police Service or board would consider assisting us in helping with some of the funds. It will be an honour and privilege to represent our service at such an event and we will do our best to make this city and the Police Service proud.

Thanks,
R. Boucher



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Paul D. Cook
Chief of Police

Shawn E. Devine
Deputy Chief of Police

Board Report

Date of Report: October 25, 2013
Date of Meeting: November 12, 2013

Mr. D. O'Connor, Chair
and members of the
North Bay Police Services Board

Subject: Contingency Account – "Santa Needs Help"

Recommendation: That the Board hereby resolves, "to donate \$250.00 from the contingency line in the Board's Budget to support the Low Income People Involvement of Nipissing's (LIPI), Annual Santa Needs Help Campaign."

Find attached documentation forwarded to our Police Service from Ms. Lana Mitchell, Executive Director of LIPI in relation to their 19th annual, "Santa Needs Help Campaign". The Board will see from this documentation that thanks to this campaign toys were provided to 619 children, (315 families) in our community last year on Christmas.

A donation of \$250.00 from the Contingency line in the Operating Budget will be well received by LIPI, a local organization known for providing assistance to the less fortunate in our community. The Board has provided similar donations in the past.

The current balance in the contingency line of the Board's Operating Budget is \$3,334.94.

I am recommending the Board pass the above noted resolution to provide this financial support.

I invite any comments or questions from the Board.

Sincerely,

Paul D. Cook
Chief of Police



L.I.P.I./C.G.F.R.

LOW INCOME PEOPLE INVOLVEMENT OF NIPISSING
CONCERTATION POUR GENS A FAIBLE REVENU

127 Main Street East, North Bay, Ontario P1B 1A9 Phone (705)472-1337 Fax (705)472-4454
127 rue main est. North Bay, Ontario P1B 1A9 email lipi@cogeco.net

L.I.P.I.
SERVICE BILINGUE

The right to maintain dignity, the right to self-development, and the opportunity to achieve should not be denied or discouraged in anyone.

Le droit de maintenir sa dignité, le droit de se développer et que l'opportunité de réussir ne devrait ni être niée ni enlevée à qui que se soit.

Wednesday October 16, 2013

North Bay Police Service
135 Princess Street West
North Bay, ON P1B 6C2

Attention: Chief Paul Cook

We at L.I.P.I. – Low Income People Involvement of Nipissing are once again collecting new and used toys for our **19th Annual Santa Needs Help Campaign.**

Our community campaign last year was very successful! Thanks to the generosity of caring and compassionate people in our community, we were able to put a smile on the faces of 619 children (315 families) last Christmas morning.

While many of the names change over time, the needs remain. Many families struggle this festive season. We are looking forward to working with the community again this year to **HELP SANTA** reach all the children, relive some stress and enjoy sharing the holiday season.

PLEASE HELP US ENSURE ALL CHILDREN IN OUR COMMUNITY EXPERIENCE THE JOY OF SANTA THIS HOLIDAY SEASON!

Please feel free to contact our office at 472-1337 if you have any questions about applying or donating. Arrangements can also be made for toy pickups. Toys can be dropped off at the LIPI office (127 Main Street East) from 10am-4pm or at Union Taxi 24 hours a day. For cash donations over \$10.00 LIPI will issue a Charitable Tax Receipt.

Thank you and all the best,

Lana Mitchell
LIPI Executive Director



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Paul D. Cook
Chief of Police

Shawn E. Devine
Deputy Chief of Police

Board Report

Date of Report: October 29, 2013
Date of Meeting: November 12, 2013

Mr. D. O'Connor, Chair
and members of the
North Bay Police Services Board

Subject: Contingency Account – The Gathering Place

Recommendation: That the Board hereby resolves, "to pay \$250.00 from the contingency line in the Board's 2014 Operating Budget to support the Gathering Place."

As the Board is aware, "The Gathering Place" is a community-driven soup kitchen located on Algonquin Avenue.

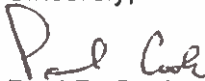
Once again this year the Board has been contacted by the staff at "The Gathering Place" (attached) seeking out sponsorship in the amount of \$250.00 to cover the costs of the kitchen's operations for one day. The Board has supported this initiative in the past.

The services provided to some of the less fortunate members our community by the volunteers at, "The Gathering Place" is an extremely worthwhile program and I recommend that \$250.00 from the contingency line in the Board's Budget be paid to sponsor, "Food for a Day".

The current balance in this account is \$3,334.94.

I invite any comments or questions from the Board.

Sincerely,


Paul D. Cook
Chief of Police



North Bay's Community Soup Kitchen

October 22, 2013

North Bay Police Services Board
Attention: Dennis O'Connor, Board Chair
135 Princess Street West
North Bay, ON

Dear Mr. Dennis O'Connor:

On behalf of our Board of Directors, staff and volunteers, I am writing to request that you consider **the gathering place** worthy of your charitable support.

