



## North Bay Police Service Board

### By-Law #6 Adequate and Effective Policing (General)

#### Legislative Reference / Authority

*Community Safety and Policing Act*, Regulation 392/23, Regulation 398/23, *Freedom of Information and Protection of Privacy Act*, *Municipal Freedom of Information and Protection of Privacy Act* and Government of Ontario Website – Extreme Incident Response Plan

#### 1. **Preamble**

- a. As prescribed in the *Community Safety & Policing Act (CSPA)* and through *Regulation* the North Bay Police Service Board shall establish policy(ies) consistent with the *Act*, *Regulation(s)* and any other applicable legislation. The North Bay Police Service Board is responsible for ensuring the delivery of adequate and effective policing in the policing jurisdiction of the North Bay Police Service. The Board provides accountability to the public through its governance activities that contribute to locally responsive policing.

#### 2. **Adequate and Effective Policing**

- a. It is the policy of the North Bay Police Service Board with that Adequate and Effective Policing shall be provided to an extent and in a manner that is reasonable, having regard to the following factors:
  - a. The policing needs of the community;
  - b. The geographic and socio-demographic characteristics of the police service's area of policing responsibility;
  - c. The extent to and manner in which the policing function is effectively provided in similar communities in Ontario;
  - d. The extent to which past provision of the policing function by the police service has been effective in addressing the policing needs of the community; and
  - e. Best practices respecting the policing function.

#### 3. Core components of Adequate and Effective policing, include but are not limited to:

- i. Crime prevention;
- ii. Law enforcement;
- iii. Maintaining public peace;
- iv. Emergency response;
- v. Assistance to victims of crime; and
- vi. Crime prevention



## North Bay Police Service Board

3. Pursuant to Regulation 392/23, the Chief of Police shall establish written procedures on Law Enforcement based on direction under Section 3 of the Regulation that addresses:
  - a. Crime prevention shall involve the provision of crime prevention initiatives, including community-based crime prevention initiatives;
  - b. Crime prevention initiatives shall be consistent with;
    - i. The strategic plan adopted under section 39 or 61 of the *Act* that applies with respect to the police service; and
    - ii. The policing needs of the community.
  - c. Crime prevention initiatives shall be monitored and regularly evaluated to determine their effectiveness and the ongoing need for them.
4. Pursuant to Regulation 392/23, the Chief of Police shall establish written procedures on Law Enforcement based on direction under Sections 5 & 6 of the Regulation that addresses:
  - a. Community patrol, traffic direction and enforcement, including traffic patrol, situations where more than one (1) officer must respond to an occurrence, internal task forces, joint forces operations, undercover operations, criminal intelligence, crime, call for service and public disorder analysis, informants and agents, witness protection and security, police response to persons who are in crisis, regardless of whether those persons appear to have a mental illness or neurodevelopmental disability, search of persons, search of premises, arrest, bail and violent crime, detainee care and control, detainee transportation and property and evidence control and investigative supports with respect to traffic direction and enforcement, including traffic control;
  - b. Law enforcement to all navigable water ways and courses within Service's jurisdiction, including the development of Section 14 agreements to fulfill the Service's obligation; and
  - c. Criminal intelligence, that at a minimum, address the collection, use, disclosure, retention, disposal, correction and dissemination of, and access to, criminal intelligence information, as well as related audit procedures.
5. Pursuant to Regulation 392/23 the Chief of Police shall establish written procedures on Maintaining the Public Peace based on direction under Sections 7 & 8 of the Regulation that addresses:
  - a. The functions, responsibilities and reporting relationships of a public order unit and its members, including in relation to the role of a public order commander and, if any, to a police liaison team;
  - b. The deployment of a public order unit for planned and unplanned public order incidents, which includes:
    - i. Setting out the circumstances for deployment;



