



MINUTES OF OPEN MEETING
North Bay Police Service Board
April 15, 2025

Present:

Board Members: Rich Stivrins, Chair, Patricia Cliche, Peter Chirico, Maggie Horsfield, William Hagborg

Police Service: Chief Daryl Longworth, Monique Seguin-Russell, Merv Shantz

Executive Asst.: Susan Foster-Fulton

Regrets: Tom Gervais, Police Services Advisor

Call to Order

The Chair, Rich Stivrins, called the meeting to order at 0801 hours.

1. Approval of Agenda

Resolution: #30-2025

Moved by: Bill Hagborg, Seconded by: Maggie Horsfield

The North Bay Police Service Board hereby resolves to:

"Accept the Agenda as presented for the Open Session Meeting held on April 15, 2025."

Carried

2. Adoption of Minutes

Resolution: #31-2025

Moved by: Pat Cliche, Seconded by: Maggie Horsfield

The North Bay Police Service Board hereby resolves to:

"Adopt the Minutes of the Open Session Meeting held on March 18, 2025."

Carried

3. Correspondence (Nil)

4. Contingency Fund Update

Resolution: #32-2025

Moved by: Bill Hagborg, Seconded by: Peter Chirico

The North Bay Police Service Board hereby resolves to:

"Receive and file the contingency fund update as at March 31, 2025".

Carried

5. Contingency Requests

Resolution: #33-2025

Moved by: Bill Hagborg, Seconded by: Peter Chirico

The North Bay Police Service Board hereby resolves to:

"Donate \$1,000.00 to the North Bay Food Bank; \$250.00 to the IG Wealth Management Walk for Alzheimer's; and \$250.00 to Endaayaan Awejaa, in accordance with their 2025 Contingency Fund Requests".

Carried

6. Year End Financial Report

The Chief indicated that the North Bay Police Service (NBPS) has realized a surplus of approximately \$1,479,000 for 2024, largely attributed to employment vacancies. The Chief noted that they have since been able to reduce the number of vacancies from approximately

37 positions to 10 positions, with recruitment underway on approximately half of the outstanding openings. The Chair shared that he is in favour of the approach to return tax dollars to the City of North Bay.

Resolution: #34-2025

Moved by: Maggie Horsfield, Seconded by: Pat Cliche

The North Bay Police Service Board hereby resolves to:

- *“Receive the 2024 Year End Summary report in Appendix A;*
- *Approve the transfer of \$155,951 to the Police Services WSIB NEER Reserve (99579R);*
- *Approve the transfer of \$1,000,000 to the City of North Bay Tax Rate Stabilization Reserve (99529R); and*
- *Approve the transfer of \$323,736 to the Police Purposes Reserve (99564R)”.*

Carried

7. 2024 Urgent Demands Report – Missing Persons Act

The Chief explained that the Missing Persons Act allows officers to make an urgent demand to a person to produce records without a warrant, if there are reasonable grounds to believe the records will assist in locating a missing person. The Chief noted that the NBPS made eight (8) urgent demands in relation to three (3) separate Missing Persons Investigations. The report is being submitted to comply with the Act.

Resolution: #35-2025

Moved by: Bill Hagborg, Seconded by: Maggie Horsfield

The North Bay Police Service Board hereby resolves to:

“Receive the 2024 Report on Urgent Demands Made Pursuant to Section 8 of the Missing Person’s Act”.

Carried

8. Provision of 911 Services to the City of North Bay

The Chief noted that the Agreement has been a long time coming and clearly outlines the duties and responsibilities of both the City of North Bay and the NBPS for the continuation of provision of enhanced 911 services.

Resolution: #36-2025

Moved by: Pat Cliche, Seconded by: Peter Chirico

The North Bay Police Service Board hereby resolves to

“Authorize the Chair to sign the Agreement for the provision of 911 services to the Corporation of the City of North Bay”.

Carried

9. Taxi License Applications

Resolution: #37-2025

Moved by: Peter Chirico, Seconded by: Pat Cliche

The North Bay Police Service Board hereby resolves to

“Approve three (3) taxi license applications for February and March 2025, as recommended by the Chief of Police”.

Carried

10. Employee Hiring

Resolution: #38-2025

Moved by: Peter Chirico, Seconded by: Pat Cliche

The North Bay Police Service Board hereby resolves to:

“Accept the hiring of Mr. Bryan McKean for the position of Police Constable, effective April 28, 2025”.

Carried

11. Chief and Deputy Expenses

Resolution: #39-2025

Moved by: Bill Hagborg, Seconded by: Pat Cliche

The North Bay Police Service Board hereby resolves to

“Acknowledge receipt of the Chief and Deputy Chief’s personal expenses, as they relate to their positions, for July, August, September, October, November and December 2024”.

Carried

12. Chief’s Verbal Report

The Chief shared the following in his Verbal Report:

- In early April, he met with the Deputy Chief of the Anishinabek Police Service (APS) and the Nipissing Band Council. During the meeting, parties discussed how they can better partner and work together.
- Community Safety and Policing (CSP) Grants have been announced.
- The NBPS is making an effort to enhance member training. Courses can be difficult to obtain due to our geographic location and, as a result, can be extremely expensive. The NBPS is set to host a number of Ontario Police College (OPC) courses in-house this year, which will allow the Service to train seven (7) or eight (8) members, as opposed to simply one (1) or two (2), as there is no requirement to pay for travel, lodging and meals.

Scheduled Courses include:

- Criminal Investigation Techniques (March)
- Search Warrant Course (June)
- Interviewing Course (October)
- PowerCase (November)

13. Monthly Operations Reports

The Chief reviewed current versions of the following reports: Citizen Generated Calls for Service, Officer Generated Incidents and the Monthly Collision Report. He highlighted an increase in proactive officer generated calls and elevated traffic enforcement numbers.

14. New Business

There was no new business identified for discussion.

15. Adjourn to Closed Session

Resolution: #40-2025

Moved by: Bill Hagborg, Seconded by: Peter Chirico

The North Bay Police Service Board hereby resolves to:

“Adjourn to the Closed Session portion of the meeting held on April 15, 2025, at 0817 hours.”

Carried

16. Adjournment


Resolution: #41-2024

Moved by: Bill Hagborg, Seconded by: Pat Cliche

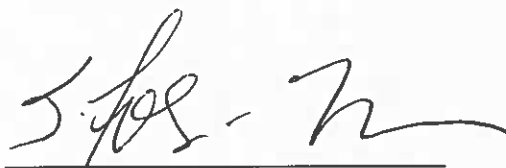
The North Bay Police Service Board hereby resolves to:

“Adjourn the Open Session of the meeting held on April 15, 2025 at 0925 hours.”

Carried



 Chair April 15, 2025



 Executive Assistant