As you are no doubt aware, **the gathering place** is North Bay's only Community Soup Kitchen. We serve a hot lunch 5 days per week, 52 weeks each year to an ever-increasing daily average of 128 of our neighbours in need. Our soup kitchen has no formal ties to any social service or religious organization. We receive no government operational funding and depend on the generosity of organizations and individuals within North Bay and district to provide the funds we need to serve our neighbours in need. For many soup kitchen walk-ins, we provide their only meal of the day.

If you have any questions about **the gathering place**, or the services we offer, please do not hesitate to call me at 705-474-7687.

Yours sincerely

Jill Clark
Executive Director

Mission Statement

To provide a hot meal in a warm environment to those in need

Quick Facts

The gathering place serves 35,000 meals per year to adults, seniors and children in the North Bay and Area district



Approximately 50% of our guests are male, between the ages of 25 and 60, however we also serve babies, children, teenagers and seniors. A large percentage of our clientele lives with mental illness

For more information, please call:

Phone: 705-474-7687

E-mail: soup@thot.net

www.thegatheringplacenorthbay.org

the gathering place is a not-for-profit registered charity

Charitable registration no:

88941 4504 RR001

Please mail your contribution to:

The Gathering Place

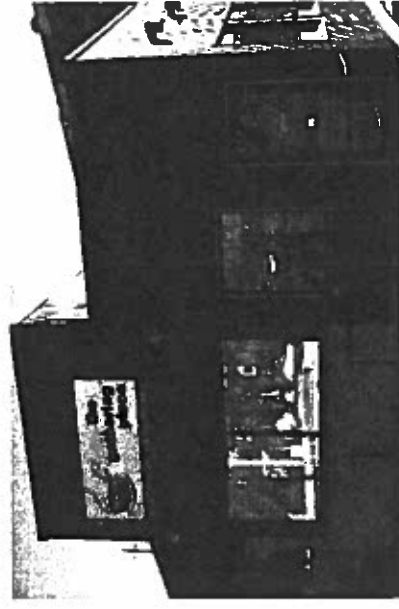
392 Algonquin Ave.

North Bay, ON P1B 4W5

The Gathering Place



Donation Options



Neighbours serving neighbours
in need

About Us

the gathering place is North Bay's community soup kitchen. We are a not-for-profit organization and a registered charity.

Funding

We do not receive any operational funding from the federal, provincial or municipal governments. Our entire operational budget is dependent upon donations from individuals, groups and businesses.

Facility

We have a warm, friendly, barrier-free building with a commercial grade kitchen, 26 seat dining room, three washrooms (one handicapped accessible) and a small office.

Dining Room Hours

Monday to Friday from 11:30 a.m. to 1:30 p.m., including statutory holidays, except Christmas.

Donation Options

All donation options listed below are eligible for a tax receipt and acknowledged either on the boards in our dining room or on our website unless otherwise stated.

Food for a Day

Your donation of \$250.00 can provide everything needed to run the soup kitchen for one day. You can sponsor one or several days, either as an individual or as part of a group working together to support the soup kitchen.

Milk for a Month

For a donation of \$200.00 you can provide the funds needed to purchase milk for one month's operations.

The milk is used for coffee and tea, given to any pregnant women and children who use our dining room, and served as a drink to our neighbours in need at least one day each week.

Lettuce Help You

We serve fresh salad to our neighbours in need every day. For a donation of \$75.00 you can provide the funds for the purchase of lettuce for a week.

Legacy Gifts

A Legacy gift is a living reminder left by individuals and/or families that will continue to support the causes they believe in for years to come. "Planned giving" or "Legacy giving" allows you to build charitable gifts into your overall estate planning goals.

There are several ways to make a planned gift including: wills and bequests, a gift of property, gifts of RRIFs and RRSFs, charitable gift annuities and remainder trusts, gifts of life insurance.

Please contact the office for more information on how you can support **the gathering place**.



North Bay Police Service

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Paul D. Cook
Chief of Police

Shawn E. Devine
Deputy Chief of Police

Board Report

Date of Report: November 6, 2013
Date of Meeting: November 12, 2013

Mr. D. O'Connor, Chair
and members of the
North Bay Police Services Board

Subject: Contingency Account – Movember

Recommendation: That the Board hereby resolves, “to donate \$250.00 from the contingency line in the Board’s Budget to support the Movember Foundation.”

The Movember Foundation continues to help change the face of men’s health through programs specific to prostate and testicular cancer and mental health.

Program areas include Awareness and Education; Living with Cancer and Beyond; Staying Mentally Healthy and Research.

This year I am participating in Movember and I am requesting a donation of \$250.00 from the Contingency line in the Operating Budget from the Board. The Board has provided similar donations to our members who have participated in Movember in the past.

The current balance in the contingency line of the Board’s Operating Budget is \$3,334.94.

I am recommending the Board pass the above noted resolution to provide this financial support for this worthwhile community fundraiser.

I invite any comments or questions from the Board.

Sincerely,

Paul D. Cook
Chief of Police