## North Bay Police Service Board

- ii. Specifying the process for authorizing deployment; and
    - iii. Identifying operational responsibility for authorizing deployment.
  - c. Debriefing a public order incident within the police service following the deployment of a public order unit, which shall include:
    - i. The preparation of a summary of information regarding the incident, including the nature of the incident, the date, time and location of the incident, the environment in which the incident occurred and the details on the response to the incident by the public order unit; and
    - ii. An analysis of the outcome of the incident, including what worked well and recommendations for improvements, as well as matters to be addressed through changes to procedures or training.
  - d. Police action in respect of labour disputes;
  - e. Police action in respect of protests, demonstrations and occupations; and
  - f. With respect to Section 5 (above) the Chief may satisfy the noted direction from the Board by entering into a Section 14 Agreement(s).
- 6. Pursuant to Regulation 392/23 the Chief of Police shall establish written procedures on Emergency Response based on direction under Sections 9 & 10 of the Regulation that addresses the provisions of the functions of:
  - a. A Hostage Rescue Team, as set out in subsection (4) of Section 10, an Incident Commander, a Crisis Negotiator and explosive disposal;
  - b. The circumstances in which the members of a police service providing the functions will be deployed;
  - c. Tactical units and hostage rescue teams, authorizing the tactical supervisor or incident commanders to determine how many tactical officers are required to be deployed to an incident;
  - d. The deployment of Incident Commanders and Crisis Negotiators:
    - i. Specifying the process for authorizing deployment;
    - ii. Identifying operational responsibility for authorizing deployment; and
    - iii. In the case of incident commanders, ensuring that an Incident Commander assigned to manage an incident has the training prescribed by the Minister that is appropriate to the incident;
  - e. The circumstances in which a Containment Team will be deployed;
  - f. Preliminary perimeter control and containment:
    - i. Setting out the circumstances in which preliminary perimeter control and containment will be established;



## North Bay Police Service Board

- ii. Identifying who has operational responsibility for the establishment of preliminary perimeter control and containment; and
  - iii. Setting out the duties of police officers in respect of establishing preliminary perimeter control and containment until the arrival of a tactical unit or containment team;
- g. Policy relating to extreme incidents that are consistent with the Extreme Incident Response Plan;
- h. The North Bay Police Service's Mobile Crisis Team's functions and the provision of those functions;
- i. Police on explosive forced entry and explosive disposal:
  - i. Explosive forced entry and explosive disposal respecting;
  - ii. The initial response to occurrences involving found or suspected explosives; and
  - iii. The deployment of police forced entry explosives and explosive disposal services, including:
    - (a) Setting out the circumstances for deployment;
    - (b) Specifying the process for authorizing deployment;
    - (c) Identifying operational responsibility for authorizing deployment; and
    - (d) Responses to a chemical, biological, radiological, nuclear or explosive incident.
- j. Emergency ground search, rescue and recovery:
  - i. Respecting the coordination of searches and management of searchers by a Search Manager, including the deployment of members of the police service as searchers; and
  - ii. Setting out requirements for the tracking and documentation of emergency ground searches by a Search Manager for the purposes of paragraph 10 of subsection 9 (1).
- k. Emergency waterways search, rescue and recovery, including underwater search and recovery:
  - i. Respecting the functions, responsibilities and reporting relationships of members of a police service who are responsible for or undertake waterways search, rescue and recovery and of persons who are assisting those members while acting under their direction; and
  - ii. Respecting the deployment of members of the police service for waterways search, rescue and recovery, including:
    - (a) Setting out the circumstances for deployment;
    - (b) Specifying the process for authorizing deployment; and
    - (c) Identifying operational responsibility for authorizing deployment.
- l. Canine units:
  - i. Respecting the functions, responsibilities and reporting relationships of canine units and canine teams; and



## North Bay Police Service Board

- ii. Respecting the deployment of canine units and canine teams, including:
    - (a) Setting out the circumstances for deployment;
    - (b) Specifying the process for authorizing deployment; and
    - (c) Identifying operational responsibility for authorizing deployment.
7. Pursuant to Regulation 392/23 Section 11. (1) the Chief of Police shall ensure that only police officers are assigned as members of:
  - a. A Tactical Unit or Hostage Rescue Team;
  - b. A member of a Containment Team;
  - c. An Incident Commander; and
  - d. A Crisis Negotiator.
8. Pursuant to Regulation 392/23 Section 11. (3) the Chief of Police shall take reasonable steps to develop partnerships with respect to Section 6. I., J., K. and L. above.
9. The Extreme Incident Response Plan, located on the Government of Ontario website, outlines the specific responsibilities of the Chief of Police in responding to and effectively managing an extreme incident with the goal of:
  - a. Preventing the continuation of the incident;
  - b. Safeguarding human life and property; and
  - c. Restoring order.
10. Pursuant to Regulation 392/23 Section 11. (2) the Chief of Police shall:
  - a. Comply with any obligations of Chiefs of Police set out in the Extreme Incident Response Plan;
  - b. Ensure that members of the police service respond to extreme incidents in a manner consistent with the Extreme Incident Response Plan;
  - c. Prepare a report reviewing and evaluating the police service's response to an Extreme Incident Response Incident within the time frame of the plan; and
  - d. Submit a report to the Police Service Board.
11. The Police Service Board shall comply with any obligations set out in the Extreme Incident Response Plan located on the Ontario Government web-site by:
  - a. Not making any information from the report available to the public without consulting with the Chief of Police regarding (1) whether any information from the report should not be disclosed and (2) whether the information could be redacted if access to the report were requested under the *Freedom of Information and*



