



MINUTES OF OPEN MEETING
North Bay Police Service Board
October 15, 2024

Present:

Board Members: Rich Stivrins, Chair; Peter Chirico, Maggie Horsfield, William Hagborg
Police Service: Chief Daryl Longworth, Deputy Chief Michael Dazé
Executive Asst.: Darlene Stone Aro/Susan Foster-Fulton
Guest: Tom Gervais, Police Services Advisor
Regrets: Patricia Cliche

Call to Order

The Chair, Rich Stivrins, called the meeting to order at 0810 hours.

1. Approval of Agenda

Resolution: #52-2024

Moved by: Peter Chirico, Seconded by: Maggie Horsfield

The North Bay Police Service Board hereby resolves to:

“Accept the Agenda as presented for the Open Meeting held on October 15, 2024.

Carried

2. Approval of Minutes

Resolution: #53-2024

Moved by: Maggie Horsfield, Seconded by: Peter Chirico

The North Bay Police Service Board hereby resolves to:

“Adopt the Minutes of the Open Meeting held on September 17, 2024”.

Carried

3. Correspondence – NIL

4. Contingency Requests – NIL

5. Taxi License Applications

Resolution: #54-2024

Moved by: William Hagborg, Seconded by: Maggie Horsfield

The North Bay Police Service Board hereby resolves to:

“Approve one (1) taxi license application for September 2024 as recommended by the Chief of Police.”

Carried

6. Standard Operating Procedures (SOPs)

Chief Longworth provided an update regarding amendments to a number of SOPs initiated as a result of regular review linked to legislation and regulation changes. Highlights included:

- A change in the name of the NBPS Domestic Violence Coordinator/Victim Services to the *NBPS Domestic Violence and Victims Support Unit (DVVSU)* to avoid confusion with District of Nipissing Victims Services, which is a different external stakeholder;
- A number of changes to the *Domestic Violence Occurrences* SOP; including provisions related to the seizure of firearms and updated references to the new DVVSU.

- Introduction of the *Police Chaplains* SOP to provide an additional layer of wellness support to NBPS members and the community at large. Chaplain selection is underway and it is hoped that the program will begin before the end of 2024; and
- The *Awards and Commendations for Sworn and Civilian Members* SOP has been introduced as part of ongoing policy review and to promote and recognize the outstanding work being done by NBPS members.

7. Chief's Verbal Report

Chief Longworth provided a verbal report which included the following highlights:

- The Chief met with the DIA Security Sub-Committee to discuss enforcement efforts that occurred in the downtown area this summer and to explore other partnerships that could lead to increased safety moving forward.
- In conjunction with the new *Awards and Commendations for Sworn and Civilian Members* SOP, an Awards night has been scheduled for November 28, 2024.
- The Wellness Committee hosted a family BBQ on September 21, 2024 for members and their families. The event was well attended and included games, food and puppies visiting from the Humane Society.
- The Chief attended the National Police Memorial in Ottawa on September 28, 2024, along with 12 NBPS members who graciously donated their own time to attend the event; he indicated that it was a great team environment.
- The NBPS continues to assess and evaluate its organizational structure and to fill vacant positions. The Chief was happy to announce the assignment of an officer, on a full-time basis, dedicated to traffic enforcement duties and providing traffic enforcement training to front line patrol officers.

8. Digital Evidence Management (DEM) Presentation

Director Joanna Jacobs provided a presentation on Digital Evidence Management. The technology includes a simple, secure and fast way to obtain digital evidence from members of the public through a public portal. A question was raised about whether the public were aware of the portal and thoughts were that media attention may be needed to raise awareness. Hiring for DEMs operators is underway.

9. Appointments Committee Bylaw

Resolution: #55-2024

Moved by: William Hagborg, Seconded by: Peter Chirico

The North Bay Police Service Board hereby resolves to:

"Accept North Bay Police Service Board By-Law #29 – Appointment Committee, as presented".
Carried

10. Chief and Deputy Chief Monthly Activity

Both the Chief and Deputy Chief reported their activities throughout the area representing the NBPS for the month of September 2024.

11. Monthly Operations Reports

The Chief reviewed the following reports: Citizen Generated Calls for Service, Officer Generated Incidents and the Monthly Collision Report for September.

12. New Business

2024 Employment Hiring

Resolution: #56-2024

Moved by: William Hagborg, Seconded by: Peter Chirico

The North Bay Police Service Board hereby resolves to:

“Appoint Corey Raymond for the position of 1st Class Constable, effective October 15, 2024.

Carried

Resolution: #57-2024

Moved by: William Hagborg, Seconded by: Peter Chirico

The North Bay Police Service Board hereby resolves to:

“Appoint Owen Wray for the position of Part-Time Special Constable, effective October 8, 2024”.

Carried

OAPSB Labour Conference

OACP Zone 1A Meeting

(Moved from the In-Camera Session to the Open Session)

Resolution: #58-2024

Moved by: Maggie Horsfield, Seconded by: Peter Chirico

The North Bay Police Service Board hereby resolves to:

“Approve the attendance of William Hagborg and Patricia Cliche at the OAPSB Joint Meeting with OACP Zone 1A on November 13 and 14, 2024”.

Carried

13. Suspension

Resolution: #59-2024

Moved by: Maggie Horsfield, Seconded by: Peter Chirico

The North Bay Police Services Board hereby resolves to:

“Suspend the Open Session of the meeting held on October 15, 2024 at 0900 hours.”

Carried

14. Adjournment

Resolution: #60-2024

Moved by: Maggie Horsfield, Seconded by: Peter Chirico

The North Bay Police Services Board hereby resolves to:

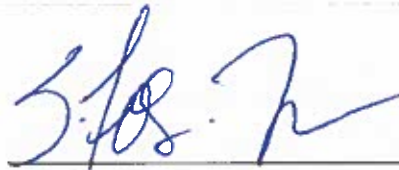
“Adjourn the Open Session of the meeting held on October 15, 2024 at 0936 hours.”

Carried



Chair

October 15, 2024



Executive Assistant