

2024 Fees

Service	Cost	HST	Total
(a) Form letter for police clearance for employment (Non-Criminal Record Check)	\$38.48	\$5.00	\$43.48
Form letter for police clearance for volunteer (Non-Criminal Record Check)	\$22.17	\$2.88	\$25.05
(b) Parole Board local police records check (applications for Record Suspension)	\$11.27	\$1.47	\$12.74
(c) Fingerprinting persons for civil purposes (i.e. Visa, job clearance)	\$9.00	\$1.17	\$10.17
(d) Photocopies of motor vehicle collision reports, complete MTO form	\$8.89	\$1.16	\$10.05
Witness statement preparation (criminal, civil, traffic) – Minimum charge	\$28.84	\$3.75	\$32.59
Officer’s notes (per officer) – Minimum charge	\$12.03	\$1.56	\$13.59
(e) Form letter (Summary/Occurrence Report) – Minimum charge	\$46.40	\$6.03	\$52.43
Response to inquiry regarding previously supplied form letter	\$8.89	\$1.16	\$10.04
(f) Search of file for requested information other than (d) to (e) – Minimum charge	\$19.10	\$2.48	\$21.58
(g) Photographs – colour or black & white			
5 x 7 or smaller (per print)	\$5.20	\$0.68	\$5.88
Larger than above	\$20.65	\$2.68	\$23.33
Proof sets (each)	\$20.65	\$2.68	\$23.33
(h) Video recording DVD/CD	\$47.43	\$6.17	\$53.60
(i) Audio recording CD	\$25.80	\$3.35	\$29.15
(j) Interview with member of service that is on duty (per hour or any portion thereof, members currently hourly rate)	Contact the North Bay Police Service for a quote		
Interview with member of Service that is off duty (minimum cost up to 4 hours based on members current overtime hourly rate)	Contact the North Bay Police Service for a quote		
(k) Alarms	\$67.10	\$8.72	\$75.82
(l) Photographic CD/DVDs Note: \$2.00 per additional image to a maximum of \$100	\$35.50	\$4.62	\$40.11