North Bay Police Service Board

*Protection of Privacy Act (FIPPA) and Municipal Freedom of Information and Protection of Privacy Act (MFIPPA);*

- b. Not redacting any information in the report that would be required to be disclosed in response to a request for access under the FIPPA or MFIPPA, as the case may be; and
  - c. Placing the report on the internet.
12. Pursuant to Regulation 392/23 the Chief of Police shall establish written procedures on Assistance to Victims of Crime based on direction under Sections 13 & 14 of the Regulation that reflects the principles of the *Victims' Bill of Rights, 1995* and the *Canadian Victims Bill of Rights*; and sets out the responsibilities of members of the police service in providing assistance to victims, which includes:
- a. Victims of crime shall be offered assistance as soon as possible; and
  - b. Victims of crime shall be offered referrals to as appropriate in the circumstances, emergency services, health care professionals, victim support agencies, social service agencies and other appropriate governmental, non-governmental or community organizations.
13. Pursuant to Regulation 392/23 the Chief of Police shall establish written procedures on Communications and Dispatch based on direction under Section 15 of the Regulation that requires:
- a. A communications centre that operates 24 hours a day with one or more communications operators or dispatchers to answer emergency calls for service and that maintains constant two-way voice communication capability with police officers who are on patrol or responding to emergency calls must be used for the purposes of dispatching members of a police service;
  - b. A member of a police service must be available 24 hours a day to supervise police communications and dispatch services;
  - c. Police officers on patrol must be provided with portable two-way voice communication capability that allows the police officers to be in contact with the communications centre when away from their vehicle or on foot patrol; and
  - d. A member of a police service who supervises communications operators and dispatchers must have successfully completed the training prescribed by the Minister on that subject.
14. Pursuant to Regulation 392/23 the Chief of Police shall establish written procedures on Supervision based on direction under Section 17 & 18 of the Regulation that stipulates supervision shall be available to members of a police service 24 hours a day in the provision of any policing function, including setting out circumstances in which a supervisor must be contacted and when a supervisor must be present at an incident. In addition, that the members of the police service, or persons performing a policing



## North Bay Police Service Board

function under the direction of a member, are capable of performing the functions assigned to them.

15. Pursuant to Regulation 392/23, Schedule 1, Required Equipment and Other Resources, the Chief of Police shall ensure by no later than April 1, 2025 equipment and other resources provided to members of the police service for the purpose of providing a policing function shall include at least the equipment and resources set out in Schedule 1.
16. Pursuant to Regulation 392/23, Section 20 the Chief of Police shall, in consultation with the municipality and other emergency service providers, prepare an emergency plan for the police service setting out the roles and responsibilities of the police service during an emergency and the procedures to be followed during an emergency. The Chief may adopt the municipality's plan if that emergency plan addresses the roles and responsibilities of the police service during an emergency and the procedures to be followed by members of the police service during an emergency.
17. Pursuant to Regulation 392/23, Section 23 the Police Service Board and Chief of Police shall implement a quality assurance process relating to:
  - a. The provision of adequate and effective policing; and
  - b. Compliance with the *Act* and the Regulations.
18. On an annual basis the Police Service Board shall publish on the internet data related to crime analysis, call analysis, public disorder analysis, and of information on crime trends.
19. Pursuant to the Community Safety and Policing Act Section 14 (10) the Board shall provide the Inspector General with a copy of every Section 14 Agreement(s).

Read the first time this 21 day of March, 2024

Read the second time this 21 day of March, 2024

Read the third time this 21 day of March, 2024

R. Stivrins

Board Chair